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PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf

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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see https://www.apsc.gov.au/public-service-gazette-requirements

The date of publication of this Gazette is PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0773370

Australian Charities and Not-for-profits Commission (ACNC)

Closing Date:Monday 26 October 2026

Australian Charities and Not-for-profits Commission
Advice Services

Job Title	Australian Charities and Not-for-profits Commission Advice Services Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$84,028 - $91,199
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/ACNC, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_ACNC_802_2026
Agency Website	https://www.acnc.gov.au/about

Job Description

https://ato.nga.net.au/?jati=AC58FD4B-77E0-398C-B69D-ED6238CAFF28

Duties

We are seeking a motivated and client-focussed Advice Services Officer to join our Advice Services team.

As an Advice Services Officer at the Australian Charities and Not-for-profits Commission, you will provide customer service in a multi-channel environment and perform a range of analytical and problem-solving activities. You'll support charities to meet their obligations, help the public to better understand the charitable sector and record concerns from the public. You'll be responsible for responding to a wide variety of enquiries about ACNC legislation while applying ACNC policies and procedures.

You will undertake administrative and operational tasks focused on improving the data integrity of the ACNC Charity Register and increase charities' timely submissions of annual reports. You'll continuously develop your skills in the not-for-profit sector, interpreting legislation, and delivering high level customer service.

The Australian community requires the highest integrity of ACNC staff. Our ideal candidate also acts with integrity, makes ethical decisions and embodies our cultural traits and APS values.

We encourage Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse people and people with disability or neurodivergence to apply.

Our ideal candidate

- provides personalised customer service and technical IT troubleshooting support to customers
- applies sound judgement and knowledge in interpreting and communicating legislation, policies and procedures in plain language to a range of customers including charities and their representatives
- uses various communication channels, including phones, live chat and emails to effectively respond to customer enquiries
- has high-level attention to detail to process forms submitted by charities and to undertake data integrity work including reviewing, analysing and entering data
- contribute to ACNC strategic goals work in a team environment while effectively managing your own competing priorities.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Charities and Not-for-profits Commission (ACNC)

We determine whether an organisation meets the legal definition of charity and we work to ensure charities understand and meet their obligations by providing guidance and support. Located in Melbourne CBD, we are proud to have a diverse workforce that understands our vision and purpose and is made up of people who are committed to achieving our Corporate Priorities. We work hard to attract and retain talented staff. We promote a people centred culture that models our values and understands our vision and purpose. You may be required to undergo integrity checks during the course of your engagement with the ACNC. Find out more information about us on our website https://www.acnc.gov.au/about.

To Apply

Position Contact	Lia Vassiliadis, (03) 8632 5564
Agency Recruitment Site	https://ato.nga.net.au/?jati=AC58FD4B-77E0-398C-B69D-ED6238CAFF2

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Vacancy VN-0773414

Australian Charities and Not-for-profits Commission (ACNC)

Closing Date:Monday 26 October 2026

Australian Charities and Not-for-profits Commission
Legal & Policy

Job Title	Australian Charities and Not-for-profits Commission Senior Legal Counsel
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$129,551 - $141,239
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/ACNC, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ACNC_795_2026
Agency Website	https://www.acnc.gov.au/about

Job Description

https://ato.nga.net.au/?jati=3F502F70-1D25-4FFB-158B-ED6275495288

Duties

We are seeking enthusiastic and experienced Senior Legal Counsels to join our Legal and Policy team.

As a Senior Legal Counsel in the Australian Charities and Not-for-profits Commission (ACNC), you will be part of a small team in a fast-paced environment, where you will exercise sound professional judgment to manage legal and strategic risks. You'll research, analyse and provide timely high-quality legal advice on a range of areas of law in a regulatory context, including charity law, administrative law and privacy law. You may also be required to manage litigation and to develop and deliver training to staff on their legal responsibilities.

You will provide legal advice to staff throughout the ACNC on matters such as:

- assessing whether an organisation is entitled to registration as a charity or a subtype of charity
- decisions to revoke registration or exercise enforcement powers
- privacy law and Freedom of Information
- guidance and education materials published by the ACNC
- drafting and reviewing Commissioner's Interpretation Statements and Decision Impact Statements
- evaluating the impact of proposed legislative changes
- interpreting provisions of the ACNC Act, the Charities Act and regulations made under them.

The Australian community requires the highest integrity of ACNC staff. Our ideal candidate also acts with integrity, makes ethical decisions and embodies our cultural traits and APS values.

We encourage Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse people and people with disability or neurodivergence to apply.

Our ideal candidate

- shows excellent judgement and communicates with clarity, credibility and influence
- confidently instructs solicitors or counsel in legal proceedings
- demonstrates strategic leadership by considering the broader ramifications of their work and evaluating the risks of alternatives
- is a team player who builds capability, mentors and supports less experienced colleagues
- manages completing priorities in a complex and changing environment, while maintaining collaborative stakeholder relationships
- must have a bachelor's degree (or higher) in Law, with at least 3 years post admission experience, and holds or is eligible to hold a practising certificate in Australia with no supervision requirement.

Experience in charity law or FOI and privacy law will be highly regarded but not essential.

We encourage government lawyers, lawyers who have advised charities in-house and in private practice, and lawyers that have volunteered with charities and served on charity boards to apply.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Emma Thomas, (03) 8612 7010
Agency Recruitment Site	https://ato.nga.net.au/?jati=3F502F70-1D25-4FFB-158B-ED6275495288

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Vacancy VN-0773427

Australian Children's Education and Care Quality Authority

Closing Date:Thursday 22 October 2026

Policy and Regulatory Systems
Regulatory Systems

Job Title	Power Platform Administrator
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Tasmania TAS
Salary	$106,584 - $145,629
Future Merit Locations	Sydney, Canberra, Melbourne, Brisbane, Adelaide, Perth, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	609
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description *https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx*

Power Platform Administrator

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families

· monitor and promote the consistent application of the Education and Care Services National Law across all states and territories

· support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Power Platform Administrator is responsible for managing the application environment. This includes developing governance frameworks, implementing security policies, monitoring platform performance and usage, and managing user access and support. The role also involves overseeing environments, troubleshooting issues, ensuring compliance with regulations, and facilitating integrations with other enterprise systems to support business objectives.

As a key technical role, the administrator collaborates closely with internal development teams, integration specialists, corporate IT support, and external service providers to ensure that the NQA IT system operates effectively and efficiently.

This role is full time and fixed-term (until 30 June 2027) at ACECQA Band 5/6 ($106,584 - $145,629).

Duties

Key Accountabilities

Platform Administration

- Manage environments, data policies, and user access across Power Platform and Azure.
- Monitor and maintain platform health, performance, and usage.
- Manage Microsoft releases and coordinate impact analyses for features, changes, and updates to ensure the integrity of the system.
- Establish and enforce data loss prevention (DLP) policies, security roles, and access controls.
- Implement governance and compliance standards for Power Platform and Azure solutions.
- Develop documentation, templates, and guidelines to support consistent platform usage.

Solution Support & Maintenance

- Provide technical support for Power Apps, Power Automate flows, and Power BI reports.
- Troubleshoot and resolve issues related to integrations, connectors, and data sources.
- Contributes to problem resolution to identify, recommend, and implement process improvements
- Support business continuity and disaster recovery design and planning activities.
- Maintain documentation for configurations, workflows, and customisations.
- Support CI/CD pipelines and ALM practices for Power Platform solutions.

Security & Compliance

- Ensure role-based access control and data loss prevention policies are enforced.
- Monitor audit logs and usage analytics for compliance and risk management.
- Work with cybersecurity teams to align with organisational security standards.
- Promote best practices and reusable components across teams.

Contributes to the Team

- Provides implementation advice and technical expertise.
- Shares information, technical knowledge, etc. to help the team achieve project related goals and to improve the overall team knowledge base.
- Works collaboratively with other team members and contributes knowledge and support to the overall team.
- Leads knowledge sharing initiatives.
- Builds relationships with internal and external stakeholders.
- Assists in strategic planning, program and project management and/or policy development for the function or service area.
- Other duties as required.

Eligibility

Key Selection Criteria

Essential

- A minimum of 3 years demonstrated experience administering Microsoft Power Platform and Dynamics 365 environments.

- Proven ability to develop and implement governance frameworks, including environment strategy, DLP policies, and security models.

- Strong knowledge of Power Apps (Canvas and Model-Driven), Power Automate, and Power BI.

- Experience or relevant exposure to administering Azure services including Integration, SQL, Key Vaults certificate services, DNS, VNET's and Firewalls.

- Proficiency in managing Dataverse, Azure Active Directory, and Microsoft 365 integrations.

- Strong understanding of role-based access control, data security, and compliance practices.

- Excellent troubleshooting, documentation, and communication skills.

- Ability to work collaboratively with cross-functional teams including IT, security, and business stakeholders.

Desirable:

- Microsoft certifications such as Power Platform Administrator Associate and or Azure Fundamentals.

- Experience with CI/CD pipelines using Azure DevOps or GitHub Actions.

- Familiarity with REST APIs, custom connectors, and integration patterns.

- Experience working in a regulatory or compliance-driven environment to deliver technology solutions.

Notes

How to apply

The closing date for applications is 22 October 2026 at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to Power Platform Administrator vacancy and click **Apply for Job**. The application process will require you to:

1. Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

2. Provide the details of at least two referees who have directly supervised you within the last five years of employment.

3. Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Please describe your experience administering Microsoft Power Platform environments, including areas such as environment management, security roles, DLP policies, capacity, governance and access management.

2. Please describe your experience managing Power Platform solutions across environments, including deployment, connection references, environment variables, service accounts and resolving issues that arise during solution import or release.

All complete applications will be acknowledged.

More information

If you have any questions about the recruitment process, please email the HR team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0773479

Australian Children's Education and Care Quality Authority

Closing Date:Tuesday 10 November 2026

Workforce, Engagement and Research
Digital and Creative

Job Title	eLearning Developer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$91,867 - $102,446
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	607
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

eLearning Developer

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**

· **Join an expert team working across governments at the national level.**

About ACECQA

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We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

· implement changes that benefit children birth to 13 years-of-age and their families

· monitor and promote the consistent application of the Education and Care Services National Law across all states and territories

· support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The eLearning Developer supports the design, development and maintenance of high-quality digital learning products for ACECQA. Working closely with Senior Instructional Designers, subject matter experts and internal stakeholders, the role turns learning designs and complex content into engaging, accessible and technically reliable eLearning experiences. The role also provides technical support for learning content within ACECQA's Learning Management System and contributes to the continuous improvement of digital learning tools and practices.

This role is full-time and fixed term up **to 12 months** at ACECQA **Band 4 ($91,867- $102,446)**.

Duties

Key Accountabilities

· Develop, update and maintain high-quality eLearning modules and digital learning resources using Articulate 360, including Rise and Storyline.

· Work with instructional designers and subject matter experts throughout the development process to turn learning designs, storyboards and complex regulatory content into engaging and practical digital learning experiences.

· Contribute to learning projects from early development through to final delivery, including content review, learning asset creation, testing, implementation and ongoing updates.

· Apply ACECQA branding, usability and accessibility standards, including WCAG 2.2 AA, and test and remediate products to ensure they are accurate, accessible and technically reliable across devices and platforms.

· Support the administration of learning content within LearnUpon, including course setup, content uploads, enrolments, reporting and troubleshooting.

· Provide practical advice and technical support on eLearning tools, functionality and development options, and explore emerging technologies, including AI-enabled tools, to improve quality, accessibility and development efficiency.

· Manage allocated work and priorities to meet agreed project timelines, quality standards and organisational requirements.

· Other duties as required.

Eligibility

Key Selection Criteria

Mandatory

· Demonstrated advanced skills in Articulate 360, including Rise and Storyline, with experience developing high-quality eLearning products.

· Demonstrated experience translating learning designs, storyboards and source content into engaging and effective digital learning experiences.

· Strong understanding of digital accessibility, usability and quality assurance, including the practical application of WCAG requirements.

· Demonstrated ability to work collaboratively with instructional designers, subject matter experts and other stakeholders to deliver projects within agreed timeframes.

· Strong technical problem-solving skills and the ability to test, troubleshoot and resolve issues across digital learning products and platforms.

· Strong organisational skills, attention to detail and the ability to manage several work priorities with limited supervision.

Desirable

· Experience creating graphics, visual assets, learning materials and desktop-published documents using Adobe Creative Cloud, particularly InDesign, as well as Canva or similar tools.

· Working knowledge of HTML, CSS, JavaScript or other web technologies relevant to digital learning.

· Experience with animation, video or screen-recording tools such as Vyond, Camtasia or Adobe Premiere Pro.

· Experience working with SCORM content and troubleshooting eLearning within an LMS.

· Experience developing learning products for government, regulatory, education or other complex subject areas.

Notes

How to apply

The closing date for applications is **10 November 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **eLearning Developer** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Please provide examples of eLearning resources you developed using Articulate 360. Outline the key design decisions you made and how you ensured the resources were engaging, accessible, accurate and reliable before release.

2. Please provide examples of working with an instructional designer or subject matter expert to turn complex content into an eLearning product. Outline any challenges or opportunities you encountered, how you responded and the outcomes.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0773480

Australian Children's Education and Care Quality Authority

Closing Date:Tuesday 10 November 2026

Workforce, Engagement and Research
Digital and Creative

Job Title	Graphic and Web Designer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$91,867 - $102,446
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	607
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description *https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx*

Graphic and Web Designer

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ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Graphic and Web Designer supports the development, maintenance and updating of ACECQA's print and digital resources. The primary focus of the role is desktop publishing and graphic design, including the production and ongoing maintenance of public-facing publications, guides, reports, learning resources and other branded materials. The role also provides secondary support for the ACECQA website, including routine content updates, webpage development and digital asset preparation.

This role is full-time and fixed term up to 6 months at ACECQA **Band 4 ($91,867- $102,446)**.

Duties

Key Accountabilities

· Design, develop, update and maintain high-quality print and digital resources using Adobe Creative Cloud, particularly InDesign, Illustrator, Photoshop and Acrobat.

· Apply ACECQA branding, layout, accessibility and usability standards across publications, learning resources, reports and other public-facing materials.

· Work with internal stakeholders and senior Digital & Creative team members to turn content and project requirements into clear, practical and accessible resource designs.

· Prepare, review and remediate documents to ensure they are accurate, accessible, consistent and ready for publication across print and digital channels.

· Support routine website content updates and webpage development within ACECQA's Content Management System.

· Prepare and optimise graphics, images and other digital assets for use across webpages, publications and other digital channels.

· Manage allocated work and priorities to meet agreed deadlines and quality standards, while building capability in emerging design, web and AI-enabled tools.

· Other duties as required.

Eligibility

Key Selection Criteria

· Demonstrated advanced skills using Adobe Creative Cloud, particularly InDesign, Illustrator, Photoshop and Acrobat.

· Demonstrated experience designing and producing professional print and digital resources, including complex publications and branded materials.

· Strong understanding of document accessibility, layout and quality assurance, including experience preparing accessible PDFs.

· Demonstrated ability to work collaboratively with stakeholders to interpret content and develop practical design solutions.

· Experience using a Content Management System to update and maintain web content.

· Strong attention to detail and the ability to apply branding and design standards consistently.

· Strong organisational skills and the ability to manage competing priorities and meet agreed deadlines.

Highly Desirable

· Experience working with Drupal or another enterprise Content Management System.

· Working knowledge of HTML and CSS.

· Experience creating infographics, diagrams, icons and other visual assets.

· Experience using Canva or similar design tools for rapid content development.

· Experience using animation, motion graphics or video tools such as Vyond, Camtasia or Adobe Premiere Pro.

· Experience using web analytics or digital publishing tools.

· Experience working in government, regulatory, education or another environment producing complex public-facing resources.

Notes

How to apply

The closing date for applications is **10 November 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Graphic and Web Designer** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Please provide examples of the different types of print or digital resources you have developed using Adobe Creative Cloud. Outline the tools you used and how you ensured the final products were clear, accessible and consistent with branding.

2. Please provide an example of a time you worked with others to develop or update content for print or web. Outline your approach, how you managed feedback and how you met the required deadline.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Vacancy VN-0773536

Australian Children's Education and Care Quality Authority

Closing Date:Sunday 25 October 2026

Business Services Group
People & Workplace

Job Title	Human Resources Adviser
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Darwin NT, Tasmania TAS, Adelaide SA, Perth WA, Brisbane QLD
Salary	$106,584 - $126,066
Future Merit Locations	Sydney, Canberra, Melbourne, Darwin, Tasmania, Adelaide, Perth, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	610
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Human Resources Adviser

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of the Education and Care Services National Law across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Human Resources Adviser delivers and supports a range of human resources services, projects and initiatives to support ACECQA's operations, meet legislative and policy requirements, and facilitate team and organisational effectiveness. Working closely with managers, employees and the human resources teams, this role supports workforce capability, employee engagement and organisational performance through the implementation of people initiatives, workforce planning, employee relations and learning and development activities.

This role is full-time and ongoing at ACECQA **Band 5 ($106,584- $126,066).**

Duties

Key Accountabilities

· Adhere to the spirit and practice of ACECQA's Code of Conduct, contribute to an inclusive and agile performance culture, and role model ACECQA's values and behaviours.

· Provide timely and accurate HR advice and support to managers and employees across HR areas including performance management, leave management, workplace conduct, wellbeing and policy interpretation.

· Assist in the management of more complex employee relations matters, including workplace complaints, grievances, conflict resolution, underperformance and workplace conduct matters, escalating complex issues as required.

· Support managers with day-to-day people management matters and promote effective workforce management practices.

· Support workforce planning, recruitment, talent management and workforce capability activities through stakeholder engagement, workforce reporting and analysis, and the coordination of recruitment, selection and onboarding processes.

· Plan, coordinate and deliver HR projects and programs, which may include employee engagement, diversity and inclusion, workforce capability, learning and development and organisational culture initiatives, ensuring outcomes are achieved within agreed project timeframes, quality standards, budget parameters and organisational requirements.

· Develop, deliver and continuously improve learning and development programs, training resources and e-learning content, including management of the Learning Management System (LMS), learning needs assessments, training schedules, evaluation and compliance monitoring, to support workforce capability and organisational outcomes.

· Contribute to the review and implementation of people policies, procedures and other workforce initiatives.

· Assist with implementing and monitoring work health and safety policies, procedures and programs, including injury management and return to work programs, to meet legislative requirements.

· Prepare correspondence, reports, briefs and other HR documentation, ensuring HR records are maintained accurately.

· Build effective working relationships with internal stakeholders and contribute to projects and initiatives led by the wider People & Workplace team.

· Undertake other duties commensurate with the classification and accountabilities of the role.

Eligibility

Key Selection Criteria

Essential

· Relevant qualifications in Human Resources, Business or a related discipline, or equivalent demonstrated experience in a HR advisory or generalist role.

· Experience providing HR advice and support for performance management, workforce capability, recruitment, learning and development, and/or related HR functions.

· Experience supporting employee relations matters, including workplace complaints, performance management, conflict resolution and workplace conduct matters.

· Sound knowledge of Australian employment legislation, industrial instruments and contemporary HR practices.

· Demonstrated ability to build productive working relationships and provide practical support to managers and employees.

· Experience coordinating learning and development activities, workforce capability programs or other people initiatives.

· Well-developed written and verbal communication skills, including the ability to prepare reports, correspondence and recommendations.

· Strong organisational skills with the ability to manage competing priorities and meet deadlines.

· Analytical skills with the ability to gather, interpret and report workforce information.

· Proficiency in Microsoft Office, HR information systems, learning management systems and electronic document and records management systems.

Desirable

· Experience working with ichris/Chris21, Articulate and/or LearnUpon.

· Experience working in a government, regulatory or public sector environment.

Notes

How to apply

The closing date for applications is **25 October 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **the Human Resources Adviser** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Please outline your experience designing, coordinating or delivering learning and development initiatives, including any experience using learning management systems and/or e-learning platforms.

2. Please describe your experience providing HR advice and support across performance management, workplace conduct, and/or workforce capability activities.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0773429

Australian Competition and Consumer Commission

Closing Date:Sunday 25 October 2026

Corporate/Executive Office

Job Title	Senior Manager, Stakeholder Engagement and Public Education
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - VIC
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work a minimum of 2 days in office
Classification	Executive Level 1
Position Number	EA2026/202
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

The Senior Manager, Stakeholder Engagement and Public Education, leads the National Competition Council's national engagement, education and communications program. The position develops and implements strategies that build understanding of National Competition Policy, strengthen relationships with

governments and key stakeholders, and promote informed, evidence-based discussion on competition reform while maintaining the National Competition Council's independence.

Duties

The Senior Manager, Stakeholder Engagement and Public Education, leads the Council's national engagement, education and communications program.

As the Senior Manager, you will:

- Develop and implement the Council's stakeholder engagement strategy under the Intergovernmental and Federation Funding Agreements.
- Lead public education and advocacy on competition and productivity-enhancing reform.
- Prepare communication strategies, educational materials, web content, speeches, publications and digital content.
- Coordinate public consultation for reviews, annual assessments and other Council work.

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the classification advertised. Follow the link for more information on the ILS. This role in particular requires:

- Demonstrated experience leading a team or similar role in a fast-paced and large complex people-centred organisation.
- Demonstrated experience leading stakeholder engagement, communications or public policy programs.
- Excellent written and verbal communication skills.
- Ability to develop strategic engagement and communication plans.
- Experience managing relationships with senior government, industry and community stakeholders.
- Sound judgement and ability to communicate complex policy issues clearly.
- Experience working in a Commonwealth, State or Territory policy environment is highly regarded.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Chris Biesaga, 0467 746 585
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0773495

Australian Electoral Commission

Closing Date:Monday 19 October 2026

Chief Information Officer Division
Platforms and Application Development Branch IT Roll and Event Applications

Job Title	Delivery Manager, IT Roll and Event Applications
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-182 15350
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Platforms and Application Development Branch delivers Information, Communication and Technology services to the AEC and is divided into three sections: IT Roll and Event Applications, IT Application Development and Application Platform Management. ICT services are delivered through a select sourcing model, with a mixture of in-house and outsourced resources.

The IT Roll and Event Applications section is committed to ensuring critical event systems are fit for purpose and meet the digital demands of federal events. The section has a high service level culture and works together to ensure that the integrity of all applications is paramount.

The AEC is committed to the APS values of being impartial, committed to service, accountable, respectful and ethical.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The role involves work of high complexity, sensitivity and criticality, requiring specialist knowledge and sound judgement to support successful event operations. It also requires effective stakeholder engagement and dependency management.

The Delivery Manager supports the IT Event Director to deliver critical IT services for federal events by coordinating event-related activities, applications and operational priorities. The role contributes to effective event readiness and delivery through resource coordination, stakeholder engagement, dependency management, risk mitigation and informed decision-making in time-critical environments. Working closely with internal and external stakeholders, the Delivery Manager helps ensure the ongoing reliability, security and performance of IT event systems, supports election preparation activities, and contributes to the successful delivery of electoral events while fostering a positive and collaborative team culture.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Demonstrated experience leading and managing projects, including planning, delivery and achieving outcomes.
- Demonstrated understanding of the software development lifecycle and contemporary practices, particularly DevOps and Agile delivery approaches.
- Demonstrated ability to deliver quality outcomes under scrutiny, manage competing priorities and make sound decisions in time-critical environments.
- Proven ability to influence stakeholders, negotiate outcomes and build productive working relationships across geographically dispersed teams and stakeholder groups.
- Demonstrated ability to identify, assess and manage risks, dependencies and issues in complex operational or project environments.
- Proven capacity to coordinate multidisciplinary teams and resources to deliver outcomes within tight timeframes and changing priorities.
- Demonstrated ability to analyse information, exercise sound judgement and make informed decisions in high-pressure or time-critical situations.

Desirable

- Tertiary qualifications or industry-recognised certification in management, project management or a related field.
- An understanding of government ICT legislation, security requirements, policies and compliance frameworks.
- Demonstrated knowledge of the federal electoral event cycle and associated writ-to-writ activities.

Eligibility

- AEC employees must be Australian citizens.

- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Bec Bullock, bec.bullock@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773512

Australian Electoral Commission

Closing Date:Tuesday 27 October 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral Participation Program

Job Title	Senior Engagement Officer, Indigenous Electoral Participation Program - Affirmative Measures
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-183 15063
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

As a team member of the Australian Electoral Commission’s (AEC’s) Indigenous Electoral Participation Program, you will work with colleagues and community-level partners to identify and respond to barriers to First Nations electoral participation. Our staff contribute in different ways, and your knowledge and expertise will help the AEC make Australian elections more accessible for First Nations people.

You will use evidence and best practice to create and maintain key resources, support legislative change, and uphold the AEC’s commitment to continuous improvement. Additionally, you will play a key role in the Branch Leadership Team, helping to maintain a strong strategic focus, foster a proactive and inquisitive culture, and champion service design and human-centred outcomes.

Duties

This role is an Affirmative Measures position, specifically designated for Aboriginal and Torres Strait Islander people, therefore this vacancy is only open to Aboriginal and Torres Strait Islander people.

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The role is responsible for delivering business outcomes, including leading engagement with partners to support positive electoral participation outcomes for Aboriginal and Torres Strait Islander peoples. You will represent and explain agency positions in a range of forums. The role requires travel, including to remote locations, and collaboration with internal and external stakeholders.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated ability to lead through change and deliver outcomes in a complex and evolving environment, including experience in contract management or the ability to quickly acquire and apply contract management skills.
- Demonstrated ability as a strong people leader to effectively manage a diverse and geographically dispersed workforce, supporting performance, capability and development through coaching, guidance, knowledge sharing and constructive feedback, while fostering an inclusive, collaborative and high-performing team culture.
- Strong written and verbal communication skills including the ability to tailor messages and information for a variety of audiences of varying seniority and in a culturally appropriate manner.
- Demonstrated organisational, problem-solving and risk management skills, including the ability to identify issues, develop practical solutions and communicate outcomes effectively.
- Demonstrated experience and ongoing commitment to working harmoniously within a small, geographically dispersed team to achieve positive program results.
- Demonstrated experience managing agreements of varying complexity, including identifying and managing risks, maintaining stakeholder relationships, and completing performance reporting and financial acquittals.

Desirable

- You have relevant qualifications in Indigenous studies or community engagement/education.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, programs and policies.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Rain Wenitong, 0457 068 020
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773528

Australian Electoral Commission

Closing Date:Tuesday 27 October 2026

Chief Information Officer Division
Platforms and Application Development Branch Application Platform Management

Job Title	ServiceNow Developer, Application Platform Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-184 17456
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Platforms and Application Development (P&AD) Branch delivers Information, Communication and Technology (ICT) services to the AEC and is divided into three sections: IT Roll and Event Applications, IT Applications Development and Application Platform Management. ICT services are delivered through a select sourcing model, with a mix of in-house and outsourced resources.

The P&AD Branch is committed to building the agency’s information technology capability by providing resilient, modern and secure systems informed by data and insights, while also upskilling teams to develop innovative new products and services.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As a ServiceNow Developer, you will play a key role in developing, configuring, maintaining, and supporting the AEC’s ServiceNow platform to drive effective business operations and service delivery.

You will work as part of a small, agile team to deliver high-quality technical solutions across the ServiceNow suite, with a strong focus on enhancing and supporting core enterprise products such as IT Service Management (ITSM), Human Resources Service Delivery (HRSD) and Customer Service Management (CSM).

In this role, you will contribute across the full development lifecycle, including requirements refinement, solution design, build, testing, deployment and post-implementation support. You will work closely with product owners, business analysts, architects and operational teams to deliver secure, reliable and scalable solutions. You will also undertake platform maintenance activities, including upgrades, defect resolution and performance optimisation, and contribute to the development and maintenance of technical documentation. To support a contemporary and efficient platform, you will remain current with ServiceNow updates and industry trends.

You will be expected to manage competing priorities, deliver results within required timeframes, and undertake additional duties or assume responsibility for other functions as directed from time to time.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

Essential

- Demonstrated experience in application development, configuration or ICT support with prior experience working with the ServiceNow platform highly regarded.
- Strong analytical and problem-solving skills, with the ability to investigate issues, identify root causes and contribute to the development of practical, sustainable solutions.
- Ability to work effectively under limited direction, manage competing priorities and remain flexible and responsive in a dynamic delivery environment.
- Well-developed communication skills, including the ability to clearly explain technical concepts to non-technical stakeholders and work collaboratively with multidisciplinary teams.
- Strong commitment to quality, accuracy and continuous improvement, including experience contributing to testing, documentation, maintenance and platform optimisation activities.
- Understanding of, or the ability to quickly develop an understanding of, IT Service Management, HR or Customer Service business processes within a large, complex organisation.
- Ability to remain calm and resilient under pressure, maintaining focus and professionalism while working through technical issues and meeting delivery timeframes.

Desirable

- ServiceNow product certifications in one or more of the following: IT Service Management (ITSM), Human Resources Service Delivery (HRSD) and Customer Service Management (CSM).
- Experience working within Australian Government, regulated or security-sensitive ICT environments.
- Experience working in agile or hybrid delivery environments.

Eligibility

- AEC employees must be Australian citizens.

- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Deepinder Grewal, deepinder.grewal@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773532

Australian Electoral Commission

Closing Date:Wednesday 28 October 2026

Funding and Disclosure Reform Program
FAD Program Management Office FAD Governance and Assurance

Job Title	Assistant Directors, FAD Governance and Assurance
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-185 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The AEC is committed to the APS Values of being impartial, committed to service, accountable, respectful and ethical.

The Funding and Disclosure (FAD) Reform Program has been established to implement the legislative amendments introducing the new Funding and Disclosure Scheme under the Electoral Legislation Amendment (Electoral Reform) Act 2025.

The Program is delivering two complementary bodies of work across six streams to develop and implement the capabilities required to deliver the reforms. The Funding and Disclosure Regulatory Uplift is developing effective, fit-for-purpose and user-centred policy frameworks, supported by an enduring communications and education program to strengthen participant accountability and understanding of the new legislation. The Funding and Disclosure ICT Modernisation is delivering modern, secure, reliable and agile systems to support the AEC's transition to a large-scale regulator and enable the AEC to respond to future changes in the Scheme and whole-of-government strategic policy.

The FAD Governance and Assurance team supports delivery of the Funding and Disclosure Reform Program by establishing effective governance, assurance, performance and benefits management arrangements. The team works closely with senior executives, program leaders, business areas and external assurance partners to strengthen accountability, transparency and

delivery confidence, while ensuring frameworks and oversight mechanisms remain fit for purpose and aligned with Commonwealth and agency requirements.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As Assistant Director, Governance and Assurance, you will lead the development, implementation and continuous improvement of governance, assurance and performance management arrangements that support delivery of the FAD Reform Program. Working under broad direction, you will provide strategic advice and leadership across governance frameworks, benefits management and realisation, assurance activities and organisational performance reporting.

You will work closely with senior executives, program leaders and stakeholders to strengthen accountability, transparency and delivery confidence. Depending on business requirements, your primary focus may be governance, benefits management and realisation, or assurance functions including assurance planning, assurance reviews, post-implementation reviews and support for external assurance activities. You will lead complex work, deliver high-quality advice, reporting and recommendations, guide team members, manage sensitive issues with sound judgement and contribute to organisational capability and a culture of integrity, collaboration, evidence-based decision-making and continuous improvement.

In this role, you will drive the maturity and effectiveness of governance, assurance, performance and benefits management practices across the Program. You will develop and enhance frameworks, processes and reporting arrangements, provide high-quality advice and recommendations to support executive decision-making, lead assurance and review activities, and monitor the implementation of improvement initiatives. Working across diverse stakeholder groups, you will build strong relationships, strengthen accountability and delivery confidence, and provide leadership and guidance to support a high-performing and collaborative team environment.

To excel you’ll have:

We are seeking highly capable professionals who can demonstrate:

- Demonstrated experience leading governance, assurance, performance management or related functions in a complex program, project or operational environment.
- Ability to apply governance, assurance and accountability principles to develop, implement and improve frameworks, processes and reporting arrangements.
- Experience supporting executive governance bodies and senior decision-makers through clear, high-quality briefs, committee papers, reports and recommendations.
- Demonstrated experience in benefits management and realisation, organisational performance monitoring, assurance reviews, or a combination of these disciplines.
- Strong analytical and judgement skills, including the ability to interpret complex information, manage sensitive issues and develop practical, evidence-based recommendations.

- Highly developed communication, negotiation and stakeholder engagement skills, with the ability to build productive relationships and provide strategic advice.
- Demonstrated leadership capability, including coaching team members, managing competing priorities and delivering results with initiative, integrity and professionalism.

Desirable

- Experience working in a large-scale transformation program, regulatory environment or Australian Public Service organisation.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Chris Payne, 02 5137 2678
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0773588

Australian Electoral Commission

Closing Date:Wednesday 28 October 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral Participation Program

Job Title	Director, Indigenous Electoral Participation Program – Affirmative Measures
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$144,430 - $169,584
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 2
Position Number	2026-188 10190
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The AEC's Indigenous Electoral Participation Program includes engagement and governance personnel as well as in-community staff. It is a large team delivering meaningful outcomes. The team is innovative, collaborative both internally and externally, and works in close alignment with the National Agreement on Closing the Gap.

The team delivers real benefits through a community-led approach. Taking an innovative approach to community-level partnerships, they and their partners are integrating enrolment and electoral conversations into normal service delivery, education, employment programs, youth activities and community gatherings. IEPP partnerships are one of the primary mechanisms through which the IEPP achieves its outcomes as they provide the reach, trust, cultural authority and local knowledge required to support Aboriginal and Torres Strait Islander peoples to participate in Australia’s elections.

Duties

This role is an Affirmative Measures position, specifically designated for Aboriginal and Torres Strait Islander people, therefore this vacancy is only open to Aboriginal and Torres Strait Islander people.

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As Director of the AEC's Indigenous Electoral Participation Program (IEPP), you will have the opportunity to build on the AEC's success in supporting electoral participation for Aboriginal and Torres Strait Islander peoples. As the national Director of the IEPP, you will also oversee a geographically dispersed workforce and the work of in-community staff. Your knowledge and expertise will help the AEC make Australian elections more accessible and inclusive for Aboriginal and Torres Strait Islander peoples.

You will use the significant insights provided by our partners and staff to drive the program’s long-term vision and identify opportunities to further remove barriers to participation. You will establish, maintain and strengthen strategic partnerships with Aboriginal Community Controlled Organisations, Indigenous corporations, land councils, peak bodies, service providers and government agencies. Further, you will drive the use of quantitative and qualitative evidence, including stories of change, place-based indicators and data, ensuring alignment with relevant governance principles.

In this role, you will contribute as a member of the Branch and AEC Leadership Teams, ensuring the branch maintains a strong strategic focus, fostering a proactive and inquisitive culture, and championing service design and human-centred outcomes.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role, including:

- Extensive experience in building and sustaining relationships with Aboriginal and Torres Strait Islander communities, ensuring their insights and perspectives are central to the design and delivery of AEC work with communities.
- An ability to communicate genuinely and intently with Aboriginal and/or Torres Strait Islander people and to build trust and rapport through consistent leadership behaviours, authenticity and openness in communication.
- Ability to provide high-quality and timely advice, guidance and reporting to the Senior Executive cohort and the Electoral Commissioner in relation to section responsibilities.
- Proven ability to develop and manage key strategic internal and external relationships. This includes promoting, representing and negotiating on behalf of the AEC in various forums.
- Demonstrated knowledge and experience in contributing to the development, implementation and evaluation of agency policy.

- Ability to progress activities where ambiguity exists, proactively collaborating with relevant stakeholders to achieve strategic outcomes.
- Proven ability to successfully manage and deliver results within tight timeframes and competing priorities.
- Proven ability to communicate with influence, negotiate outcomes and manage complex stakeholder relationships, including across a geographically dispersed network.
- Demonstrated ability to lead and manage staff when change is a constant, while proactively supporting a positive team culture and developing capabilities, encouraging career development, and embedding professionalism.

Desirable

- You have relevant qualifications in Indigenous studies or community engagement/education.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, programs and policies.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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To Apply

Position Contact	Holly Castro, 02 5137 2049
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0773464

Australian Security Intelligence Organisation

Closing Date:Monday 26 October 2026

Job Title	ITE1.1 - SITEC IT Solutions Developer – Systems Engineer Operational Infrastructure
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$100,425 - $157,637
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Work from home not available.
Classification	APS Level 5;APS Level 6;Executive Level 1
Position Number	02120262027
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO’s people are ordinary Australians but they do extraordinary things – they are our most

important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The Opportunity

ASIO's Operational Infrastructure team is looking for a skilled professional to help manage and evolve a sophisticated technology stack. In this role, you will innovate, build, and sustain the capabilities that enable ASIO's work. In a diverse and agile group, you will collaborate with experts from across the technical spectrum to solve complex problems and deploy cutting-edge solutions that meet critical requirements.

ASIO looks for candidates who are curious, resilient and enjoy problem solving. To be successful in this role, you will enjoy a challenge, have the resilience to tackle the unknown and love the process of tailoring technology to fit a specific need. We are looking for candidates who are team players and self-starters who can drive projects forward independently.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As an IT Solutions Developer – Systems Engineer (ITE1.1 and ITE2) in ASIO, you will:

- Select and implement appropriate systems design methods and tools, balancing predictive (plan-driven) and adaptive (agile) approaches to ensure optimal project delivery.
- Conduct impact analyses on major design options, evaluating technical trade-offs to ensure scalable and resilient infrastructure solutions.
- Validate system designs to ensure the strategic selection of technology, efficient resource utilisation, and the seamless integration of complex, multi-vendor systems.

- Balance functional and non-functional requirements within system designs to ensure performance, availability, and maintainability standards are met.
- Contribute to the evolution of system design policies and standards, influencing the selection of core architectural components.
- Assist with managing the lifecycle of security administration policies, ensuring they remain fit-for-purpose, current, and rigorously implemented across the environment.
- Monitor compliance frameworks for security administration, proactively auditing systems to identify and remediate potential security breaches.

As an IT Solutions Developer – Systems Engineer (SITE C) in ASIO, you will:

- Define and govern the selection of system design methods and tools, establishing the framework for when to apply predictive versus adaptive (agile) methodologies.
- Direct the architectural evaluation of major design options, leading the analysis of complex trade-offs to ensure long-term strategic alignment and operational viability.
- Provide authoritative oversight and quality assurance for system designs, ensuring that technology selections maximise resource efficiency and integrate seamlessly across the enterprise ecosystem.
- Find the balance between competing functional and non-functional requirements, ensuring that system performance and resilience align with organisational risk appetite.
- Lead the development of enterprise-wide system design policies and architectural standards, steering the selection of core components to ensure future-proofing.
- Strategise the roadmap for infrastructure implementation and maintenance, overseeing the high-level design of physical and virtualised environments to support evolving mission requirements.
- Establish the governance framework for infrastructure changes and maintenance, ensuring that deployment routines are standardised, low-risk, and highly available.
- Establish the compliance and auditing regime for security administration, leading the identification of systemic vulnerabilities and directing the remediation of potential security breaches.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

- Promotes a security culture by supporting a safe and vigilant working environment.
- Thinks critically about the "big picture" to help improve processes and anticipate future needs.
- Achieves results by taking ownership of assigned tasks to deliver high-quality work on time and to standard.
- Works collaboratively with colleagues and partners to foster a positive and supportive team atmosphere.
- Demonstrates personal drive and integrity by approaching every task with honesty, reliability, and a strong desire to succeed.
- Communicates with influence by sharing ideas effectively and listening actively to build consensus and move projects forward.
- Technical skills including network infrastructure, hybrid cloud management, Automation Scripting, Containerisation, Virtualisation, IaaS / PaaS, E8 compliance practices.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO's Core Capability Framework to understand what is expected at each level for each capability.

Skills and qualifications

Candidates are required to have the following qualifications:

- For the ITE1.1 and ITE2 levels: a tertiary degree or other qualifications in a STEM field relevant to the position, and on the job experience within one of the relevant technical skills listed above.
- For the SITE C level: a tertiary degree in a STEM field relevant to the position, and/or minimum 2-years on the job experience in one of the technical skills listed above where you were a technical specialist and leader.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access (TS-PA) security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.
- Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).

Location

Canberra, ACT. Other locations may be considered according to the needs of the Organisation.

Relocation assistance is available if required.

We advertise positions nationally to reach the broadest audience. Please refer to the above location before applying.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

- A written pitch of up to 800 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.
- Details of 2 referees, which must include a current or former supervisor. ASIO will not contact your referees without advising you prior to doing so.

Before applying read the ASIO People Capability Framework and Core Capability Guide, both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

Use of artificial intelligence in recruitment processes

ASIO does not use any form of artificial intelligence (AI) at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO’s inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0773465

Australian Security Intelligence Organisation

Closing Date:Monday 26 October 2026

Job Title	SITE B Telecommunications and Wireless Specialist
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$161,682 - $191,321
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Work from home not available.
Classification	Executive Level 2
Position Number	02220262027
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The Opportunity

ASIO is striving deliver the next generation of telecommunications and wireless capabilities. These capabilities power Australia’s intelligence and security operations. We are looking for forward-thinking technologists who thrive on solving complex problems, shaping innovative solutions and collaborating closely with partners.

You will play a key role in leading the development of robust technical platforms that meet ASIO’s security and performance standards, ensuring systems remain resilient throughout their operational life and staying ahead of emerging wireless technologies.

Leadership is at the heart of this role. We are seeking a technical architect who understands that the best results come from supported, empowered teams. As a senior officer within ASIO, your objective is to be a "force multiplier" assisting to build a team of talented technologists. You will bridge the gap between high-level strategy and technical execution. You will work closely with the leadership team, providing clear, concise subject-matter advice to managers on emerging threats and opportunities.

ASIO looks for candidates who are curious, resilient and enjoy problem solving. To be successful in this role, you will understand wireless and telecommunications protocols, have the ability to remain focused on project delivery milestones and a demonstrated ability to develop junior staff.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

- As a Telecommunications and Wireless Specialist in ASIO, you will:
- Have an advanced understanding of wireless technology including 3GPP and ETSI law enforcement and disclosure standards.
- Assist senior leaders with leading and managing a team of experienced technology and engineering professionals.
- Deliver end-to-end support for capability, ensuring reliability and performance from deployment through to sustainment.
- Maintain awareness of emerging telecommunications and wireless standards, evaluating their relevance and translating insights into actionable projects.
- Work closely with technology teams, government agencies and industry partners to communicate complex concepts, capture lessons learned and continuously improve ASIO's telecommunications and wireless capabilities.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

- Strong understanding of cellular radio networks including 3GPP standards.
- Demonstrated ability to lead the development of junior staff.
- Extensive experience working with, or within the telecommunications industry.
- Extensive experience integrating communications systems/solutions.
- Extensive experience in programming languages to automate testing, configuration and analysis.
- Experience in building strong relationships with stakeholders including technology teams, technology providers, key industry partners and government agencies.
- Experience in project management, including stakeholder, supplier and risk management.
- Experience supporting intelligence, security or law enforcement operations.
- Extensive experience in writing technical documentation.
- Effective communication skills including the ability to present technical information in a clear, concise and articulate manner.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO’s Core Capability Framework to understand what is expected at each level for each capability.

Skills and qualifications

The following qualifications are desirable, but are not required:

- Formal qualifications or tertiary education in communications engineering and/or radio frequency related disciplines.

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

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- Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP).

Location

Canberra, ACT. Other locations may be considered according to the needs of the Organisation.

Relocation assistance is available if required.

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The recruitment selection process

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Employment conditions

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About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0773468

Australian Security Intelligence Organisation

Closing Date:Sunday 25 October 2026

Job Title	Deputy Director-General Technology Services Delivery
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	-
Future Merit Locations	Various locations - ACT
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	Senior Executive Service Band 3
Position Number	02420262027
Agency Website	www.asio.gov.au

Job Description

www.beaumontandbeaumont.com.au/11811

The Organisation

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At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

ASIO is seeking an exceptional senior executive to fill the role of Deputy Director-General, Technology Services Delivery. As a member of ASIO's Executive Committee and one of the most senior executive in the organisation, you will be responsible for ensuring technology investments deliver measurable benefits for Australian's and their security, modernising complex service and mission infrastructure, and the leading a large, multi-disciplinary workforce through technology transformation.

Reporting to the Director-General of Security, the Deputy Director-General, Technology Services Delivery leads the end-to-end execution of all of ASIO's technology services. In this role, you will be responsible for shaping, implementing and maturing ASIO's pursuit of Artificial Intelligence, successfully navigating transitions to Cloud technology and identifying and driving opportunities to partner more effectively with service providers. Across all activities, you will partner with mission and corporate leaders to ensure fit-for-purpose products and services are delivered and that there is optimised deployment of substantial budgets and workforce resources. Exemplary executive leadership of enterprise-wide organisational and cultural change will be required.

ASIO looks for candidates who are curious, resilient and enjoy problem solving. This role requires an executive leader who is accountable for translating strategic vision into tangible, high-impact public service outcomes. To be successful in this role, you will need to:

· Be both an enterprise and technical leader: integrating technology strategy and advice into enterprise approaches to ensure that technology outcomes deliver against corporate and mission requirements and support outcomes needed for ASIO, the National Intelligence Community (NIC), Government and industry and international partners.

· Commit to action and delivery: leading decisively to implement strategies, demonstrating high performance and personal drive, galvanising others and maintaining control to get the job done.

· Demonstrate stewardship, probity and professionalism: demonstrate the highest level of personal integrity, emotional intelligence, and discretion when leading through complex challenges, ensuring that all actions are made within legal and policy constraints and support the public interest now and into the future.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As the Deputy Director-General, Technology Services Delivery, you will:

· *Deliver outcomes and program performance required for ASIO's corporate and mission priorities, including:*

o Delivering measurable value: Drive timely and economical delivery of major technology initiatives including complex technology transformations, data and AI policies and strategies, critical infrastructure upgrades, and customer-facing digital services.

o Driving benefits realisation: Establish rigorous management framework to track and realise return on investment, efficiency gains, and enhanced service delivery outcomes across all technology investments.

o Operational excellence and service reliability: Oversee mission-critical production environments, ensuring platform availability, operational resilience, and seamless service delivery.

o Risk-informed execution: Proactively identify and manage technical, operational, and delivery risks, making decisive trade-offs to keep complex initiatives on track.

· *Be a leader of change and organisational transformation, including:*

o Culture and practice transformation: Lead change across the organisation, shifting teams to user-centric and outcome-oriented product delivery practices.

o Enterprise modernisation and adoption: Drive the adoption of cloud technologies, modern data platforms, and secure operational tools, ensuring ASIO is equipped and supported through system transitions.

o Stakeholder alignment and expectation management: Align NIC agencies, executive peers, central APS agencies, and industry partners around delivery milestones and change approaches.

o Exceptional executive leadership: Set a standard of high performance, accountability, and continuous improvement, fostering an inclusive, psychological safe environment that thrives on continuous adaptation.

· *Strategically manage resources with enterprise stewardship, including:*

o Budget Optimisation: Direct the group’s operational and capital budgets, ensuring optimal allocation, discipline, and compliance with all legislative frameworks. At the same time, drive unnecessary costs out of the business.

o Workforce capability and partnering: Build and maintain a workforce made up of employees, contractors and providers to ensure deep, top-tier talent is available.

o Strategic procurement and vendor performance: Lead commercial negotiations and strategic vendor management to maximise performance, drive accountability, secure capability, and ensure value for money.

o Asset and legacy rationalisation: Strategically and systematically address legacy infrastructure and streamline enterprise architecture to create capacity for innovation.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

· Promotes a security culture: Support the identification, assessment and management of security and organisational risk, including promoting and maintaining a positive and inclusive workplace environment in which staff feel comfortable seeking support and raising concerns.

· Strategic thinking: Translates broad government policy direction and the ASIO’s mission and corporate objectives into clear performance outcomes and benefits realisation models that turn strategic objectives into delivered services.

· Achieves results: Harnesses organisational capability and marshals' resources to achieve successful end-to-end delivery of large-scale, complex technology portfolios and multi-year transformation programs.

· Productive working relationships: Builds coalitions across diverse stakeholder landscapes and managing complex dynamics with diplomacy, authority, and tactical negotiation skills, including driving strict commercial accountability across major IT vendors and suppliers.

· Personal drive and integrity: Demonstrates resilience, integrity and respect under sustained pressure, takes responsibility for difficult calls, while driving significant cultural, behavioral, and operational change across large, multi-disciplinary, diverse workforces.

· Communicates with influence: Highly refined negotiation and communication skills, with a track record of steering executive committees, Ministers, and external partners through operational change and risk management.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO's Core Capability Framework to understand what is expected at each level for each capability.

Skills and qualifications

Tertiary qualifications in Computer Science, Information Technology, Engineering, Business Administration, or a related field are highly regarded.

Executive leadership qualifications e.g. GAICD are desirable.

Eligibility

To be eligible to work at ASIO, you must be:

· An Australian citizen.

· Assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

· Ability to conduct official travel domestically and internationally, and be available for extended hours during other essential periods (e.g. active crisis response periods),

While ASIO officers' identities are protected by law, under section 92 of the ASIO Act, Deputy Directors-General are declared roles. Therefore, to be eligible for this role you must be willing and able to be a declared ASIO officer. This means that should you be appointed to a Deputy Director-General position; you will be publicly identified as an ASIO employee and be required to represent ASIO in engagements like senate estimates, media addresses, public speaking etc.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

How to apply

Applications **must** be submitted using the online recruitment system:

www.beaumontandbeaumont.com.au/11811

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

· A written pitch of up to 500 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.

· A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.

· A completed ASIO Employment Suitability Questions document.

· Details of 2 referees, which must include a current or former supervisor. ASIO will not contact your referees without advising you prior to doing so.

Before applying read the ASIO People Capability Framework and Core Capability Guide, both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

Use of AI in recruitment processes

We do not use AI to screen, rank or shortlist candidates, assess candidate suitability or merit, or make recommendations or selection decisions. Candidate assessment and recruitment advice remain the responsibility of our consultants and the Selection Advisory Committee, based on the evidence gathered through the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	Jonathan at Beaumont&Beaumont, 02 6126 4544
Agency Recruitment Site	www.beaumontandbeaumont.com.au/11811

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Vacancy VN-0773511

Australian Security Intelligence Organisation

Closing Date:Monday 30 November 2026

Job Title	Technologist Graduate Program 2028 Intakes
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$96,669 - $96,669
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	01620262027
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

Are you seeking an exceptional career where you can contribute and make a difference to the security of Australia? ASIO's Technologist Graduate Program is a dynamic and fast-paced 12-month program with intakes in early & mid-2028. The program will set you on a pathway for a career with purpose.

We are seeking university students who have completed their degree before the intake commences, or graduates from the past 3 years who are passionate about technology, continuous learning and working collaboratively to make a difference. On commencement as a technologist graduate, you will be assigned to one of the following streams:

· Science & Engineering

· Data & Analytics

· Information & Cyber Security

· Software Engineering & Development

· IT Platforms

Duties

During the 12-month program, you will complete 3 workplace rotations designed to showcase the breadth of work that ASIO undertakes. This work may include:

· Working with industry and domestic partners to investigate, implement and manage new capabilities, networks and technologies.

· Assist in data and AI lifecycle management from acquisition through to sharing and disposal, applying best practice AI and datagovernance frameworks.

· Collaborating with business users to develop high-quality, high-performance software solutions within an agile environment.

· Advancing unique solutions to exploit technically-collected data, including through the use of machine learning and neural networks.

· Reducing the attack surface and assure the ongoing security posture of IT infrastructure.

· Undertaking reverse engineering activities.

· Supporting cyber security investigations.

· Conducting forensic analysis of digital media.

· Providing technical collection capabilities, including telecommunications interceptions.

· Undertaking complex data analysis and innovative visualisation to aid investigations.

· Evaluating technical surveillance counter-measures.

· Engineering high-end mechanical and electrical solutions.

The program will equip you with the skills, experience and knowledge to undertake a wide range of technical roles and to establish a diverse and rewarding career at ASIO.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

We are seeking candidates with the following attributes:

· Adaptability

· Curiosity

· Commitment to learning

· Honesty

· Integrity

· Problem solving

· Resilience

· Teamwork

We are seeking candidates with the following capabilities:

· The ability to work collaboratively

· The capacity to think critically and laterally in solving problems

· The propensity to adapt to emerging issues, events and environments

· Personal qualities that exemplify ASIO’s values and expected behaviours.

Qualifications

To apply for a graduate program in ASIO, you must have completed a relevant degree prior to program commencement, or no more than 3 years prior.

Candidates are required to have a degree which could include, but are not limited to:

· Cloud Computing

· Data Engineering, Data Science or Data Analytics

· Software or Computer Systems Engineering

· Cyber Security

· Network Engineering

· Computer Science

· Information Technology or Information Systems

· Digital Forensics

· Electrical/Electronic Engineering

· Mathematics or Statistics

· Telecommunications

· Data or AI Management

· Project Management or Business Analysis with an ICT focus.

Eligibility

To be eligible to work at ASIO, you must be:

· an Australian citizen

  • have completed your degree before the program commences, or graduated in the past 3 years

· assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

· A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

· Employer superannuation contributions of 15.4%.

· A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

· Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

· Study assistance, including financial support and study leave for tertiary education.

· Access to 7 staff-led diversity and inclusion networks.

· Access to an Employee Assistance Program (EAP).

· Mentoring opportunities.

Location

Canberra, ACT.

We advertise positions nationally to reach the broadest audience. Please refer to the above location before applying.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

· Succinct responses to the questions below:

o Tell us why you are interested in applying for the Technologist Graduate Program.

o Tell us about a technical 'passion project' you have been involved in. This can be a personal initiative, tertiary related or other. We want to understand what your technical interests are, what drives you and how you apply it. Feel free to be as technical as you like.

o In our workplace the rate of technical change means there is a premium on knowledge sharing. How important is learning and communicating to you?

· A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.

· A copy of your academic transcript. If you have not yet graduated, please provide your most up-to-date transcript. This can be an unofficial copy as long as it is issued by your tertiary provider.

· Details of 2 referees, which must include a current or previous supervisor. ASIO will not contact your referees without advising you prior to doing so.

Read the ASIO People Capability Framework and Core Capability Guide, available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Use of AI in recruitment processes

ASIO does not use any form of artificial intelligence (AI) at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process - timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

As we are recruiting for the early & mid-2028 Technologist Graduate Program intakes, candidates can expect the following timeframes for the recruitment selection process:

- Program advertised October and closes Monday 30 November
- Assessment centres will likely run in March 2027.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0773563

Australian Signals Directorate

Closing Date:Sunday 01 November 2026

Chief Operations
People and Skills

Job Title	ASD 6 Workplace Relations Officer and ASD EL1 Work Health & Safety Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Perth WA
Salary	$106,835 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	As per information pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/05944/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

Workplace Relations

The Workplace Relations team is responsible for maintaining ASD's (non-SES) employment conditions, including associated policies. The team provides specialist advice on workplace relations matters, undertakes formal consultation with employees and unions, manages workplace grievances and reviews, and supports the development and implementation of employment-related policy and strategic initiatives. The team works closely with stakeholders across ASD to ensure employment frameworks remain contemporary, compliant and aligned with organisational requirements.

As a member of the Workplace Relations team, you will provide advice and support on ASD terms and conditions of employment, HR policies and workplace relations matters. The role contributes to a range of functions, including staff consultative committees, HR delegations, secondments, workplace grievances, Individual Determinations, out-postings (remote work arrangements) and pay-related matters, and works closely with stakeholders across the Agency to support effective and contemporary employment practices. The ASD 6 Workplace Relations Officer role is available in Canberra and Melbourne.

An ASD 6 Workplace Relations Officer is accountable under limited direction to:

- Engaging with internal stakeholders through the Workplace Relations inbox by providing accurate, timely and clear support and interpretation of relevant legislation, policies and procedures.
- Assisting in the development and implementation of HR projects, policies, processes, guidance material, business improvements and strategies relating to the delivery of HR services.
- Building and maintaining strong relationships by engaging with stakeholders on policy, project or operational matters and addressing their needs and expectations.

Work Health and Safety

The ASD Work Health and Safety (WHS) team are responsible for keeping our workplaces safe and enhancing employee health and wellbeing. The team leads health and safety programs, systems and initiatives to ensure all workplaces across the Agency are as safe and healthy as possible. The team provides information, advice and guidance on general WHS and legislative matters, oversees compliance, due diligence and assurance activities and works in conjunction with the ASD Leadership team to ensure safety is at the forefront of ASD's daily business and operational activities. The ASD EL1 Work Health and Safety Manager role is available in Canberra, Melbourne and Perth.

An ASD EL1 Work Health and Safety Manager is accountable under limited direction to:

- Lead a team, managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Undertake complex research and analysis activities to identify and address WHS risks to capability.
- Provide advice, collaborate and communicate with stakeholders on complex to very complex and sensitive WHS issues.
- Understand and apply relevant WHS legislation, ASD policies and procedures, recommending viable solutions and prevention strategies to address WHS issues.
- Build productive working relationships with stakeholders to influence decisions and ensure alignment with broader strategic objectives.
- Represent ASD WHS network at internal and external forums.
- Assess and evaluate WHS strategy, initiatives, projects, policy and procedures.
- Analyse complex to very complex WHS issues applying expertise to identify and recommend courses of action

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

ASD 6 Workplace Relations Officer

We are seeking motivated and professional workplace relations practitioners who can deliver practical, customer-focused advice in a complex and fast-paced environment. You will have experience interpreting and applying employment legislation, policies and procedures, and building productive relationships with a diverse range of stakeholders. You will demonstrate sound judgement, strong communication skills and the ability to manage competing priorities while delivering high-quality outcomes.

Our ideal candidate will possess the following:

- Demonstrated customer-service skills, with experience delivering high-quality, customer-focused outcomes and advice.
- Ability to engage effectively with stakeholders and build productive working relationships, including with delegates and senior managers.
- Experience interpreting and applying relevant HR and employment legislation, frameworks, policies and procedures.
- Strong organisational, communication and interpersonal skills, with the ability to manage competing priorities, exercise sound judgement and deliver accurate and timely outcomes.

ASD EL1 Work Health and Safety Manager

The WHS team are seeking an energetic highly organised and task-orientated WHS Manager to be part of a diverse and collaborative team supporting the evolution of the organisation and delivery of new outcomes, while ensuring business-as-usual activities are also maintained.

The candidate will have a good working knowledge of, and demonstrated experience in, interpreting and applying legislation. A highly capable and experienced WHS professional who is comfortable working in a changing environment and has a solid understanding of best practice WHS - helping to develop and deliver a range of WHS services and programs. Confidence to engage with stakeholders at all levels and responding to queries to provide accurate technical advice is also essential, as is developing and maintaining internal and external relationships to facilitate the achievement of outcomes.

Our ideal candidate will possess the following:

- Excellent communication and interpersonal skills (written and verbal)
- Strong stakeholder engagement skills and a demonstrated ability to work collaboratively with a range of people, including at an internal and external senior executive level
- The proven ability to exercise sound judgement, discretion, and integrity including the ability to maintain confidentiality and privacy
- The ability to work in a fast-paced environment, manage competing priorities and triage effectively while still ensuring key targets are met
- Experience implementing strategic HR initiatives, and experience leading and managing a team to be high performing and collaborative.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- Australian Citizenship - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- Organisational Suitability Assessment – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- Security Clearance - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- Health Assessment - The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Tertiary qualifications, industry certification or equivalent experience in human resources or a discipline related to the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	asdcareers@horizonone.com.au, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0773400

Australian Skills Quality Authority (ASQA)

Closing Date:Thursday 22 October 2026

Transformation and Reform
Review and Appeals

Job Title	Review Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Perth WA, Brisbane QLD, Sydney NSW, Melbourne VIC, Canberra ACT, Adelaide SA
Salary	$99,855 - $111,701
Future Merit Locations	Hobart, Perth, Brisbane, Sydney, Melbourne, Canberra, Adelaide
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 6
Position Number	TBC
Agency Website	https://www.asqa.gov.au/

Job Description *https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4*

Please note that this opportunity will initially be offered on either a non-ongoing basis, or temporary transfer until 30 June 2027, with the possibility of extension, or ongoing engagement.

Who we are

We are Australia's National Vocational Education and Training (VET) regulator.

What we do

We regulate providers that deliver VET qualifications and courses to students in Australia or offer Australian qualifications internationally, providers that deliver VET courses to overseas students, and certain providers that deliver English Language Intensive Courses for Overseas Students. We also accredit VET courses to make sure nationally approved standards are met.

Why we do it

We ensure quality VET so that students, industry, governments and the community have confidence in the integrity of national qualifications issues by training providers, and that students are protected from any practices that come at the expense of their ability to gain the required competencies.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our website for more information about ASQA, including our role and how we regulate.

Duties

About the Opportunity

We are seeking a **Review Officer**who will be a pivotal part of a cross functional team undertaking statutory reviews of decisions to ensure that ASQA's decisions support the integrity of the national qualifications issued by training providers and to ensure that all stakeholders can have confidence in the decisions made by ASQA.

Key responsibilities:

- Undertake assessment and preparation of applications by providers or affected persons, for review of reviewable decisions made under the applicable legislation, to ensure that ASQA Reviews Policy and requirements established by legislation and general administrative law are applied to consider appropriateness of an original decision,

- in conjunction with the Assistant Directors and the Director, engage with providers to understand the reasons for an application to review a decision, and ensure that the best available evidence is before the review decision maker, and also request and analyse that information or evidence,
- prepare well-reasoned decisions for the review applications, including extension of time and stay applications,
- identify areas for improvement to ASQA's decision making processes, communications, or timeliness, and
- support the Assistant Directors and the Director to undertake validation activities to check that the assessment tools produce valid, reliable, sufficient, current, and authentic evidence to enable reasonable judgements to be made as to whether the requirements of the applicable standards are met.

Skills and experience

To succeed in this role, you will have:

- have an understanding of best practice regulation and the proven ability to efficiently identify and manage risks proportionately, and to make clear, well-reasoned and timely recommendations in a fast-paced and changing environment
- well-developed analytical skills and judgement to solve problems in a complex regulatory environment
- the ability to effectively engage and collaborate with diverse stakeholders and build trusted relationships and partnerships, including on complex or sensitive issues
- demonstrated experience in providing high quality advice to management and preparing quality written reports, including the ability to communicate findings from an analysis of evidence against legislation
- the ability to work independently when required, showing confidence, initiative and drive.

Mandatory:

- To apply for this position you must be an Australian Citizen.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police check and/or obtain a security clearance (if they do not already possess one).

Desirable:

- Legal, auditing, or other qualifications in relevant disciplines are highly desirable.
- Understanding of Vocational Education and Training (VET) in Australia including the regulatory framework (or capacity to quickly develop such an understanding).

What we offer

We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

We encourage applications from Aboriginal and Torres Strait Islander peoples, people with disabilities, members of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual

(LGBTQIA+) community, people with culturally and linguistically diverse (CALD) backgrounds, and people with neurological differences.

You will be joining a dynamic workforce at ASQA that will support you to thrive in your career.

You will have access to:

- generous leave entitlements
- a competitive salary (with clear and transparent salary progression and scheduled salary increases)
- 15.4% superannuation
- flexible working arrangements that promote work-life balance, including working from home and hybrid working arrangements
- flexible working hours
- professional development opportunities
- health and wellbeing events throughout the year
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members
- a $300 annual healthy lifestyle allowance
- additional paid time off during the Christmas close-down period.

Benefits of working in the APS

- **Purpose and meaning** - the Australian Public Service (APS) offers a clear purpose and meaningful work where you can make a positive impact in people's lives.
- **Opportunities to learn and grow** - regardless of where you are in your career or what your skills are, there's a pathway and role for you.
- **Community and belonging** - we believe everyone belongs. Our leaders are focused on building a workplace which values diverse views, backgrounds, abilities, and perspectives.
- **Flexibility and balance** - we are committed to offering flexibility for all APS roles. We know flexibility is important so you can balance your work and personal priorities.
- **Conditions and lifestyle** - be a part of a secure, dynamic public service with great conditions of employment in a diverse range of roles and locations to support your lifestyle.

Eligibility

Eligibility to apply

- Under Section 22(8) of the Public Service Act 1999, employees must be Australian Citizens to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

Visit Current vacancies for more information.

It is important that you review the **Job Information Pack** for more information on the role, including instructions on what to include in your application, before you apply.

Please include the following in your application:

- a two-page pitch detailing your skills, background, and experience relevant to the role.
- a resume/CV, including the name and contact details of two referees (one should be your current supervisor/manager).

When preparing your two-page pitch and resume, you should consider the relevant duties, selection criteria, skills, values and attributes required for the role, as outlined above and in the **Job Information Pack**.

Please ensure you provide specific, relevant examples of your work that will demonstrate your ability to perform the role.

If you have questions about this exciting opportunity, please contact**Tobie Wicks, Assistant Director, Reviews & Appeals** via **Tobie.Wicks@asqa.gov.au**.

This position is available as an **ongoing** or **non-ongoing** opportunity. Non-ongoing opportunities will be offered for an initial fixed term period of up to 12 months, with the potential to be extended further or to becoming ongoing.

This selection process may be used to establish a **merit pool**. The merit pool may be accessed to fill ongoing and non-ongoing vacancies for similar roles within ASQA or across the APS over the next 18 months.

Applications close: Thursday, 22 October 2026 at 11:30pm (AEST).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Skills Quality Authority (ASQA)

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's vocational education and training (VET) sector. ASQA engages with, and regulates the VET sector to ensure confidence in the VET sector and its outcomes, including internationally. ASQA’s mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students. ASQA is a professional, responsive and

innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry. ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge. For more information about ASQA, please visit www.asqa.gov.au.

To Apply

Position Contact	Tobie Wicks, Tobie.Wicks@asqa.gov.au
Agency Recruitment Site	https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Vacancy VN-0773265

Australian Submarine Agency

Closing Date:Sunday 25 October 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Signature Program Lead
Job Type	Full-Time, Ongoing
Location	Port Adelaide SA
Salary	$124,393 - $140,315
Future Merit Locations	Port Adelaide
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	ASA/05720/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description *https://defencecareers.nga.net.au/?jati=9A1FB546-31E5-F764-9AC3-ED610CB3EA38*

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) technical authorities provide for the design, development, maintenance and operation of the nuclear-powered submarine fleet.

As an EL 1 Signature Program Lead, you will contribute to the leadership of technical governance of submarine stealth and signature management.

Responsibilities may include:

- Contributing to the ongoing review of Signature concepts
- Providing Objective Quality Evidence (OQE) judgement and delivering Technical Authority recommendations on design requirements and Signature defects
- Assisting in the management of specifications and resources in support of ASA objectives
- Engaging and liaising with stakeholders to identify, anticipate and respond to dynamic program needs
- Contributing to the strategic planning, program and project management development

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The Platform Systems Branch of the Australian Submarine Agency Engineering and Technical Division works to assure and evolve the non-nuclear platform system engineering capabilities that will underpin the safe, stealthy, effective and enduring sovereign operation of Australia's nuclear powered submarines.

Our branch is responsible for the technical governance, safety certification and OQE development for Australia's nuclear-powered submarine capability through managing a wide spectrum of specialist technical functions, including naval architecture, transverse systems integration, and stealth management.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Lead the application of technical control governance within Australia to ensure measurement and control of appropriate signature types is maintained and updated.
- Assist in the delivery of strategic level of specialist technical and professional advice in support of planning, program and project management
- Support strategic relationships with a broad range of stakeholders
- Communicates with clarity, authority, and impact across all levels
- Foster professional development, and maintain high standards of performance and collaboration to lead and develop our high performing team with a consistent and strong commitment to teamwork and collaboration
- Exercises sound professional judgement, initiative, and strategic insight to interpret requirements and deliver agency outcomes
- Demonstrates a strong commitment to ongoing learning, capability development, and professional excellence
- Operates with a degree of autonomy and accepts accountability in achieving outcomes
- Strong commitment to understand and uphold the ASA’s vision, mission, and business objectives
- Experience within Defence or maritime environments is preferred, but not essential

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9A1FB546-31E5-F764-9AC3-ED

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Vacancy VN-0773478

Australian Submarine Agency

Closing Date:Sunday 08 November 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Supply Chain Engineer (Mechanical/Electrical)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Perth WA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide, Canberra, Perth
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates are required to work in the location advertise. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ASA/05869/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=649099EA-091E-3942-BB34-ED62E933689A

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

We are seeking a proactive Supply Chain Engineer (Mechanical or Electrical) to join the Supply Chain Engineering (SCE) Directorate within the Program Engineering (PE) Branch.

This is primarily a governance, technical assurance and technical control role. The role is focused on establishing and maintaining the engineering frameworks, processes and arrangements required to support the safe, compliant and controlled delivery of systems, products and services through the supply chain.

The successful candidate will contribute to the development of technical governance frameworks, supplier assurance arrangements and evidence-based engineering processes. These activities support technical decision making, regulatory compliance and ongoing assurance activities across the submarine enterprise.

- Reporting to the Senior Engineer (Supply Chain), the incumbent will be responsible to:
- Contributing to the development, implementation and maintenance of SCE governance, technical control and assurance documentation.
- Supporting the establishment and application of technical assurance, certification and compliance processes across the supply chain.
- Conducting technical assessments, engineering reviews and assurance activities to support informed technical decision making.
- Reviewing and assess technical documentation, Objective Quality Evidence (OQE), supplier deliverables and compliance artefacts to ensure alignment with defined technical requirements.
- Supporting supplier qualification, assurance and capability assessment activities, including audits, reviews and evidence-based evaluations.
- Assisting in the development and maintenance of the supply chain via engineering governance, requirements traceability and technical control arrangements.
- Identifying technical risks, assurance gaps and compliance issues, and support the implementation of appropriate mitigation strategies.
- Contributing to the development of assurance evidence packages and technical records that support engineering governance and oversight activities.
- Liaising and coordinate with internal and external stakeholders, suppliers and contractors to support technical assurance and governance activities.
- Communicating, through various methods, complex technical concepts and assurance outcomes to both technical and non-technical audiences.
- Providing specialist engineering advice to support governance, risk management, assurance and technical authority functions.
- Undertaking other duties as directed by the Senior Engineer.

About our Team

The SCE Directorate plays a critical role in establishing and exercising technical control across the submarine enterprise, helping provide confidence in the safety, quality, reliability and operational effectiveness of products and services delivered through a complex supply chain. Our team develops and maintains the governance, assurance and technical control arrangements that underpin the delivery, sustainment and long-term operation of a sovereign submarine capability.

We work closely with industry partners and stakeholders across the enterprise to define technical requirements, establish assurance frameworks, and set the conditions under which products can be accepted for build and service. Through clear technical governance, robust evidence and traceability requirements, and a structured assurance approach, we ensure that risks are understood and appropriately managed while maintaining confidence in certification and regulatory outcomes.

Joining the SCE Directorate offers a unique opportunity to contribute to the growth of a nationally significant engineering and assurance capability, helping shape how technical control is exercised across the submarine enterprise while supporting the delivery of a safe, reliable and effective sovereign capability.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

This role is focused on technical governance, assurance, compliance, and technical control of supply chain, rather than the detailed engineering design of submarines. Success in the role requires strong analytical skills, sound engineering judgement and the ability to understand, assess and assure technical information generated by a wide range of internal and external stakeholders.

Operating within APS 6 Work Level Standards, the successful candidate will exercise a high degree of independence, manage competing priorities, and contribute to the establishment and continual improvement of engineering governance and assurance capabilities that support safe, compliant and controlled engineering outcomes.

They will demonstrate:

- Strong Mechanical or Electrical Engineering knowledge, supported by sound engineering judgement and the ability to apply engineering principles in complex and regulated environments.
- Strong analytical and problem-solving skills, with the ability to assess technical information, evaluate OQE and make informed, evidence-based recommendations.
- Excellent written and verbal communication skills, including the ability to develop high quality technical documentation and communicate complex technical information to both technical and non-technical audiences.
- Strong stakeholder engagement skills, with the ability to work collaboratively across multidisciplinary teams and build effective relationships with internal and external stakeholders.
- Good judgement, initiative and independence, with a commitment to technical governance, assurance, compliance and continuous improvement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory qualifications:

“A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer. This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers

Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months”

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=649099EA-091E-3942-BB34-ED6

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Vacancy VN-0773492

Australian Submarine Agency

Closing Date:Thursday 29 October 2026

Australian Submarine Agency
WF Industry & Supply Chain

Job Title	Policy & Program Managers (Various)
Job Type	Full-Time, Ongoing
Location	Majura ACT, Adelaide SA, Rockingham WA
Salary	$89,841 - $96,829
Future Merit Locations	Majura, Adelaide, Rockingham
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ASA/05644/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=68148D42-C867-A31C-5438-ED62EBA36E3B

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is a historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Australian Submarine Agency (ASA) is seeking APS 5 officers to join Workforce, Industry and Supply Chain (WISC) Division. These roles offer a unique opportunity to shape Australia's nuclear-powered submarine enterprise by helping develop the workforce, industrial capability and supply chains that will underpin one of the nation's most significant national security and industrial undertakings.

APS 5 officers will have the opportunity to engage across Government and industry, support strategic decision-making, and contribute to increasing Australian participation in AUKUS industrial opportunities.

APS 5 officers play an important role in supporting WISC's objectives through policy development, program delivery, performance reporting, stakeholder engagement and industrial development. You will contribute to providing advice, projects and initiatives that support the development of Australia's workforce, industrial capability and supply chains.

Depending on the role, you may contribute to and build expertise in strategic policy, industrial strategy and analysis, workforce initiatives, supply chain development or industry uplift activities, while working with stakeholders across Government, Defence, industry, academia and international partners to address some of Australia's most significant workforce, industrial and national security challenges.

As an APS 5 within the Workforce, Industry and Supply Chain Division, you may be responsible for:

- Supporting the development, coordination and implementation of complex policy, strategy, program, analysis and engagement activities that support Australia's nuclear-powered submarine enterprise
- Contributing to quality advice and recommendations to support strategic decision-making by senior executives, Government and key stakeholders
- Contributing to strategic assessments, performance analysis, industrial intelligence or policy development activities that support future workforce, industrial and supply chain decision-making
- Preparing briefs, submissions, correspondence, analytical products and other advice on complex and often sensitive issues

ASA roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. For more information, please contact the nominated contact officer.

About our Team

The Workforce, Industry and Supply Chain Division develops the workforce, industrial capability and supply chains required to deliver Australia's nuclear-powered submarine program. Working at the centre of one of Australia's most significant industrial and workforce transformations, the Division leads enterprise workforce planning, industry development, supply chain readiness and strategic uplift initiatives that support the long-term success of the AUKUS partnership.

- The **Industry Strategy** team develops and evolves Australia’s AUKUS Submarine Industry Strategy, provides strategic advice on submarine industrial capability requirements, and helps ensure future Defence policy and strategic guidance reflects the needs of the Australian and Trilateral Submarine Industrial Bases
- The **Industry Program and Governance** team provides governance, integration, reporting and risk management functions that support coordinated delivery across the industry

portfolio, strengthen enterprise decision-making, and improve visibility of progress, risks and opportunities across Government, industry and AUKUS stakeholders
- The **Supply Chain Strategy and Resilience** team identifies and develops future supply chain policy opportunities and capability requirements to mitigate vulnerabilities, by providing strategic supply chain planning, demand signals and resilience measures to support Australian industry readiness and long-term industrial growth, ensuring the Australian submarine industrial base supply chain is available and protected across Australia’s nuclear powered submarine enterprise
- The **Supply Chain Programs** team delivers supplier qualification, capability uplift and participation programs, such as Defence Industry Vendor Qualification (DIVQ) and Australian Submarine Supplier Qualification (AUSSQ) programs, that strengthen Australian industry integration into domestic, UK and US submarine supply chains
- The **Industry Uplift** team leads initiatives that reduce barriers to participation, strengthen sovereign industrial capability and support Australian industry access to Australian, UK and US submarine supply chain opportunities through targeted interventions, partnerships, grants and investment programs
- The **Industry Engagement** team leads engagement with industry across the Nuclear Powered Submarine enterprise, improving awareness of opportunities, facilitating collaboration and providing industry insights to support industrial development and enterprise decision-making
- The **Enterprise Workforce Delivery and Governance** team delivers workforce initiatives to strengthen Australia's workforce pipeline, in partnership with industry, Governments and education providers, and support integrated planning, risk management, and performance monitoring across the Enterprise Workforce Branch

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by complex challenges. We are looking for highly motivated and collaborative people who want to contribute to one of Australia’s most significant national endeavours.

Successful candidates will be comfortable working in areas of policy, strategy, industry, workforce, program delivery, governance or stakeholder engagement environments, and will be capable of translating information into practical and evidence-based outcomes.

We are seeking high-performing, motivated individuals who can:

- Demonstrate integrity, professionalism and a commitment to delivering nationally significant outcomes
- Contribute to the development and implementation of policy, strategy, programs or initiatives that translate Government priorities into practical and measurable outcomes
- Assist with work streams, projects or programs, applying sound governance, planning, risk management and reporting practices
- Contribute to clear advice, including input to briefs, submissions and correspondence for senior executives and decision-makers
- Build trusted relationships and communicate with stakeholders across Government, Defence, industry, academia and international partners

- Navigate complexity and ambiguity, applying sound judgement, critical thinking and problem-solving skills to address strategic challenges and manage risk
- Contribute to high-performing teams in an inclusive and collaborative workplace culture
- Manage competing priorities and deliver high-quality outcomes in a dynamic and fast-paced environment, demonstrating resilience, adaptability and a strong focus on results
- Research, analyse and synthesise information from multiple sources to develop evidence-based advice and recommendations
- Identify patterns, risks, opportunities and emerging issues across complex workforce, industry, supply chain or policy environments

Eligibility

Security Clearance:

Negative Vetting 1 (NV1): Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Dean Carlson, 02 5133 0893
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=68148D42-C867-A31C-5438-ED6

Vacancy VN-0773433

Department of Finance

Closing Date:Sunday 25 October 2026

ICT
Government Services GovConnect

Job Title	GovTEAMS Test Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$101,355 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 6
Position Number	2026/246
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=0C99DDEA-09E7-C3AD-9F0D-ED62AF4E6710

ABOUT THE BRANCH

The Government Services Branch (GSB) supports the Department of Finance in achieving its purpose of providing high quality services that enable the Commonwealth to achieve value in the management of public resources for the benefit of all Australians. We deliver Whole-of-Government services to Commonwealth agencies, including developing and supporting the secure telecommunications and digital collaboration needs of the Australian Government.

We provide and manage:

- GovPlace - a secure, whole-of-government collaboration platform provided by the Department of Finance. It gives agencies a supported PROTECTED-level environment with essential tools and applications for collaboration across government.
- GovTEAMS - a comprehensive whole-of-government collaboration service for the Australian Public Service.
- GovLINK - a secure inter-agency communication service that encrypts all nominated traffic, classified up to the PROTECTED level, between agency internet gateways.
- The Parliamentary Document Management System (PDMS) - delivering services to support the management of parliamentary workflow across government.

Duties

ABOUT THE OPPORTUNITY

As an APS6 GovTEAMS Test Analyst, you will play a key role in ensuring the quality, reliability and continuous improvement of the Australian Government's collaboration platform, GovTEAMS. You will work closely with business stakeholders, technical specialists, vendors and product owners to validate platform enhancements, support releases and ensure solutions meet user, security and accessibility requirements.

The role combines hands-on testing expertise with stakeholder engagement and requirements validation, providing opportunities to influence platform outcomes and contribute to the delivery of secure, modern digital services across government.

Key responsibilities include:

- Develop, maintain and execute test plans, test cases, test scripts and test data to support platform enhancements and releases.
- Conduct functional, integration, system, regression and user acceptance testing activities.
- Validate that platform changes meet business requirements, functional specifications and user expectations.
- Identify, document, manage and track defects through to resolution.
- Support User Acceptance Testing (UAT) activities and coordinate stakeholder participation.
- Review business requirements, user stories and acceptance criteria to ensure they are clear, complete and testable.
- Translate requirements into effective test scenarios and test cases.
- Support release planning, deployment validation and post-implementation review activities.
- Prepare testing reports, defect summaries and release readiness assessments.
- Contribute to continuous improvement of testing processes, quality assurance practices and service delivery outcomes.
- Maintain testing documentation and ensure compliance with governance, accessibility, privacy, cybersecurity and recordkeeping requirements.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

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About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Kris Switala, 02 6215 3206
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=0C99DDEA-09E7-C3AD-9F0D-ED62

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Vacancy VN-0773494

Department of Home Affairs

Closing Date:Monday 26 October 2026

Enterprise Technology Services
Operational Capability Enforcement Technologies and Logistics

Job Title	Senior Competency Assessment Training Officer (Senior CATO)
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - NSW NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	JR 142206
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142206/

About our team

The Enforcement Technologies and Logistics (ET&L) section, part of the Operational Capability Branch (OCB) within the Department of Home Affairs, works closely with the Australian Border Force (ABF) and other stakeholders to sustain and support detection technology capabilities across the border environment. ET&L is responsible for:

- Managing transport, logistics and unpack/repack service contracts
- Overseeing departmental radiation safety programs and regulatory compliance requirements
- Managing contracts and assets for operational technologies, including X-ray, trace detection, substance identification, and radiological equipment
- Providing technical advice, capability sustainment, project support, and procurement expertise
- Designing, developing, managing, and delivering operational technology training and subject matter expertise.

The Senior Competency Assessment Training Officer (CATO) delivers and assures detection technology training to support the safe, effective, and compliant use of operational technologies at the border. The role ensures officers maintain required qualifications and certifications to meet legislative, WHS, and departmental policy requirements while supporting border protection activities.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

- Is able to work independently with a single team member whilst geographically based away from the rest of the team and section
- Will be a key point of contact to coordinate, manage and deliver training in a range of technologies that are geographically dispersed across the relevant State and region
- Will identify and initiate areas of improvement to deliver technology training more effectively
- Maintains accurate records which includes conducting technology audits and providing reports on the status of the different technology assets, including initiating follow up actions and resolution with stakeholders as required
- Interacts professionally with diverse stakeholders to meet strategic objectives related to detection and identification technologies.

Duties

Duties and responsibilities

A Senior CATO is responsible for:

- Organising, scheduling and delivering train the trainer/CATO training for the ABF, to allow ABF CATOs to train frontline staff to use detection technologies for border protection activities
- Performing initial assessments and re-certification assessments on ABF CATOs and Operators
- Managing the training network within the region to ensure ABF CATOs are providing nationally consistent training and they are compliant with legislation and other relevant regulations including WHS and departmental policy
- Reviewing technology training packages for technical content and compliance with the Department's Learning Strategy, Systematic Learning Model and record keeping policy

- Updating detection and identification technology training materials and documentation regularly in response to continuous improvement and business change management.

Additional information

- Occasional intra and/or interstate travel may be required, subject to the operational needs of the role
- Strong written and verbal communication, team cohesion and strong stakeholder engagement skills
- Certificate IV in Training and Assessment, or equivalent
- Knowledge of how to use detection and identification technologies within the ABF or a similar environment
- ABF Certified CATO and/or Certified Operator or similar qualifications in detection and identification technologies such as:
    - Various X-ray types
    - Radiological detection and identification technologies
    - Trace detection technologies
    - Substance identification technologies.
- Knowledge and understanding of technical capabilities of operational technologies
- Knowledge and understanding of maintenance requirements for technologies
- Knowledge and understanding of technology use in an operational capacity
- Science or detection technology related background
- Quality Assurance Management systems experience/qualifications.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click here. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Nicholas Daniels, .
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142206/

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0773561

Department of Home Affairs

Closing Date:Wednesday 13 October 2027

Job Title	Permanent Transfer APS3 - Section 26 Register - Immigration Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - TAS TAS, Various locations - WA WA, Various locations - NT NT, Various locations - QLD QLD
Salary	$70,477 - $79,403
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - SA, Various locations - TAS, Various locations - WA, Various locations - NT, Various locations - QLD
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 3
Position Number	JR 142207
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142207/

About our team

Immigration Group is responsible for administering Australia's Permanent and Temporary Migration Programs, people smuggling policy and implementation, and the Refugee and Humanitarian Program and Settlement Programs.

The Group delivers status resolution in detention and the community, and manages the Department's client facing services and information services. It also provides policy advice on national impacts of migration, citizenship, people mobility, and delivers citizenship, social cohesion and multicultural programs.

Please visit our website for more information about the Department of Home Affairs

Our ideal candidate

You must be an ongoing APS3 employee in the Australian Public Service who is not currently employed by the Department of Home Affairs to apply.

- Our ideal candidate will be a team player who enjoys working in a dynamic and evolving environment
- You must possess strong written and verbal communication skills and have the ability to work under pressure whilst remaining calm in stressful situations
- You must be able to positively contribute to a team environment, displaying integrity and high ethical standards
- You must possess good judgement and pay careful attention to detail in order to make lawful decisions confidently, while undertaking analysis and drawing accurate conclusions based on evidence
- You must also work collaboratively with others in order to deliver efficient and accurate workplace outcomes
- You must be competent with Microsoft Office Suite and have the ability to quickly learn departmental IT systems, legislation and policy.

The Department of Home Affairs has offices located all over Australia, currently in:

- Parramatta, New South Wales
- Melbourne, Victoria
- Perth, Western Australia
- Adelaide, South Australia
- Hobart, Tasmania
- Brisbane, Queensland
- Belconnen, Australian Capital Territory
- Darwin, Northern Territory

Duties

Duties and responsibilities

APS3 Immigration Officers support the delivery of Australia's migration, humanitarian, compliance and citizenship programs by applying legislation, policy, procedures and operational frameworks to straightforward matters. Working under general supervision and direction, Officers gather and assess information, undertake research, support case and program activities, and contribute to the delivery of lawful, accurate and timely outcomes.

APS3 Immigration Officers may be required to:

- Apply legislation, policy, procedures and operational frameworks to support immigration, citizenship, compliance and program outcomes
- Gather, review and assess information from a range of sources to support decisions, recommendations, advice and operational activities
- Manage and progress allocated cases, applications, enquiries, correspondence, records or program activities in accordance with established procedures
- Conduct research and information gathering activities to support service delivery, case progression and program outcomes
- Exercise judgement to resolve routine matters and identify issues requiring escalation or referral
- Prepare accurate correspondence, records, reports, case notes, briefs and other written materials
- Engage professionally with clients and stakeholders to obtain, verify, communicate and respond to information
- Maintain accurate records and data in accordance with legislative, policy and recordkeeping requirements
- Coordinate and support operational, administrative or program activities
- Contribute to reporting, quality assurance, governance and continuous improvement activities that support service delivery and operational effectiveness
- Work collaboratively with colleagues and stakeholders to support team objectives, service delivery and organisational priorities.

Additional information

- You must already be an APS3 in the Australian Public Service employed in an ongoing role not currently working with Home Affairs, to apply for this position

- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- You can withdraw your application from the register at any time.

Please note: There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Eligibility

- You must already be an APS3 in the Australian Public Service employed in an ongoing role not currently working with Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- To be eligible for the position you must be an Australian Citizen

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position, to read more click here. The Australian Public Service (APS) Employee Value Proposition (EVP) highlights the top reasons our employees enjoy working in the APS.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

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To Apply

Position Contact	Immigration Workforce Coordination, .
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142207/

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Vacancy VN-0773562

Department of Home Affairs

Closing Date:Wednesday 13 October 2027

Job Title	Permanent Transfer APS4 - Section 26 Register - Immigration Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - QLD QLD
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - SA, Various locations - WA, Various locations - NT, Various locations - QLD
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 142218
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142218/

About our team

Immigration Group is responsible for administering Australia's Permanent and Temporary Migration Programs, people smuggling policy and implementation, and the Refugee and Humanitarian Program and Settlement Programs.

The Group delivers status resolution in detention and the community, and manages the Department's client facing services and information services. It also provides policy advice on national impacts of migration, citizenship, people mobility, and delivers citizenship, social cohesion and multicultural programs.

Please visit our website for more information about the Department of Home Affairs

Our ideal candidate

You must be an ongoing APS4 employee in the Australian Public Service who is not currently employed by the Department of Home Affairs to apply.

- Our ideal candidate will be a team player who enjoys working in a dynamic and evolving
- environment
- You must possess strong written and verbal communication skills and have the ability to work under pressure whilst remaining calm in stressful situations
- You must be able to positively contribute to a team environment, displaying integrity and high ethical standards
- You must possess good judgement and pay careful attention to detail in order to make lawful decisions confidently, while undertaking analysis and drawing accurate conclusions based on evidence
- You must also work collaboratively with others in order to deliver efficient and accurate workplace outcomes
- You must be competent with Microsoft Office Suite and have the ability to quickly learn departmental IT systems, legislation and policy.

The Department of Home Affairs has offices located all over Australia, currently in:

- Parramatta, New South Wales
- Melbourne, Victoria
- Perth, Western Australia
- Adelaide, South Australia
- Hobart, Tasmania
- Brisbane, Queensland
- Belconnen, Australian Capital Territory
- Darwin, Northern Territory

Duties

Duties and responsibilities

APS4 Immigration Officers support the delivery of Australia's migration, humanitarian, compliance and citizenship programs by applying legislation, policy, procedures and operational frameworks to straightforward and moderately complex matters. Working under general direction, Officers assess information, conduct research, manage work items or cases, and exercise judgement within defined parameters to deliver lawful, accurate and timely outcomes.

APS4 Immigration Officers may be required to:

- Apply legislation, policy, procedures and operational frameworks to support the delivery of immigration, citizenship, compliance and program outcomes
- Assess information and analyse evidence to support decisions, recommendations, advice and operational activities
- Manage and progress allocated cases, applications, work items, correspondence or program activities in accordance with business priorities
- Exercise judgement to resolve issues and achieve timely and appropriate outcomes
- Identify, assess and escalate risks, issues and complex matters in accordance with established processes
- Prepare accurate and well-structured correspondence, reports, briefs, records and other written material
- With customer-focused service engage professionally and with clients and stakeholders to obtain, verify, communicate and respond to information
- Maintain accurate records and contribute to quality assurance, compliance and integrity requirements
- Coordinate and support operational, administrative or program activities
- Contribute to reporting, governance and business improvement activities that support service delivery and operational effectiveness
- Work collaboratively with colleagues and stakeholders to support team objectives and organisational priorities.

Additional information

- You must already be an APS4 in the Australian Public Service employed in an ongoing role not currently working within Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- You can withdraw your application from the register at any time.

Please note: There is no guarantee that an offer of employment will be made whilst your application remains on the register. You will only be contacted regarding your application if a vacancy arises that matches your skills and experience.

Eligibility

- You must already be an APS4 in the Australian Public Service employed in an ongoing role not currently working within Home Affairs, to apply for this position
- Section 26 transfers facilitate mobility across the APS, promoting diversity of thinking and capability development. Depending on operational requirements, opportunities may be offered on a full-time or part-time basis
- To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

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The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

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To Apply

Position Contact	Immigration workforce coordination, .
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142218/

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Vacancy VN-0773413

Department of the Senate

Closing Date:Sunday 01 November 2026

Clerk's Office

Job Title	Clerk of the Senate
Job Type	Full-Time, Non-Ongoing
Location	Capital Hill ACT
Salary	-
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	Canberra
Classification	Statutory Appointment
Position Number	1
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Department_of_the_Senate

The Australian Senate is inviting applications for the position of Clerk of the Senate, to commence on 9 March 2027.

The Clerk of the Senate is the principal adviser to the Senate and the departmental head of the Department of the Senate, which provides secretariat support to the Senate and its committees.

Duties

The Clerk of the Senate is the principal adviser in relation to the proceedings of the Senate to the President of the Senate, the Deputy President and Chair of Committees, and to senators generally. The Clerk's advice is given both in the Senate chamber when the Senate is sitting and at other times, and may be in oral or written form. Each senator has access to the advice on an equal and confidential basis. Advice principally goes to the operations of the Senate and its committees; the powers, privileges and immunities of the Senate, and parliamentary administration. The Clerk is secretary and adviser to the Senate Procedure Committee.

As the Accountable Authority and departmental head of the Department of the Senate, the Clerk is responsible for the leadership and setting the strategic direction of the department. The Clerk performs the functions of a secretary of a department under the Parliamentary Service Act 1999 and other laws governing the Commonwealth public sector, such as the Public Performance, Governance and Accountability Act 2013.

The Clerk works with the heads of the other parliamentary departments (Department of the House of Representatives, Department of Parliamentary Services and Parliamentary Budget Office) and the Parliamentary Workplace Support Service to identify opportunities for collaboration and cooperative decision-making, strengthening the effectiveness of the parliamentary administration to advance its common purpose of supporting Australia's Parliament and parliamentarians.

Eligibility

Mandatory statutory requirement

Extensive knowledge of, and experience in, relevant parliamentary law, procedure and practice.

Notes

The position

The Clerk is appointed by the President of the Senate after consultation with senators for a non-renewable term of 10 years. The position is located in Canberra, Australia. The total remuneration package is currently $502,180 (Australian Dollars), with other terms and conditions determined by the President of the Senate.

How to apply

Applications close at 11:59pm (AEDST) on Sunday, 1 November 2026. Further information about how to apply is set out in the Applicant Package.

About the Department of the Senate

The Department of the Senate provides the secretariat to the Senate – enabling its legislative and accountability activities – and to dozens of parliamentary committees, whose work encompasses the Senate's scrutiny functions and its exercise of Parliament's broad inquiry powers. In doing so, departmental officers provide the Senate, its committees, the President and other senators expert, impartial advice about Senate and committee operations. We publish the Senate's records, and produce an array of information resources so that people may understand and engage in its work. With our colleagues across the Parliamentary Service we also provide specialised advice and logistical support to senators so they may undertake their duties.

To Apply

Position Contact	John Begley, Usher of the Black Rod, 0262773396
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Department_of_t

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Vacancy VN-0773560

Department of the Treasury

Closing Date:Thursday 29 October 2026

Corporate Division
Chief Finance Officer Branch

Job Title	EL1 Assistant Director, Procurement
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$137,301 - $157,498
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	38-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

As an **EL1 Assistant Director** of **Procurement**, you will lead Treasury’s procurement function, providing strategic direction, expert advice and oversight to ensure procurement activities deliver value for money and meet governance, probity and legislative requirements. You will manage a high-performing team, driving capability development, continuous improvement and consistent procurement practices across the organisation.

Duties

You will be a trusted adviser to senior executives and business areas, providing authoritative guidance on complex procurement matters and supporting the delivery of a range procurement activities. The role requires strong stakeholder engagement skills, with a focus on influencing outcomes, building procurement capability and fostering a culture of compliance and best practice.

You will also be responsible for overseeing procurement governance and reporting, identifying emerging risks and opportunities, and contributing to the development of policies, processes and frameworks that strengthen Treasury's procurement function. Working collaboratively across the department, you will play a key role in enabling business areas to achieve their objectives while maintaining the highest standards of accountability, transparency and stewardship of public resources.

Eligibility

The successful applicant must have:

· A minimum of 3 years demonstrated experience in a central procurement role with a detailed, expert knowledge of procurement and contract management policies, rules, and relevant legislation.

· Experience leading and developing a small team, including coaching staff, building procurement capability and fostering a collaborative, high-performing culture.

· Demonstrated experience managing and coordinating procurement reporting activities.

· Demonstrated ability to provide specialist procurement advice on complex, high-value and sensitive procurements, balancing strong customer service with practical, compliant and risk-informed solutions.

· The ability to make decisions based on professional judgement that complies with legislative requirements and is consistent with standards, policies and operating procedures.

· The ability to manage multiple priorities simultaneously while working in an environment of changing priorities with tight timeframes.

· The ability to think strategically, aligning the teams work with business needs and agency goals and objectives.

· The ability to work independently, be proactive and show initiative, within constraints set by senior management.

Under Section 22(8) of the *Public Service Act 1999*, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks. Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Micaela Gladman, 02 6263 2315
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0773443

Director of Public Prosecutions

Closing Date:Wednesday 28 October 2026

Various

Job Title	Senior Federal Prosecutor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	$121,755 - $146,580
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	Executive Level 1;Senior Government Lawyer
Position Number	26_81
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the role

In addition to the base salary and 15.4% superannuation, the Senior Federal Prosecutor (SFP) position attracts a $26,832 per annum allowance in line with Determination 2026/7 Prosecutor Allowance.

We are seeking legal professionals with a focused, strategic, and collaborative mindset to lead and support complex, sensitive and at time high profile criminal litigation outcomes.

This is an opportunity to work on significant matters, not seen in any other environment, and develop your legal career in directions that most other government agencies cannot provide.

As a **Senior Federal Prosecutor (SFP)**, you will:

- instruct Counsel in sentences, trials and appeals, also representing the Director in court, forums and conferences;
- use your extensive legal judgment expertise to make legal decisions and recommendations, within tight deadlines;

- lead and support significant prosecutions on behalf of the Director; providing legal advice to the Director and partner agencies to drive prosecution outcomes;
- apply relevant legislation, policy and procedures to frame criminal charges and determine how allegations of criminal wrongdoing are to be alleged before the court;
- use cutting edge technology to assess briefs of evidence;
- actively develop positive, productive and collaborative working relationships with internal and external stakeholders; and
- support the enhancement of the CDPP legal capability, including through the coaching and mentoring of junior legal staff.

What we are looking for

You are seasoned legal professionals, ideally with criminal litigation expertise, who thrive on complexity and can easily refine complex evidentiary material into clear, actionable strategy. Your communication and people expertise must match your legal technical skills —you will know how to command a courtroom, negotiate effectively with defence counsel, and build trusted relationships with investigative partner agencies.

Beyond your legal expertise, you are a problem solver, natural mentor and enjoy coaching junior lawyers to sharpen their litigation instincts.

You pride yourself on your integrity and identify with and will uphold the values and conduct expected in the Australian Public Services (APS).

We are looking for a lawyer who combines strong technical capability with sound judgement, initiative and a practical understanding of the complex regulated environment in which government legal work is delivered.

Duties

In addition to meeting the Integrated Leadership System profile of the Executive Level 1, primary outcomes and accountabilities will involve:

- **Lead and manage complex prosecution matters**, overseeing multi-disciplinary litigation teams and acting as instructing counsel or appearing in court as required to secure high-quality legal outcomes;
- **Conduct high-level legal research and analysis**, synthesising complex evidentiary sources and legislation to formulate robust conclusions, briefs, and strategic advice for senior executive stakeholders;
- **Manage critical stakeholder relationships** across partner investigative agencies, court officials, and defence counsel, leveraging these networks to drive continuous improvement in prosecution practices and procedural frameworks;
- **Oversee legal and practice management systems**, utilising specialised digital tools to monitor resources, manage matters, and ensure strict compliance with institutional file management standards;

- **Deliver strategic legal and procedural advice** on highly complex legislative, regulatory, and prosecution matters, balancing legal risk with operational priorities;
- **Provide leadership and mentorship** to junior prosecutors and legal support staff, coaching team members to build technical litigation capability and foster a high-performance culture aligned with agency goals;
- **Drive operational excellence and continuous improvement** by regularly evaluating file management processes, identifying systematic efficiencies, and implementing best-practice litigation methodologies; and
- **Uphold and promote** the APS Values and Employment Principles and act in accordance with expectation under the APS Code of Conduct, including behaving honestly and with integrity, exercising care and diligence and maintaining appropriate confidentiality.

Eligibility

- The ability to obtain and maintain an **AGSVA Baseline** security clearance.
- **Australian citizenship**.
- Applicants must be admitted as a Legal Practitioner, Barrister or Solicitor of the High Court or the Supreme Court of an Australian State or Territory by **Wednesday 28 October 2026**.

Notes

This role offers the opportunity to combine technical legal practice with leadership, strategic advice, stakeholder engagement and meaningful improvements to the way prosecution work is done.

If you are looking for career and employer where your legal acumen directly shapes and supports effective, ethical and high quality criminal prosecutions and is critical to public trust and safety for the Australian community, then this opportunity at the CDPP is your next step.

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- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (**EAP**), available for staff and their family members.

Please refer to the Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Recruitment Team, 02 6206 5666
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0773444

Director of Public Prosecutions

Closing Date:Wednesday 28 October 2026

Various

Job Title	Senior Federal Prosecutor (Affirmative Measures - Indigenous)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	$121,755 - $146,580
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	Executive Level 1;Senior Government Lawyer
Position Number	26_83
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the role

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As a Senior Federal Prosecutor (**SFP**), you will:

- instruct Counsel in sentences, trials and appeals, also representing the Director in court, forums and conferences;
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What we are looking for

You are seasoned legal professionals, ideally with criminal litigation expertise, who thrive on complexity and can easily refine complex evidentiary material into clear, actionable strategy. Your communication and people expertise must match your legal technical skills —you will know how to command a courtroom, negotiate effectively with defence counsel, and build trusted relationships with investigative partner agencies.

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We are looking for a lawyer who combines strong technical capability with sound judgement, initiative and a practical understanding of the complex regulated environment in which government legal work is delivered.

Duties

In addition to meeting the Integrated Leadership System profile of the Executive Level 1, primary outcomes and accountabilities will involve:

- **Lead and manage complex prosecution matters**, overseeing multi-disciplinary litigation teams and acting as instructing counsel or appearing in court as required to secure high-quality legal outcomes;
- **Conduct high-level legal research and analysis**, synthesising complex evidentiary sources and legislation to formulate robust conclusions, briefs, and strategic advice for senior executive stakeholders;
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- **Drive operational excellence and continuous improvement** by regularly evaluating file management processes, identifying systematic efficiencies, and implementing best-practice litigation methodologies; and
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Eligibility

- The ability to obtain and maintain an **AGSVA Baseline security** clearance.
- **Australian citizenship**.
- Applicants must be admitted as a Legal Practitioner, Barrister or Solicitor of the High Court or the Supreme Court of an Australian State or Territory by **Wednesday 28 October 2026**.

Notes

Why join us

This role offers the opportunity to combine technical legal practice with leadership, strategic advice, stakeholder engagement and meaningful improvements to the way prosecution work is done.

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- 15.4% superannuation;
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- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (**EAP**), available for staff and their family members.

NOTE: This recruitment round is advertised as affirmative measure to address the under-representation of Aboriginal and/or Torres Strait Islander staff in the APS.

Candidates who apply under Affirmative Measure - Indigenous will need to meet the minimum requirements of the position to progress through the assessment stages.

Please refer to Candidate Information Pack for details.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Recruitment Team, 02 6206 5666
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0773446

Director of Public Prosecutions

Closing Date:Wednesday 28 October 2026

Various

Job Title	Senior Federal Prosecutor (Affirmative Measures - Disability)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	$121,755 - $146,580
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements will be considered on a case-by case-basis.
Classification	Executive Level 1;Senior Government Lawyer
Position Number	26_82
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the role

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We are looking for a lawyer who combines strong technical capability with sound judgement, initiative and a practical understanding of the complex regulated environment in which government legal work is delivered.

Duties

In addition to meeting the Integrated Leadership System profile of the Executive Level 1, primary outcomes and accountabilities will involve:

- **Lead and manage complex prosecution matters**, overseeing multi-disciplinary litigation teams and acting as instructing counsel or appearing in court as required to secure high-quality legal outcomes;
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Eligibility

- The ability to obtain and maintain an **AGSVA Baseline security** clearance.
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- Applicants must be admitted as a Legal Practitioner, Barrister or Solicitor of the High Court or the Supreme Court of an Australian State or Territory by **Wednesday 28 October 2026**.

Notes

Why Join Us

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- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (**EAP**), available for staff and their family members.

NOTE: This recruitment round is advertised as Affirmative Measure to address the under-representation of people with a disability in the APS.

Candidates who apply under Affirmative Measure - Disability will need to meet the minimum requirements of the position to progress through the assessment stages.

Please refer to Candidate Information Pack *for details.*

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Recruitment Team, 02 6206 5666
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0773139

Federal Circuit and Family Court of Australia

Closing Date:Wednesday 04 November 2026

Federal Circuit and Family Court of Australia
National Operations – Family Violence, Access, Equity and Inclusion

Job Title	Executive Assistant and Project Support Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 5
Position Number	0689-09-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=6AACCDD1-8E1E-7E07-D6A0-ED639D08CF8C

$102,514 - $111,741 per annum (total packaged including 15.4% superannuation)

($88,834 - $96,829 per annum base salary only)

Position Overview

The Executive Assistant and Project Support Officer provides high-level executive coordination, workflow management and logistical and project support to the Director – Family Violence, Access, Equity and Inclusion (the Director), enabling the effective operation of a large, complex and high-visibility national reform portfolio.

The role is responsible for the end-to-end coordination of the Director's executive commitments, including complex diary management, meeting and consultation logistics, stakeholder coordination, and oversight of workflow and follow-up actions. In doing so, the Executive Assistant and Project Support Officer ensure that competing priorities are appropriately sequenced, critical engagements are supported, and executive time is used effectively. In addition to executive coordination, the role provides practical project support across the portfolio, including coordinating defined project activities, maintaining project plans and trackers, undertaking preliminary research and information collation, preparing draft materials, and supporting implementation, monitoring and evaluation.

The role works closely with the Director, members of the Family Violence, Access, Equity and Inclusion team, senior court staff, judicial officers and a wide range of internal and external stakeholders. It requires the exercise of sound judgment, discretion and initiative in a fast-paced environment involving sensitive, confidential and complex matters. Working under limited direction within established priorities, the Executive Assistant and Project Support Officer is expected to exercise initiative and judgement in organising work, progressing agreed project activities and escalating complex or sensitive issues appropriately.

Duties

Position Duties

The Executive Assistant and Project Support Officer is responsible for:

Executive coordination

- Managing the Director’s diary, meetings and commitments, including resolving scheduling conflicts and prioritising competing demands.
- Coordinating internal and external meetings, briefings, roundtables and forums, many involving senior or high-profile stakeholders.
- Preparing agendas, meeting packs and follow-up actions.

Stakeholder and consultation support

- Coordinating logistics for consultations, stakeholder engagement activities, conferences and events.
- Managing stakeholder contact lists, RSVPs and engagement tracking.
- Liaising with internal teams, judicial officers’ chambers, government agencies and external organisations.
- Supporting the preparation and coordination of consultation materials, and collating and summarising feedback, emerging themes and follow-up actions for review by senior staff.

Workflow and governance support

- Maintaining forward schedules for projects, consultations and key deliverables.
- Tracking actions arising from meetings, committees and working groups.
- Providing secretariat support for committees and reference groups, including agendas, papers, minutes and action logs.

Project, digital and communications coordination

- Supporting and, where allocated, coordinating discrete project activities and moderately complex workstreams under the direction of the Director or senior team members, including planning, scheduling, implementation and status reporting.

- Undertaking preliminary research, information gathering and basic analysis to support project development, implementation and evaluation, and preparing draft project plans, briefing materials, presentations, consultation documents and reports for review.
- Coordinating project meetings, workshops, pilots and implementation activities, liaising with contributors to keep work on track and escalating emerging risks, issues or delays appropriately.
- Supporting briefing, correspondence and submission workflows, including coordinating inputs, version control and clearances.
- Liaising with Media/PR and events teams on timing and logistics.
- Providing administrative coordination for website, podcast and video education initiatives.
- Using approved digital and AI-enabled tools, where appropriate, to improve the efficiency and quality of executive, project and communications work, consistent with Court policies and confidentiality, privacy, information security and records-management requirements.
- Supporting continuous improvement in team workflows, including identifying suitable AI-enabled use cases, documenting simple processes and building own and team capability in the safe, responsible and effective use of approved tools.

General support

- Handling sensitive and confidential information with discretion.
- Supporting travel and accommodation arrangements as required.
- Undertaking other duties consistent with the APS5 classification
- Some limited travel may be required.

Eligibility

Capabilities and Experience

Essential:

- Demonstrated experience providing executive or senior administrative support in a professional environment, such as a court, government agency, legal, policy or community services setting.
- Strong organisational and coordination skills, including the ability to manage complex diaries, competing priorities, defined project activities and high volumes of work in a fast-paced environment.
- Demonstrated project support capability, including coordinating defined activities and contributors, tracking milestones and actions, undertaking preliminary research and information collation, and preparing clear draft project documentation for review by senior staff.
- Demonstrated professional judgment, discretion and confidentiality, particularly when handling sensitive information.
- Understanding of, or demonstrated capability to work within, contexts involving family violence, access, equity and inclusion, including an awareness of the sensitivities and responsibilities associated with this work.
- Well-developed communication and interpersonal skills, with the ability to liaise confidently, respectfully and professionally with senior stakeholders and a wide range of internal and external contacts. This includes the ability to prepare clear, accurate draft project and executive materials for review.
- Sound digital capability, including proficiency in Microsoft Office and the ability to quickly learn new systems. The role requires comfort and confidence using approved AI-enabled

tools (or demonstrated aptitude to quickly become proficient in them), together with a genuine interest and willingness to build capability in the safe, responsible and effective use of AI to improve productivity and quality, consistent with confidentiality, privacy, information security and records-management requirements.
- Demonstrated commitment to the APS Values and Code of Conduct, workplace diversity and work health and safety.

Desirable:

- Experience or exposure to family law, family violence, court, legal assistance or community service environments.
- Understanding of, or interest in, trauma-informed and culturally responsive practice.
- Experience supporting senior executives or complex governance environments.
- Experience supporting projects, pilots, consultation or reform initiatives in a government, court, legal or community services environment.
- Relevant qualifications or study in law, social sciences, public administration or a related field, or equivalent experience.

Notes

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship;
2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;
3. Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability, First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Hayley Foster, (02) 8067 2300
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=6AACCDD1-8E1E-7E07-D6A0-ED639D0

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Vacancy VN-0773426

Federal Circuit and Family Court of Australia

Closing Date:Friday 16 October 2026

Federal Circuit and Family Court of Australia (FCFCOA Div 2)
Judicial Support

Job Title	Judicial Registrar/Director– Cultural Liaison Officers and Director – Cultural and Language Diversity and Inclusion
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$173,816 - $180,629
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 2
Position Number	0678-09-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=78DE9CA5-BFE1-3530-D337-ED62AFBDCE0B

Position overview

The role of Judicial Registrar/Director - Cultural Liaison Officers and Director – Cultural and Language Diversity and Inclusion (Judicial Registrar/Director – CLO and CLDI) is multi-faceted requiring the occupier of the role to be agile, enthusiastic, driven and motivated to assist in achieving the Court’s objectives and perform the key functions of this role. It provides an exciting opportunity to be involved in, and influence, important migration-related case management reforms that will improve access to

justice and reduce delays.

The Director – CLO and CLDI will oversee a team of Cultural Liaison Officers (CLOs) to support CALD court users to effectively engage with the court process, understand the role of the Court in migration matters, and obtain appropriate legal and social support throughout their court journey.

The Director – CLO and CLDI will mentor and support the CLO team, fostering strong internal relationships with Judicial Registrars and registry staff, as well as external partnerships with legal and social service providers and community organisations. The Director – CLO and CLDI will also collaborate with the Director – Migration Registrars and Legal Operations and Director – Access, Equity, and Inclusion to enhance stakeholder relations at the national level, contribute to the development of policies and procedures, and lead and support education and training initiatives and special projects aimed at improving access to justice.

The role of a Judicial Registrar (to be exercised approximately 20% of the time allocated to this full time role – that is; 1 day per 5 day week) is to give the successful applicant the opportunity to obtain hands-on experience in the work they are supporting as Director CLO and CLDI while, as for any Judicial Registrar working in the Migration Division, assisting the Court to address the issues listed below to:

- enhance the ability of the Court to respond to emerging trends in the migration caseload,
- alleviate workload pressures on Judges and make the Court process as efficient as possible,
- improve culturally responsive support to culturally and linguistically diverse court users, and
- implement improved policies, practices and procedures to drive efficiencies in the Court's migration jurisdiction.

Duties

Note: The responsibilities and duties of the Director and Judicial Registrar are separately listed below, however they are linked duties. The purpose of performing the Judicial Registrar work is to support and inform the duties as Director CLO and CLDI.

Director - CLO and CLDI role

There are several elements to the Director – CLO and CLDI role:

Leadership and Team Management:

- Lead and mentor a team of CLOs ensuring the delivery of high-quality support to culturally and linguistically diverse litigants.
- Provide guidance and supervision to CLOs in their day-to-day responsibilities, including supporting litigants, coordinating with interpreters in collaboration with registry and chambers staff, and engaging with community organisations.
- Develop and implement a comprehensive diversity and inclusion strategy focused on cultural and linguistic equity.
- Be engaged in the National Operations leadership team for inclusive practices, policy development, and community engagement for CALD litigants and staff.

Support for CALD Litigants:

- Oversee the team's efforts to assist litigants by explaining the importance of attending court hearings and providing guidance during court processes.
- Ensure that CLOs are effectively connecting litigants with necessary legal and social support services, facilitating warm referrals, and coordinating with service providers to meet the diverse needs of court users.

Interpreter Coordination and Support:

- Supervise the CLOs' liaison with registry staff to ensure that appropriate interpreters are engaged for court events, addressing the communication needs of litigants.
- Ensure CLOs familiarise interpreters with their role within the court setting and provide logistical support.
- Collect and analyse feedback from judicial officers, court staff, and litigants regarding interpreter services, and collaborate with the Judicial Registrar and Director - Migration and Legal Operations and Director – Access, Equity and Inclusion on continuous improvement initiatives.

Litigants in Detention:

- Oversee the logistical arrangements for litigants in detention, ensuring CLOs provide clear explanations of the processes and offer necessary support to both litigants and registry staff.

Community and Stakeholder Engagement:

- Lead the development and maintenance of relationships with CALD legal and social support organisations, as well as mainstream service providers.
- Represent the Court at community events and meetings and facilitate CLO participation in networks and forums aimed at improving services for CALD litigants and gather feedback to inform continuous improvement.
- Working closely with the Director – Access, Equity and Inclusion, developing training and professional development for staff on cultural competence, unconscious bias, working effectively with Interpreters and inclusive service delivery.
- Create a CALD reference group to support the initiatives of the Court for feedback and development of key policies to be introduced.

Internal Education and Training Development:

- Collaborate with the Judicial Registrar and Director - Migration and Legal Operations and the Director – Access, Equity and Inclusion to develop and implement internal education and training programs focused on understanding and addressing the needs and circumstances of CALD litigants and staff.

Policy and Procedure Development:

- Assist the Director – Access, Equity and Inclusion in refining policies and procedures related to the support of CALD litigants, ensuring they are aligned with the Court's strategic goals.
- Build and maintain strong relationships with CALD communities, advocacy groups, and government agencies.
- Represent the Court at public forums, advisory panels, and interagency collaborations.

Continuous Improvement and Reporting:

- Monitor and evaluate the effectiveness of CLO initiatives, collecting data and feedback to identify areas for improvement.
- Prepare regular reports on team performance, community engagement, and stakeholder relations, and provide strategic recommendations to senior leadership.
- Provision of information for compliance with relevant legislation, including anti-discrimination and multicultural policies.

A candidate with particularly high-level skills and experience may be called upon to assist with other culturally specific projects or advice work, subject to the operational needs of the Court.

Judicial Registrar role

Judicial Registrars – Migration **(JRs-Migration)** support Judges in facilitating the just resolution of migration proceedings as quickly, inexpensively and efficiently as possible. JRs-Migration play a key role in achieving the Court’s reform objectives by:

- performing delegated judicial functions at a high level, including presiding in Court, conducting directions hearings and callovers, hearing and determining interlocutory applications and efficiently case-managing proceedings to hearing
- performing critical work in supporting Judges’ migration workload, such as by analysing migration filings, understanding emerging trends, and identifying matters that raise similar legal and/or factual issues
- supporting the development and implementation of migration resources, policies and practices, for example by monitoring developments in migration law and contributing to preparing and updating migration practice area resources
- liaising with Judges, court staff, court users and other internal and external stakeholders in relation to the Court’s migration workload, and
- working closely with other staff who undertake work in the area of migration and general federal law including mediation skills where necessary.

Key responsibilities and duties (Judicial Registrar role)

Delegated judicial functions

- Exercising delegated judicial powers in migration proceedings pursuant to section 254 of the Federal Circuit and Family Court of Australia Act 2021 (Cth) **(FCFCOA Act)** and other legislative instruments.

- Conducting procedural hearings, such as directions hearings and callovers, and preparing migration proceedings for substantive hearing and determination.
- Hearing and determining interlocutory applications, including applications for summary dismissal.
- Considering requests for consent orders for proceedings in the Central Migration Docket.
- Considering requests for costs orders in migration proceedings which have been discontinued.

Case management

- Performing urgent and duty registrar work in relation to migration matters, as required.
- Ensuring a nationally consistent approach to the case management and coordination of migration matters.
- Conducting high-level strategic analysis of the migration caseload with a view to understanding emerging trends, identifying matters that raise similar legal and/or factual issues, and making recommendations in relation to case management.
- Consulting and meeting with judges regularly to gain an understanding of their support needs in relation to their migration workload.

Jurisprudential support

- Overseeing the development and improvement of internal migration law jurisprudence resources;
- Ensuring compliance with Court Rules, policies and procedures in specific matters and at a whole of registry level; and
- Collaborating in the development, review and implementation of policies and procedures in the migration practice area.

Professional qualifications, competencies and attributes

The successful applicant must have legal qualifications and admission as a practitioner of the High Court and/or the Supreme Court of a State or Territory of Australia.

Additional qualifications in migration law, for example as an Accredited Specialist in Immigration Law, will be considered favourably, but are not essential.

The successful applicant for a Judicial Registrar role must also have:

- a minimum of 5 years' post admission experience
- the ability to exercise delegated judicial powers and functions at a high level in migration proceedings in the Court pursuant to section 254 of the FCFCOA Act, including the ability to preside over Court hearings and exercise judicial discretion;
- considerable experience in general federal law or civil law, with a particular focus on migration litigation;
- a thorough understanding of case management principles;

- a comprehensive understanding of the migration jurisdiction and the Court's practices and procedures;
- a proven ability to:
    - work autonomously and with the necessary authority and accountability;
    - manage multiple responsibilities effectively and prioritise matters appropriately; and
    - build and sustain positive relationships with a network of key stakeholders internally and externally.

To be successful in the role of Director – CLO and CLDI, the ideal candidate should possess:

- Strong leadership experience or demonstrated capability in mentoring, guiding, and leading a geographically dispersed team.
- Demonstrated experience and training in cultural competency.
- Strong strategic thinking skills with the ability to identify areas for improvement within existing processes and develop innovative solutions.
- Proven ability to build and maintain strong relationships with a wide range of internal and external stakeholders, including community organisations, legal aid providers, and court staff.
- Good understanding of court processes and the migration law system, with the ability to effectively communicate this knowledge to both team members and court users.
- Ability to work independently while maintaining close collaboration with senior leadership, ensuring alignment with the Court's strategic goals and operational needs.
- Exceptional oral and written communication skills, with the ability to clearly convey complex information to diverse audiences.
- Strong interpersonal skills, including the ability to handle sensitive situations with discretion and empathy.

Eligibility

Special requirements

Depending on operational needs, this role may require working remotely. Candidates must have an appropriate home workspace and the ability to manage a remote team effectively.

Travel to other court locations may be required. A candidate's willingness and flexibility to travel will be highly regarded.

While experience within a court setting is desirable, it is not essential. Proficiency in a language other than English for the purposes of communicating with litigants is also desirable, but not essential. A community language allowance may be available to the successful candidate who is able and required to communicate in a language other than English in the course of their work.

Selection criteria

1. Leadership and Team Management: Demonstrated experience in leading, mentoring, and managing a team, with a focus on achieving high performance and professional growth and ability to oversee the effective delivery of services across a geographically dispersed team.
2. Cultural and Linguistic Awareness: Strong knowledge of the cultural and linguistic needs of court users from diverse backgrounds, particularly in the context of migration law, and the ability to guide others in meeting these needs.
3. Stakeholder Engagement and Relationship Building: Proven ability to engage with a wide range of stakeholders, both internally and externally, and to build and maintain productive partnerships that enhance service delivery.
4. Operational and Strategic Planning: Demonstrated experience in strategic thinking, planning, and problem-solving, with the ability to develop and implement effective solutions that improve service delivery and operational efficiency.
5. Considerable experience in general federal law or civil law, including migration litigation, and a sound knowledge of the available avenues of review in relation to migration decisions.
6. Demonstrated experience in case management and a thorough understanding of case management principles.
7. Demonstrated experience and understanding, or the ability to acquire such knowledge quickly, of the jurisdiction and practices and procedures of the Court in general federal law proceedings.
8. Demonstrated ability to critically evaluate large volumes of information and demonstrate sound judgment in decision making.
9. Excellent analytical and conceptual skills and demonstrated achievements in developing and implementing improved and innovative services and processes.
10. Court and Legal System Knowledge: Strong knowledge of court processes, particularly in migration matters, with the ability to provide expert guidance to team members and court users.
11. Communication and Interpersonal Skills: Exceptional communication skills, both written and verbal, with the ability to convey complex information in an accessible manner, and strong interpersonal skills, including the ability to handle sensitive and challenging situations with professionalism.
12. Commitment to APS Values and Continuous Improvement: A demonstrated commitment to the Australian Public Service (APS) Values, including integrity, respect, and accountability.
13. Development of Policies and Procedures: Experience in contributing to policy and procedural development, and a proactive approach to continuous improvement.

How to Apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants will be subject to a probation period.

Interested applicants who have received a redundancy benefit from an APS agency are welcome to apply but cannot be engaged until their redundancy benefit period has expired.

Diversity and inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Lisa Terceiro, 0458 714 095
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=78DE9CA5-BFE1-3530-D337-ED62AFBD

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Vacancy VN-0773474

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 25 October 2026

Corporate Services People Services

Job Title	Workforce Capability Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Cairns QLD, Townsville QLD, Canberra ACT
Salary	$99,733 - $111,702
Future Merit Locations	Cairns, Townsville, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	While the agency supports workplace flexibility, remote working is not available for this role.
Classification	APS Level 6
Position Number	626
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking a dynamic and experienced individual to join our team as the **Workforce Capability Manager.** This pivotal role within the People Services team is designed to collaboratively lead and support a variety of workforce planning, HR metrics and reporting, learning and development, and talent and succession activities. The Workforce Capability Manager will play a crucial role in driving continuous improvement projects and supporting the objectives outlined in the Reef Authority's Strategic Workforce Plan.

In this role, you will be responsible for identifying and developing the necessary capabilities within our workforce to ensure the Reef Authority can effectively deliver its work program both now and in the future. This includes talent identification and management, contingency and succession planning, and setting strategic directions. You will lead employee development initiatives by providing strategic advice and designing innovative training programs in collaboration with senior management.

Additionally, you will oversee the maintenance and enhancement of the Reef Authority's Learning Management System (LMS) and manage entry-level pathway programs, including the Indigenous Apprenticeship Program (IAP). Your efforts will be informed by corporate and operational plans, ensuring that our workforce remains capable and prepared to meet future challenges.

What you'll bring

- You will be a knowledgeable and dynamic individual who excels in best practice learning and development strategies, particularly within the APS context.
- You are a decisive thinker and skilled influencer, known for your collaborative approach and drive to deliver results. Your curiosity and willingness to think outside the box enables you to quickly grasp new concepts and innovate effectively.
- You bring experience with a variety of training methods and approaches, including blended and e-learning, on-the-job coaching, and learner support programs. As a customer-focused professional, you excel at providing tailored learning and development services and solutions across the organisation.
- Building strong relationships quickly and with ease is second nature to you, whether it's with colleagues at all levels of the organisation or with key stakeholders. You have a proven track record in collating and analysing data, engaging stakeholders, and coordinating tasks efficiently.
- Remaining calm under pressure, you maintain an eye for detail and stay composed when faced with competing priorities. Your adaptability allows you to seamlessly transition from routine processing tasks to providing strategic advice.

Duties

- Provide strategic advice on capability development initiatives, significantly contributing to the development of workforce development strategies.
- Conduct comprehensive organisation-wide training needs assessments to identify skills or knowledge gaps and develop annual training plans for the Reef Authority.
- Consult and collaborate with managers, employees, and external entities to design and deliver relevant workplace training and development programs.
- Design and develop training programs, both outsourced and in-house, selecting appropriate methods such as simulations, mentoring, on-the-job training, and professional development classes. Recommend new training methods and stay updated on the latest trends in the field.
- Coordinate and manage the training program including sourcing training providers and packages, monitoring the quality of training to ensure it is current, complete, and fit for purpose and managing the centralised training budget, assessing requests, and providing recommendations.
- Maintain and continuously improve the Reef Authority’s Learning Management System (LMS), ensuring it serves as the central point for staff to access training information. Manage a database of training records and provide necessary reports.
- Coordinate and manage the Reef Authority’s entry-level programs, including sourcing appropriate programs, liaising with service providers and internal stakeholders, and supporting participants in these programs

Eligibility

Essential Requirements

- Experience in a similar role (minimum 3 years).
- Experience using Acorn Learning Management System (LMS) or similar software system.

Desirable qualifications or equivalent experience

- Experience and skills in designing, developing and implementing learning and development strategies, programs and initiatives.
- Cert IV Training and Assessment, Diploma of Human Resources, or equivalent qualifications
- Experience in developing e-learning programs.

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Alicia Balanzategui, alicia.balanzategui@gbrmpa.gov.au
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0773440

High Court of Australia

Closing Date:Sunday 25 October 2026

Registry

Job Title	Administration Officer (Registry)
Job Type	Full-Time, Non-Ongoing
Location	Parkes ACT
Salary	$80,319 - $86,556
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	These positions are office-based and require onsite attendance
Classification	
Position Number	Multiple
Agency Website	https://www.hcourt.gov.au

Job Description

https://www.hcourt.gov.au/

The High Court of Australia (the Court) is seeking administration professionals to fill multiple positions within the Registry Branch in its Canberra, Sydney and Melbourne offices.

In this role, you will contribute to the efficient day-to-day operation of the Court's Registry function by providing administrative and customer service support. Key responsibilities include responding to enquiries, maintaining records, processing and receipting payments made to the Court, and undertaking a range of general administrative and clerical duties.

The Registry Branch is the primary point of contact for legal practitioners and self-represented litigants who wish to commence proceedings in the Court. It is also an important source of

information for the legal profession and members of the public seeking information about proceedings before the Court and the role and functions of the Court. Through these activities, the Registry supports the effective administration of the Court's judicial work.

Who we are looking for

We are seeking organised and customer-focused administration professionals who enjoy working in a collaborative environment and delivering high-quality administrative support. The ideal candidate will be highly process- oriented, with meticulous attention to detail and pride in the quality of their work.

You may come from a variety of backgrounds including administration, customer service, records management, office support, legal administration or other environments where strong organisational and communication skills are valued. We welcome applications from candidates with transferable administrative skills who can adapt to new environments and quickly learn new processes and systems.

Experience working in a legal or court environment is desirable, but not essential.

Duties

Please visit the High Court's Employment Opportunities page and refer to the **Vacancy Information Kit** for further information about the position, duties, selection criteria and application requirements.

Eligibility

To be eligible for employment with the Court, candidates must be Australian citizens. Candidates offered employment will be required to successfully undergo a police record check.

Notes

How to apply

Please email your application directly to hr.officer@hcourt.gov.au by **Sunday, 25 October 2026**.

For enquiries about the position, please contact Anna Fitzgerald on (02) 6270 6348.

For enquiries about the recruitment process, or to discuss reasonable adjustments, please email HR Officer or telephone (02) 6270 6952.

About the High Court of Australia

To Apply

Position Contact	Anna Fitzgerald, (02) 6270 6348
Agency Recruitment Site	https://www.hcourt.gov.au/

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Vacancy VN-0773491

High Court of Australia

Closing Date:Monday 09 November 2026

Corporate Services Information and Communication Technology (ICT)

Job Title	ICT Service Desk Support Officer
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$97,014 - $110,316
Future Merit Locations	Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	
Position Number	162
Agency Website	https://www.hcourt.gov.au

Job Description *https://www.hcourt.gov.au/*

The Role

The ICT Service Desk Support Officer is responsible for the provision of 1st and 2nd level ICT support to High Court Justices and staff and to provide support for the Court's courtroom technology systems. To be successful in this role you will have a good understanding of service delivery through an ICT Help Desk, have sound interpersonal skills, be able to communicate effectively to understand problems and explain solutions, and be able to participate constructively as a team member.

The Court operates approximately 120 laptop and 20 desktop computers and has WAN connections to offices in Brisbane, Melbourne and Sydney.

The Court uses Windows Servers (2016 and above), including File and Print, and Exchange Online. Our desktops and laptops are using the Windows 11 operating system. Our SOE includes Microsoft Office 365 suite, OneDrive and Adobe Acrobat DC. Our desktops and laptops are managed through Microsoft Intune.

In addition, the Court uses several key business applications including:

1. SharePoint Online

2. Digital Lodgment System

3. CISCO platforms to manage IP-phones and videoconferencing

4. Finance One FMIS

5. TRM/RM/CM for records management

6. FTR log notes and player.

This position is based in the High Court building in Canberra, and willingness to travel interstate is a requirement of the position.

The Team

The ICT Team plays a critical role in supporting the Court's operations. Recent initiatives include migration to Exchange Online, consolidation of server infrastructure, modernisation of the

networking environment and upgrades to our courtroom technology. These enhancements reflect the Court’s broader ICT strategy which is focused on modernising platforms to support efficient and reliable service delivery for our stakeholders.

The ICT Team manages the Court’s network and WAN services, modernised courtroom infrastructure, server infrastructure, end user devices, audio-visual systems and backup and recovery arrangements. The team supports key cloud-based services which includes the Court’s Digital Lodgement System and Electronic Court File. This is a challenging and rewarding environment in which to work.

Duties

- Logging and prioritizing support tickets in the Court's Service Management software
- Providing service desk and onsite support in relation to the Court's ICT systems and investigate and resolve 1st / 2nd level technical issues
- Providing support for the High Court’s audio-visual courtroom technology systems
- Supporting setup activities for the Court’s ICT assets
- Assisting with the operation and maintenance of the Court’s key ICT systems
- Assisting with the delivery of ICT training and documentation to Court staff as required, including both formal and informal sessions
- Liaising with external ICT contractors and suppliers, as directed
- Assisting with various ICT team activities as required to meet the team objecti

Eligibility

To be eligible for employment at the Court candidates must be Australian citizens.

Candidates offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a Negative Vetting 1 security clearance. The successful candidate will be required to submit a pre-employment medical declaration. Candidates must be willing to disclose all relevant and required information.

Successful applicants engaged by the Court will be subject to a probation period.

Selection Criteria

Your written application should specifically address each of the following criteria, providing clear examples of your experience, achievements, and the outcomes you delivered:

- Demonstrated experience in providing support in an environment with servers operating Microsoft Windows Server and Microsoft Exchange, and desktops / laptops operating Windows 11
- Demonstrated experience in providing support for the Office 365 Suite of applications

- Highly developed organisational skills, time management skills, and the ability to establish clear priorities from competing demands
- Well-developed analytical and trouble-shooting skills
- Well-developed communication skills including the ability to liaise effectively with a wide variety of stakeholders including High Court Justices, staff, contractors, and suppliers
- Demonstrated understanding of Endpoint Management tools, such as Intune.
- Sound knowledge of networking concepts including TCP/IP, DNS, Active Directory, and messaging platforms

Qualifications and Experience

Highly Desirable: Relevant industry certifications (i.e. Microsoft, ITIL); Tertiary qualifications in information technology or equivalent field experience

Desirable: Experience with VIP ICT Support; Experience with audio-visual systems

Notes

Please visit the High Court's Employment Opportunities page and refer to the **Vacancy Information Kit** for further information about the position and application requirements.

For enquiries about the position, please contact Mohammed Akbar on (02) 6270 6919.

For enquiries about the recruitment process, or to discuss reasonable adjustments, please email HR Officer or telephone (02) 6270 6952.

About the High Court of Australia

To Apply

Position Contact	Mohammed Akbar, (02) 6270 6919
Agency Recruitment Site	https://www.hcourt.gov.au/

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0773386

National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA)

Closing Date:Monday 26 October 2026

Corporate and Business Transformation
Perth Information Management and Technology

Job Title	ICT Technical Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$118,330 - $132,939
Future Merit Locations	Perth
Office Arrangement	Work From Home;On Site
Office Arrangement Details	Predominantly working in the office, however, work from home may be permitted as per NOPSEMA's policy.
Classification	APS Level 6
Position Number	13557
Agency Website	https://www.nopsema.gov.au/

Job Description

https://www.nopsema.gov.au/about/careers

The National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) is Australia's independent expert regulator for health and safety, structural integrity, well integrity and environmental management for all offshore energy operations and greenhouse gas storage activities in Commonwealth waters and in coastal waters where regulatory powers and functions have been conferred.

NOPSEMA also administers the functions of the Offshore Infrastructure Regulator (OIR), for the offshore renewables industry. This includes the regulation of work health and safety, infrastructure integrity, and environmental management for offshore renewable energy infrastructure activities.

Working with NOPSEMA provides an opportunity to make a real difference to people working in Australia’s offshore energy industry.

NOPSEMA currently has a vacancy for an experienced ICT Technical Lead in its Perth office.

Role:

Technology is central to how NOPSEMA delivers its regulatory functions. As an ICT Technical Lead, you will plan, design, implement and support secure enterprise ICT and cloud solutions that meet the agency's needs and objectives.

Reporting to the Strategic ICT Service Delivery Lead, in this hands-on role, you will be the technical expert across business systems, ICT infrastructure, cloud platforms, identity services and cyber security, helping to deliver, run and improve the technology services that NOPSEMA relies on. The position would suit an experienced ICT professional who enjoys solving complex problems, building modern and resilient environments, and growing the capability of the people around them.

Why work for NOPSEMA?

As a highly skilled, agile, and competent regulator, our people are our number one asset. NOPSEMA offers competitive remuneration packages, five weeks annual leave, 18 personal leave days per annum, 18 weeks paid parental leave, 15.4% superannuation contribution and flexible working arrangements.

Guided by our values of professionalism, ethics, independence, leadership and collegiality the decisions we make and the actions we take affect individuals, businesses, communities and the environment. Our people can make a difference. Grow your career in the offshore energy sector. Be a part of Australia’s future and apply today.

NOPSEMA is committed to a fair, flexible, safe and rewarding workplace which allows for diversity amongst all its employees. Applicants who are First Nations people, come from a diverse cultural or linguistic background or have a disability are encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme, declare you have a disability and meet the minimum requirements for the position. For more information see https://www.apsc.gov.au/recruitability

Please note that the closing date for this position is **26 October 2026.**

Applications must be submitted by the closing date. Any applications received beyond the closing date will not be considered.

Please note this recruitment process will be valid for a period of 18 months and may be used to fill ongoing and non-ongoing positions within the Australian Public Service at this level or similar that arise over the 18-month period.

Duties

Key Responsibilities:

- Plan, coordinate and deliver ICT projects, platform changes and operational services, taking each from design and implementation through to a smooth handover into support.
- Provide hands-on technical leadership and advice across Azure, Microsoft 365, identity, modern workplace and endpoint management, cyber security, enterprise platforms and on-premises infrastructure, keeping services secure, reliable, efficient and fit for purpose.
- Manage and improve ICT services by working with business stakeholders and service providers to improve service performance, operational resilience and organisational outcomes.
- Assess emerging technologies, industry trends and legislative requirements to guide technology decisions, service improvements and future capability planning.
- Build the ICT team's technical capability through mentoring, knowledge sharing, collaboration and continuous improvement.

We would like to hear from you if you have:

- Proven hands-on technical leadership skills in hybrid enterprise ICT environments, delivering secure, reliable and fit-for-purpose solutions.
- Strong technical skills across Azure, Microsoft 365, Entra ID, Exchange, SharePoint, and Microsoft modern workplace and endpoint management technologies.
- Experience implementing and maintaining cyber security, risk and compliance controls across cloud, SaaS, on-premises and end-user computing environments.
- Experience supporting enterprise applications and ICT services, and working effectively with managed service providers, vendors and business stakeholders.
- The ability to lead and coordinate ICT projects and technology initiatives through to successful delivery and operational support.
- Excellent communication and stakeholder engagement skills, including giving clear technical advice, influencing outcomes and working well in a multidisciplinary team.
- Desirably, you also possess knowledge of Australian Government security requirements (PSPF and ISM).

Eligibility

You will be required to pass a pre-employment medical and maintain medical fitness.

You must pass and maintain a security clearance to the level ‘Baseline’.

Prior to any offer of employment, the recommended applicant will be required to undertake pre-employment checks, including national police clearance and declaration of conflict of interest.

NOPSEMA staff are prohibited from trading in oil and gas resources and/or offshore renewable electricity sector shares.

This position is open to Australian citizens only.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA)

NOPSEMA is Australia’s independent regulator for health and safety, well integrity and environmental management for offshore petroleum and greenhouse gas storage activities in Commonwealth waters (comprising the first three nautical miles of the territorial sea) and in coastal waters where regulatory powers and functions have been conferred. For more information see nopsema.gov.au

To Apply

Position Contact	Human Resources and Safety Adviser, (08) 6188 8778
Agency Recruitment Site	https://www.nopsema.gov.au/about/careers

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Vacancy VN-0773488

Sport Integrity Australia

Closing Date:Sunday 25 October 2026

Safety in Sport
Operations Intelligence

Job Title	Assistant Director, Intelligence
Job Type	Full-Time, Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - TAS TAS, Various locations - QLD QLD, Various locations - SA SA, Various locations - NT NT
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0096_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

The Assistant Director, Intelligence is responsible for:

- Coordinating Sport Integrity Australia's intelligence function in support of engagement, disruption, deterrence, detection and enforcement activities.
- Effectively and efficiently managing the planning, development and production of high-quality intelligence outputs and outcomes.
- Working closely with staff across the various business units within Sport Integrity Australia, as well as sporting bodies, law enforcement and regulatory agencies in Australia and internationally, in order to guide strategic and operational requirements and priority setting for Sport Integrity Australia.
- Demonstrating strong leadership, coaching, mentoring, performance management and project management capabilities. They have strong liaison and negotiation skills to manage relationships at all levels.

Key duties and accountabilities

The duties and accountabilities of the Assistant Director Intelligence will vary according to the needs of the Executive and Senior Executive as informed by the Director Intelligence including but not limited to:

- Direct the intelligence team in the collection, collation and analysis of information from a range of data sources in order to prepare high-quality intelligence outputs;
- Mentor, lead and develop Intelligence Team staff and where required multi-disciplinary teams to build capabilities, implement plans, prioritise intelligence activities and taskings, and allocate resources within available capacity;
- Direct intelligence-related support to investigative activity;
- Develop and manage relationships with internal and external stakeholders, engaging and collaborating to achieve mutual outcomes and strong cooperation that will support Sport Integrity Australia's activities;
- Provide full analysis and influential recommendations in support of decision making concerning anti-doping operations and agency policy direction;
- Develop capability improvements and ensure continuous improvement in intelligence governance, assessment methodologies, processes and procedures, relevant legislative requirements and advances in technology;
- Coordinate, plan, and manage the use of team resources to ensure required outcomes are delivered within agreed timeframes and within budget.
- Maintain sustainable and effective operational relationships with a range of internal and external stakeholders, including Australian regulatory and law enforcement bodies, anti-doping organisations internationally, sports organisations and WADA.
- Enhance the capability and reputation of Sport Integrity Australia
- Assist in the identification of mitigation strategies for potential risks to achieving the agency's mission and objectives.
- Lead the triage, assessment and prioritisation of intelligence matters, ensuring intelligence activities and resources are directed towards the highest risk and highest value opportunities in accordance with agency priorities and approved procedures.
- Manage the authorised exchange of sensitive intelligence and other information with approved agencies nationally and internationally;
- Monitor emerging issues in an anti-doping and sport integrity context. Identify the impact of those issues on agency priorities; and
- Ensuring compliance with the Sport Integrity Australia Act 2020 and Sport Integrity Australia Regulations 2020 and complying with the APS Values and Code of Conduct, relevant legislation and Sport Integrity Australia work health and safety policies, procedures and instructions and Sport Integrity Australia ICT and Information Governance Framework.

Duties

Selection Criteria

The selection criteria of the Assistant Director, Intelligence include:

- Significant experience in an operational intelligence environment including a knowledge of intelligence processes, methodologies and techniques and ability to apply that knowledge in an anti-doping and sports integrity context.
- Highly developed ability to coordinate intelligence operations and projects, including the assessment, prioritisation and allocation of intelligence activities in alignment with organisational priorities and corporate goals.
- Demonstrated leadership experience in building capability, mentoring and coaching staff, including managing performance and outcomes.
- Highly developed verbal and written communication skills, including the ability to develop and maintain productive working relationships both internally and externally.

- Demonstrated experience in developing, adapting and implementing processes and procedures
- Qualifications in intelligence or a relevant discipline or field would be highly regarded.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Claire Bunyon, Claire.Bunyon@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0773497

Sport Integrity Australia

Closing Date:Sunday 25 October 2026

Safety in Sport
Operations Intelligence

Job Title	Assistant Director, Intelligence - Affirmative measure - First nations
Job Type	Full-Time, Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - TAS TAS, Various locations - QLD QLD, Various locations - SA SA, Various locations - NT NT
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0098_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

The Assistant Director, Intelligence is responsible for:

- Coordinating Sport Integrity Australia’s intelligence function in support of engagement, disruption, deterrence, detection and enforcement activities.
- Effectively and efficiently managing the planning, development and production of high-quality intelligence outputs and outcomes.
- Working closely with staff across the various business units within Sport Integrity Australia, as well as sporting bodies, law enforcement and regulatory agencies in Australia and internationally, in order to guide strategic and operational requirements and priority setting for Sport Integrity Australia.
- Demonstrating strong leadership, coaching, mentoring, performance management and project management capabilities. They have strong liaison and negotiation skills to manage relationships at all levels.

Key duties and accountabilities

The duties and accountabilities of the Assistant Director Intelligence will vary according to the needs of the Executive and Senior Executive as informed by the Director Intelligence including but not limited to:

- Direct the intelligence team in the collection, collation and analysis of information from a range of data sources in order to prepare high-quality intelligence outputs;
- Mentor, lead and develop Intelligence Team staff and where required multi-disciplinary teams to build capabilities, implement plans, prioritise intelligence activities and taskings, and allocate resources within available capacity;
- Direct intelligence-related support to investigative activity;
- Develop and manage relationships with internal and external stakeholders, engaging and collaborating to achieve mutual outcomes and strong cooperation that will support Sport Integrity Australia's activities;
- Provide full analysis and influential recommendations in support of decision making concerning anti-doping operations and agency policy direction;
- Develop capability improvements and ensure continuous improvement in intelligence governance, assessment methodologies, processes and procedures, relevant legislative requirements and advances in technology;
- Coordinate, plan, and manage the use of team resources to ensure required outcomes are delivered within agreed timeframes and within budget.
- Maintain sustainable and effective operational relationships with a range of internal and external stakeholders, including Australian regulatory and law enforcement bodies, anti-doping organisations internationally, sports organisations and WADA.
- Enhance the capability and reputation of Sport Integrity Australia
- Assist in the identification of mitigation strategies for potential risks to achieving the agency's mission and objectives.
- Lead the triage, assessment and prioritisation of intelligence matters, ensuring intelligence activities and resources are directed towards the highest risk and highest value opportunities in accordance with agency priorities and approved procedures.
- Manage the authorised exchange of sensitive intelligence and other information with approved agencies nationally and internationally;
- Monitor emerging issues in an anti-doping and sport integrity context. Identify the impact of those issues on agency priorities; and
- Ensuring compliance with the Sport Integrity Australia Act 2020 and Sport Integrity Australia Regulations 2020 and complying with the APS Values and Code of Conduct, relevant legislation and Sport Integrity Australia work health and safety policies, procedures and instructions and Sport Integrity Australia ICT and Information Governance Framework.

Duties

Selection Criteria

The selection criteria of the Assistant Director, Intelligence include:

- Significant experience in an operational intelligence environment including a knowledge of intelligence processes, methodologies and techniques and ability to apply that knowledge in an anti-doping and sports integrity context.
- Highly developed ability to coordinate intelligence operations and projects, including the assessment, prioritisation and allocation of intelligence activities in alignment with organisational priorities and corporate goals.
- Demonstrated leadership experience in building capability, mentoring and coaching staff, including managing performance and outcomes.
- Highly developed verbal and written communication skills, including the ability to develop and maintain productive working relationships both internally and externally.

- Demonstrated experience in developing, adapting and implementing processes and procedures
- Qualifications in intelligence or a relevant discipline or field would be highly regarded.

Eligibility
Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Claire Bunyon, Claire.Bunyon@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0773499

Sport Integrity Australia

Closing Date:Sunday 25 October 2026

Safety in Sport
Operations Intelligence

Job Title	Assistant Director, Intelligence - Affirmative measure Disability
Job Type	Full-Time, Ongoing
Location	Various locations - WA WA, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - TAS TAS, Various locations - QLD QLD, Various locations - SA SA, Various locations - NT NT
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0097_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

The Assistant Director, Intelligence is responsible for:

- Coordinating Sport Integrity Australia’s intelligence function in support of engagement, disruption, deterrence, detection and enforcement activities.
- Effectively and efficiently managing the planning, development and production of high-quality intelligence outputs and outcomes.
- Working closely with staff across the various business units within Sport Integrity Australia, as well as sporting bodies, law enforcement and regulatory agencies in Australia and internationally, in order to guide strategic and operational requirements and priority setting for Sport Integrity Australia.
- Demonstrating strong leadership, coaching, mentoring, performance management and project management capabilities. They have strong liaison and negotiation skills to manage relationships at all levels.

Key duties and accountabilities

The duties and accountabilities of the Assistant Director Intelligence will vary according to the needs of the Executive and Senior Executive as informed by the Director Intelligence including but not limited to:

- Direct the intelligence team in the collection, collation and analysis of information from a range of data sources in order to prepare high-quality intelligence outputs;
- Mentor, lead and develop Intelligence Team staff and where required multi-disciplinary teams to build capabilities, implement plans, prioritise intelligence activities and taskings, and allocate resources within available capacity;
- Direct intelligence-related support to investigative activity;
- Develop and manage relationships with internal and external stakeholders, engaging and collaborating to achieve mutual outcomes and strong cooperation that will support Sport Integrity Australia's activities;
- Provide full analysis and influential recommendations in support of decision making concerning anti-doping operations and agency policy direction;
- Develop capability improvements and ensure continuous improvement in intelligence governance, assessment methodologies, processes and procedures, relevant legislative requirements and advances in technology;
- Coordinate, plan, and manage the use of team resources to ensure required outcomes are delivered within agreed timeframes and within budget.
- Maintain sustainable and effective operational relationships with a range of internal and external stakeholders, including Australian regulatory and law enforcement bodies, anti-doping organisations internationally, sports organisations and WADA.
- Enhance the capability and reputation of Sport Integrity Australia
- Assist in the identification of mitigation strategies for potential risks to achieving the agency's mission and objectives.
- Lead the triage, assessment and prioritisation of intelligence matters, ensuring intelligence activities and resources are directed towards the highest risk and highest value opportunities in accordance with agency priorities and approved procedures.
- Manage the authorised exchange of sensitive intelligence and other information with approved agencies nationally and internationally;
- Monitor emerging issues in an anti-doping and sport integrity context. Identify the impact of those issues on agency priorities; and
- Ensuring compliance with the Sport Integrity Australia Act 2020 and Sport Integrity Australia Regulations 2020 and complying with the APS Values and Code of Conduct, relevant legislation and Sport Integrity Australia work health and safety policies, procedures and instructions and Sport Integrity Australia ICT and Information Governance Framework.

Duties

Selection Criteria

The selection criteria of the Assistant Director, Intelligence include:

- Significant experience in an operational intelligence environment including a knowledge of intelligence processes, methodologies and techniques and ability to apply that knowledge in an anti-doping and sports integrity context.
- Highly developed ability to coordinate intelligence operations and projects, including the assessment, prioritisation and allocation of intelligence activities in alignment with organisational priorities and corporate goals.

- Demonstrated leadership experience in building capability, mentoring and coaching staff, including managing performance and outcomes.
- Highly developed verbal and written communication skills, including the ability to develop and maintain productive working relationships both internally and externally.
- Demonstrated experience in developing, adapting and implementing processes and procedures
- Qualifications in intelligence or a relevant discipline or field would be highly regarded.

Eligibility
Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Claire Bunyon, Claire.Bunyon@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0773570

Sport Integrity Australia

Closing Date:Sunday 08 November 2026

Safety in Sport
Operations Science and Medicine

Job Title	Medical Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NT NT, Various locations - WA WA, Various locations - SA SA
Salary	$142,239 - $171,639
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	0096_1026
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

This position is responsible for the provision of medical guidance to inform all areas of Sport Integrity Australia operations, including our anti-doping testing, education, investigation and intelligence functions, our integrity complaints function, as well as our role in implementing nationally consistent policies on the improper use of drugs and medicine in sport.

The Medical Officer is a member of the Science and Medicine Team and works closely with the Australian Sports Drug Medical Advisory Committee (ASDMAC) Chair and Members. The position involves frequent contact with sports medicine personnel as well as the provision of education to both clinicians and others working in sport. The Medical Advisor will, at times also be required to liaise with external stakeholders to promote integrity and anti-doping matters in sport.

The duties of the Medical Officer will vary according to the needs of Science and Medicine Team, directed by the Chief Scientist and the needs of the ASDMAC, requested by the Chair or members.

These could include supporting the following teams:

- ASDMAC – researching and preparing literature relevant to the ASDMAC committee and presenting on roles or tasks undertaken as Medical Officer

- Education – reviewing, writing or delivering education materials on anti-doping medical issues for athletes, support personnel and medical practitioners
- Science and Medicine – interpreting Athlete Biological Passports in regards to possible medical conditions
- Policy – providing input and advice on the Improper Use of Drugs and Medicine Policy in sport and any other relevant policies
- Legal – reviewing athlete submissions and discussing medical aspects with the legal team
- Investigations and Intelligence – promptly answering questions that are raised about cases where there are medical matters involved
- Integrity Complaints – advice on submissions of a medical nature, including injury both physical and psychological or where sports medicine personnel are involved
- Sport Partnerships– support of the engagement team in development of information for sports or to answer any specific medical questions from sports or clinicians working in sport.

Duties

Selection Criteria

- Demonstrated broad experience in Sports Medicine
- Demonstrated knowledge of key sport integrity policies including the World Anti-Doping Code and the Improper Use of Drugs and Medicine Policy, or the ability to quickly acquire such knowledge
- Highly developed oral and written communication skills including a proven ability to clearly explain complex medical information to a wide variety of audiences
- Demonstrated ability to coordinate and carry out complex projects independently
- Strong liaison, interpersonal and negotiation skills, including the ability to maintain productive working relationships with internal and external partners.

Mandatory qualifications

- applicants must hold a qualification of Medical Doctor with current AHPRA registration

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

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Sport Integrity Australia offers guidance on integrity matters to sports that don't have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Vanessa Caig, Vanessa.Caig@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Agriculture, Water and the Environment

Vacancy VN-0773551

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 28 October 2026

Legal
Several Several

Job Title	Principal Legal Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$167,644 - $182,636
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 2
Position Number	2026/3116
Agency Website	https://www.agriculture.gov.au

Job Description *https://www.agriculture.gov.au/about/jobs/apply*

Why YOU are important to us and what impact will you have on the Legal Division and the department's goals.

You will have the opportunity to provide legal advice and services while working closely with policymakers and operational staff on matters that directly affect all Australians across areas as diverse as biosecurity, agricultural production, trade, food, wine, fisheries and forestry. A job with Legal Division is a chance to meaningfully apply your legal skills to practical outcomes in an environment focused on your learning and development as a lawyer. The Legal Division's large and diverse practice means that lawyers will be able to gain experience in their specific interests across a wide range of areas of law, including:

- Directly developing and progressing legislation, working closely with policymakers to put effective laws in place.
- Providing employment law advice, including on investigations, work health and safety and external review proceedings.
- Providing advice on privacy law and digital law issues including AI use cases.
- Developing and delivering legal training to staff in policy and operational decision-making roles.
- Advising on regulatory systems and operations to assist staff on the front lines with Australia's quarantine, trade, food safety and exports across diverse supply chains, at airports and in the community.
- Providing practical legal advice to assist investigation and enforcement of biosecurity and export laws to ensure Australia's trade and health are safeguarded, including by civil penalty litigation.
- Managing the department's litigation caseload and dispute resolution, including working with external law firms and counsel to provide strategic advice
- Advising on the department's range of commercial matters, including advising on procurements and grants, ICT contracting, the Commonwealth resource management framework, intellectual property and property matters.
- Managing the department's legal issues arising from data management, information collection and management and freedom of information requests.

The Legal Division works together to support and develop lawyers to meet their career aspirations. You will be working with committed, engaged colleagues in a supportive and flexible environment, and will progress interesting and meaningful work that is unique to the department and the Commonwealth.

Duties

This is where you play an important role.

The Principal Legal Officer is a leadership role which helps drive the vision and direction of its branch, as set out by the General Counsel and Chief Counsel. The Principal Legal Officer is responsible for managing a legal section which involves motivating, mentoring and supervising a team to deliver on initiatives and goals in an inclusive, responsive and effective environment. Additionally, the Principal Legal Officer will provide high quality legal services in an in-house

environment, including legal research, analysis and problem solving. Our highly engaged internal clients are comprised of regulatory scientists and administrative, policy and compliance officers who are passionate about safeguarding and growing sustainable agriculture, fisheries and forestry for Australians.

Eligibility

Who we are looking for

Our ideal candidate will have:

- Experience managing a diverse case load, providing advice and solutions in challenging, complex, sensitive or high-risk environments and exercising sound judgement in managing legal risk.
- Highly developed communication skills with the ability to explain complex legal issues clearly, accurately and in a timely and professional manner.
- Capacity to deal appropriately with sensitive matters that may affect the department, the Public Service and/or the broader community.
- Demonstrated ability to lead, develop and mentor legal professionals, foster an inclusive culture, and build workforce capability.
- Proven capability to communicate with influence, building and maintaining productive relationships with both internal and external stakeholders and experience briefing the Executive, Ministers or Minister’s advisors.
- Significant recent experience in legal practice, including providing advice on, and solutions to complex, sensitive or high-profile matters. Applicants should have a minimum of 5 years' relevant post-admission experience.

Mandatory Qualifications:

To be eligible for these positions you are required to hold a degree in law and be eligible to hold an ACT legal practising certificate.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Annabelle Alexander, 0466 556 030
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General's

Vacancy VN-0773486

Administrative Review Tribunal

Closing Date:Thursday 22 October 2026

Corporate Services Property & Security

Job Title	National Office Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Hobart TAS, Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Perth WA
Salary	$121,755 - $143,202
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible/Hybrid
Classification	Executive Level 1
Position Number	40673
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Ready to take the lead in a diverse national portfolio where your leadership will influence people, property, security and operational excellence across a geographically dispersed workforce?

Join our team as the National Office Manager and deliver outcomes that matter across the Tribunal.

This full-time role is available on an ongoing basis, offers flexible working arrangements and can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne,Perthor Sydney.

About the opportunity

This unique national leadership role leads and develops the Office Manager network across every state and territory, directly influencing the quality, consistency and effectiveness of workplace support services across the Tribunal.

The role offers a diverse and rewarding portfolio spanning people leadership, property and facilities management, protective security, business continuity and operational improvement.

Working closely with leaders across the organisation, you will contribute to strategic initiatives, drive positive change and help shape safe, secure and high-performing workplaces that enable the Tribunal to deliver its key business outcomes.

About the Tribunal

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website, About us | Administrative Review Tribunal

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including remote working to support you with your commitments outside of work
- salary packaging options
- access to holistic health and wellbeing programs including Fitness Passport which provides discounted access to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

- **Leadership and management:** Lead and motivate staff, foster a collaborative and results-driven work environment and ensure the efficient and effective service delivery required of the Office Manager function. Contribute to the Property and Security team's strategic planning, help set goals for the section and provide high level support and consultancy across a range of Office Manager-related matters.
- **Policy and procedure:** Develop and deliver policies, processes and operating procedures that are precise, fit for purpose and accurately reflect the operating environments of each registry. Ensure compliance with relevant Whole-of-Australian-Government legislation, framework, policy and best practice.
- **Administration and reporting:** Contribute to relevant reporting requirements, e.g. Australian Government Property Register, annual reports and Questions on Notice. Perform, analyse, and review property operating expenditure calculations and any other Property Service Provider reporting obligations.
- **Collaboration:** Collaborate with other leaders within the section to facilitate advice and guidance regarding facility and property matters, including procurement and contracting. Manage WoAG facility contract performance in conjunction with the ART's Property Service Provider and other leaders within the section.

About you

You combine professionalism, analytical insight and emotional intelligence with an agile leadership style. Working with a high degree of independence, you navigate change confidently and are able to build strong, productive relationships easily.

To be successful, you will have:

- Proven ability to manage multiple competing interests and remain future-focussed in a fast-paced and continuously changing environment
- Well-developed managerial and organisational skills, including managing and coordinating inputs from diverse team members, setting priorities, establishing clear performance and behavioural standards, managing performance, delegating responsibility and mentoring, guiding and developing people
- Extensive knowledge of government legislation, procedures and practices relating to Commonwealth property, procurement and contracts including Commonwealth Procurement Rules and PGPA Act requirements
- Highly developed interpersonal, verbal and written communication skills, including the ability to develop and manage productive working relationships with a range of internal and external stakeholders, negotiate and communicate with influence, and the capacity to provide expert advice on a range of matters to senior executives
- Demonstrated ability to promote and implement positive organisational change through an attitude of continuous improvement and open and considered communication.

Eligibility

Qualifications/ Experience

Desirable:

- Experience leading a geographically dispersed team.

Eligibility:

- Australian Citizenship
- Australian Federal Police Check
- Negative Vetting Level 2 Security Clearance and pre-employment checks

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

How to apply:

To be considered, all applications must be submitted online via the Career Opportunities page. Please click on the job title you are applying for, click apply at the top of the page and follow the instructions on the online application.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the position description

Notes

The use of AI in Recruitment

Please ensure you have read the Australian Public Service Commission Principles for candidates use of AI in recruitment and understand your obligations.

Merit Pool Acknowledgement

A merit pool may be created to fill similar vacancies within the next 18 months. Suitable candidates in this merit pool may be contacted for roles at the Tribunal, or the broader APS.

Our commitment to inclusion and diversity

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

NO AGENCIES PLEASE

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: https://www.art.gov.au/.

To Apply

Position Contact	Talent Team, 02 9276 5443
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0773490

Fair Work Commission

Closing Date:Sunday 25 October 2026

People and Culture
Enabling Services

Job Title	Advisor, People and Culture
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$92,693 - $98,235
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	APS Level 5
Position Number	1462
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

https://fwc.bigredsky.com/page.php?pageID=106

We are seeking a professional and experienced Advisor, People and Culture to provide advice and support across a range of HR functions. You will have broad understanding in all aspects of HR and be able to interpret and apply HR related legislation, policies and procedures whilst providing valuable services to a variety of stakeholders across the Fair Work Commission (Commission).

Whilst the role is primarily generalist in nature, you will be required to ensure the end-to-end recruitment and onboarding functions of the Commission are met and have accountability in other areas such as, WHS, performance management, and learning & development.

You will be highly organised, can multitask across a diverse range of HR functions simultaneously and able to work effectively and efficiently with a range of stakeholders. A can-do attitude and capability to provide professional and technical HR advice is a must.

This role offers plenty of variety and challenging work and is the perfect opportunity for a proactive, motivated, and enthusiastic professional who is passionate about HR and recruitment and is seeking to expand their knowledge and experience of HR, within the APS.

Duties

- Provide sound and timely advice and assistance to managers, staff, and team members across a range of HR matters including but not limited to, recruitment and onboarding, learning and development, performance management, and WHS.
- Develop and maintain strong and collaborative working relationships with a range of stakeholders to deliver work outcomes with a high level of accuracy and attention to detail.
- Assist with the development of policy and procedures to maintain best practice within the People and Culture team.
- Actively contribute and engage with project work and work towards eliminating red tape.
- Find solutions and answers independently and escalate any sensitive or complex matters accordingly.
- Provide administrative support relating to record maintenance responding to frequent emails and/or phone queries, business improvement and reporting.
- Perform other duties as directed.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **800 words**, outlining your skills and/or experience relevant to the advertised role using the **‘Our ideal candidate’** section as your basis. For further information about 'Our ideal candidate' and how to apply, please click on **'Apply now'** and follow the prompts.

Notes

This recruitment process is being used to fill an ongoing position.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

TheFair WorkCommission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically diverse backgrounds, carers, LGBTQIA+, people with disability and people who are

neurodiverse.Our aim is to create a workforce that reflects the community in which we live.We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Peter D'Agata, (03) 8656 4724
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General’s

Vacancy VN-0773585

Fair Work Commission

Closing Date:Sunday 01 November 2026

Member Support team
Tribunal Support

Job Title	Associate
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	$92,693 - $98,235
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	APS Level 5
Position Number	Various
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

https://fwc.bigredsky.com/page.php?pageID=106

Associates perform a full range of professional support services to Commission Members. An Associateship at the Commission is a unique opportunity to learn firsthand about Australia's workplace relations system and to work closely with Commission Members.

Successful candidates will be considered for upcoming vacancies within the Adelaide team. We also intend to create a merit pool to fill current and future vacancies that may arise in the team.

Duties

- As an Associate, and consistent with the Commission's performance planning and management arrangements, flexibly undertake responsibilities associated with:
  - the administration/operation of a Member's chambers, using Commission information technology and communications facilities and systems, particularly the Case Management System.
  - formal preparation and publication to the website of listed matters, documents, orders and decisions as set out in Commission publishing guides.
  - legal research in the field of labour law and workplace relations.
  - effective management of Commission hearings (online and in-person) including clerk of court functions, preparation of hearing rooms, and court books.

    - general administrative/executive assistant duties including but not limited to networked diary controls, preparation and maintenance of Commission files, proofreading, travel bookings.
    - record keeping in compliance with the legislative obligations and internal policy frameworks.
    - provide relief associate support to other Members and otherwise assist the Tribunal Support Branch as needed.
- Liaise, as required, with Commission Members and staff, workplace relations practitioners, employers, employees, employer and employee bodies (including their representatives and officials), legal practitioners and other parties (including unrepresented parties).
- Travel with a Member when required.
- When not allocated to a specific Member, or in any other circumstances, as directed, assist other Associates or Commission staff with work to ensure achievement of national work standards and targets.
- Perform other duties as directed by the Director, Member Support, Assistant Director, Member Support and/or the Member Support Coordinators.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **one A4 page**, outlining your skills and/or experience relevant to the advertised role using the **‘Our ideal candidate’** section as your basis. For further information about 'Our ideal candidate' and how to apply, please click on **'Apply now'** and follow the prompts.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

TheFair WorkCommission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically

diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse.Our aim is to create a workforce that reflects the community in which we live.We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Deanna La Rocca, +(8) 8193 5572
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0773376

Federal Court of Australia

Closing Date:Sunday 25 October 2026

Federal Court of Australia
Registrars

Job Title	Senior Judicial Registrar (Litigants in Person and Pro Bono)
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be considered in line with operational requirements
Classification	Senior Executive Service Band 1
Position Number	0693-09-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://fcajobs.nga.net.au/?jati=A01CE998-316B-E643-70CF-ED627337A078

Position Overview

This role has a particular focus on the Court's Litigants in Person **(LIP)** and Pro Bono work. A growing number of matters in the Court involve LIPs. As lay users of the Court, LIPs face challenges with the preparation and articulation of their case. LIPs also present challenges to the Court in relation to their understanding of Court practice and procedure and the limitations to the assistance that the Court can provide to LIPs. The Court also has specific duties in relation to LIPs. The Court must ensure that LIPs are given a fair and reasonable opportunity to present their case. This includes the provision of information about Court practice and procedure. This invariably means that matters involving LIPs require careful case management on the part of Judges, Registrars and Registry staff.

To address the particular needs of LIPs, the Court has developed an LIP Strategic Plan which implements a structured whole-of-institution approach for the work of the Court that involves LIPs. Together with the Judges of the Court, the Senior Judicial Registrar **(SJR)** (LIP and Pro Bono) has responsibility for the implementation of the Strategic Plan and pro bono referral program. This includes representing the Court in various external forums, developing close working relationships with legal aid and community legal centres and other third parties such as universities, overseeing and maintaining the collation, and monitoring and analysis of data on the Court's LIP and Pro Bono work.

Duties

The SJR (LIP and Pro Bono) is a key national leadership position. In addition to the above, it will also lead, coordinate and manage the Court's expanding LIP and Pro Bono team nationally. This involves performing a leadership, management, and mentoring role for Judicial Registrars and legal and other support staff at a local and national level.

The role will also coordinate induction, training and education sessions for Judges, Registrars and other Court staff in relation to the effective management of matters involving LIPs and vulnerable litigants more generally.

As well as the LIP and Pro Bono focus above, the SJR (LIP and Pro Bono):

- undertakes all of the functions of a Judicial Registrar at a technically advanced level, including:
    - performing the statutory duties, powers and functions of a registrar pursuant to the *Federal Court of Australia Act 1976* (Cth) and other legislative instruments, as required;
    - performing delegated judicial functions;
    - conducting technically complex mediations;
    - undertaking case management of matters; and
    - presiding in Court, including in determining complex interlocutory disputes.
- exercises strategic organisational leadership through various national committees and works closely in support of various Judicial Committees;
- performing other duties as required or directed from time to time.

Eligibility

Competencies and Attributes

To undertake this role the successful applicant must have:

- extensive experience in complex civil litigation;
- a thorough understanding of how high level case management and complex mediations are conducted;
- a detailed understanding of the jurisdiction and practices and procedures of the Court;
- a proven ability to:
    - undertake high level analytical and legal work and critically evaluate a large volume of information in a high pressure environment;
    - exercise independent judgement in line with the expectations of a senior leader within the APS;
    - manage multiple responsibilities effectively and prioritise matters appropriately; and
    - build and sustain positive relationships with a network of key stakeholders internally and externally.
- a proven ability to lead, manage and mentor senior and junior staff at a local and national level.
- a comprehensive understanding of the nature of matters before courts involving LIPs and the challenges faced by both LIPs and courts in relation to such matters.

Formal Qualifications

Legal qualifications and admission as a practitioner of the High Court and/or the Supreme Court of a State or Territory of Australia is essential.

In addition, it is desirable for the applicant to be accredited as a mediator with experience in conducting mediations.

Selection Criteria

1. Shapes Strategic Thinking

Relevant capabilities include:

- Inspires a sense of purpose and direction
- Focuses strategically
- Harnesses information and recognises opportunities
- Shows judgement, intelligence and common sense.

2. Achieves Results

Relevant capabilities include:

- Builds organisational capability and responsiveness
- Marshals professional expertise
- Steers and implements change and deals with uncertainty
- Ensures closure and delivers on intended results.

3. Exemplifies Personal Drive and Integrity

Relevant capabilities include:

- Demonstrates public service professionalism and probity
- Engages with risk and shows personal courage
- Commits to action
- Displays resilience
- Demonstrates self-awareness and a commitment to personal development.

4. Cultivates Productive Working Relationships

Relevant capabilities include:

- Nurtures internal and external relationships
- Facilitates cooperation and partnerships
- Values individual differences and diversity
- Guides, mentors and develops people.

5. Communicates with Influence

Relevant capabilities include:

- Communicates clearly
- Listens, understands and adapts to different audiences
- Negotiates persuasively.

6. The Formal Qualifications, Competencies and Attributes for the role are listed above.

Notes

How to apply

To apply, please complete the application form on the Court's careers portal. If you have any issues with applying, please email recruitment@fedcourt.gov.au.

To be considered you will need to upload a concise expression of interest (2 page maximum) detailing how your experience and skills relate to the position description and selection criteria and attach a current resume.

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

The Federal Court of Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability, First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

The Federal Court of Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Nicola Colbran, via email
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=A01CE998-316B-E643-70CF-ED627337A

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Defence

Vacancy VN-0772861

Department of Defence

Closing Date:Thursday 12 November 2026

Defence Finance Group
Financial Performance & Management

Job Title	International Agreement Review Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	DFG/05411/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=F3BD0CEE-C4AB-A146-2F7B-ED4DBB4E4894

Duties

The Role

Join a high-performing team and contribute to Defence's international engagement with key partners such as Singapore, the United States and the United Kingdom. As an International Agreement Review Officer you will help shape how Defence manages financial aspects of international and domestic agreements. You'll provide clear, high-quality advice on cost recovery and charging policy, ensuring agreements are financially sound and aligned with government frameworks.

You will work closely with internal and international stakeholders to support significant strategic partnerships, and large, complex projects, including major infrastructure initiatives. You will also contribute to the financial review of shared services arrangements with the Australian Signals Directorate, Australian Submarine Agency, and Australian Naval Nuclear Power Safety Regulator.

In this role, you will:

- Translate and communicate complex policy into practical guidance for diverse stakeholders.
- Build trusted relationships across Defence and external partners to support collaboration and early engagement.

- Contribute to policy reform and improvement initiatives.
- Play a key role in the development, negotiation, and management of agreements.

About our Team

You'll be part of the Charging Policy and Instruments Directorate within the Capability Costing Branch.

Our team:

- Helps shape charging policy and better practice across Defence.
- Provides strategic and technical financial and policy advice to stakeholders.
- Works closely with stakeholders to develop and negotiate financial arrangements.

We are a supportive and collaborative team focused on delivering high-quality outcomes and continuous improvement.

Our Ideal Candidate

We're seeking motivated professionals who thrive in a collaborative environment and enjoy solving complex problems.

You'll stand out if you can:

- Build and maintain effective stakeholder relationships.
- Demonstrate experience with financial analysis, costing, policy, or project management.
- Analyse complex information, think critically, and provide well-reasoned advice.
- Prioritise effectively to meet deadlines and deliver outcomes in a complex environment.
- Apply established frameworks while also identifying opportunities for improvement.
- Demonstrate initiative, adaptability, and a commitment to continuous improvement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Andrew Lloyd, 02 5109 7957
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F3BD0CEE-C4AB-A146-2F7B-EI

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Defence

Vacancy VN-0773216

Department of Defence

Closing Date:Sunday 08 November 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Nulka Project Support Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/05185/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=51B08973-2453-7D3B-D40B-ED5084752675

Duties

The Role

As the APS 6 Project Support Officer, you will play a key role in enabling effective program delivery by providing day-to-day support across project administration, financial management, governance, reporting, records management and stakeholder coordination activities.

You will work collaboratively with project, commercial, engineering, logistics and industry stakeholders to ensure program activities are delivered efficiently and in accordance with Defence governance requirements.

This role requires strong organisational skills, sound judgement, attention to detail and the ability to manage competing priorities within a dynamic and complex environment.

This position is based at Russell, ACT, supporting Navy capability outcomes across the broader EFFECTS Program.

This will entail:

- Providing project and business support services to Project Managers, Product Managers and Integrated Delivery Teams across acquisition and sustainment activities.
- Preparing, coordinating and maintaining project documentation, including briefs, correspondence, reports and schedules, meeting minutes, governance artefacts and presentation material.
- Assisting with financial management activities, including expenditure tracking, invoice processing, forecasting, budget reporting and financial data reconciliation.
- Supporting procurement and contract administration activities in accordance with Defence policies and procedures.
- Maintaining project information, records and data repositories to ensure documentation is accurate, current and compliant with Defence record-keeping requirements.
- Coordinating meetings, workshops and governance forums, including the preparation of agendas, papers, action registers and records of decisions.
- Assisting with the collection, analysis and reporting of project and program data to support informed decision-making.
- Supporting the management of risks, issues, actions and dependencies through the maintenance of project registers and reporting products.
- Contributing to the development and continuous improvement of business processes, governance arrangements and administrative practices.
- Providing flexible administrative and project support across the EFFECTS Program in response to changing priorities and business needs.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries.

This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant’s eligibility for the role and to maintain compliance with international obligations.

About our Team

EWIS-Maritime SPO manages multiple Electronic Warfare systems across both surface and sub-surface fleets, including the Nulka Decoy Product and a range of Sensors and Electronic Attack systems in both acquisition and sustainment phases. The SPO delivers capabilities to both the Australian Defence Force and the United States, with Nulka being one of the highest-priority and highest-tempo products in the organisation.

This position forms part of the geographically dispersed EFFECTS Integrated Delivery Team, working closely with APS staff, military personnel and contractors to ensure supported Electronic Warfare capabilities are delivered in accordance with operational and compliance requirements, budget and service agreements.

You will be joining a high-tempo, high-performing team with a strong culture of collaboration, inclusion and professional excellence. We are a close-working, supportive team who operate in a high-tempo environment, and we value people who work collaboratively, communicate openly and contribute to a positive and inclusive team culture.

We take pride in our professionalism, adaptability and commitment to delivering capability, and we are looking for someone who shares these values and is motivated to be part of an exceptional team. The successful candidate can expect to be challenged and supported in a strategically important capability environment, with scope for professional development and career progression for individuals who demonstrate strong performance, initiative and commitment.

Our Ideal Candidate

To be successful in this role, you will be an organised and proactive professional who can work independently while contributing effectively within a collaborative team environment. You will be comfortable engaging with a diverse range of stakeholders, understanding business needs and providing practical support to achieve project and program outcomes.

The successful candidate will demonstrate:

- Experience in project support, business administration or project management environments.
- Strong organisational skills and the ability to manage multiple priorities while delivering quality outcomes within agreed timeframes.
- Well-developed written communication skills, including the ability to prepare and maintain project documentation, briefs, reports and governance artefacts.
- Sound financial administration skills, including experience supporting budget management, expenditure tracking and financial reporting activities.
- Excellent attention to detail and a commitment to maintaining accurate records and data.
- Strong interpersonal and stakeholder engagement skills, with the ability to build productive working relationships across a diverse workforce.
- The ability to analyse information, solve problems and identify practical solutions to support business outcomes.
- A flexible, adaptable and customer-focused approach, with a willingness to support team priorities as they evolve.
- Professionalism, integrity and a positive attitude that contributes to a collaborative, respectful and high-performing team culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dorothy Pearce, 02 5131 3020
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=51B08973-2453-7D3B-D40B-ED5

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Defence

Vacancy VN-0773220

Department of Defence

Closing Date:Sunday 08 November 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Nulka Integrated Logistics Support Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/05543/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B45EDC51-FDB3-DBB7-471B-ED508629D0F7

Duties

The Role

This position is based in Russell ACT and supports broader Navy capability outcomes across the EFFECTS Program.

This will entail:

- Managing Integrated Logistics Support activities across the SEA1397 Phase 6 Nulka Program.
- Developing, reviewing and maintaining ILS plans, supportability documentation and logistics management artefacts.
- Coordinating and supporting Logistics Support Analysis (LSA) activities to identify and manage supportability requirements and sustainment risks.
- Supporting engineering change, capability enhancement and acquisition activities to ensure logistics support requirements are appropriately considered and implemented.
- Participating in Commonwealth and industry acceptance activities for ILS deliverables, ensuring support systems are established to meet future operational requirements.
- Supporting transition-to-service and sustainment planning activities to enable successful capability acceptance and operational employment.
- Providing governance and oversight of inventory management, configuration support, maintenance planning and logistics assurance activities associated with the Nulka capability.

- Supporting logistics and sustainment activities conducted at the Nulka Support Facility-Sydney (NSF-S).
- Engaging with Defence, industry and international stakeholders to deliver effective logistics support solutions and sustainment outcomes.
- Monitoring supportability risks, issues and dependencies and developing strategies to ensure capability delivery and sustainment objectives are achieved.
- Providing timely and well-considered logistics and sustainment advice to senior stakeholders to support informed decision-making.
- Supporting compliance with Defence logistics, engineering, security, assurance and legislative requirements.
- Contributing positively to team performance, continuous improvement initiatives and a collaborative workplace culture.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant’s eligibility for the role and to maintain compliance with international obligations.

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The SPO delivers capabilities to both the Australian Defence Force and the United States, with Nulka being one of the highest priority and highest tempo products in the organisation.

This position forms part of the geographically dispersed EFFECTS Integrated Delivery Team, working closely with APS staff, military personnel and contractors to ensure supported Electronic Warfare capabilities are delivered in accordance with operational and compliance requirements, budget and service agreements. You will be joining a high tempo, high performing team with a strong culture of collaboration, inclusion and professional excellence.

We are a close working, supportive team who operate in a high tempo environment, and we value people who work collaboratively, communicate openly and contribute to a positive and inclusive team culture. We take pride in our professionalism, adaptability and commitment to delivering capability, and we are looking for someone who shares these values and is motivated to be part of an exceptional team.

The successful candidate can expect to be challenged and supported in a strategically important capability environment, with scope for professional development and career progression for individuals who demonstrate strong performance, initiative and commitment.

Our Ideal Candidate

The successful candidate will have:

- Demonstrated experience in Integrated Logistics Support, sustainment management, materiel logistics, engineering support, maintenance planning or related Defence capability support functions.
- Knowledge of ILS principles and disciplines, including Logistics Support Analysis (LSA), maintenance planning, technical data, inventory management and transition-to-service activities.
- The ability to analyse complex logistics and supportability issues and develop practical, risk-based solutions.
- Strong stakeholder engagement and communication skills, with the ability to build productive relationships across Defence, industry and international partners.
- Experience contributing to capability acquisition, sustainment or engineering change activities within a regulated environment.
- Sound organisational skills and the ability to manage competing priorities and deliver quality outcomes in a complex and dynamic environment.
- Strong judgement, initiative and problem-solving skills, with the ability to work independently and as part of a multidisciplinary team.
- Knowledge of Defence logistics, materiel management, sustainment and capability life-cycle processes will be highly regarded.
- Professionalism, integrity and a positive team-focused approach who thrives in a dynamic, high tempo environment and contributes to a respectful, supportive and outcome driven culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

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To Apply

Position Contact	Dorothy Pearce, 02 5131 3020
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B45EDC51-FDB3-DBB7-471B-EI

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Defence

Vacancy VN-0773223

Department of Defence

Closing Date:Sunday 25 October 2026

Capability Acquisition and Sustainment Group
Land Systems

Job Title	Logistics Inventory Officer
Job Type	Full-Time, Ongoing
Location	Southbank VIC
Salary	$81,868 - $89,377
Future Merit Locations	Southbank
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 4
Position Number	CASG/05705/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=4C823DB5-5DAC-C005-5E06-ED5086B1473F*

Duties

The Role

Land Systems Division is seeking Logistics Inventory Officers who are passionate about their professional growth and contributing to a dedicated and dynamic team, supporting the management of some of the largest and most complex acquisition programs in Australia.

As a Logistics Inventory Officer, you will apply your logistics, inventory and asset management skills to ensure the right equipment is in the right location at the right time, for the effective supply and maintenance of a multi-million dollar portfolio of Australian Defence Force equipment.

Working within an integrated team of procurement and logistics professionals, you will undertake to moderately complex inventory and asset management tasks within a framework of legislation, established policies and procedures. This role offers the opportunity to build capability, understand and manage risk, solve problems and deliver outcomes that directly support Defence operations.

More information found on the LSD website: https://www.defence.gov.au/projects#land

About our Team

Land Systems Division's (LSD) mission is to acquire and support capability that enables the ADF to generate and sustain deployable Land power for an integrated force, in peace and war. We aim to be agile, innovative and outcomes-focused as we collaborate closely with the Services and industry to deliver the latest equipment to maximise ADF performance.

Our Inventory Management teams work in a dynamic, fast-paced and collaborative environment to provide professional support to the acquisition and sustainment of ADF capability. We ensure the availability of a broad range of unique and specialised equipment, and take pride in contributing to important Defence initiatives that ensure our ADF members have the best and latest equipment to safely perform their roles.

LSD is dedicated to providing staff with an inclusive and healthy work-life environment, and we will invest in your ongoing professional development to ensure your work with us is deeply rewarding.

Our Ideal Candidate

Our ideal candidate will demonstrate strong organisational skills, sound judgement, and the ability to work effectively under limited direction within a material logistics and inventory environment. They will have a good understanding of legislative and policy requirements, with the ability to interpret and apply procedures appropriately to support Defence outcomes.

The successful candidate will be adaptable, capable of managing competing priorities, and confident in making decisions within defined parameters while seeking guidance when required. They will communicate clearly and professionally with a range of stakeholders, contribute to information sharing and local process improvement, and show initiative in undertaking research and analysis.

Our ideal candidate will be a collaborative team member who will be able to provide guidance and on-the-job support to less experienced staff, demonstrates accountability for their work, and is committed to ongoing professional development and continuous improvement.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karyn Palmer, 03 8531 9290
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4C823DB5-5DAC-C005-5E06-ED

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Defence

Vacancy VN-0773279

Department of Defence

Closing Date:Monday 26 October 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	Spectrum Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	JCG/05710/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=94B4C0B8-1A3A-99DE-9B96-ED610E2E8ADA

Duties

The Role

The APS 6 Spectrum Specialist contributes to Defence's ability to access and utilise the electromagnetic spectrum in support of operations, capability development and strategic objectives. Working within the Defence Spectrum Office, you will apply technical judgement and spectrum management expertise to support the planning, coordination and authorisation of radiofrequency spectrum use across Defence.

You will work closely with stakeholders across Defence, Government and industry to develop spectrum solutions, assess technical risks, and ensure spectrum assignments align with domestic and international regulatory requirements. The role requires the ability to interpret policy, analyse complex technical issues and provide professional advice that supports operational and capability outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Spectrum Management Operations (SMO) team is principally responsible and accountable for the management of Defence spectrum licenses and assignments, and as such provisions and ensures access to the Australian Defence Force (ADF) for radio communications services and similar in support of Defence operations, activities, and investments, domestically and abroad.

The SMO section also manages frequency assignment tools, resources, software, and provides administrative support to all of these functions directly with the broader Department, including ADF counterparts.

Our Ideal Candidate

Our ideal candidate is a motivated engineering or technical professional who is able to operate confidently in a complex and dynamic environment.

You will possess strong analytical and problem-solving skills, sound technical judgement, and the ability to communicate complex information clearly to a range of audiences. You will be comfortable engaging with internal and external stakeholders, balancing competing priorities and providing considered advice within regulatory and policy frameworks. You take ownership of outcomes, demonstrate initiative, and contribute to continuous improvement through the development of effective processes and technical solutions.

Experience in radiofrequency spectrum management, telecommunications, systems engineering, electromagnetic spectrum operations or related technical disciplines will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

A role in this engineering occupation requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

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To Apply

Position Contact	Mr Ryan Hodson, 02 5130 1913
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=94B4C0B8-1A3A-99DE-9B96-ED

Defence

Vacancy VN-0773355

Department of Defence

Closing Date:Sunday 25 October 2026

Defence Digital Group
Enterprise Resource Planning

Job Title	ICT Technical Assurance Manager
Job Type	Full-Time, Ongoing
Location	Laverton VIC, Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Laverton, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DDG/05636/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=6E4730DB-6D3F-E734-ACA7-ED61FE38CBD2

Duties

The Role

Joining the ERP Support Organisation (ESO) as ICT Technical Assurance Manager offers a rare chance to be at the forefront of one of Defence's most significant transformation initiatives. This role places you in a dynamic environment where your operational expertise will directly ensure critical ERP sustainment services across a complex and evolving landscape. The ESO is seeking a Technical resource r to work within an integrated team to plan and deliver reliable ERP Sustainment that meet Operational requirements and are to the required standard.

You will be part of a high-performing and energised team, driving innovation and continuous improvement, contributing to strategic decision-making, engaging with stakeholders at all levels, with an opportunity to shape service delivery outcomes that impact Defence's capabilities.

As the Technical Assurance Manager, you will provide assurance to the ERP delivery and continuous improvement of systems, drawing on your deep knowledge of SAP. You will engage with a wide range of stakeholders to ensure digital services meet business and user needs by performing design assurance and validation of the solutions proposed by ERP System Integrators.

In this role, you will have the opportunity to:

- Work independently with reasonable autonomy and accountability for the achievement of outcomes of their work.
- Contribute to strategic planning, program and project management and policy development.
- Lead the maintenance and enhancements for functionality of SAP S/4HANA from sustainment perspective.
- Provide advice on technical integrity including the suitability for acceptance of systems and services into operational service
- Review and endorse design change as fit for purpose and compliant.

About our Team

Enterprise Resource Planning (ERP) is a key enabler of the One Defence reform agenda. ERP will standardise and integrate critical functions needed into a single SAP platform delivering a major capability uplift for Defence.

The ERP Support Organisation (ESO) with Defence Digital Group (DDG) is responsible for the coordination of ERP sustainment services across legacy applications and SAP capabilities.

This role is embedded within ESO EFIT (ERP functional Integration and Technology) which is responsible for ERP Platform and Functional Integration Management and Security Operations.

Our Ideal Candidate

We want to hear from you, if you have the skills and ability to contribute to the following:

- Experience in SAP/ERP across a variety of ERP functional domains including Supply Chain, HR, Finance, Data & analytics
- Knowledge of Cloud Platforms(Azure/ SAP)
- Proven record of leading and influencing technology professionals and managers and motivating teams.
- Ability to develop treatment plans and mitigation strategies
- Ability to work under pressure and managing competing priorities

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

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To Apply

Position Contact	Maliha Mahboob, 02 5128 0701
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6E4730DB-6D3F-E734-ACA7-ED

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Defence

Vacancy VN-0773359

Department of Defence

Closing Date:Sunday 01 November 2026

Army
2nd Division

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Karrakatta WA
Salary	$81,868 - $89,377
Future Merit Locations	Karrakatta
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 4
Position Number	ARMY/05795/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=2BE1E3D7-64D9-CF4B-987B-ED62375CC830

Duties

The Role

The APS 4 Administration Officer works under limited direction to deliver high-quality administrative and business support services. The role requires sound judgement, strong organisational skills, attention to detail and the ability to manage competing priorities while contributing to the achievement of unit objectives.

The key responsibilities are to:

- Manage and coordinate a range of administrative functions including monitoring and actioning the Registry Inbox, processing document workflows and maintaining electronic records.
- Coordinate domestic travel arrangements and administer travel entitlements in accordance with Defence policy and procedures.
- Interpret and apply policies and procedures to support personnel administration activities, including the use of financial and human resource management systems.
- Provide accurate advice and administrative support to Defence personnel and stakeholders on operational and administrative matters.
- Build and maintain effective working relationships with internal and external stakeholders to achieve business outcomes.

- Draft, review and coordinate routine correspondence, reports and other documents.
- Contribute to continuous improvement initiatives that enhance administrative processes and service delivery.

About our Team

The 13th Brigade is the Australian Army's Reserve combat brigade in Western Australia and plays a vital role in supporting Army capability, domestic operations and national preparedness. Opportunities are available within the 11th/28th Battalion, Royal Western Australia Regiment (11/28 RWAR) and the 16th Battalion, Royal Western Australia Regiment (16 RWAR), which collectively support Army Reserve personnel and operations across the state.

As part of 11/28 RWAR or 16 RWAR, you will work closely with both military and civilian personnel, providing essential administrative support that underpins workforce readiness and operational effectiveness. The teams value professionalism, collaboration, adaptability and continuous improvement, and offer a rewarding opportunity to contribute to Defence outcomes while developing your skills and experience within a supportive workplace.

Our Ideal Candidate

We are seeking a motivated and adaptable Administration Officer who enjoys delivering quality customer service and supporting the achievement of business outcomes. You will have strong attention to detail, excellent organisational skills and the ability to manage competing priorities in a dynamic environment.

You will be a collaborative team member who demonstrates initiative, sound judgement and professionalism when engaging with Defence personnel and stakeholders. Experience using administrative, financial, personnel and records management systems will be highly regarded, along with a commitment to continuous improvement and professional development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Hayley Hall, 08 6459 1882
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2BE1E3D7-64D9-CF4B-987B-ED

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Defence

Vacancy VN-0773377

Department of Defence

Closing Date:Sunday 25 October 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Contract Officer
Job Type	Full-Time, Ongoing
Location	Richmond NSW
Salary	$89,841 - $96,829
Future Merit Locations	Richmond
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	CASG/05801/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=DE646C56-E20A-511B-5C02-ED623A6A182A

Duties

The Role

The Air Lift Systems Program Office (ALSPO) is seeking an experienced and capable Contract Officer. The role contributes to the delivery of a broad range of commercial activities, including contract administration, procurement support, contract amendments, export controls, technical data and intellectual property management, governance and assurance activities, and engagement with industry partners.

You will be responsible for:

- Manage contract administration activities, including the development and assessment of contract change proposals, drafting deeds and amendments, coordinating approval documentation and maintaining contract records throughout the contract lifecycle.
- Monitoring contractor performance and compliance against contractual obligations, deliverables and governance requirements.
- Providing advice and assistance on contract interpretation, procurement policy, legislative compliance and commercial risk management.
- Managing intellectual property, technical data and export control obligations associated with Defence contracts.
- Preparing commercial correspondence, submissions, reports, strategies, risk assessments and contract management documentation.

- Engage and collaborate with Defence stakeholders, industry partners, legal advisers and subject matter experts to resolve complex contractual issues and achieve capability outcomes.
- Supporting contract governance activities, reviews, audits and assurance processes to ensure value for money and compliance.
- Build and sustain productive working relationships across multidisciplinary teams.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

ALSPO provides sustainment services for the C-130J Hercules and C-27J Spartan aircraft, ensuring mission readiness for the Air Force.

With a proud Air Force legacy, ALSPO is staffed by ADF, APS and contracted personnel. Our inclusive service delivery model reflects Defence Values and fosters a resilient, adaptive and culturally capable team. Every member contributes with purpose to Defence and the nation.

This position is based at RAAF Richmond and supports flexible work arrangements. However, due to operational requirements, remote working is not suitable. The role requires a consistent on-site presence in Western Sydney to ensure effective service delivery and stakeholder engagement.

As an APS employee, you will have access to leading wellbeing initiatives and enjoy base amenities including a gym, pool, cinema, courts and childcare.

Our Ideal Candidate

We are seeking a capable and motivated professional with demonstrated experience in contract management, procurement and commercial or related business functions within a complex operating environment.

The successful candidate will demonstrate:

- Strong analytical and critical thinking skills, with the ability to assess information, exercise sound judgement and provide well-reasoned advice.
- Evidence of building and sustaining productive relationships with a diverse range of stakeholders, working collaboratively to achieve shared outcomes.

- Experience managing competing priorities and delivering high-quality work within agreed timeframes in a dynamic environment.
- Highly effective communication skills, including the ability to prepare clear, accurate and professional written correspondence, reports, briefing materials and submissions.
- The ability to interpret and apply legislation, policy and procedures to support sound decision-making and business outcomes.
- Strong organisational skills, attention to detail and a commitment to continuous improvement.
- The ability to work independently while contributing positively to a collaborative and high-performing team environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Nathan Micallef, 02 4579 3366
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DE646C56-E20A-511B-5C02-ED

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Defence

Vacancy VN-0773389

Department of Defence

Closing Date:Sunday 25 October 2026

Defence People Group
Joint Health Command

Job Title	Logistics Officer
Job Type	Full-Time, Ongoing
Location	Hmas Cerberus VIC
Salary	$81,868 - $89,377
Future Merit Locations	Hmas Cerberus
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 4
Position Number	DPG/05809/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=3637C91B-38C5-FCB6-1A7D-ED6271DB0642

Duties

The Role

An opportunity exists for a highly motivated and outcomes focused Logistics Officer to join a dedicated team delivering health services to Australian Defence Force (ADF) members at HMAS Cerberus.

The successful candidate will be accountable for achieving moderately complex logistics, governance, facilities, and asset management tasks within an integrated workforce. This will include inventory and supply chain management activities, development and analysis of briefs and reports, and providing technical advice to internal and external stakeholders.

The APS 4 Logistics Officer must understand and comply with relevant legislative and regulatory frameworks, as well as Defence logistics policies and procedures.

Under limited guidance, they will be responsible for prioritising their work activities and making decisions within their area of responsibility. Further, they will be responsible for supervising and providing support and training to junior team members.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS 4 Logistics Officer position is part of Joint Health Unit - Victoria/Tasmania and is based at Cerberus Health Centre, Westernport, Victoria. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

The APS 4 Logistics Officer reports to the Regional Logistics Manager of their Joint Health Unit with further technical guidance available via the Directorate of Health Material, Logistics and Pharmacy. The broader Logistics team has representatives nationally, providing a network of support for Logistics Officers.

Our Ideal Candidate

Our ideal candidate will be a motivated self-starter with relevant experience in working in logistics environment. They will possess sound technical skills and have both the capacity and willingness to adapt those skills to working within an ADF Healthcare setting.

The ideal candidate will be detail oriented and adaptable. They will have the ability to work independently and as part of a team to support the delivery of safe, effective and high quality care to ADF members.

They will be able to prioritise and support multiple tasks across a broad range of functions including inventory management, estate and infrastructure planning, and reporting and governance. They will possess a good understanding of relevant legislative and policy frameworks, and must be able to exercise some initiative and judgment in the interpretation and application of policy in the conduct of their duties.

They must have good communication skills and the ability to develop productive relationships across various stakeholder groups to achieve desired outcomes. They should be committed to ongoing learning and professional development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Tim Powe, 0413 659 402
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3637C91B-38C5-FCB6-1A7D-ED

Defence

Vacancy VN-0773392

Department of Defence

Closing Date:Sunday 25 October 2026

Security Estate Group
Service Delivery Division

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - NT NT, Various locations - WA WA, Various locations - SA SA, Various locations - TAS TAS
Salary	$99,733 - $112,431
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	SEG/05804/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=FD54BA67-E83C-434C-6657-ED6272885D77

Duties

The Role

Duties Include being:

- Accountable for procurement planning, tendering and contract formation and contract management activities, ensuring compliance with legislation, procurement policies, processes and procedures.
- Provide advice, direction, assistance and services for procurement policy, technical, commercial, legal, financial investigation and other requirements to support contract management outcomes.
- Use experience to deliver procurement related documentation including templates, schedule, correspondence, reports, submissions, plans and strategies, risk and performance reviews, contract change proposals and other contract management documentation.

- Apply legal principles, legislative and policy compliance obligations and critical commercial risk and performance requirements related to procurement and contract management.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

Position is currently based in Melbourne however consideration will be given to applicants from other locations.

About our Team

The Directorate of Security Operations (DSO), within the Estate Service Delivery (ESD) Branch provides protective security services across the Defence Estate. This is achieved through the management of Access Control Officers, National pass Officer for the provision of Defence Common Access Cards (DCACs), Defence-Australian Federal Police Memorandum of Understanding (AFP MOU), Electronic Access Control Systems and Visitor Management Systems.

Within the Contract Management function as an APS 6 Contract Management Officer, you will be accountable under broad direction to perform and achieve complex contract management work within an integrated workforce.

As the APS 6 Contract Management Officer, you will have a considerable level of stakeholder engagement as one of a small team who manage the Base Services Access Control contract for MSS Security and Wilson Security.

Our Ideal Candidate

You will possess strong leadership, stakeholder engagement and team-building skills, with an understanding of procurement and management of contracted deliverables.

Our ideal candidate will bring the following attributes and skills to the role:

- Strong written, interpersonal and verbal communication and negotiation skills.
- Exceptional stakeholder management skills, excellent attention to detail and have the ability to collaborate across Government and industry to achieve high quality outcomes.
- Demonstrated ability to think critically, identify issues and deliver continuous improvement activities.
- Outcome-focused mindset with an ability to get practical results.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Christine Edwards, 08 7008 4605
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=FD54BA67-E83C-434C-6657-ED

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Defence

Vacancy VN-0773424

Department of Defence

Closing Date:Monday 26 October 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants

Job Title	Engineering Professional Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$124,393 - $140,315
Future Merit Locations	Canberra, Sydney
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NSSG/05177/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4BED9BBB-B4B4-B993-C180-ED62756F6E47

Duties

The Role

The SEA1200 Engineering Manager will provide engineering leadership across capability acquisition, systems integration, testing, certification, technical risk management and engineering governance for unmanned and autonomous maritime systems.

They will work closely with Defence stakeholders, Navy, industry partners and technical specialists to ensure the successful delivery of cutting edge maritime capabilities. SEA 1200 is bringing together emerging technologies, including autonomous underwater vehicles, and uncrewed surface vessels to support remote and autonomous maritime operations.

Key responsibilities include:

- Leading SEA1200 engineering team for engineering governance and assurance activities across capability elements.
- Leading and coordinating review of industry deliverables.
- Coordinating engineering inputs to Defence capability milestones and decision points, including Mandated System Reviews.
- Identifying, assessing and managing technical and program risks.
- Supporting certification, seaworthiness and technical assurance activities.

- Providing engineering advice to project leadership and senior Defence stakeholders.
- Building productive relationships with Navy, industry, technical authorities and partner organisations.
- Leading and mentoring engineering staff within a multi-disciplinary team.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

MIWS Branch under Major Surface Combatants and Combat Systems Division is an exciting and complex environment to work in, offering a rewarding career in one of the most dynamic organisations within NSSG.

We work across both Acquisition and Sustainment environments to develop and deliver products into new shipbuilding programs and to provide update/upgrade products to the existing Navy fleet, giving staff exposure to a wide variety of high profile maritime projects. Within MIWS Branch, SEA1200 Uncrewed Maritime Warfare is an innovative and strategically important capability program for Defence.

The project is delivering sovereign uncrewed maritime warfare capabilities through the acquisition and integration of systems such as Ghost Shark, Bluebottle and other future autonomous platforms and payloads. The project directly supports the National Defence Strategy, sovereign industry capability and the future undersea warfare capability of the Australian Defence Force.

Our Ideal Candidate

Our ideal candidates will enjoy working in a dynamic workplace on a variety of projects and programs. The candidates will be energetic and able to build positive working relationships with internal and external stakeholders.

The ideal candidates will have the following attributes and competencies:

- Experience in maritime autonomous systems and/or management of major systems acquisition.
- Engineering management experience in the project acquisition/contract delivery process and product management within an Authorised Materiel Seaworthiness Delivery Organisation.
- Experience working with the Defence Industry sector in Australia.
- A sound understanding of major systems integration.

- Experience in Systems Engineering on complex programs and design assurance, with an understanding of the One Defence Capability System.
- The ability to identify and manage technical risk in complex and evolving projects.
- Excellent interpersonal, written and verbal communication skills.
- Ability to work in a multi-dimensional program or project.
- The ability to lead teams and influence outcomes across organisational boundaries and to mentor staff.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Halle Knupkis, 02 5109 8656
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4BED9BBB-B4B4-B993-C180-ED

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Defence

Vacancy VN-0773430

Department of Defence

Closing Date:Monday 26 October 2026

Navy
Navy Capability

Job Title	Director, Business Management
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$144,430 - $173,359
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 2
Position Number	NAVY/05818/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B49B1B24-AC1A-3C47-E3C7-ED62AEBEBCC3

Duties

The Role

As the Director Business Management, you will lead a small, high-performing team and play a key role in supporting Navy Capability Division (NCD) to deliver strategic and operational outcomes. You will work closely with senior leaders across Defence, providing trusted advice and ensuring business functions effectively enable capability delivery.

In this role, you will:

- Provide administrative and business support services to Navy Capability Division aligned to capability, operational and whole-of-government objectives.
- Lead and coordinate core business management functions including finance, workforce, core learning and development, corporate risk, reporting and governance.
- Manage records and information management to ensure compliance with legislation and Defence policy.
- Plan and deliver automated repositories for identified specific information outcomes.
- Provide high-quality advice and insights to support senior decision-making and prioritisation.
- Oversee business performance, ensuring alignment with strategic objectives and Government priorities.
- Build strong relationships with internal and external stakeholders to support collaborative outcomes.
- Drive continuous improvement across business processes and systems.

This is a unique opportunity to influence outcomes at a senior level, gain exposure to complex capability programs, and contribute to work that has a direct impact on Australia’s national interests.

About our Team

The Business Management Directorate sits within the Navy Capability Support Branch, supporting the broader Navy Capability Division (NCD). NCD plays a critical role in shaping and delivering future Navy capability, working collaboratively across Defence and with external partners to develop, deliver and manage capability throughout its lifecycle.

Your team provides essential business management support that enables the division to operate effectively. This includes governance and committee support, financial, workforce and performance reporting, corporate risk and issue management, and business analytics.

We are a collaborative and supportive team that works closely with senior leaders and stakeholders across Defence. Our work is fast-paced, varied and impactful, offering opportunities to contribute to complex and high-profile capability outcomes.

As part of the team, you will have the opportunity to build your leadership capability, broaden your experience across Defence business functions, and work in an environment that values continuous improvement and professional growth.

Our Ideal Candidate

We are looking for a collaborative and strategic leader who can bring together people, processes and information to deliver outcomes in a complex environment.

Our ideal candidate will demonstrate:

- Strong leadership capability, with the ability to guide and develop leaders and teams while fostering a positive, accountable and inclusive culture across the organisation.
- Sound judgement and decision-making skills, particularly in navigating ambiguity and competing priorities.
- Highly developed stakeholder engagement skills, with the ability to build credibility and influence at senior levels in an organisationally diverse (Navy/APS/Contractor) workplace.
- Experience delivering business management functions such as governance, financial oversight, risk management and performance reporting.
- The ability to think strategically while also ensuring high-quality operational outcomes.

We value transferable skills and diverse experiences. If you have a strong foundation in leadership, problem-solving and stakeholder engagement, we encourage you to apply.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Robbie Baker, 02 5108 6562
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B49B1B24-AC1A-3C47-E3C7-ED

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Defence

Vacancy VN-0773434

Department of Defence

Closing Date:Monday 26 October 2026

Defence People Group
Joint Support Services

Job Title	Social Worker
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Wagga Wagga NSW
Salary	$99,733 - $112,431
Future Merit Locations	Sydney, Wagga Wagga
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/05568/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=DFC204C2-3351-C704-53A9-ED62AF4E5CF0*

Duties

The Role

The APS 6 Social Worker is responsible for providing support to all vulnerable persons engaging in the reporting and investigation process through the Military Police. The Social Worker provides an opening for the victim/survivor to discuss any concerns they may have regarding the investigative process, as well as conducting needs assessment that may be related to their psychosocial or health needs. The Social Worker also identifies risks and provides short-term therapeutic interventions.

In addition, this role will be responsible:

- Working directly with victims to empower informed decisions and provide support.
- Prioritising victim safety and wellbeing.
- Providing specialised advice to investigators.
- Working collaboratively with investigators conducting sexual offence investigations.
- Providing specialised training for the unit.
- Conducting stakeholder engagement and debriefing of investigators.
- Contributing to policy development, quality assurance and internal research projects.

About our Team

The Sexual Offence Response Team (SORT) is a multi-disciplinary investigation capability comprising of an Australian Defence Force Investigators (ADFI) and Social Workers.

The SORT is implementing the principles of Trauma Informed Care Framework and victim centric approach when conducting sexual offence investigations. This method is expected to improve outcomes for the victims of sexual offences, the investigative process and to preserve the capability of the Australian Defence Organisation.

The SORT approach in dealing with sexual offences investigations is to incorporate best practices that relate to victims care and recovery, as well as achieving best evidence from people impacted by trauma or highly vulnerable people.

The SORT team provides support directly to all Joint Military Police Stations (JMPS) around Australia, or any other areas of operations where the ADF exists.

Our Ideal Candidate

The Sexual Offence Response Team (SORT) is focused on supporting the victim/survivor, minimising harm, and mitigating additional secondary trauma during an investigation. The successful candidate requires an advanced understanding of the trauma informed care framework and the principle of person centricity, which is critical to Defence's harm minimisation efforts.

In addition, the successful candidate will:

- Have a well-developed understanding of the impacts of trauma.
- Have a minimum two years post-qualifying practice experience working directly with individuals who have experienced trauma associated with sexual assault or similar experience in a trauma support setting.
- Conduct practice that is trauma informed, person centric and strengths based.
- Possess the ability to work within the constraints of prescribed policies and guidelines.
- Be willing and able to conduct travel, which may be interstate and at times international.
- Current Drivers Licence.
- Current State of Territory Working with Vulnerable People/Children check.

The office locations for these 2 position are: Randwick Barracks - Sydney, NSW and RAAF Base - Wagga Wagga, NSW.

For a successful applicant living outside of these locations, relocation assistance may be provided in accordance with policy.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

Eligibility for membership with the Australian Association of Social Workers (AASW)

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Aleksandra Kocevska, 0428 886 158
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DFC204C2-3351-C704-53A9-ED

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Defence

Vacancy VN-0773456

Department of Defence

Closing Date:Thursday 29 October 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Integrated Product Support Officer (IPSO) – IC3SPO
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.
Classification	APS Level 6
Position Number	CASG/05623/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=991597F3-1B0D-BC13-57F5-ED62B1CD98E3

Duties

The Role

The Strategic High Frequency Communications (SHFC) Integrated Product Support Officer (IPSO) is responsible to the SHFC ILS Manager to provide ILS support to the current Defence High Frequency Communication System (DHFCS) under the Contract (Support) and Contract (Acquisition). The SHFC ISPO is responsible for providing support mainly to Acquisition, but also to Sustainment when required.

Key responsibilities include but are not limited to:

- Act as the SHFC ILS Manager during incumbent SHFC ILS Manager absences.
- Manage Acquisition ILS team members and workload including but not limited to disposals, loans, stocktaking and fuels.
- Provide feedback and assist with review of all ILS related contract deliverables as directed by the SHFC ILS Manager.
- Provide logistic advice in support of JP9101PH1 ILS Team, as directed by the SHFC ILS Manager.

About our Team

The SHFC Program within the Integrated Command, Control & Communication Systems Program Office (IC3SPO) is responsible for enhancing (JP9101) and (CJC10) sustaining the DHFCS. The team comprises professionals across engineering, logistics, commercial, project management, product management and support functions who work collaboratively to enhance a Strategic Command and Control Capability. The Integrated Logistics Support function is integral to SHFC's ability to meet Defence objectives by maintaining effective logistics support and governance to ensure continued DHFCS capability.

Our Ideal Candidate

An APS 6 Integrated Product Support Officer (IPSO) will demonstrate leadership behaviours and traits in accordance with Defence values. We are looking for a candidate with a demonstrated understanding of and experience in logistics management. They will understand Defence logistics policy, be capable of applying their knowledge to problem solve issues across the supply, maintenance and training constituent capabilities, with the support of the team. They will demonstrate the ability to interpret and provide advice within the materiel logistics function based on legislation, policy and procedures. They will have stakeholder engagement skills and be motivated to contribute their skills and knowledge in a collaborative team environment.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Chunjiao Tao, 02 5108 9829
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=991597F3-1B0D-BC13-57F5-ED(

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Defence

Vacancy VN-0773484

Department of Defence

Closing Date:Thursday 29 October 2026

Capability Acquisition and Sustainment Group
Engineering, Technology and Materiel Logistics

Job Title	Professionalisation Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Adelaide, Brisbane, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	CASG/05827/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D486E9B7-297D-8DDE-5313-ED62EA61C204

Duties

The Role

The APS 6 Professionalisation Officer supports the delivery and continuous improvement of the Engineering and Technical Professionalisation Framework to develop, sustain and grow Defence's engineering and technical workforce capability.

The role supports professionalisation activities across the Engineering and Technical Job Family, including qualifications, skills and experience frameworks, learning and development initiatives, professional recognition pathways, workforce analysis and job family management activities.

The APS 6 Professionalisation Officer will:

- Support the delivery and continuous improvement of the Engineering and Technical Professionalisation Framework.
- Assist in the management of the Engineering and Technical Job Family, including position profiles, qualifications, skills and experience requirements and workforce capability initiatives.
- Contribute to the development, implementation and review of professionalisation processes, guidance and governance arrangements.
- Coordinate learning and development initiatives that support engineering and technical workforce capability requirements.
- Support professional recognition and credentialing pathways, including chartership, accreditation and other professional recognition programs.
- Administer engineering credentialing activities.

About our Team

The Engineering, Technical and Materiel Logistics (ETML) team supports the development, sustainment and professionalisation of Defence’s engineering, technical and materiel logistics workforce. The team works across Defence to strengthen workforce capability through contemporary professional standards, recognised skills and qualifications, professional development pathways and effective Job Family management.

Working with Job Family Sponsors, Defence People Group, Defence Learning Academy, Functional Authorities, technical leaders and external professional bodies, ETML translates Defence workforce priorities into practical professionalisation initiatives. This includes developing and maintaining professionalisation frameworks, supporting learning and development and professional recognition pathways, providing workforce insights, and enabling effective governance and Job Family management.

Through this work, ETML supports Defence’s People and Professionalisation priorities and helps build a capable, professional and sustainable workforce equipped to meet current and future Defence requirements.

Our Ideal Candidate

Our ideal candidate will demonstrate:

- Strong stakeholder engagement skills, with the ability to build productive relationships across Defence, industry, learning providers and professional institutions.
- Sound judgement and the ability to work independently to progress workforce professionalisation and capability outcomes.
- Strong organisational skills, with the ability to manage competing priorities and multiple activities concurrently.
- Well-developed written and verbal communication skills, including preparing briefs, reports, guidance and communications for diverse audiences.
- Strong attention to detail and the ability to interpret policy, frameworks and workforce information.
- The ability to coordinate governance activities, consultations and initiatives involving multiple stakeholders.
- A proactive approach to problem solving and continuous improvement, with a focus on practical outcomes.
- The ability to work collaboratively and adapt to changing priorities and emerging workforce requirements.
- Experience in workforce capability, learning and development, professionalisation, human resources, engineering or technical workforce environments is desirable.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Sibel Tarakci, 03 8531 6750
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D486E9B7-297D-8DDE-5313-ED

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Defence

Vacancy VN-0773487

Department of Defence

Closing Date:Thursday 29 October 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Unit Security Officer and Facilities Management
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$89,841 - $96,829
Future Merit Locations	Garden Island
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 5
Position Number	NSSG/05843/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=42AB9693-57BC-7AE9-D181-ED62EB6E26B0

Duties

The Role

The APS5 Unit Security Officer (USO) and Facilities Management Officer is responsible for coordinating security and facilities management activities across Regional Maintenance Centre East (RMC-East). Working under limited direction, the role delivers security governance, access management, personnel security administration, facilities coordination and business support services to ensure the safe, secure and effective operation of the organisation.

The position supports compliance with Defence security policies and procedures, maintains security plans, risk assessments and associated documentation, and assists with onboarding and offboarding activities. The role also coordinates facilities requests, office accommodation, asset management, building maintenance issues and contractor access requirements while engaging with a broad range of Defence and industry stakeholders.

About our Team

RMC-East forms part of Maintenance Branch within Maritime Systems Division (MSD), Naval Shipbuilding and Sustainment Group. Maintenance Branch provides an integrated and consistent approach to maritime sustainment, supporting Navy and Defence customers through maintenance planning, assurance and execution activities.

Based at Garden Island, RMC-East works closely with Navy, industry partners, System Program Offices, Engineering Management Units and Regional Maintenance Providers to deliver maintenance outcomes that support capability availability and operational readiness. The USO and Facilities Management Officer supports security, governance and workplace services across the region, enabling staff to operate in a secure, compliant and productive environment.

Our Ideal Candidate

Our ideal candidate is a proactive and organised professional who can balance security, governance and facilities management responsibilities in a dynamic operational environment. You will demonstrate sound judgement, attention to detail and the ability to interpret and apply policy and procedures.

You will have strong communication and stakeholder engagement skills, allowing you to work effectively with Defence personnel, contractors and external service providers. You will be comfortable managing competing priorities, maintaining accurate records and registers, coordinating security and facilities activities, and identifying opportunities to improve business processes and compliance outcomes.

Above all, you will contribute positively to a collaborative team culture while supporting the operational effectiveness of RMC-East.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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To Apply

Position Contact	Fraser Pritchard-Davies, 02 9537 0472
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=42AB9693-57BC-7AE9-D181-ED

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Defence

Vacancy VN-0773493

Department of Defence

Closing Date:Thursday 29 October 2026

Army
Special Operations Command

Job Title	Search Manager
Job Type	Full-Time, Ongoing
Location	Bungendore NSW
Salary	$124,393 - $140,315
Future Merit Locations	Bungendore
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	ARMY/05777/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=AE45CD83-544C-CD19-DD23-ED62EC0E2E1C

Duties

The Role

The DSIM Search Manager is responsible for coordinating and managing searches of legacy data relating to the Afghanistan Inquiry in response to Requests for Information (RFIs), subpoenas, and other taskings. The role oversees the end-to-end search process, ensuring the timely identification, collection, and delivery of relevant information while maintaining compliance with security, governance, and legislative requirements.

The DSIM Search Manager supports the management of workflow priorities, coordinates the preparation and quality assurance of responses, and provides guidance and support to the DSIM team. The position plays a key role in ensuring the team meets operational objectives, maintains appropriate record-keeping practices, and upholds workforce, security, and governance accountabilities.

About our Team

The Directorate Sensitive Incident issue management (DSIM) forms part of Special Operations Command (SOCOMD) and is responsible for supporting complex information management, search, and discovery activities associated with the Afghanistan Inquiry and related requests. The team comprises a blended workforce of Australian Defence Force (ADF) members, Australian

Public Service (APS) employees, and contracted personnel, bringing together a diverse range of operational, technical, and administrative expertise.

The majority of the DSIM team is located at the General John Baker Complex, Bungendore, with a smaller presence based at Russell Offices. Working across multiple locations, the team collaborates closely to deliver timely, accurate, and secure information management outcomes while maintaining high standards of governance, accountability, and stakeholder support. The DSIM team operates in a dynamic environment, managing competing priorities and contributing to the delivery of critical organisational and inquiry-related outcomes.

Our Ideal Candidate

The ideal candidate will have demonstrated experience managing complex, time-sensitive requests in a fast-paced environment, with the ability to coordinate multiple priorities while maintaining a high standard of accuracy and attention to detail. They will possess a proven capacity to quickly develop and apply knowledge of Defence information management and clearance processes, ensuring the timely delivery of outcomes.

The successful candidate will be an effective people leader who can build and maintain productive relationships across a diverse range of stakeholders, while fostering a high-performing and collaborative team culture. They will have experience working within Defence governance frameworks, particularly in the management of sensitive, classified, and protected information, and will demonstrate sound judgement when handling complex or confidential matters.

The ideal candidate will be a proactive and adaptable team player who thrives in a dynamic environment. They will be resilient under pressure, able to respond effectively to changing priorities and emerging requirements, and committed to delivering quality outcomes. Strong communication, organisational, and stakeholder engagement skills will be essential, along with a positive attitude and the ability to support and motivate a diverse workforce comprising ADF, APS, and contracted personnel.

Eligibility

Security Clearance:

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

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To Apply

Position Contact	SOCOMD Workforce, socomdhq.apsworkforce@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AE45CD83-544C-CD19-DD23-EI

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Defence

Vacancy VN-0773510

Department of Defence

Closing Date:Thursday 29 October 2026

NAVY
Fleet Command

Job Title	Quality Engineer Capability Management
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	NAVY/05880/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=82D361E2-1BE1-E9EA-DA57-ED639BED1B1E

Duties

The Role

The primary focus of this role is to support the development of maritime ranges to support the advancement of maritime capability through the Test and Evaluation of platforms, tactics, systems, and external effectors.

Key areas include:

- Contributing to the development of systems that support the minimising undersea ships signatures and performance testing of platforms & weapon systems.
- Analyse, evaluate and provide independent technical advice on capability proposals.
- Engaging with stakeholders across Defence, industry, and government to ensure maritime range capabilities and requirements are aligned with operational requirements.
- Defining, implementing, and maintaining corporate knowledge management frameworks and databases in support of a Quality Management System.
- Travelling to military test and training ranges across Australia to support the planning and execution of ADF exercises, trials, programs, and test activities.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates

should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer. Works outdoors.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technologies. The ITAR is United States (US) law that controls the manufacture, sale, use and access of defence and military end-use articles on the United States Munitions List. It is the policy of the US to deny exports of ITAR controlled technologies to proscribed countries. This may also apply to access by persons who hold or have held a citizenship, or current permanent residency, of said countries. Defence utilises workforce mechanisms to mitigate these restrictions, which will require applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects citizenship details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

You are encourage to speak to the contact officer to help you understand how your experience and passion for engineering can help Navy.

About our Team

The Maritime Warfare Centre (MWC) provides warfighting support to the Capability Manager to increase effectiveness, lethality and reduce vulnerability of maritime capability. Its mission is achieved through data analysis and highly effective warfare products that deliver maritime effects to the Joint Force.

Its vision is to become an Australian Defence Force centre of excellence for integrated maritime warfighting support. The MWC is a core element of Fleet Headquarters under the leadership of Deputy Fleet Commander (DFC). DFC responsibilities revolve around command and warfighting development for the Australian Fleet.

Our Ideal Candidate

The ideal candidate will have a strong interest in supporting Navy and applying their engineering knowledge in a practical way to improve our warfighting capability. With the support of a multi disciplinary team you will help define, develop, and enhance the systems that prepare our platforms for conflict. These will support both the current fleet and emerging systems, ensuring Navy can optimise operational effectiveness and maintain a credible warfighting advantage. Experience in systems engineering, capability development, or a maritime warfare domain will be highly regarded.

You will have an interest in:

- Developing hands on experience with military technology
- Develop use cases for future maritime ranges and target systems
- Support national and multi national exercises domestically and overseas

- Strong interest in applying engineering skills as a professional

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

These engineering positions require a Bachelor of Engineering (Hon) from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

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To Apply

Position Contact	Mark Fernandez, 02 9537 5869
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=82D361E2-1BE1-E9EA-DA57-ED

Defence

Vacancy VN-0773555

Department of Defence

Closing Date:Thursday 29 October 2026

Joint Capabilities Group
Chief of Joint Capabilities

Job Title	Workforce Administration and Recruitment Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Russell ACT
Salary	$89,841 - $96,829
Future Merit Locations	Russell
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 5
Position Number	JCG/05920/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D8258F87-A4D9-0462-9C9F-ED63DAA3DB5E

Duties

The Role

The Workforce Administration and Recruitment Officer is responsible for managing recruitment activities within JCG Headquarters and providing workforce management guidance and support to Functional Commands. The role contributes to the effective delivery of workforce outcomes through the coordination of recruitment, establishment management, workforce administration, and governance activities.

Key responsibilities include coordinating and managing recruitment processes, maintaining workforce records and registers, overseeing workforce tasking within the team, monitoring workforce-related actions, and ensuring compliance with Defence workforce policies and procedures. The role is also responsible for validating workforce documentation and preparing workforce submissions for endorsement and approval by senior leadership.

Working closely with stakeholders across Headquarters and Functional Commands, the incumbent provides timely and accurate workforce advice, facilitates workforce actions, and ensures workforce processes are managed efficiently and effectively. The role requires the ability to build and maintain strong stakeholder relationships, navigate complex workforce matters, and manage competing priorities in a dynamic environment.

About our Team

Headquarters Joint Capabilities Group (JCG) provides high-level support to the Chief of Joint Capabilities (CJC) by coordinating and enabling Group activities across a broad range of functions. Headquarters works closely with Functional Commands, as well as other Defence Groups and Services, to deliver integrated capability, governance and workforce outcomes across the Group.

The Workforce Capability Team plays a central role in supporting workforce planning, recruitment, establishment management and workforce governance activities across JCG. Operating in a collaborative and fast-paced environment, the team works with stakeholders to deliver workforce services that support organisational priorities and maintain workforce capability.

The APS 5 Workforce Administration and Recruitment Officer is an integral member of the team, supporting the coordination and administration of workforce activities across Headquarters JCG. The role contributes to recruitment, workforce action processing, workforce data integrity and establishment management, ensuring workforce actions are completed accurately, efficiently and in accordance with Defence policy and governance requirements.

Our Ideal Candidate

Seeking a candidate with experience in workforce administration, recruitment, human resources or workforce management. The successful candidate will demonstrate sound judgement, strong attention to detail and the ability to deliver accurate outcomes in a fast-paced environment.

Key Responsibilities

- Manage and coordinate recruitment activities across JCG Headquarters.
- Provide workforce management advice and guidance.
- Undertake administration activities, including Group inbox management and tasking coordination.
- Maintain records, registers, and reporting tools.
- Validate documentation and coordinate actions through appropriate governance and approval processes.
- Contribute to reporting, and analytical activities to support informed decision-making.

- Build and maintain productive relationships with internal and external stakeholders.
- Identify and implement continuous improvement opportunities.

Key Requirements

- Experience in recruitment, establishment management, and workforce administration.
- Strong communication, stakeholder engagement, and relationship management skills.
- High level organisational skills with the ability to manage competing priorities and meet deadlines.
- Strong attention to detail and ability to manage complex workforce processes and governance requirements.
- Experience preparing, reviewing, and validating workforce documentation.
- Ability to analyse workforce information and contribute to workforce planning and reporting activities.
- Sound judgement and the ability to provide accurate workforce advice in a complex environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nathan Edwards, 02 6115 3940
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D8258F87-A4D9-0462-9C9F-ED

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Education

Vacancy VN-0773449

Tertiary Education Quality and Standards Agency

Closing Date:Sunday 25 October 2026

Operations and Regulatory Support Policy and Research

Job Title	Senior Policy Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$101,396 - $111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	APS Level 6
Position Number	TBA
Agency Website	www.teqsa.gov.au

Job Description

https://www.teqsa.gov.au/about-us/careers

About the position

As a **Senior Policy Officer** in the Policy and Research Team you will analyse and interpret complex information to provide advice and recommendations to a range of stakeholders, and be responsible for supporting the delivery of policy, research, and educational projects. You will also support TEQSA in identifying and understanding issues and emerging risks impacting the sector, as well as planning and implementing projects and initiatives to address these issues.

Duties

Duties

The core duties of the Senior Policy Officer include:

- leading the development and implementation of strategic projects and initiatives to enhance TEQSA's regulatory capability and improving guidance to and support for, the higher education sector relating to compliance with the ESOS and TEQSA frameworks.
- undertaking complex research and where required, coordinating responses from internal and external stakeholders to identify and report on issues impacting TEQSA and the higher education sector, as well as evaluating and recommending strategies to address these issues.
- drafting high quality and concise advice briefs, presentations, and reports for a range of audiences to facilitate effective, timely communications with stakeholders and enable effective internal reporting and decision making.
- liaising and consulting with internal and external stakeholders to foster positive, collegial, and effective working relationships as well as facilitating knowledge sharing.
- contributing to the ongoing achievement of the Policy and Research Team's corporate and business planning objectives.
- working effectively and collaboratively in a team, managing competing priorities and requests while maintaining accuracy and attention to detail, solving problems, and providing advice, training and support to others as required.

Our ideal candidate

TEQSA is looking for a high-performing team member who is passionate about contributing to the excellence of Australian higher education. Our ideal candidate will have:

- High level spoken and written communication skills, including the ability to prepare high quality, concise advice, briefs, presentations, and reports for a range of stakeholders and senior leaders.
- Demonstrated capability to plan and lead strategic projects and initiatives which are informed by complex research and aligned with organisational objectives.
- Demonstrated ability to think critically with excellent analytical, conceptual, research and personal management skills to provide evidence-based high-level advice.
- Strong organisational skills and the ability to manage competing deadlines, whilst maintaining accuracy and attention to detail in the delivery of reports and projects.
- Knowledge of, or the ability to develop and understanding of, relevant legislative, financial, administrative compliance frameworks, government decision-making processes and agency guidelines and regulations.

Qualifications and experience

- A relevant tertiary qualification(s) and/or relevant experience in the higher education sector or government.

Eligibility

The successful applicant must:

- be an Australian citizen.
- complete a National Police Check satisfactorily.
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status, supported by TEQSA.

Failure to satisfy any of the above conditions may result in the withdrawal of an offer of employment or termination of employment.

Notes

Other relevant information

- This recruitment process is being conducted to fill an ongoing vacancy.
- A merit pool of suitable applicants will be created from this process and may be used to fill similar ongoing and non-ongoing vacancies. It is active for 18 months from the date of this advertisement.
- Before commencing in the role, the successful candidate will be required to disclose details of any material personal interests in connection with their employment at TEQSA via a Declaration of Interest form and seek approval to undertake any outside employment (paid or unpaid) via an Outside Employment application.
- For further information on this role, please email recruitment@teqsa.gov.au or call 03 8306 2485.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Tertiary Education Quality and Standards Agency

The Tertiary Education Quality and Standards Agency (TEQSA) is Australia's independent national quality assurance and regulatory agency for higher education. TEQSA's purpose is to deliver quality assurance that protects the interests of students and the reputation and standing of Australian higher education. As an independent quality assurance and regulatory agency, TEQSA adopts a risk-based approach that is guided by principles of necessity, risk, and proportionality, and which supports quality, diversity, innovation, and excellence in tertiary education. TEQSA has three strategic objectives in delivering its purpose: 1. Promote and support good practice and effective self-assurance across the sector. 2. Identify, analyse, and respond to risks to the sector. 3. Ensure compliance with applicable legislation through effective and efficient regulation.

To Apply

Position Contact	Recruitment Services, 03 8306 2485
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

Education

Vacancy VN-0773450

Tertiary Education Quality and Standards Agency

Closing Date:Sunday 25 October 2026

Operations and Regulatory Support Policy and Research

Job Title	Assistant Director Policy and Research
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$124,681 - $137,803
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	Executive Level 1
Position Number	19344
Agency Website	www.teqsa.gov.au

Job Description

https://www.teqsa.gov.au/about-us/careers

About the position

The **Assistant Director Policy and Research** will work under broad direction and draw on significant policy, research and/or higher education experience to support TEQSA to effectively deliver its regulatory functions. They will perform a strategic role and be responsible for leading a team undertaking data and information collection and analysis, preparation of briefs and reports, and leading research and policy projects. They will need to collaborate widely with internal and external stakeholders to deliver quality outcomes.

The **Assistant Director Policy and Research** will also lead TEQSA's submissions to government consultations, and the research and drafting of guidance to the sector in relation to the Education Services for Overseas Students (ESOS) and TEQSA legislative frameworks.

Duties

Duties

The Assistant Director Policy and Research will be required to:

- lead, coordinate and monitor implementation of Policy and Research projects, coordinate and prepare plans and strategies, set, and monitor budget controls.
- facilitate interpretation of emerging policy and ensure this informs TEQSA’s regulatory functions and business improvement strategies.
- work collaboratively across TEQSA to ensure guidance to providers reflects regulatory expectations and operational practices.
- coordinate and provide expert advice on TEQSA’s use of regulatory data to inform risk-based policy and practice.
- build team capabilities by providing leadership to team members, including setting the strategic direction of work priorities, monitoring workflows and resources, developing, coaching, and mentoring staff, resolving conflict, and managing performance.
- develop and maintain strong relationships with internal and external stakeholders, including other government bodies, peak body associations, providers, external experts, and professional accreditation bodies and represent the Agency in established relationships and networks.
- proactively perform high-quality research and analysis on key sector and risk topics to improve understanding, using results to inform the preparation of reports and briefs on relevant program activities and/or project milestones for key stakeholders.
- report on project/program deliverables and outcomes and present updates to internal and external stakeholders, including the CEO and Commissioners.
- liaise and consult with other teams across TEQSA, other agencies and external stakeholders to influence and facilitate cross-agency or multi-agency planning of program delivery.
- evaluate a range of consultation papers and prepare high-quality submissions on behalf of TEQSA and lead the review and development of critical TEQSA resources, ensuring relevant consultation and an evidence-based approach occurs at all times.

Our ideal candidate

TEQSA is looking for high-performing candidates who are passionate about contributing to the excellence of Australian higher education. Our ideal candidate will have:

- An ability to think critically, synthesise and analyse complex data and information, and develop quality evidence-based advice.
- Highly developed verbal and written communication skills, including preparing, reviewing, and delivering high-quality advice, reports, presentations and briefs for stakeholders and senior leaders.
- An ability to develop a detailed understanding of the higher education sector within a regulatory context, including sector trends and sector risk.
- Highly developed skills in stakeholder management and the ability to build influential and cooperative relationships, both internally and externally.
- Strong project management skills, including resolving complex issues and managing risks in in the delivery of outcomes.
- Strong people management and leadership skills, including co-ordinating, managing, and directing team members, and supporting the development of staff.

Qualifications and experience

- A relevant tertiary qualification(s) and/or relevant experience in the higher education sector or government.

Eligibility

The successful applicant must:

- be an Australian citizen.
- complete a National Police Check satisfactorily.
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status, supported by TEQSA.

Failure to satisfy any of the above conditions may result in the withdrawal of an offer of employment or termination of employment.

Notes

Other relevant information

- This recruitment process is being conducted to fill an ongoing vacancy.
- a merit pool of suitable applicants will be created from this process and may be used to fill similar ongoing and non-ongoing vacancies within TEQSA. It is active for 18 months from the date of this advertisement.
- Before commencing in the role, the successful candidate will be required to disclose details of any material personal interests in connection with their employment at TEQSA via a Declaration of Interest form and seek approval to undertake any outside employment (paid or unpaid) via an Outside Employment application.
- For further information on this role, please contact Tabor Akman on 03 8306 2418 or email recruitment@teqsa.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Tertiary Education Quality and Standards Agency

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To Apply

Position Contact	Tabor Akman, 03 8306 2418
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

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Education

Vacancy VN-0773462

Tertiary Education Quality and Standards Agency

Closing Date:Sunday 25 October 2026

Operations and Regulatory Support Policy and Research

Job Title	Director Policy, Research and Integrity
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$146,720 - $176,120
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	Executive Level 2
Position Number	TBA
Agency Website	www.teqsa.gov.au

Job Description

https://www.teqsa.gov.au/about-us/careers

About the position

The **Director Policy, Research and Integrity** will work under the broad direction of the Senior Director Operations and Regulatory Support and will be responsible leading TEQSA's policy, sector education, research, and integrity functions, including working closely with the Department of Education and other Commonwealth agencies.

The **Director Policy, Research and Integrity** will have extensive policy, research and/or integrity experience within a government regulatory context or related field. The ideal candidate will have sound judgement and the ability to manage complex external and internal engagement. They will frame issues, develop proposals, gather data, information and evidence, and provide clear, strategic advice through briefs and other written products. They will ensure TEQSA is well placed to engage across government and shape broader regulatory policy to enhance TEQSA's effectiveness as the national higher education regulator.

Duties

Duties

The Director Policy, Research and Integrity will be required to:

- lead TEQSA's contribution to regulatory reform, legislative development, and government policy initiatives.
- influence policy discussions through clear advice and coordinated engagement with the Department of Education, other government agencies and other internal and external stakeholders.
- provide high quality, timely, accurate advice and written materials to TEQSA senior executive and the Minister's office.
- design and manage consultation and engagement processes that inform TEQSA's regulatory reform and policy work.
- lead TEQSA's policy, research and engagement work as it relates to areas of higher education integrity, such as the risks associated with AI and commercial cheating services.
- build and maintain effective relationships across the sector and government to support integrity within the higher education sector, and TEQSA's policy work.
- monitor and assess legislative, policy and sector developments to inform TEQSA's planning and regulatory approach.
- support internal capability by mentoring staff and ensuring capability uplift in policy and regulatory reform activities and build TEQSA's capability to engage in cross agency policy development work.
- perform other duties as directed.

Our ideal candidate

TEQSA is seeking a leader with strong policy, research and leadership skills, with the judgement to lead complex policy, research and higher education integrity agendas. Our ideal candidate will have:

- a track record to independently lead policy and research programs of work, including the ability to frame and analyse complex problems, develop well-reasoned proposals, and provide strategic advice that supports decision-making.

- excellent communication skills with a demonstrated ability to prepare clear, succinct and persuasive written products, including policy advice, senior executive briefings, and ministerial briefings, and to present complex information with authority and clarity.
- the capability to build and manage productive relationships with a wide range of stakeholders, including across government departments and the higher education sector, and to navigate a complex operating environment with care and credibility.
- experience overseeing project delivery, and contributing to cross-agency strategy, while supporting building the capability of others.
- demonstrated experience in delivering result in complex, dynamic and challenging environments.

Qualifications and experience

- A relevant tertiary qualification(s) and/or extensive relevant experience in the higher education sector or government.

Eligibility

The successful applicant must:

- be an Australian citizen.
- complete a National Police Check satisfactorily.
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status, supported by TEQSA.

Failure to satisfy any of the above conditions may result in the withdrawal of an offer of employment or termination of employment.

Notes

Other relevant information

- This recruitment process is being conducted to fill an ongoing vacancy.
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- For further information on this role, please contact Tabor Akman on 03 8306 2418 or email recruitment@teqsa.gov.au

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diversity, innovation, and excellence in tertiary education. TEQSA has three strategic objectives in delivering its purpose: 1. Promote and support good practice and effective self-assurance across the sector. 2. Identify, analyse, and respond to risks to the sector. 3. Ensure compliance with applicable legislation through effective and efficient regulation.

To Apply

Position Contact	Tabor Akman, 03 8306 2418
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

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Foreign Affairs and Trade

Vacancy VN-0772961

Austrade

Closing Date:Sunday 01 November 2026

Job Title	SES Band 1 - Various Roles
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Brisbane QLD
Salary	-
Future Merit Locations	Canberra, Melbourne, Sydney, Brisbane
Office Arrangement	On Site;Flexible
Office Arrangement Details	Hybrid working arrangements where operationally feasible.
Classification	Senior Executive Service Band 1
Position Number	6512_09/26
Agency Website	https://www.austrade.gov.au/about/employment

Job Description *https://beaumontandbeaumont.com.au/11752*

The Australian Trade and Investment Commission—Austrade—delivers quality trade and investment services to businesses and policy advice to government to support the growth of Australia's prosperity, including leading on national tourism policy.

We unlock opportunities that help Australian businesses go further, faster. We are experts in connecting Australian businesses to the world and the world to Australian business and have a proud history of helping Australian businesses pursue their global ambitions through our international expertise and trusted networks.

We contribute to Australia's prosperity by:

- Linking Australian businesses to global export opportunities
- Providing market and industry insights, making it easier for businesses to go global
- Attracting international investment to drive local jobs and develop skills
- Leading policy and programs for Australian tourism and the visitor economy
- Attracting international students to study with Australia.

Duties

As an **SES Band 1 at Austrade**, you will engage with peers and senior executive to contribute to the overall strategic direction and leadership of the agency, including driving policy outcomes and delivery with impact. You will support the Executive Leadership team in the provision of high quality and timely advice to Government and be a leader of innovative change. Successful candidates will have demonstrated their ability and commitment to shape organisational culture and capability, and will empower their teams to succeed and grow, embracing diversity in the workplace.

Austrade is initially seeking to fill three SES Band 1 roles through this selection process, and establish a merit pool that may be used to fill similar ongoing and non-ongoing roles across Austrade in the future.

This merit pool will not be used for Senior Trade and Investment Commissioner roles.

The three current vacancies are:

- **Ministerial and Policy Coordination | Government and International Division -** The Head of Ministerial and Policy Coordination Branch is responsible for driving Austrade's engagement with Ministerial, government, parliamentary processes. The branch also coordinates Austrade's engagement in whole of government policy to support trade, investment and tourism outcomes for Australia's economic prosperity.

- **Chief of Staff to the Chief Executive Officer -** The Chief of Staff to the Chief Executive Officer is a trusted senior adviser who helps drive Austrade's strategic priorities, governance and enterprise-wide delivery. The role coordinates across the Executive, senior leaders and external stakeholders to support timely decisions, manage sensitive issues, shape the CEO's forward work program, and strengthen alignment across Austrade's global network.

- **Strategy and Economics | Strategy and Engagement Division -** The Head of Strategy and Economics leads Austrade's strategy, economic analysis and enterprise planning functions. The role provides evidence-based advice to support agency priorities, decision-making and delivery. It also interprets economic trends, trade and investment opportunities and to ensure Austrade's strategy is robust, practical and aligned with Australia's economic interests.

Eligibility

Australian Citizenship – Our successful candidate must be an Australian citizen.

Security Clearance – Our successful candidate is required to hold, or have the ability to obtain, and maintain a **Negative Vetting Level 2 security** clearance.

Notes

Applications close at **11:30pm on Sunday, 01 November 2026 Australian Eastern Standard Time (AEST).**

PLEASE NOTE

Applications will only be considered when submitted through Beaumont & Beaumont online recruitment system - https://beaumontandbeaumont.com.au/11752

After reading this 'Job Information Pack' should you require additional information or assistance with the online recruitment system, you are encouraged to contact Lisa Phelps at austrade@beaumontandbeaumont.com.au or on +61 (2) 6126 4500.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia,

boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit https://www.austrade.gov.au/About/Employment/Working-at-Austrade.

To Apply

Position Contact	Lisa Phelps, +61 (2) 6126 4500
Agency Recruitment Site	https://beaumontandbeaumont.com.au/11752

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Foreign Affairs and Trade

Vacancy VN-0773410

Australian Centre for International Agricultural Research (ACIAR)

Closing Date:Monday 19 October 2026

Corporate

Job Title	EL1 Finance Vacancies (multiple)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$126,803 - $133,271
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site
Office Arrangement Details	While onsite attendance is required, work from home arrangements can be negotiated in accordance with our EA and operational requirements.
Classification	Executive Level 1
Position Number	0020, 0083
Agency Website	https://www.aciar.gov.au

Job Description

https://www.aciar.gov.au/careers

ACIAR is a small agency with a domestic and international focus. It comprises three branches: Research, Partnerships and Corporate. The Corporate branch provides operational management and comprises five sections: Finance, Human Resources, Information and Communication Technology, Procurement, and Business Engagement and Assurance.

The Finance and Travel Section is responsible for the management and delivery of the financial operations and strategies of ACIAR. This includes financial management, accounts payable and receivable, financial reporting and budgeting and development and maintenance of financial policies. The section also operates a centralised travel booking team to support ACIAR staff with their travel requirements and associated policies.

We are seeking high performing and motivated individuals to join our team in the following positions:

Duties

Internal Budgets, Payroll and Travel Manager (PN0083)

Working under the general direction of the Chief Financial Officer, this position manages the agency's internal budget function, working with budget managers in a business partnering model.

The role involves strong engagement across the agency, analysing resourcing needs, and making recommendations on resource allocation to the Executive. The role also oversees the agency's centralised travel and payroll functions.

DUTIES INCLUDE

Under the general direction of the Chief Financial Officer (CFO), the Internal Budgets, Payroll and Travel Manager is responsible for:

1. Maintaining an overview of the agency’s financial position in the current year and across the forward estimates, ensuring the Executive is aware of current and emerging funding issues. Reporting on the financial position of the agency.
2. Managing the annual internal budget process including the development (in collaboration with General Managers) of Branch and Cost Centre budgets, undertaking mid-year reviews, and producing full-year estimates to ensure maximum utilisation of agency resources.
3. Working with the CFO and Financial Accountant to prepare external budgeting and reporting requirements, such as forward estimates, portfolio budget statements, monthly profiles and annual budget process.
4. Working collaboratively with Human Resources to oversee fortnightly staff payroll processing.
5. Managing the agency’s centralised Travel function, including travel system (Expense8), policy and procedures.
6. Overseeing the agency credit card and banking arrangements and associated policies.
7. Supervising the APS team member/s to deliver and ensure a high-performing team through ongoing people management, on-the-job training, active mentoring, and continual support. Work within the team to support and cultivate a positive and effective team culture.
8. Providing backup support for the Financial Accountant function as required.

Financial Accountant (PN0020)

Working under the general direction of the Chief Financial Officer, this position is responsible for providing sound financial accounting and reporting (internal and external) for the organisation, including oversight and management of ledger inputs such as treasury, AP/AR, taxation and assets.

DUTIES INCLUDE

Under the general direction of the Chief Financial Officer (CFO), the Financial Accountant is responsible for:

1. Preparing, in conjunction with the CFO, end-of-year financial statements and liaising with the external auditor. Preparing and submitting financial and other reports to the Department of Finance and other government agencies.
2. Completing end of month processing and reconciliations and confirming the accuracy of financial information. Maintaining the integrity and accuracy of the general ledger and

guiding staff involved in processing information into the FMIS. Overseeing all input into CBMS related to monthly figures, annual figures, cash forecast, and cash management. Resolving complex aspects of the work.
3. Working with the CFO and Internal Budget Manager, preparing external budgeting and reporting requirements, such as forwarding estimates, portfolio budget statements, monthly profiles and annual budget process.
4. Managing cash flow requirements of the organisation, ensuring that reconciliations between administered and departmental appropriations are undertaken in a timely manner.
5. Managing the AP/AR functions for the agency, including preparation of payment runs and drawdowns.
6. Managing ACIAR's tax obligations including preparation of monthly GST returns, annual FBT returns, and providing Reportable Fringe Benefits information.
7. Providing system administrator services to the Finance Section. Managing ACIAR's fixed assets register. Managing the development of Finance policies and procedures.
8. Supervising the APS team member/s to deliver and ensure a high-performing team through ongoing people management, on-the-job training, active mentoring, and continual support. Working within the team to support and cultivate a positive and effective team culture.
9. Providing backup support for the Internal Budget Manager function as required.

Eligibility

- **Australian Citizenship** - our successful candidate must be an Australian citizen.
- **Security clearance** - our successful candidate will be required to obtain and maintain a Negative Vetting 1 security clearance.
- **Mandatory Qualifications/ Experience** – our successful candidate will possess qualification as a Chartered Accountant (CA), Certified Practising Accountant (CPA) or an equivalent certification and/or extensive experience in a similar role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for International Agricultural Research (ACIAR)

The Australian Centre for International Agricultural Research (ACIAR) is a statutory agency within the Australian Government's Foreign Affairs and Trade Portfolio. It operates under the Australian Centre for International Agricultural Research Act 1982. ACIAR invests in collaborative research and knowledge-sharing partnerships to improve the livelihoods and resilience of smallholder farming, fishing and forestry communities in Africa, South Asia and the Indo-Pacific. We work with governments and institutions to grow food more efficiently, increase food system resilience, improve human nutrition, empower women and girls, reduce poverty, and manage natural resources sustainably. Our partnerships prioritise economic, social and environmental benefits for partner countries, and contribute to the development of our international and Australian partner institutions' research, policy and leadership capabilities. Further information on our current projects, programs and priorities can be found at https://www.aciar.gov.au/. It's important to note that ACIAR are responsible for commissioning research, not undertaking research.

To Apply

Position Contact	Natalie Mogridge, 02 6217 0527
Agency Recruitment Site	https://www.aciar.gov.au/careers

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Foreign Affairs and Trade

Vacancy VN-0773461

Australian Secret Intelligence Service

Closing Date:Monday 26 October 2026

Not Specifief
Not Specified

Job Title	Assistant Director-General Operations
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Senior Executive Service Band 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

Assistant Director-Generals are senior leaders within ASIS responsible for strategically leading their function to deliver on key organisational objectives.

The role of Assistant Director-General Operations requires an ability to thrive in a demanding and high-pressure environment, to manage a range of capabilities and resources and to enable the delivery of successful operational outcomes in response to priority government requirements.

The successful applicant will also be expected to contribute actively to the broader strategic leadership of ASIS as key members of its Senior Leadership Team.

The successful applicant will have extensive experience in the planning, conduct and management of intelligence operations; and have a demonstrated capacity to work collaboratively, anticipate opportunities, encourage creativity, resolve complex issues and provide outstanding strategic direction and leadership across the Branch and the Service. Communication skills of the highest order are an essential requirement, as is the ability to operate in accordance with, and actively promote, ASIS's values and ethical standards.

Given the nature of ASIS's work, effective and efficient management of our human, financial, communication, physical and other resources is fundamental to the success of the Service in delivering its unique product for the Australian Government. The position of influence that the successful candidate will occupy within the Service will reflect this importance and will be a guiding consideration during the selection process.

Duties

· Oversee the support to and coordination of a diverse program of intelligence activities.

o Ensuring complex operational planning, superior risk management, and compliance with relevant internal guidelines / policy and external legislation

· Lead and set direction for the Operational Branch and its staff

o Ensuring the support to and coordination of operational outcomes that contribute to the national interest in accordance with government priorities

o Ensuring branch outcomes are achieved in compliance with the regulatory framework in which ASIS operates

· Contribute to ASIS’s overall strategic direction and objectives

o Participating actively in the ASIS Senior Leadership Team, and contributing to strategic decision making

o Enacting ASIS strategic direction daily

· Build and sustain senior-level professional relationships with customers and stakeholders

o Creating and contributing to cooperative relationships that facilitate Whole-of-Government intelligence outcomes in Australia and overseas

o Working effectively across cultural and social divides to deliver successful intelligence outcomes

o Representing ASIS at inter-agency and international fora on key intelligence, policy and operational issues

· Manage Branch resources, including people, finances, technology and other assets

o Promoting an environment of ongoing staff engagement, innovation and professional excellence

o Ensuring efficient and effective use of all resources in line with approved budgets and plans

o Commitment to and promotion of the ASIS Values

Core skills

We encourage applicants with the following skills and attributes to apply:

· Demonstrated performance at SES Band 1 level in accordance with APSC Integrated Leadership System, Work Level Standard and the Secretaries' Charter of Leadership Behaviours

· Proven ability to provide strategic direction and senior leadership, particularly in an intelligence capacity

· Experience in the planning, conduct and management of intelligence operations, including as an Executive Level 2 officer and overseas

· Exceptional people, leadership and change management skills

· Superior coaching and mentoring skills

· A demonstrated ability to deliver organisational and government outcomes against complex work programs

· An ability to build and maintain strategic relationships

· Demonstrated experience in managing corporate and operational risk

Education and qualification requirements

The following education, qualifications and/or experience are mandatory:

· Experience in the planning, conduct and management of intelligence operations, including as an Executive Level 2 officer and overseas.

· Experience planning, delivering and managing *foreign* intelligence operations is highly desirable.

· Considerable leadership experience in delivering intelligence outcomes

· A comprehensive understanding of national security issues

· Recent professional development.

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, Release 2026 section 18.5 provides information on Eligibility and suitability

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS is committed to fostering a diverse and inclusive environment for candidates to participate in all stages of the selection process. Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process and we will work with you to manage this throughout. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

Foreign Affairs and Trade

Vacancy VN-0773547

Australian Secret Intelligence Service

Closing Date:Monday 04 January 2027

Not Specified
Not Specified

Job Title	Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$100,451 - $138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 4
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

An ASIS Intelligence Officer plans, develops and manages intelligence operations in accordance with relevant legislation and Australian government requirements. You will use your exceptional interpersonal and relationship skills, high-level training and sound judgement to collect intelligence from overseas. Often working in ambiguous and unstructured situations, Intelligence Officers require excellent communication skills and high levels of maturity to build effective relationships with people from diverse cultures and backgrounds. Intelligence Officers serve in a wide range of locations overseas as well as in Canberra.

Duties

Role responsibilities

- Plan and conduct intelligence operations using good operational judgement
- Liaise with foreign intelligence or security services
- Identify and manage risk
- Solve complex problems
- Interact with people from diverse cultures and backgrounds

- Intelligence Officers undergo comprehensive training prior to commencing any role.

Core skills

To succeed as an Intelligence Officer, you will need to demonstrate:

- exceptional interpersonal skills in order to build strong relationships with people;
- personal presence and impact, with a proven ability to interact effectively with people from diverse cultures and backgrounds;
- excellent written communication skills;
- high levels of maturity and self-management skills, with excellent judgement and the ability to assess risk;
- resilience and self-motivation, with a determination to achieve results in difficult and high–pressure environments; and
- the highest levels of personal integrity and professionalism, which ASIS will continue to support through comprehensive training and development programs.

Education and qualification requirements

The following education, qualifications and/or experience is essential prior to applying:

- a minimum three-year tertiary degree; or graduating in the next six months; OR
- significant relevant work experience (7+ years) in lieu of a tertiary degree.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- A current driver’s licence is a mandatory requirement.

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, Release 2026 section 18.5 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0773580

Australian Secret Intelligence Service

Closing Date:Friday 23 October 2026

Not Specified
Not Specified Not Specified

Job Title	Cyber Security Operations Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$108,584 - $138,523
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 5;APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

Join us as a Cyber Security Operations Analyst and play a pivotal role in safeguarding ASIS's ICT environment. In this dynamic position, you will monitor, detect, and respond to malicious cyber activity, working to protect the confidentiality, integrity, and availability of our systems and sensitive data.

Duties

· Monitor, detect, and respond to malicious cyber activity targeting ASIS's ICT environment to protect the confidentiality, integrity, and availability of systems and data

· Analyse log data from applications, hosts, and network traffic using SIEM software and conduct proactive cyber threat hunting activities

· Prepare for and manage cyber incident response activities, working to quickly identify, contain, and eradicate threats

· Develop dashboards, use cases, and threat detection capabilities to improve cyber security, and proactively identify and remediate capability and coverage gaps across the ICT environment

· Leverage advanced technologies, intelligence analysis, and data holdings to provide actionable insights and support other business areas

· Mentor and coach team members on cyber security operations best practices

Core skills

We encourage applicants with the following skills and attributes to apply:

· Familiarity with risk management, incident response, and investigative best practices, including experience in security analytics and developing reporting for various customers.

· Demonstrated understanding of Australian Government cyber security frameworks, including the Protective Security Policy Framework (PSPF) and Information Security Manual (ISM).

· Strong background in cyber security capabilities and tools, including SIEM, data analytics platforms, and query/coding languages such as SQL, SPL, Python, and PowerShell.

· Demonstrated understanding of at least one technology domain, such as infrastructure, virtualisation, databases, software development, data analytics or machine learning.

· Proven ability to work under limited direction with reasonable autonomy, demonstrating initiative, judgment, and strategic thinking to solve complex problems and manage workflows.

· Excellent communication and stakeholder engagement skills, with the ability to provide detailed technical and policy advice, articulate cyber best practices, and manage sensitive issues.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

· Proven experience in cyber security operations, including monitoring, detecting, and responding to malicious cyber activity

· Proficiency in Security Information and Event Management (SIEM) software, data analytics platforms, and query/coding languages (e.g., SPL, SQL, Python, PowerShell) is highly desirable

· Previous incident response experience, such as digital forensics, malware analysis and incident investigations will be highly valued

· Professional certifications along with demonstrated application of knowledge will be highly regarded

· Bachelor's degree in Cyber Security, Computer Science, or Information Technology (not essential)

· 3+ years of experience in a cyber security operations or analyst role, preferably within an enterprise or government environment

Eligibility

To be eligible for a role you must:

Be an Australian citizen

Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

ASIS is committed to fostering a diverse and inclusive environment for candidates to participate in all stages of the selection process. Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process and we will work with you to manage this throughout. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia’s overseas secret intelligence collection agency. Its mission is to protect and promote Australia’s vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia’s coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0773581

Australian Secret Intelligence Service

Closing Date:Friday 23 October 2026

Not Specified
Not Specified Not Specified

Job Title	Cyber Security Operations Technical Lead
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

Join us as a Cyber Security Operations Technical Lead and play a pivotal role in safeguarding ASIS's global ICT environment. In this senior position, you will lead cyber incident response activities and technical investigations, driving efforts to quickly identify, contain, and eradicate threats to ASIS.

Duties

· Lead the monitoring, detection, and response to cyber activity impacting ASIS's ICT environment, ensuring the confidentiality, integrity, and availability of critical systems and data

· Lead technical investigations including analysis of security event logs, network traffic and system activity to identify, understand, respond and prevent cyber security incidents

· Drive the development and implementation of detection engineering and intelligence capabilities, designing advanced dashboards, use cases, and threat detection mechanisms to uplift ASIS’s cyber security

· Lead proactive cyber threat hunting activities using SIEM platforms, data analytics, and intelligence to proactively detect malicious activity on ASIS’s ICT systems

· Proactively identify capability and coverage gaps across the ICT environment, managing strategic remediation activities and leveraging data holdings to provide actionable insights and support complex investigations

· Provide technical leadership, mentorship, and coaching to cyber operations staff, managing workflows, setting operational priorities, and driving continuous improvement in tradecraft and incident response methodologies

Core skills

We encourage applicants with the following skills and attributes to apply:

· Extensive experience in leading complex incident response, technical investigations, and risk management

· Applied understanding of Australian Government cyber security frameworks, including the Protective Security Policy Framework (PSPF) and Information Security Manual (ISM), with the ability to translate these into technical security controls and operational strategies.

· Advanced expertise in cyber security capabilities and tooling, including architecting and optimizing SIEM platforms, leading detection engineering efforts, and leveraging query/coding languages (e.g., SQL, SPL, Python, PowerShell) to automate and enhance threat detection.

· Broad and deep technical knowledge across multiple technology domains (such as infrastructure, virtualisation, cloud, data analytics, or software development) to understand complex enterprise architectures and identify systemic threats.

· Proven technical leadership capabilities, demonstrating high-level judgment, strategic thinking, and the ability to work autonomously to solve complex problems, manage operational workflows, and uplift team capabilities.

· Exceptional communication and stakeholder engagement skills, with the ability to provide authoritative technical advice, brief senior stakeholders, articulate cyber best practices, and manage highly sensitive operational issues.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

· Extensive experience leading cyber security operations, including the monitoring, detection, and response to sophisticated malicious cyber activity

· Advanced expertise in Security Information and Event Management (SIEM) software, data analytics platforms, and query/coding languages (e.g., SPL, SQL, Python, PowerShell) to drive detection engineering and automation

· Proven experience leading technical components of complex incident response activities, which might also include digital forensics or malware analysis.

· Professional certifications along with demonstrated application of knowledge are highly regarded

· Bachelor's degree in Cyber Security, Computer Science, or Information Technology (not essential)

· 5+ years of experience in a cyber security operations or analyst role, with demonstrated technical leadership experience preferably within an enterprise or government environment

Eligibility

To be eligible for a role you must:

Be an Australian citizen

Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

ASIS is committed to fostering a diverse and inclusive environment for candidates to participate in all stages of the selection process. Please let us know if you require any additional assistance or

reasonable adjustments during any stage of the recruitment process and we will work with you to manage this throughout. If you are successful in gaining employment, reasonable adjustments can also be made available to you in performing your role.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

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To Apply

Position Contact	Not Provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0773439

Department of Foreign Affairs and Trade

Closing Date:Sunday 25 October 2026

Australian Safeguards and Non-Proliferation Office

Job Title	Assistant Secretary - Nuclear Regulation, Strategy and Technology
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Oniste
Classification	Senior Executive Service Band 1
Position Number	0632/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=BC786951-B5BA-573E-D73E-ED4CCD1A3BB6

Applications for this position close at 11.30pm ADST on Sunday 25 October 2026

The Opportunity

The Australian Safeguards and Non-Proliferation Office (ASNO) offers the opportunity to contribute to work of national and international significance. Our people operate at the intersection of policy, regulation and technical expertise - supporting Australia’s non-proliferation treaty obligations, maintaining robust regulatory frameworks, and helping shape international approaches to nonproliferation of nuclear and chemical weapons.

As Assistant Secretary – Nuclear Regulation, Strategy and Technology, you will lead a branch responsible for ensuring ASNO remains a fit-for-purpose regulator. You will lead the design and implementation of regulatory governance and management arrangements that are consistent with the Director General’s statutory obligations and strategic vision, Australia’s international non-proliferation treaty obligations, and government policy, whilst also protecting and enhancing ASNO’s organisational capabilities and reputation.

You will be responsible for ASNO's safeguards research and development program, Verify, and provide executive oversight of Australia's implementation of the Comprehensive Nuclear-Test-Ban Treaty (CTBT), including Australia's International Monitoring System (IMS) and National Data Centre (NDC).

The position requires an executive who can lead change, manage ambiguity and drive performance as ASNO continues to grow and evolve in response to the regulatory and policy environment.

For further information, please refer to the Applicant Information Pack at DFAT Careers.

Duties

Your roles and responsibilities will be aligned to the SES Band 1 Work level standards and the Secretaries' Charter of Leadership Behaviours.

Your key duties will include:

- Setting the strategic direction for the Nuclear Regulation, Strategy and Technology Branch and aligning its work with ASNO's strategic priorities.
- Leading ASNO's governance and management frameworks and continuous improvement initiatives to ensure it remains a sustainable, effective, credible and independent scientific and technical regulator, including through compliance, enforcement, risk, performance and assurance arrangements.
- Leading the delivery of ASNO's research and development program, Verify, ensuring strategic focus and sound governance to meet the objectives of improving safeguarding verification technologies and Australia's sovereign safeguard responsibilities.
- Ensuring that Australia continues to meet its CTBT obligations and effective management of the IMS and NDC.
- Leading corporate and statutory reporting, business planning, workforce planning and resource management for ASNO and in support of regulatory delivery areas.
- Leading ASNO's strategic communications and engagement functions to continue to build and retain ASNO's reputation as a trusted, equitable, collaborative and knowledgeable partner.
- Representing ASNO's interests domestically and internationally.
- Leading ASNO through change, while fostering ASNO's positive culture, strong sense of purpose and commitment to non-proliferation.

All employees of the department are expected to abide by theAPS Values and Code of Conduct and theDFAT Values Statement.

SES employees at DFAT are held to a high standard of personal behaviour, are viewed as role models of integrity and professional conduct and expected to exemplify the highest standards of professionalism. SES employees have a responsibility to promote the APS Values and Code of Conduct.

Our Ideal Candidate

This role will require a self-motivated, agile, and strategic thinker to build relationships in a diverse and complex environment. As a leader you will contribute to, and communicate, strategic direction while developing trust and building the capability of your branch.

In addition to strong leadership capabilities, you will have a proven track record of delivering high-quality outcomes in diverse and complex environments, achieved through:

- broad experience in the provision of providing expert, evidence-based policy advice,and leading on policy development,
- ability to operate in complex and diverse environments autonomously based on broad agency objectives,
- excellent inter-personal skills, sound judgement and stakeholder engagements skills,
- demonstrated experience in preparing briefs and advice to Senior Executives or Ministers within broad policy parameters,
- demonstrated expertise in managing organisational change to deliver new capabilities across regulatory, operational and corporate areas,
- demonstrated experience in delivery of research and technology development program management,
- demonstrated capability and experience in acquiring and managing human and financial resources through government processes, including through ministerial and interagency engagement.

Experience in non-proliferation and or regulation would be highly desirable.

We value people who are motivated by purpose, comfortable in a highly specialised environment, and bring curiosity to complex and evolving challenges. We are committed to fostering an inclusive, respectful and highperforming workplace, recognising the value of diverse skills, backgrounds and perspectives. We strongly believe that diversity of experience, perspectives, and background will lead to a better environment for our employees and better outcomes for Australia. We support our staff through targeted training and education to ensure they have the skills and knowledge required to perform their roles effectively.

Applications from Aboriginal and Torres Strait Islander peoples, and people with disability are highly encouraged because your diverse experience, perspectives, and background strengthens our service delivery, productivity, capability, and innovation.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Beaumont & Beaumont, +61 2 6126 4500
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=BC786951-B5BA-573E-D73E-ED4CC

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Health

Vacancy VN-0773217

Aged Care Quality and Safety Commission

Closing Date:Monday 26 October 2026

Corporate
Digital Strategy & Architecture

Job Title	Portfolio Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Brisbane QLD, Sydney NSW, Adelaide SA
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20052893
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=B1249AAC-73C2-F2AD-3DC7-ED5010D63976

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive.

We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don’t meet expected standards of care.

We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people’s rights.

About the Digital Delivery Team

The Digital Delivery Team is responsible for delivering digital products and services that support the Commission's strategic priorities and operational objectives. The team applies contemporary Agile delivery practices to ensure solutions are delivered efficiently, meet stakeholder needs, and provide value to the organisation.

The Portfolio Manager will assist in the coordination and assurance activities, through the planning, support and monitoring of digital activities. The role supports digital initiatives to

- Progress digital activities through structured governance processes
- Maintain accurate and consistent data quality
- Demonstrate alignment to strategic objectives
- Track benefits realisation and financial performance
- Identify and support project interdependencies

The role provides portfolio oversight and enables informed decision making by senior leadership within the Commission.

Duties

- Monitor initiative progression through agreed stage gates.
- Consolidate financial, delivery, risk, and performance data across initiatives.
- Maintain portfolio dashboards and executive reporting packs.
- Maintain the portfolio-level benefits register.
- Support post implementation benefit realisation reviews.
- Monitor project budgets and financial variance across digital initiatives.
- Support portfolio level reporting.
- Identify resource contention and dependencies
- Provide analytical input into reprioritisation discussions.
- Support audit readiness activities and evidence collation
- Prepare structured, high-quality briefs and portfolio summaries for senior leadership.
- Present portfolio performance insights in clear and accessible formats.
- Provide guidance to colleagues on portfolio processes and reporting standards.
- Promote a culture of accountability, transparency, and continuous improvement
- Support digital delivery teams including developing and mentoring staff around strong digital
- Delivery practices and building commitment to shared goals.

Eligibility

Key Capabilities

- Understand the Commission’s strategic objectives and aligns portfolio coordination activities accordingly.
- Delivers accurate, timely, and high-quality portfolio reporting.
- Builds strong collaborative relationships across governance, risk, compliance, and delivery teams.

- Translates complex portfolio data into clear executive summaries and tailored communication to technical and non-technical audiences.
- Experience in portfolio coordination, PMO, governance, or related roles.
- Strong analytical capability, including advanced Excel skills.
- Experience preparing executive reporting and dashboards (Power BI desirable).
- Understanding of public sector governance environments and digital delivery frameworks.
- Financial literacy, including variance analysis and forecasting support.
- Knowledge of benefits realisation principles.

Skills and Experience

- Qualifications in Project Management
- Experience in applying project management methodologies (e.g. Agile, Prince2).
- Proven ability to in reporting tool software, including Power Bi.
- Proven ability to build and maintain relationships with diverse stakeholders.
- Experience in managing project budgets and procurement processes.
- Strong verbal and written communication skills.

Qualifications and Experience (Desirable)

- A degree in data analytics, statistics, economics, business, or related fields.
- Strong knowledge Power Bi
- Experience in a government reporting environment.

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEDT) Monday 26 October 2026.**

- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Raj Kamal by emailing Raj.Kamal1@agedcarequality.gov.au with Position title in the subject line

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Raj Kamal, 08 6266 1971
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=B1249AAC-73C2-F2AD-3

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Health

Vacancy VN-0773470

Aged Care Quality and Safety Commission

Closing Date:Monday 26 October 2026

Corporate
Digital Digital Enablement Services

Job Title	Digital Continuity Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Adelaide SA
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20046470
Agency Website	

Job Description

https://www.agedcarequality.gov.au/careers-commission

We are seeking to fill this role, on an ongoing basis in the Performance Management & Resiliency Team in the Digital Enablement Services Section, within the Digital Group. The purpose of the section is to ensure the reliable and efficient functioning of the Commission's Digital infrastructure and systems, by optimising performance, reliability and resiliency, by supporting the delivery of services to the Commission's users.

About the role

The Digital Performance Management & Resiliency Team contributes to that by monitoring, analysing, and optimising the performance of the Commission's digital infrastructure and systems, by collecting and analysing performance data, identifying trends, and implementing strategies to improve efficiency, and reliability and end of life management.

Duties

Position Duties

- Continuity Planning: Working with the governance team to develop and maintain comprehensive continuity plans and procedures for digital systems, applications, and processes to minimise the impact of disruptions and ensure timely recovery in the event of disasters or emergencies.

- Risk Assessment and Analysis: In partnership with digital security and others conduct risk assessments and analysis of the digital environment and develop mitigation strategies to address them.
- Incident Response Planning: In partnership with the service desk develop and maintain major incident response plans and playbooks for digital events that could or do lead to disruption or are impacted by a disaster or unexpected event. Identify roles, responsibilities, and escalation procedures to facilitate prompt and effective response to these types of events to minimise downtime.
- Testing and Exercising: Coordinate and conduct regular testing be it tabletop exercises, or exercises with vendors and digital teams. Work with the governance team in preparing and testing any commission wide tests. And subsequently evaluate their effectiveness, identify gaps and recommend improvements to response capabilities.
- Documentation and Reporting: Maintain accurate documentation that meets governance, audit and compliance requirements. This would include business continuity plans, procedures, test results, incident reports, and lessons learned. Additionally providing regular reports to leadership on the status of digitals business continuity preparedness.
- Training and Awareness: Provide training and awareness programs for digital teams to enhance preparedness and response capabilities.
- Continuous Improvement: Monitor industry trends, emerging threats, and best practices to enhance business continuity strategies and plans

Eligibility

Key Capabilities

- Proven experience in business continuity planning, disaster recovery, or risk management, with specific experience in digital or technology environments.
- Strong understanding of business continuity principles, methodologies, and best practices.
- Knowledge of digital technologies including cloud computing, virtualisation, networking, mobility and cyber.
- Excellent analytical, problem-solving, and decision-making skills, with the ability to assess complex situations and develop effective solutions.
- Strong communication and interpersonal skills and be able to communicate technical concepts to technical and non-technical stakeholders.
- Proficiency in business continuity planning tools and documentation software like SharePoint.

Notes

Position Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEDT) Monday 26 October 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Bhanu Sharma by emailing bhanu.sharma@agedcarequality.gov.au with Position title in the subject line

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Bhanu Sharma, 02 8623 6315
Agency Recruitment Site	https://www.agedcarequality.gov.au/careers-commission

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Health

Vacancy VN-0773531

Aged Care Quality and Safety Commission

Closing Date:Wednesday 28 October 2026

Corporate
Digital Enterprise Service Management

Job Title	End User Services Specialist
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$89,135 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 5
Position Number	20050229
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/cp/index.cfm?event=jobs.listJobs&rmuh=B94FC03C6D5C2DE36ACC5C

About the Team

The End User Services team operates as an integral part of the wider Enterprise Service Management section and aims to bridge the gap between technology and people, contributing to a digitally capable, mobile, and collaborative workforce.

We play a critical role in enabling the Commission’s operational effectiveness by ensuring the reliability, accessibility, and usability of end user technology across all office locations. Through the delivery of responsive support services and proactive management of end user environments, the team ensures that Commission staff are equipped with the tools, systems, and technical support they need to work efficiently and securely.

About the Role

The End User Services Specialist delivers specialist, end user computing support to Commission users, focusing on the resolution of escalated and complex technical issues that cannot be resolved by first-level support teams.

The position also contributes to the stability and continuous improvement of end user services by documenting resolutions, identifying recurring issues, supporting technology rollouts and collaborating with internal Digital teams to improve service quality, user experience and operational outcomes. In some office locations, the End User Services Specialist will be the primary contact point for technology support and regular in-office attendance is required.

Duties

Position Duties

- Act as the initial escalation point for incidents and requests transferred from internal teams (e.g. Digital Service Centre) and deliver timely diagnosis, troubleshooting and resolution of escalated issues by working collaboratively with internal support teams and external partners
- Where required, act as a point of contact for technology support for your office location providing a visible, professional and responsive service delivery function where required.
- Undertake advanced fault finding for hardware, operating systems, applications and connectivity issues, applying sound technical judgment to restore services and minimise business impact
- Support the deployment, configuration and maintenance of end user devices and applications, including participating in rollout activities, upgrades and remediation tasks as required.
- When required, provide digital support for onsite/offsite events, Executive/VIP support, and assistive technologies.
- Assist with the implementation of new technologies, tools or work practices within End User Services, and the wider Enterprise Service Management section as required
- Utilise an ITSM tool to log all customer interactions, monitor support queues, take proactive measures to assign, update and follow-up on work items, and contribute to the regular creation and maintenance of support documentation to enable and improve the efficient resolution of support requests
- Contribute expertise to uplifting the team’s capability and operational effectiveness by identifying and engaging in (and leading where appropriate) continuous improvement initiatives and project-related activities
- Involvement in shared services arrangements and other supporting activities or tasks as directed
- Demonstrate a strong ability to communicate effectively with colleagues and stakeholders, including Directors and Senior Executive Staff
- Adhere to individual and team performance targets and ensure service levels are met

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated experience providing escalated (second level) technology support, with a minimum of 12 months experience gained within the past three years, including advanced troubleshooting and resolution of complex issues relating to networks, hardware/software, peripherals and operating systems
- Demonstrated advanced skills in endpoint management including application packaging, application deployment, patching, device compliance, device driver management, and/or mobile device management experience
- Experience administering enterprise Microsoft 365 environments, including endpoint management, identity and access management, and Microsoft 365 services, with the ability to apply technical expertise to complex operational and user support scenarios
- Demonstrated experience using the Microsoft 365 suite to administer user accounts, computers and mobile devices to provide access to resources, deploy software, and keep systems compliant
- Proven ability to log, triage, investigate and resolve complex issues, manage competing priorities, provide clear and accurate documentation, and collaborate with a range of stakeholders to achieve desirable outcomes
- Demonstrated verbal, written and interpersonal communication skills
- Demonstrated capacity to work effectively both independently and collaboratively whilst maintaining a positive outlook and proactive approach
- Ability to obtain and maintain a Baseline security clearance

Notes

Position Notes:

- Salary offered will be between $89,135 - $96,829 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600 words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11:30pm (AEDT) Wednesday 28 October 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Marty Day by emailing Marty.Day@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

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To Apply

Position Contact	Marty Day, 07 3740 5111
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/cp/index.cfm?event=jobs.listJo

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Health

Vacancy VN-0773514

Australian Centre for Disease Control

Closing Date:Tuesday 03 November 2026

Strategy and Operations Division
Evidence and Analysis Branch Data Strategy and Governance Section

Job Title	Assistant Director, Governance of Indigenous Data
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT, Various locations - TAS TAS
Salary	$124,951 - $142,509
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	Executive Level 1
Position Number	26CDC-DEAB-10183
Agency Website	www.cdc.gov.au

Job Description

https://www.cdc.gov.au/topics/about-us/work-us

The Data Strategy and Governance Section provides agencywide leadership to ensure data is trusted, accessible and used effectively to support public health decisionmaking. This is an opportunity to play a key leadership role in shaping how the Australian CDC works with Aboriginal and Torres Strait Islander peoples, communities and organisations to strengthen the governance, stewardship and use of public health data. As Assistant Director, Governance of Indigenous Data, you will lead the Australian CDC's work to embed Indigenous Data Sovereignty principles into the governance, access, use, interpretation and stewardship of public health data, while supporting delivery of priority reforms under the Australian CDC Data Strategy.

You will have the opportunity to influence how public health data is governed across the Australian CDC, helping to build trust, strengthen accountability and ensure data is used in ways that support better outcomes for Aboriginal and Torres Strait Islander peoples and communities. Working across the organisation and with external partners, you will help translate strategic commitments into practical reforms that strengthen governance, capability and decision-making across Australia's public health system.

Duties

We're seeking a collaborative and influential professional who a strong understanding of Aboriginal and Torres Strait Islander cultures, histories and perspectives, and a proven ability to

engage respectfully and effectively with Aboriginal and Torres Strait Islander peoples and organisations.

Key responisbilities include:

- lead the development and implementation of the Australian CDC's Governance of Indigenous Data work program, helping to embed Indigenous Data Sovereignty principles across the organisation's data policies, governance arrangements and ways of working
- work closely with Aboriginal and Torres Strait Islander organisations, communities, peak bodies and experts to build trusted partnerships and ensure First Nations perspectives inform the development and governance of public health data
- support implementation of Priority Reforms for the National Agreement on Closing the Gap under the Australian CDC Data Strategy
- provide authoritative advice to senior leaders on governance of Indigenous data, governance reform, stewardship, ethics and emerging opportunities and risks affecting public health data
- build capability across the Australian CDC by supporting business areas to incorporate Indigenous Data Sovereignty considerations into policy development, surveillance, research, data use and decision-making
- work collaboratively with Commonwealth agencies, jurisdictions, researchers and other partners to advance nationally consistent approaches to public health data governance and stewardship.

Through this role, you will help shape a public health data system that is trusted, transparent and responsive to the needs and priorities of Aboriginal and Torres Strait Islander peoples. You will play a central role in ensuring the Australian CDC's approach to public health data is informed by strong partnerships, shared decision-making and a commitment to responsible and respectful data practices.

Eligibility

Relevant qualifications and experience, including demonstrated ability to engage respectfully and effectively with priority populations, including people with disability and Aboriginal and Torres Strait Islander peoples.

Interested candidates should note the following:

- this is an Identified position open to all Australian citizens, which means the successful applicant will be required to demonstrate:
  - a strong understanding of Aboriginal and Torres Strait Islander cultures, histories, and perspectives
  - the ability to work effectively and respectfully with Aboriginal and Torres Strait Islander communities
- candidates from priority population groups, or candidates with experience working with priority populations, who meet the requirements above will also be highly regarded.

Applicants may wish to refer to the Aboriginal and Torres Strait Islander Cultural Capability: A Framework for Commonwealth Agencies when considering the cultural capabilities relevant to working in the Partnerships and Equity Section.

Qualifications in public health, health sciences, data governance, information management, data analytics, or a related field are also highly desirable. Equivalent experience will also be considered, where extensive relevant work experience demonstrates the skills, knowledge and capabilities required for the role.

It is a requirement for anyone who is employed by the CDC to be an Australiancitizen.

The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

The successful candidate must be able to obtain and maintain a **Baseline** security clearance.

Notes

Apply by **11:30 pm** AEDT on **3 November 2026**.

Applicants are asked to quote reference number **26CDC-DEAB-10183** to assist when making an enquiry.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

The independent Australian Centre for Disease Control (Australian CDC) is at the frontline of improving Australia’s ability to prepare for, and respond to, public health challenges, including pandemics. The Australian CDC is an independent technical advisory agency on public health matters and a leader in disease control, preparedness, response, and prevention. The Australian CDC collaborates with national and international health bodies to strengthen Australia’s public health infrastructure.

To Apply

Position Contact	Lucy, N/A
Agency Recruitment Site	https://www.cdc.gov.au/topics/about-us/work-us

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Health

Vacancy VN-0772156

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Saturday 09 October 2027

ACSQHC
ACSQHC Intergovernment Relations

Job Title	First Nations Health Systems and Reform Temporary Talent Register - Aboriginal and Torres Strait Islander Affirmative Measure
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW
Salary	$84,732 - $176,482
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Various Positions
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

https://www.safetyandquality.gov.au/about-us/working-us

The Australian Commission on Safety and Quality in Health Care (the Commission) leads national improvements in the safety and quality of health care. We work with patients, carers, clinicians, governments and healthcare organisations to improve health outcomes for all Australians.

The Commission is expanding its First Nations Health and Systems Reform work and is seeking candidates for temporary opportunities at the APS4, APS5, APS6, EL1 and EL2 levels.

Why work with us?

These opportunities provide the chance to contribute to nationally significant work that supports better health outcomes for Aboriginal and Torres Strait Islander peoples and communities. You will work on projects, policies and programs that influence health care across Australia as part of a culturally safe, inclusive and respectful workplace that values the knowledge, experience and perspectives people bring to our First Nations work.

About the roles

Opportunities are available across the Commission's First Nations Health and Systems Reform portfolio, including:

- First Nations NHRA Cultural Safety Project Team
- First Nations Policy and Governance Team

Roles may be offered on a full-time or part-time basis.

Multiple positions may be filled from this register, including:

- EL2 Director
- EL2 Manager
- EL1 Senior Project Officer
- APS6 Project Officer
- APS5 Project Support Officer
- APS4 Administration Officer

Duties

What we're looking for

We're interested in hearing from candidates with skills and experience in areas such as:

- Working with Aboriginal and Torres Strait Islander peoples, communities and organisations
- Understanding the issues affecting the health and wellbeing of First Nations peoples
- Policy development and/or project management
- Research, analysis and problem-solving
- Building relationships and working with a range of people and organisations
- Written and verbal communication
- Knowledge of the Australian healthcare system

For EL2 roles, leadership experience, people management skills and experience providing advice to support decision-making will be highly regarded.

For further information, please refer to the applicant pack available from the Commission’s website at: https://www.safetyandquality.gov.au/careers

Eligibility

Eligibility

This register is open to applicants who are Aboriginal and/or Torres Strait Islander.

To be eligible for employment under the Aboriginal and Torres Strait Islander Affirmative Measure, successful candidates will be required to provide confirmation of Aboriginal and/or Torres Strait Islander heritage. This may include:

- A letter from the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person; or
- A Confirmation of Aboriginal and/or Torres Strait Islander Descent document executed by an Indigenous organisation.

Applicants must be Australian citizens.

Notes

How to apply

To register your expression of interest, please complete and submit an application form through https://www.safetyandquality.gov.au/careers and upload:

· A CV summarising your relevant experience and qualifications

· A one-to-two-page cover letter broadly addressing your suitability for roles within the register

This register will remain active for 12 months until 9 October 2027. Your application will remain in the register for this period. After that time, a new register will be created, and you will need to submit a new application.

Questions about the register can be directed to Tammie Staltari 02 7232 5335 or by emailing ASCSQHCHR@safetyandquality.gov.au.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1.

Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	ACSQHCHR@safetyandquality.gov.au, ACSQHCHR@safetyandquality.gov.au
Agency Recruitment Site	https://www.safetyandquality.gov.au/about-us/working-us

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Health

Vacancy VN-0773438

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Saturday 09 October 2027

ACSQHC
ACSQHC Intergovernment Relations

Job Title	First Nations Health Systems and Reform Temporary Talent Register - Identified Positions
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW
Salary	$84,732 - $176,482
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Various positions
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

https://www.safetyandquality.gov.au/about-us/working-us

The Australian Commission on Safety and Quality in Health Care (the Commission) leads national improvements in the safety and quality of health care. We work with patients, carers, clinicians, governments and healthcare organisations to improve health outcomes for all Australians.

The Commission is expanding its First Nations Health and Systems Reform work and is seeking candidates for temporary opportunities at the APS4, APS5, APS6, EL1 and EL2 levels.

Why work with us?

These opportunities provide the chance to contribute to nationally significant work that supports better health outcomes for Aboriginal and Torres Strait Islander peoples and communities. You will work on projects, policies and programs that influence health care across Australia as part of a culturally safe, inclusive and respectful workplace that values the knowledge, experience and perspectives people bring to our First Nations work.

About the roles

Opportunities are available across the Commission's First Nations Health and Systems Reform portfolio, including:

- First Nations NHRA Cultural Safety Project Team
- First Nations Policy and Governance Team

Roles may be offered on a full-time or part-time basis.

Multiple positions may be filled from this register, including:

- EL2 Director
- EL2 Managers
- EL1 Senior Project Officers
- APS6 Project Officers
- APS5 Project Support Officers
- APS4 Administration Officers

Duties

What we're looking for

We're interested in hearing from candidates with skills and experience in areas such as:

- Working with Aboriginal and Torres Strait Islander peoples, communities and organisations
- Understanding the issues affecting the health and wellbeing of First Nations peoples
- Policy development and/or project management
- Research, analysis and problem-solving
- Building relationships and working with a range of people and organisations
- Written and verbal communication
- Knowledge of the Australian healthcare system

For EL2 roles, leadership experience, people management skills and experience providing advice to support decision-making will be highly regarded.

For further information, please refer to the applicant pack available from the Commission’s website at: https://www.safetyandquality.gov.au/careers

Eligibility

Eligibility

This register is for identified positions, which are roles where knowledge of, and experience working with, Aboriginal and Torres Strait Islander peoples, communities and organisations is an important part of the job.

Applicants do not need to be Aboriginal or Torres Strait Islander to apply. However, they must be able to demonstrate one or more of the following:

- Knowledge and understanding of Aboriginal and Torres Strait Islander peoples, cultures and communities.
- Experience working with Aboriginal and Torres Strait Islander peoples, communities and organisations.

- The ability to engage effectively with and contribute to First Nations policies, programs or initiatives.

Applicants must be Australian citizens.

Notes

How to apply

To register your expression of interest, please complete and submit an application form through https://www.safetyandquality.gov.au/careers and upload:

· A CV summarising your relevant experience and qualifications

· A one-to-two-page cover letter broadly addressing your suitability for roles within the register

This register will remain active for 12 months until 9 October 2027. Your application will remain in the register for this period. After that time, a new register will be created, and you will need to submit a new application.

Questions about the register can be directed to Tammie Staltari 02 7232 5335 or by emailing ASCSQHCHR@safetyandquality.gov.au.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	ACSQHCHR@safetyandquality.gov.au, ACSQHCHR@safetyandquality.gov.au
Agency Recruitment Site	https://www.safetyandquality.gov.au/about-us/working-us

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Health

Vacancy VN-0773572

Australian Commission on Safety and Quality in Health Care (ACSQHC)

Closing Date:Tuesday 27 October 2026

ACSQHC
ACSQHC Medicines Safety and IPC

Job Title	APS6 Project Officer, Infection Prevention and Control
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$101,670 - $114,699
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position will be offered in a hybrid model of office based and WFH, where operationally feasible. A regular weekly presence in the office is required.
Classification	APS Level 6
Position Number	20043302
Agency Website	https://www.safetyandquality.gov.au/careers

Job Description

https://www.safetyandquality.gov.au/about-us/working-us

The Infection Prevention and Control (IPC) program supports the Commission’s work on the National Quality and Safety Health Service Preventing and Controlling Infections Standard and the national standards for primary and community care and aged care, and coordination of the National Hand Hygiene Initiative. The work of the IPC team includes development of national policies, guidelines and strategies to respond to healthcare-associated infections (HAIs) and promote effective use of HAI data and data from the Antimicrobial Use and Resistance in Australia surveillance program for patient safety initiatives to prevent and control AMR and HAIs. The Project Support Officer is responsible for ensuring the operation of the Commission’s online systems and the currency of supporting resources.

Duties

The successful candidate will be expected to:

1. Coordinate the operation of a help desk service, including daily ticket triage, escalation for second level support, helpdesk rostering, maintenance of user support portal and managing the use and subscription of online customer support software
2. Document and communicate how administrators and health professionals use the online systems for the purposes of system customisations, training and reporting. This may be done in the form of user journeys.
3. Maintain up to date user databases.
4. Provide support to system users and support and training to Commission staff, as required, about the operation of the online systems
5. Manage contracts and contract deliverables related to the online systems
6. Liaise with internal and external stakeholders about system operation and improvement
7. Coordinate and prepare regular help desk performance reporting
8. Maintain the currency of support resources
9. Collaborate with other team members and other program teams within the Commission to support the work of the team, including providing administrative and secretariat support where necessary
10. Other duties as required which may include projects and providing assistance to the Commission's corporate functions, such as assistance with reception duties.

Eligibility

The successful candidate will have:

- Demonstrated experience in managing high volume (>200k person) online customer management systems
- Demonstrated experience in managing online learning systems
- Demonstrated experience in systems mapping, including user stories and systems migration
- Able to effectively communicate verbally and in writing to clinical or student end users and IT vendors
- Demonstrated experience in providing effective systems training to others
- Able to produce online user support materials for a variety of audiences

Notes

To apply for this position, please complete and submit an application form through https://www.safetyandquality.gov.au/careers and upload:

- A CV summarising your relevant experience and qualifications
- A statement of claims explicitly addressing your suitability against each of the six selection criteria (no more than 100 words per selection criteria)

Candidates must be Australian citizens to be eligible to apply.

Please note: This position will be offered in a hybrid model of office based (Sydney) and working from home, where operationally feasible. A regular weekly presence in the office is required.

Questions about the role can be directed to Jan Gralton (02) 7232 5687.

Closing date for applications is **11.59pm Australian Eastern Daylight Time (AEDT) Tuesday 27 October 2026.**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Commission on Safety and Quality in Health Care (ACSQHC)

The Australian Commission on Safety and Quality in Health Care's (the Commission) role is to lead and coordinate national improvements in the safety and quality of health care. The Commission works in partnership with the Australian Government, state and territory governments and the private sector to achieve a safe, high-quality and sustainable health system. In doing so, the Commission also works closely with patients, carers, clinicians, managers, policymakers and healthcare organisations. Key functions of the Commission include developing national safety and quality standards, developing clinical care standards to improve the implementation of evidence-based health care, coordinating work in specific areas to improve outcomes for patients, and providing information, publications and resources about safety and quality. The Commission works in four priority areas: 1. Patient safety 2. Partnering with patients, consumers and communities 3. Quality, cost and value 4. Supporting health professionals to provide care that is informed, supported and organised to deliver safe and high-quality health care. For more information please visit the Commission's website.

To Apply

Position Contact	Jan Gralton, 02 7232 5687
Agency Recruitment Site	https://www.safetyandquality.gov.au/about-us/working-us

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Health

Vacancy VN-0773460

Australian Digital Health Agency

Closing Date:Thursday 15 October 2026

Technology Services
Cyber Security Cyber Outreach and Strategic Initiatives

Job Title	Cyber Outreach and Awareness Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW
Salary	$90,562 - $97,939
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 5
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the Agency

The Australian Digital Health Agency is seeking a proactive and creative Cyber Outreach and Awareness Officer to support the delivery of engaging cyber security education, awareness and outreach initiatives. This role offers the opportunity to influence positive cyber security behaviours across both internal and external audiences, helping strengthen cyber resilience and protect critical digital health services.

Reporting within the Cyber Security Branch, you will work closely with subject matter experts, learning and development teams, communications specialists and stakeholders to develop and deliver contemporary cyber awareness initiatives. You will help create engaging content, coordinate events and campaigns, maintain awareness resources, and evaluate the effectiveness of outreach activities

Duties

Key Responsibilities

• Coordinating cyber security awareness campaigns and engagement activities, including Cyber Awareness Month initiatives and phishing simulation programs.

• Delivering cyber security webinars, presentations and awareness sessions for internal and external audiences.

• Supporting new starter security induction programs and learning activities.

• Developing and maintaining cyber security learning resources, eLearning content and awareness materials.

• Creating engaging educational content including videos, digital resources and micro-learning products.

• Maintaining cyber awareness content across intranet and public-facing platforms.

• Supporting outreach activities with external stakeholders and industry groups.

• Monitoring campaign effectiveness and analysing participation, engagement and feedback data to drive continuous improvement.

About you

• Strong written, verbal and digital communication skills, with the ability to tailor messages for diverse audiences.

• Experience developing or delivering awareness, engagement, education or communication programs.

• Demonstrated stakeholder engagement and relationship management skills.

• Well-developed organisation and planning skills, with the ability to manage competing priorities and meet deadlines.

• Experience using tools such as Microsoft 365, Adobe Creative Suite, Confluence or similar digital collaboration platforms.

• Qualifications, training or practical experience in cyber security, communications, education, behavioural change, digital engagement or a related field.

Eligibility

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Our benefits

We offer a competitive 15.4% superannuation contribution, salary packaging options, and a Christmas closedown with no leave deduction. Our wellbeing program and EAP support a healthy work–life balance, while flexible work arrangements opportunities, including work from home, give you choice in how, when and where you work. We also provide a wide range of leave options including parental, cultural, compassionate, emergency response and defence leave.

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the **candidate pack.**

Closing date: Thursday 15 October 2026, 11:00pm

Salary: $90,562 - $97,939 plus 15.4% superannuation, depending on skills and experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Omar Razi, adharecruitment@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0773505

Australian Digital Health Agency

Closing Date:Sunday 25 October 2026

Digital Solutions
Architecture Digital Health Architecture

Job Title	Enterprise Architect
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW
Salary	$124,583 - $142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible arrangements available
Classification	Executive Level 1
Position Number	0332_10/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

The Australian Digital Health Agency is seeking an experienced Enterprise Architect to join the Architecture team in a full-time, ongoing Executive Level 1 (EL1) role. The Enterprise Architect is responsible for providing strategic architectural leadership to ensure the Agency's business and technology investments, initiatives and services align with organisational priorities and support the

delivery of secure, connected and effective digital health outcomes. Working across business and technology domains, the role develops enterprise architecture roadmaps, capability models, principles and standards that guide organisational planning, investment decisions and future-state design. The position provides expert advice to senior leaders and stakeholders, helping to ensure strategic initiatives are aligned to enterprise objectives and delivered within a well-defined architectural framework.

The role undertakes analysis of business capabilities, processes, information and technology systems to identify opportunities for improvement, manage architectural risks and support the successful delivery of complex programs and projects. Working closely with business areas, project teams and technical specialists, the Enterprise Architect influences decision-making, drives architecture governance activities and promotes consistent architectural practices across the Agency. Operating with a high degree of autonomy, the role requires strong stakeholder engagement, communication and leadership skills, with accountability for delivering enterprise architecture outcomes that enable informed decision-making, support organisational transformation and contribute to better digital health outcomes for Australians.

Duties

Skills and experience (Essential criteria)

- Experience applying enterprise architecture practices within digital health, government or other regulated environments, including interoperability, information management, security and compliance requirements.
- Demonstrated leadership experience leading teams, managing performance and delivering strategic and operational outcomes in complex environments.
- Experience providing architecture governance and assurance across projects and programs, including reviewing solution designs and ensuring alignment with enterprise architecture standards.
- Demonstrated experience developing enterprise architecture strategies, target-state architectures, roadmaps and transition plans that support organisational priorities, investment decisions and business transformation.
- Proven experience developing and maintaining enterprise architecture artefacts, including capability models, architecture principles, standards, reference architectures and governance frameworks.
- Demonstrated ability to analyse business capabilities, processes, information and technology systems to identify improvement opportunities, manage architectural risks and support organisational change.

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police clearance and the required Baseline security clearance, with the ability to attain a higher-level clearance if needed.

Notes

Artificial Intelligence (AI) may be used to support parts of our recruitment process, such as refining recruitment materials, and transcribing and summarising recorded interviews, however all hiring decisions are made by people, with AI used ethically, responsibly, transparently and in accordance with privacy requirements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Steph Lane, Steph.Lane@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0773605

Australian Digital Health Agency

Closing Date:Wednesday 28 October 2026

Technology Services
Information Technology Services Engineering Systems and Operations

Job Title	Team Leader
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$101,379 - $114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 6
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the Agency

The Australian Digital Health Agency is transforming how Australians experience healthcare by enabling people and providers to access the information they need, securely, quickly and in one place. Through national digital services such as My Health Record, Electronic Prescriptions and the 1800Medicare App, we are building a connected health system that gives Australians greater control over their health.

About The Role

We are seeking a Team Leader, Service Delivery to lead the day-to-day delivery of ICT support services that enable Agency staff to work effectively and securely.

Based onsite in Canberra, you will lead a team responsible for delivering high-quality technology support across the Agency. You will provide people leadership, oversee operational service delivery, manage escalations and drive continuous improvement across a broad range of ICT support functions.

This is an excellent opportunity for an experienced ICT support professional who enjoys leading people, improving services and delivering outstanding customer outcomes in a fast-paced environment.

Duties

Key Responsibilities

• Lead and develop a high-performing Service Delivery team, providing coaching, guidance and operational oversight.

• Manage incidents, service requests, escalations and workloads to ensure timely and customer-focused support outcomes.

• Oversee onboarding, offboarding, identity and access management, asset management and end-user technology services.

• Monitor service performance, customer feedback and operational metrics, providing reporting and identifying opportunities for improvement.

• Build strong stakeholder relationships and drive continuous improvement initiatives that enhance service quality and user experience.

Key Criteria

• Demonstrated experience leading an ICT service delivery or operational support team, including allocating work, coaching staff, managing performance and building a positive, accountable and customer-focused culture.

• Strong knowledge of IT service management practices and experience managing incidents, requests, escalations, service performance, ticket lifecycles, quality assurance and continuous improvement in a complex environment.

• Demonstrated technical capability across enterprise end-user computing and support services, with experience using service management, identity and access, endpoint management, collaboration, knowledge management and asset management tools.

• Highly developed analytical, organisational and problem-solving skills, with the ability to work under limited direction, make sound decisions, manage competing priorities and coordinate the resolution of complex or sensitive issues.

• Strong written and verbal communication and stakeholder management skills, including the ability to provide clear technical advice, prepare service communications and reports, manage expectations and build effective internal and external relationships.

• Demonstrated ability to contribute to operational projects and service changes, coordinate activities across teams, manage risks and dependencies, and support the successful implementation of new or improved technology services.

Desirable Experience

• Experience leading, coaching or mentoring staff within an ICT support or service delivery environment.

• Experience supporting enterprise end-user computing environments, including Microsoft 365 services, identity and access management, endpoint management, asset management and workplace technology services.

• Experience supporting technology transitions, operational projects or service improvement initiatives.

• Experience using service management, knowledge management or collaboration platforms such as ServiceNow, Jira and Confluence.

• Exposure to government, highly regulated or security-conscious environments.

Eligibility

Eligibility

Australian citizenship is mandatory. Candidates must be able to obtain and maintain a national police check and hold, or be able to obtain, an NV1 security clearance.

Notes

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the key selection criteria's outlined above and in the candidate pack.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the **candidate pack**.

Our benefits

We offer a competitive 15.4% superannuation contribution, salary packaging options, and a Christmas closedown with no leave deduction. Our wellbeing program and EAP support a healthy work–life balance. We also provide a wide range of leave options including parental, cultural, compassionate, emergency response and defence leave.

Closing date: 28 October 2026, 11:00pm

Salary: $101,379 - $114,373 plus 15.4% superannuation, depending on skills and experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Zoe Allen, zoe.allen@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0773441

Australian Institute of Health and Welfare

Closing Date:Thursday 22 October 2026

Corporate Strategy & Performance
Strategic Implementation Office

Job Title	APS5 & APS6 Project Officer and Senior Project Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$90,072 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 5;APS Level 6
Position Number	130_10/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results reflect the strength of our positive and supportive workplace culture. We continue to foster an inclusive, flexible and high-performing organisation where people are treated with respect and courtesy, and where diversity is recognised, valued, and celebrated.

The results are a testament to the professionalism, commitment, and dedication of our staff, highlighting the strong connection they have to our purpose, our flexible ways of working, and the contribution we make to improving the health and welfare of Australians. We are also proud to be ranked among the top ten APS agencies, out of 112, for employee engagement, enabling innovation and wellbeing, demonstrating our ongoing commitment to creating a workplace where people can thrive and perform at their best.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The Australian Institute of Health and Welfare is strengthening its project delivery, governance and reporting capability to support delivery of strategic priorities across the organisation. The Strategic Implementation Office (SIO) leads this work and is undertaking a staged transition toward an Enterprise Project Management Office (EPMO). The role will support strategic initiative program leads, project managers and business areas to apply consistent project management practices, monitor delivery progress, manage risks and dependencies, and improve project management maturity across the institute.

The position may be filled at either APS5 or APS6 level, depending on the skills, experience and capability of the successful candidate.

At APS5 level, the role will work under general direction, apply established procedures and exercise judgement to deliver defined project governance, reporting, coordination and improvement activities. The role will provide practical support to stakeholders and escalate more complex matters as appropriate.

At APS6 level, the role will work with greater independence and accountability, exercise sound judgement in more complex circumstances, provide specialist advice, lead discrete bodies of work and contribute to the design and implementation of improved governance practices, tools and frameworks.

The role will contribute to, and where appropriate lead, the SIO’s current priorities and staged transition to an EPMO, across the following areas:

1. **Strategic initiative delivery, governance and reporting:** Support consistent oversight, coordination and monitoring of strategic initiatives and priority projects by maintaining accurate project information, preparing timely and decision-quality reporting, supporting governance meetings, and monitoring milestones, risks, issues, dependencies and deliverables.
2. **Transition from the SIO to an EPMO:** Contribute to the development, implementation and continuous improvement of proportionate governance processes, project management standards, tools and reporting practices. This may include the Project Management Framework, templates, project pipeline, master schedule, capability roadmap and related governance artefacts.
3. **Building project management capability:** Build project management capability and stakeholder confidence across AIHW by providing practical guidance, sharing consistent approaches, supporting the adoption of EPMO practices and identifying opportunities for continuous improvement.
4. **Stakeholder support and advice:** Build productive working relationships with initiative leads, project managers, business areas and governance groups by gathering and analysing information, coordinating activities, providing project management guidance and escalating matters appropriately.

This positions report to the Lead – Strategic Implementation Office and are responsible for providing guidance, support and oversight to all strategic initiatives and defined projects in delivery across the Australian Institute of Health and Welfare.

The Senior Project Officer and Project Officer are ongoing roles.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Please provide:

1. A summary of your relevant skills and experience and explain how your skills, experience and capabilities make you suitable for the role. Your response should clearly detail which classification you are applying for and align with the position summary and key duties of the position information above, and must be no more than 750 words.
2. Your current CV and the names of two referees and their contact details.

Please note, late applications will not be accepted.

Candidates applying for APS vacancies should follow the principles for candidate use of AI in recruitment.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Jennifer Allison, 02 9268 6087
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0773448

Australian Institute of Health and Welfare

Closing Date:Monday 19 October 2026

Business, Communications and Publishing Services People and Culture

Job Title	EL2 Unit Head, People and Culture – Identified Position
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$151,218 - $169,943
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 2
Position Number	131_10/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results reflect the strength of our positive and supportive workplace culture. We continue to foster an inclusive, flexible and high-performing organisation where people are treated with respect and courtesy, and where diversity is recognised, valued, and celebrated.

The results are a testament to the professionalism, commitment, and dedication of our staff, highlighting the strong connection they have to our purpose, our flexible ways of working, and the contribution we make to improving the health and welfare of Australians. We are also proud to be ranked among the top ten APS agencies, out of 112, for employee engagement, enabling innovation and wellbeing, demonstrating our ongoing commitment to creating a workplace where people can thrive and perform at their best.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people(s), people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The Business, Communications and Publishing Services Group manages the AIHW's corporate functions that include, HR, facilities, finance, communications and engagement, web, publishing and data visualisation and flagship reporting. The group includes two units (People and Culture, and HR Services and Facilities) that work closely together to support our workforce and deliver on the institute's HR priorities.

The Unit Head, People and Culture leads a multidisciplinary team of around 14 staff responsible for delivering strategic and operational people services across the organisation. The role provides leadership, expert advice and oversight across workforce planning, work health and safety (WHS), workforce reporting and analytics, workplace relations and HR policy, learning and development, diversity and inclusion, performance and conduct, and First Nations workforce initiatives, including management of the Indigenous Liaison Officer function.

Working closely with executives, managers and staff, the role drives a contemporary, inclusive and high-performing workplace by developing workforce strategies, leading organisational change initiatives, strengthening workforce capability, and ensuring compliance with legislative and policy requirements. The position plays a key role in shaping organisational culture and workforce outcomes through evidence-based decision-making, collaboration and people-centred leadership.

Under limited direction you will:

- Lead and develop a high-performing, multidisciplinary People and Culture team, fostering a collaborative, inclusive and positive culture while delivering strategic workforce outcomes and continuous improvement initiatives.
- Lead the implementation of the AIHW's Workforce Development Plan.
- Lead the implementation of the new Reconciliation Action Plan.
- Manage the Enterprise Agreement bargaining process.
- Provide high-level strategic HR advice to the CEO, Senior Executive and Unit Heads.
- Work closely with the HR Services & Facilities Unit to ensure the delivery of streamlined and integrated people services across the agency.

Eligibility

To be eligible to apply for this vacancy, you must:

- have previous EL2 (or equivalent) experience leading HR functions
- be an Australian citizen
- undergo any required pre-employment checks, including a police records check

Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees.

Candidates applying for APS vacancies should follow the principles for candidate use of AI in recruitment.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Andrew Kettle, 02 6244 1010
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Health

Vacancy VN-0773545

Australian Institute of Health and Welfare

Closing Date:Wednesday 28 October 2026

Data Governance and Integration Group
Specialist Capabilities Unit

Job Title	EL1 Machine Learning and Artificial Intelligence Senior Lead
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$123,564 - $137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	141_10/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results reflect the strength of our positive and supportive workplace culture. We continue to foster an inclusive, flexible and high-performing organisation where people are treated with respect and courtesy, and where diversity is recognised, valued, and celebrated.

The results are a testament to the professionalism, commitment, and dedication of our staff, highlighting the strong connection they have to our purpose, our flexible ways of working, and the contribution we make to improving the health and welfare of Australians. We are also proud to be ranked among the top ten APS agencies, out of 112, for employee engagement, enabling innovation and wellbeing, demonstrating our ongoing commitment to creating a workplace where people can thrive and perform at their best.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The Data Governance and Integration Group (DGIG) is responsible for delivering high-quality data governance and integration services that support national health and welfare reporting, research, and policy development. The Group also supports the Institute to employ advanced analytical techniques and tools, including machine learning and artificial intelligence.

The Specialist Capabilities Unit (SCU) is responsible for providing centralised support and developing the organisations skill in critical capabilities, including use of the analyst's toolkit, machine learning, artificial intelligence, geospatial, statistical, and methodological analysis.

The Specialist Capabilities Unit seeks a Machine Learning and Artificial Intelligence Senior Lead with a strong technical foundation in machine learning (ML), deep learning (DL), natural language processing (NLP), large language models (LLMs), and broad artificial intelligence (AI) technologies. This individual should demonstrate expertise across the full lifecycle of ML/AI initiatives, from solution design and model development through to deployment, monitoring, and evaluation. They should also possess strong hands-on Python programming skills, including experience with modern application development frameworks, required data processes as pipeline, and production-grade AI/ML solutions.

We are looking for a team-oriented professional who can work independently in evolving environments and collaborate effectively with domain experts on complex data sets, ensuring outcomes that serve both people and business goals. Strong communication skills are essential,

as this role involves translating technical concepts into actionable insights for senior leadership, as well as fostering support for ML/AI initiatives across diverse audiences.

Under general direction you will:

- Lead the end-to-end ML/AI project lifecycle, including business engagement, solution design, model development, testing, deployment, monitoring, and performance evaluation, ensuring solutions are robust, scalable, reliable, safe, and fit for purpose.
- Lead the design, development, deployment, and continuous improvement of ML/AI including data automation solutions that deliver measurable business outcomes, leveraging techniques such as machine learning, deep learning, natural language processing, large foundational models, and emerging technologies.
- Collaborate with cross-functional teams and data domain experts to develop solutions using complex datasets.
- Conduct research on emerging ML/AI technologies and integrate best practices to support continuous innovation.
- Develop user guides, codebases, support materials, and maintain relevant documentations.
- Contribute to implement ML/AI roadmap, safe and responsible adoption plans to enhance capabilities across the institute.
- Provide specialist AI/ML advice and support to the Chief AI Officer (CAIO) and AI Accountable Official (AIAO), contributing to governance, assurance, safe and responsible adoption, and effective use of AI technologies across the Institute.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Please provide:

1. A summary of your relevant skills and experience and explain how your skills, experience and capabilities make you suitable for the role. Your response should clearly detail which classification you are applying for and align with the position summary and key duties of the position information above, and must be no more than 750 words.
2. Your current CV and the names of two referees and their contact details.

Please note, late applications will not be accepted.

Candidates applying for APS vacancies should follow the principles for candidate use of AI in recruitment.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Sachind Naidu, 02 6249 4723
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0773549

Food Standards Australia New Zealand

Closing Date:Sunday 18 October 2026

Corporate Services
Corporate Services Corporate Services

Job Title	General Manager Corporate Services
Job Type	Full-Time, Non-Ongoing
Location	Majura ACT
Salary	-
Future Merit Locations	Majura
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility to work from home some of the time
Classification	Senior Executive Service Band 1
Position Number	1001
Agency Website	https://www.foodstandards.gov.au

Job Description

https://www.foodstandards.gov.au/careers

FSANZ is in a period of deliberate change: tightening priorities, ensuring sustainable workloads and timely delivery, and engaging on innovative ways of doing the agency's important work.

The General Manager, Corporate Services will lead the corporate functions (finance, people, communications, governance, ICT and property) that make this possible, and will be a core member of a united executive team.

You will:

- Support staff in making hard prioritisation calls and ensure decisions align with the agency's strategic direction and are explained plainly to staff
- Keep people informed, trusted, empowered, and productive through change, with honest communication, sustainable workloads and a proportionate, evidence-based approach to psychosocial safety that supports staff without adding to their load
- Sustain strong assurance, risk and governance so the agency is effective in its delivery
- Show our values in how you lead, and hold others to them

You are a senior leader who can run complex corporate functions, make decisions under uncertainty, and bring people with you.

You are as comfortable with a budget variation and a risk register as with a difficult conversation, and you see culture as the product of trust, clear priorities, and good management.

Your Impact

- Lead transformational change to align corporate functions with FSANZ's future-focused strategy and new legislative framework.
- Champion a culture of excellence, inclusion, and continuous improvement across the agency.
- Drive digital enablement and workforce capability to support innovation and productivity.
- Collaborate with the CEO and executive team to shape organisational strategy and ensure alignment across all corporate services.
- Translate strategic goals into operational plans and performance metrics that drive agency-wide success.
- Ensure robust governance, compliance, and risk management across all corporate functions.
- Inspire and empower multidisciplinary teams, fostering cross-functional collaboration and future-readiness.

What You Bring

- Proven experience as a generalist executive leader, with the ability to lead across diverse domains.
- A track record of building and sustaining positive organisational culture and high-performing teams.
- Strategic agility and the ability to lead change in complex, regulated environments.
- Strong judgement, analytical capability, and a results-oriented mindset.
- Experience in digital transformation and workforce planning to support future-readiness.
- Exceptional communication and stakeholder engagement skills.
- A collaborative and self-aware leadership style and the ability to work across technical and regulatory boundaries.

Duties

We're seeking a visionary and adaptable leader to help take FSANZ to the next level.

You'll bring strategic insight, a collaborative mindset, and a passion for enabling high-performing teams to thrive in a changing environment.

This role is about more than managing corporate functions - it's about shaping the future of FSANZ as we embrace new legislation, digital transformation, and a culture of continuous improvement.

You'll be leading a branch of already high-performing professionals across stakeholder engagement, governance, finance, HR, legal, ICT, communications, and property.

Your challenge is to unlock their full potential, drive innovation, and ensure the agency is prepared, productive, and future-ready.

Key Attributes and Capabilities

Strategic Leadership & Vision

- Inspire and align teams to deliver on FSANZ's strategic vision.
- Lead with clarity, confidence, and purpose - setting a direction that integrates seamlessly with agency-wide goals.
- Champion innovation, service focus, and continuous improvement.
- Foster partnerships and collaboration across the agency and with external stakeholders.

Building Capability & Driving Change

- Lead transformational change with agility and resilience.
- Build organisational capability through strong governance, risk stewardship, and strategic workforce planning.
- Mentor and develop people, cultivating a culture of excellence and inclusion.
- Navigate uncertainty and complexity with sound judgement and a proactive mindset.

Collaborative Influence & Integrity

- Operate with high emotional intelligence and professional integrity.
- Cultivate productive relationships and value diverse perspectives.
- Communicate with clarity and adapt to different audiences and contexts.
- Work closely with the CEO and report to the Board's Finance and Risk Management sub-committee.

Eligibility

To be successful, you must:

- Hold relevant experience and/or qualifications to drive positive change through actively listening and responding to stakeholders (e.g. business administration).
- Be an Australian citizen and able to obtain and maintain a Negative Vetting Level 1 security clearance.

Notes

We welcome applications from people of all backgrounds, including Aboriginal and Torres Strait Islander peoples, Mori peoples, people with disability, LGBTQIA+ communities, culturally and linguistically diverse individuals, and mature age candidates.

In order to apply, you need to submit your application through the FSANZ careers portal.

The portal will guide you through the application process and describe what information is required from you.

Applications close Sunday 18 October 2026 at 11.59pm AEDT

Please note: A full-merit based process is not being undertaken, a merit pool will not be established.

The outcome will be determined based on application, informal discussion and referee checks.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Food Standards Australia New Zealand

Food Standards Australia New Zealand (FSANZ) is an independent statutory authority responsible for developing food standards in Australia and New Zealand. Our work supports a safe food supply for Australian and New Zealand consumers and contributes to industry innovation and competitiveness, informed consumer choice and broader public health goals. We also have responsibility for managing food incidents including food recalls.

To Apply

Position Contact	Jo Richards, +64 4 978 5637
Agency Recruitment Site	https://www.foodstandards.gov.au/careers

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Home Affairs

Vacancy VN-0773436

Australian Criminal Intelligence Commission (ACIC)

Closing Date:Sunday 25 October 2026

Collection Operations
Specialist Capabilities

Job Title	Director Physical and Technical Surveillance Operations South
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Perth WA
Salary	$152,004 - $171,262
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	to be negotiated
Classification	Executive Level 2
Position Number	6636_09/26_CO
Agency Website	https://www.acic.gov.au/

Job Description

https://www.acic.gov.au/about-us/careers

The Director, Physical and Technical Surveillance Operations South, reports to and supports the National Manager, Specialist Capabilities, through delivery of operational risk management, coordination and prioritisation of the Australian Criminal Intelligence Commission (ACIC) physical and technical surveillance capabilities. This role requires strong leadership and collaboration skills within the Collection Operations Division and across the agency's branches as well as with national law enforcement and intelligence partner agencies.

The occupant of this position will manage the ACIC's complex and sensitive physical and technical surveillance operations (PSO and TSO) south activities factoring risk, resource allocation, prioritisation within ACIC's legislative context to deliver outcomes against agency priorities. This role ensures that there is a common operating practice throughout the ACIC PSO and TSO, and that PSO and TSO collection activities are conducted with proper and sound governance of its covert operatives, tactics and tradecraft, risk management, work health and safety and security needs.

This role will require highly effective prioritisation skills, including the ability to maintain a forward work program to deliver high quality outcomes across a range of complex and time critical tasks. Working with the Director, Physical and Technical Surveillance Operations North, the successful applicant will lead surveillance operations and capability in Victoria and Western Australia, and

ensure operational activities complement the strategic direction of the ACIC. This will include championing performance standards and priorities, and contribute to business planning, change management and development strategies for physical surveillance.

The successful applicant will build on a mature tradecraft knowledge base to maintain awareness of current national and international developments in physical surveillance methodologies. This ensures the most effective techniques are used to deliver the agency's covert operations capability nationally.

The Director Physical and Technical Surveillance Operations South will demonstrate a commitment to ongoing learning and professional development and will ideally possess tertiary qualifications or relevant experience in a related or relevant field. Further, they will possess a broad range of experience of working in a domestic and/or international physical and technical surveillance and/or human intelligence collection capability role, to ensure effective national allocation of resources towards ACIC priorities.

Duties

As Director Physical and Technical Surveillance Operations South, you will:

• Ensure proper oversight and management of covert surveillance capability, operatives, tactics, and contribute to management of allocated budgets and expenditure

• Manage, develop and lead specialised field teams who deliver the ACIC's covert intelligence collection capability nationally including effective resource allocation and performance management

• Coordinate and utilise strategies, methods and infrastructure used by the ACIC to comply with operationally relevant legislation (such as the Surveillance Devices Act 2004 and certain aspects of the Crimes Act 1914)

• Drive business and process improvements to keep pace with an evolving collection capability, to ensure judicious and effective management of tasking and allocation of resources in a high tempo operational environment

• Lead technical capability uplift, including management of budget and project management responsibilities

• Initiate and maintain operational partnerships with state and federal counterparts to maximise outcomes

• Maintain an in-depth knowledge of serious and organised crime and of (covert) physical and technical surveillance collection methodologies and applying this knowledge to the duties performed

• Monitor the operating environment for opportunities and threats, including those posed by new technologies or when new counter surveillance methodologies are identified

• Ensure the ACIC's suite of collection capabilities, and that of our partners, is protected and secure at all times.

• Ensure that technology is adaptive and resilient in order to support PSO operational activities and is integrated into daily operational activities.

Eligibility

• **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.

• **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting Level 1 security clearance.

• **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC. Please refer to the ACIC's Character Standards for further information.

Notes

The ACIC is committed to diversity and inclusion. We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our website.

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Gavin, 0488 453 411
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0773534

National Emergency Management Agency

Closing Date:Wednesday 28 October 2026

People Governance & Integrity Governance and Workforce Capability

Job Title	NEMA Assistant Director - Risk, Governance and Assurance
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	$125,935 - $143,531
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	JR 142162
Agency Website	https://nema.gov.au/about-us

Job Description

https://jobs.homeaffairs.gov.au/job-invite/142162/

NEMA plays a central role in supporting Australia's emergency management arrangements. Our people are united by a shared commitment to serving the Australian community and strengthening national resilience.

NEMA offers a rewarding and diverse work environment where innovation, collaboration and continuous improvement are valued, and where your expertise can make a tangible difference.

For further information on NEMA’s purpose, vision and values, please see the NEMA website.

About the role

An exciting opportunity is available for an experienced professional to join the National Emergency Management Agency (NEMA) as the Assistant Director - Risk, Governance and Assurance.

As an Executive Level 1 leader within the People, Governance and Integrity Branch, you will play a key role in supporting organisational performance, accountability and informed decision-making across the Agency. You will lead a multidisciplinary team delivering NEMA's planning and performance, governance, risk, audit and assurance functions, while providing trusted advice and strategic support to senior leaders and governance committees.

Working in a dynamic and evolving environment, you will lead critical corporate governance activities, drive continuous improvement initiatives and contribute to the development of effective frameworks, systems and processes that support organisational success. You will identify emerging risks and opportunities, influence organisational outcomes and foster strong stakeholder relationships across NEMA and with external partners.

Success in this role requires strategic thinking, sound judgement, strong stakeholder engagement skills and the ability to manage competing priorities in a complex environment. You will be a capable people leader who can build team capability, foster collaboration and deliver high-quality outcomes that support NEMA's strategic objectives.

Our ideal candidate

We are seeking a motivated and experienced professional to fill the role of Assistant Director - Risk, Governance and Assurance.

You will bring demonstrated experience in one or more of the following disciplines: corporate planning and performance reporting, enterprise risk management, internal audit and assurance, governance frameworks or executive committee support. You will understand how robust governance and assurance arrangements contribute to organisational performance, accountability and effective decision-making.

You will possess strong analytical and critical thinking skills, with the ability to interpret legislation, policy and complex information and translate these into practical business outcomes. You will be confident providing strategic advice to senior executives, supporting governance committees and influencing organisational outcomes in a complex environment.

You will have excellent communication and stakeholder engagement skills, with the ability to build productive relationships across all levels of the Agency and with external stakeholders. You will be comfortable balancing competing priorities, exercising sound judgement and delivering outcomes within tight timeframes.

As a leader, you will foster a collaborative and inclusive team environment, support the development of others and contribute to a culture of accountability, innovation, continuous improvement and high performance.

Most importantly, you will be a trusted and solutions-focused professional who values integrity, works collaboratively and is committed to supporting NEMA's strategic objectives through strong governance, risk and assurance practices.

Duties

You will:

- Lead the delivery of NEMA's Planning and Performance Framework, including the development and coordination of the Corporate Plan, Annual Report, Annual Performance Statement, enterprise performance reporting and Branch Business Plans
- Lead and continuously improve NEMA's enterprise risk management framework, including risk reporting, oversight, education and awareness activities
- Manage the development and delivery of the annual Internal Audit Plan, working collaboratively with outsourced service providers and business areas to deliver assurance activities
- Monitor and report on the implementation of audit, assurance and review recommendations to support organisational improvement and accountability
- Coordinate NEMA's engagement with the Australian National Audit Office (ANAO) and other external assurance providers, including supporting business areas throughout audit activities
- Deliver high-quality secretariat and governance services to senior executive and governance committees, including the Audit and Risk Committee
- Prepare strategic briefs, reports, submissions and governance papers to support executive decision-making
- Manage contracts and service providers to ensure effective service delivery and value-for-money outcomes
- Build and maintain productive relationships with internal and external stakeholders, providing authoritative advice on planning, performance, governance, risk and assurance matters
- Lead and develop a high-performing team, setting clear expectations, building capability and fostering a culture of collaboration, accountability and continuous improvement.

Role requirements/qualifications

To be successful in this role, you will demonstrate:

- Experience leading or delivering corporate planning and performance, governance, enterprise risk management, internal audit or assurance activities
- Sound knowledge of governance, accountability and regulatory frameworks, including the Public Governance, Performance and Accountability Act 2013 (PGPA Act) and the Public Governance, Performance and Accountability Rule 2014 (PGPA Rule)
- Strong analytical and critical thinking skills, with the ability to interpret legislation, policy and complex information and apply it to practical business outcomes
- Excellent communication, stakeholder engagement and relationship management skills, with the ability to build credibility and influence outcomes at all levels
- The ability to provide strategic, risk-informed advice and recommendations that support effective and evidence-based decision-making
- Demonstrated leadership capability, including experience developing staff, driving performance and fostering a positive and inclusive team culture
- Strong organisational skills, including the ability to manage competing priorities and deliver outcomes in a fast-paced environment.

Desirable qualifications

Relevant tertiary qualifications and/or professional certifications in a related and relevant discipline.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Baseline Vetting (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Giorgina Strangio, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/142162/

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Industry, Science, Energy and Resources

Vacancy VN-0773428

Australian Nuclear Science and Technology Organisation

Closing Date:Sunday 18 October 2026

Nuclear Science and Technology
Centre for Accelerator Science Science Group

Job Title	Accelerator Scientist - Radiobiologist
Job Type	Full-Time, Non-Ongoing
Location	Lucas Heights NSW
Salary	$119,000 - $134,000
Future Merit Locations	Lucas Heights
Office Arrangement	On Site
Office Arrangement Details	TBC with hiring manager
Classification	
Position Number	PD-2220
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

https://careers.ansto.gov.au/

Duties

Position Overview

- 18 Month Fixed Term | Full Time | $119k - $134k +15.4% super
- Sutherland Shire Location | Free Onsite Parking | Onsite Café | Onsite Childcare
- Access to World-Class Scientific Facilities, Radiabiology Laboratories and Particle Accelerators
- Training and Capability Development Opportunities
- Generous leave provisions | Health & Wellbeing Programs |Access to onsite sporting and recreational facilities

About the Opportunity

As a member of the Irradiations Team at the Centre for Accelerator Science (CAS), the Accelerator Scientist – Radiobiologist will support national and international research and industry users through the delivery and development of CAS's accelerator-based biological irradiation capability.

You will develop and deliver radiobiology user programs, using ion irradiation to investigate the effects and interactions of radiation with biological matter across applications including fundamental radiobiology, particle therapy, pharma, space radiation research, and more.

You will also be responsible for the operation, maintenance and ongoing development of the CAS biology laboratory, including equipment maintenance, new biological assays and experimental methodologies, and protocols for pre- and post-irradiation sample handling.

Working closely with accelerator scientists, you will develop expertise in accelerator operation, learning to plan and conduct independently radiobiology irradiations and to integrate biological experimental requirements with accelerator-based irradiation capabilities. You will also contribute to national and international collaborations and the continued growth of the CAS user base.

About You

"I’m looking for a collaborative and supportive team member who is excited about supporting researchers nationally and internationally, while helping us continue to develop and grow the ion irradiation radiobiology capability at CAS. You’ll be someone who is proactive, detail-oriented and user-focused, enjoys improving processes and protocols, and takes pride in delivering high-quality outcomes. Most importantly, I’m looking for someone who wants to champion our radiobiology capability, engage with our stakeholders and help bring our mission to support great science to the wider research community." - **Dr Stefania Peracchi, CAS Irradiations Team Lead**

Your Duties and Responsibilities

- Provide scientific and technical support, advice and training to national and international CAS users, ensuring user projects achieve optimal outcomes and a high-quality user experience.
- Support user projects through experimental planning, accelerator beamline and instrument operation, experiments and simulations, data analysis and interpretation.
- Engage with the Australian and international scientific community to develop the CAS user and collaborator base and maximise facility utilisation.
- Apply international best practice and emerging technologies to develop and expand accelerator capabilities for research, innovation and industry applications.
- Contribute to the CAS Asset Management Plan, including equipment maintenance, calibration, documentation and collaboration with CAS and ANSTO support teams.
- Contribute scientific and technical expertise to the planning and installation of new beamlines, accelerator facilities and capabilities.
- Engage with industry and commercial-access users to promote CAS capabilities, identify opportunities and support research translation and commercial outcomes.

- Promote CAS and ANSTO through outreach activities, professional forums and scientific networks, highlighting the impact and benefits of the facility.
- Develop national and international research collaborations that generate research outcomes, increase CAS facility usage and support publications in international journals.
- Undertake research and development aligned with user needs to strengthen accelerator expertise and enhance the scientific profile of CAS.

Please click here to view the Position Description.

Eligibility

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Working with us you will enjoy

ANSTO offers training and development, performance base salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- Support flexible working where possible
- 18 days personal/carers leave annually
- 3 days paid leave (Christmas to New Year)
- Parental leave: 18 weeks (primary), 8 weeks (secondary, increasing to 18 weeks by 2027)
- Annual flu vaccinations
- Cultural, NAIDOC, and First Nations ceremonial leave
- Fitness Passport
- Salary packaging options via superannuation contributions or a novated vehicle lease

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

How to Apply

For further technical information relating to this position please refer to the Position Description or contact Dr Stefania Peracchi on (02) 9717 3025. For all other queries please contact Talent Acquisition on +61 (02) 9717 3740.

To be eligible for appointment, applicants will require a security and pre-employment medical assessment.

Application closing date: 18 October 2026 at 11:59pm

All applicants must be Australian Citizens

In order to solve great challenges, we need great minds and great teams. At ANSTO, we understand that diverse teams produce better outcomes and we value the merit that a diverse perspective can bring to our team. We encourage people from diverse backgrounds to apply for our roles including Aboriginal and Torres Strait Islander people, primary carers, those with a disability, and women in STEM. ANSTO is a charter member of the Science in Australia Gender Equity (SAGE) initiative and is proudly taking action to create a gender-inclusive workforce.

Notes

About the Australian Nuclear Science and Technology Organisation

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

To Apply

Position Contact	Dr Stefania Peracchi, (02) 9717 3025
Agency Recruitment Site	https://careers.ansto.gov.au/

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Industry, Science, Energy and Resources

Vacancy VN-0773507

Australian Nuclear Science and Technology Organisation

Closing Date:Sunday 25 October 2026

Nuclear Medicine and Commercial
Nuclear Medicine Safety

Job Title	Senior Manager, Safety
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	$160,249 - $180,169
Future Merit Locations	Lucas Heights
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	
Position Number	PD-2519
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

https://careers.ansto.gov.au/job/Sydney-Senior-Manager%2C-Safety-NSW/1368611766/

Senior Manager, Safety

Position Overview

- Ongoing | Full Time| Salary commensurate with experience | +15.4% super
- Sutherland Shire location I Health & Wellbeing Programs I Generous leave provisions
- Onsite Childcare Centre for Employees | Onsite Cafe & parking | sporting facilities, swimming pool
- Be part of the Nuclear Medicine Senior Leadership team supporting the safe, secure & sustainable supply of nuclear medicine.

About the Opportunity

This position leads the Nuclear Medicine safety function and the implementation of ANSTO’s first-line safety risk management framework across Nuclear Medicine, providing specialist expertise and supports accountable operational leaders to identify, assess, control, monitor and manage safety risks within their areas.

About You

"This is an exciting opportunity to unleash your passion for safety within the Nuclear Medicine Senior Leadership team. What we do makes a difference for all Australians, how we do it ensures the sustainability of nuclear medicine supply for generations to come" - Ian Martin, General Manager, Nuclear Medicine.

About Us

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- Annual flu vaccinations
- Cultural, NAIDOC, and First Nations ceremonial leave
- Fitness Passport
- Salary packaging options via superannuation contributions or a novated vehicle lease

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

Senior Leadership Team

- Provide authoritative safety and risk management advice to the General Manager, Senior Leadership Team and Nuclear Medicine leaders to support effective operational decision-making.
- Identify emerging safety and operational risks, assess their implications, support accountable leaders to implement effective controls, and escalate material issues.
- Build a high-performance, accountable safety culture aligned with ANSTO’s values.

Safety and Risk Management

- Implement and maintain Nuclear Medicine’s first-line safety risk management arrangements in accordance with ANSTO frameworks, standards and regulatory obligations.
- Provide and coordinate specialist safety expertise to support evidence-based risk decisions and strengthen operational risk ownership
- Integrate safety requirements into operations, asset management, capital projects, commissioning, organisational change and the introduction of new products, facilities and technologies.
- Lead or support significant incident investigations, coordinate corrective actions and ensure lessons are embedded across Nuclear Medicine.

Please click here to view the Position Description or click Apply to view.

Eligibility

How to Apply

If you’re excited about this opportunity and believe you would be a great fit for the role, please click Apply now. We can’t wait to hear from you!

For further information relating to this position please refer to the Position Description or contact Ian Martin on +61 2 9717 7577. For all other queries please contact Talent Acquisition on (02) 9717 9361.

We are committed to providing reasonable adjustments during the recruitment process to ensure all candidates have equal access and opportunity. Please let us know if you require any support or accommodations for your interview.

To be eligible for appointment, applicants will require an ANSTO Suitability Assessment and a pre-employment medical assessment.

Application closing date: 25 October 2026 at 11:59pm

All applicants must be Australian citizens.

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Notes

About the Australian Nuclear Science and Technology Organisation

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To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	https://careers.ansto.gov.au/job/Sydney-Senior-Manager%2C-Safety-NS

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Industry, Science, Energy and Resources

Vacancy VN-0773525

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 29 October 2026

Australian Radioactive Waste Agency
Safety & Technical Geoscience & Environment

Job Title	Environment Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Canberra ACT
Salary	$102,072 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1382_09/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=C579E777-6A19-1199-2F35-ED639E6EC2AE

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Australian Radioactive Waste Agency (ARWA) is seeking applications for an APS6 Environment Officer within the Geoscience and Environment Team, Safety and Technical Branch based in Adelaide (open to all departmental locations Australia-wide).

ARWA's Safety & Technical Branch brings together a diverse and multidisciplinary team working collaboratively to support the development of radioactive waste disposal pathways for Australia that can provide long-term safety, security and environmental protection. Our work includes stakeholder engagement, research and development, regulatory pathway assessment, engineering, planning and the continual strengthening of ARWA's safety culture.

The Geoscience and Environment Team provides the geological, earth science and environmental protection expertise required to assess radioactive waste disposal options, prepare for future site selection and characterisation activities, undertake research and development, support safety case development and prepare to meet environmental permitting requirements to ensure disposal pathways can be delivered safely, securely and in a manner that protects people and the environment over the long term.

Our ideal candidate

This role provides high-quality environmental advice and supports environmental assessment, regulatory compliance and project delivery associated with the safe management and disposal of radioactive waste. Applicants should demonstrate knowledge of environmental legislation, particularly the EPBC Act, alongside excellent stakeholder engagement, communication, and analytical skills.

Essential minimum requirements:

- Demonstrated experience and working knowledge of the Environment Protection and *Biodiversity Conservation Act 1999* (EPBC Act), including the ability to interpret legislative requirements and policy frameworks.
- Demonstrated ability to communicate effectively and influence stakeholders to support informed decision-making and regulatory outcomes.
- Well-developed written and verbal communication skills, in particular the demonstrated ability to provide sound advice and prepare written reports and briefings.
- Well-developed interpersonal skills that foster trust and cooperation, and a proven ability to work effectively and with integrity within a politically sensitive environment.
- Ability to work in a fluid environment, remaining flexible, agile and adaptable supporting colleagues at short notice.

Desirable Characteristics:

- Understanding and application of environmental impact assessments and statements, including contributing to their preparation, reviewing technical assessments, and translating findings into robust policy or regulatory advice
- Sound knowledge of site characterisation processes, including the ability to interpret environmental baseline data, identify information gaps, and inform research and development requirements to support evidence-based decision-making
- Strong understanding of environmental systems and ecosystem linkages, with the ability to assess interrelated impacts across biodiversity, water, land, and climate factors in policy and project contexts

Duties

- Provide high-quality environmental planning advice to support the agency’s strategic objectives for the safe management and disposal of radioactive waste.
- Working knowledge of the EPBC Act and other relevant legislation, policy framework, international commitments and international best practice to inform environment protection outcomes.
- Identify environmental risks, constraints, and opportunities early in the planning lifecycle and contribute to risk mitigation and sustainable design approaches
- Delivers high-quality, timely environmental advice inputs that support program outcomes and align with legislative and policy requirements.
- Uses sound judgement and evidence to make decisions, balancing risks and delivering practical, outcome-focused solutions
- Actively contributes to a positive team culture by sharing knowledge, supporting colleagues, and valuing diverse perspectives working in, leading and influencing multi-disciplinary teams and projects.
- Engages proactively to understand needs, respond to issues, and maintain trust and credibility.

Eligibility

Be medically fit to undertake the duties of the job.

Tertiary qualification in Environmental Science, Environmental Management, or Science or relevant field and/or equivalent skills, knowledge and experience

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Negative Vetting 1 security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Canberra or Adelaide based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Danielle Suckley, N/A
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=C579E777-6A19-1199-2F35-ED6

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Industry, Science, Energy and Resources

Vacancy VN-0773535

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 29 October 2026

Chief Counsel and Integrity
Corporate & Information Law Practice Management Unit

Job Title	Manager - Legal Practice Functions & Projects
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA
Salary	$126,391 - $134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1436_10/26
Agency Website	https://www.industry.gov.au/

Job Description

https://industrycareers.nga.net.au/?jati=826C72EA-D44A-1250-7586-ED63D89C0D18

About the Department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Practice Management Unit (PMU) sits within the Corporate and Information Law Branch in the Chief Counsel and Integrity Division (CCID). CCID provides strategic and practical legal services that support the Department's priorities and decision-making.

The PMU plays a central role in enabling the Legal Practice to deliver high-quality, consistent and client-focused legal services. PMU leads legal practice operations, governance, knowledge management, capability development, systems administration, administrative support and identifies and drives operational improvements across the Legal Practice.

Working closely with lawyers, clients and corporate stakeholders, the PMU develops and maintains the systems, processes, resources and frameworks that support effective practice management, knowledge sharing, informed decision-making and continuous improvement in legal service delivery.

The opportunity

This is a unique opportunity to help shape how the Legal Practice operates. Working closely with the Practice Director and Practice Manager, you will lead and deliver business improvement and strategic initiatives that strengthen legal operations, governance, knowledge management, systems and service delivery across the Legal Practice.

You will drive operational improvement projects that increase efficiency, promote best practice, and enhance the systems, processes and resources that support high-quality legal services. Alongside project delivery, you will also undertake key business-as-usual operational and administrative functions that support the effective day-to-day operation of the Practice Management Unit and the broader Legal Practice.

Our ideal candidate

We are looking for someone who enjoys improving how work is done and can turn strategic priorities into practical outcomes. You may have developed these skills through legal operations, legal practice, project delivery, business improvement, governance, policy, operations or corporate services. Experience working with complex business systems and delivering operational improvements will be highly regarded, particularly in legal operations, practice management or environments that support the delivery of legal services.

Successful candidates will be able to:

- Lead strategic projects and practice improvement initiatives that strengthen legal operations, governance, systems, knowledge management and service delivery.
- Provide high-quality analysis, advice and recommendations to support decision-making, identify risks and opportunities, and solve complex business problems.
- Lead the development and continuous improvement of frameworks, processes, resources and systems that enhance the efficiency, quality and consistency of legal services.
- Build and maintain productive relationships across the Legal Practice, Department and external stakeholders, influencing outcomes and coordinating delivery of shared priorities.
- Provide high-level administrative and operational support to the PMU and Legal team, exercising sound judgement, taking initiative and fostering a proactive, solutions-focused culture.
- Demonstrated ability to lead complex projects, change initiatives and business improvements, delivering outcomes in a dynamic environment.
- Experience driving improvements to systems, processes, governance arrangements or service delivery, including the effective use of business systems and technology.
- Strong strategic, analytical and problem-solving skills, with the ability to identify risks and opportunities and provide sound, evidence-based advice.
- Highly developed organisational, administrative and operational management skills, with the ability to coordinate competing priorities, support business operations and deliver high-quality outcomes in a complex environment.
- Excellent stakeholder engagement and communication skills, with the ability to build productive relationships, influence outcomes and work collaboratively across diverse teams and disciplines.

We are looking for someone who is curious, practical, collaborative and focused on delivering outcomes that make a meaningful difference to how the Legal Practice operates and supports its clients.

Duties

As the Manager, Legal Practice Functions & Projects, you will:

- Lead projects that strengthen legal operations, systems and service delivery.
- Deliver business improvement initiatives across governance, knowledge management and capability.
- Develop project plans, manage risks and coordinate delivery of priority outcomes.
- Analyse data and insights to identify opportunities for improvement and innovation.
- Build productive relationships across legal, corporate and operational teams.
- Prepare clear briefs, reports and recommendations for senior decision-makers.
- Support the development of practice-wide guidance, resources and governance frameworks.
- Contribute to team capability through coaching, knowledge sharing and continuous improvement.
- As part of the PMU team, undertake day-to-day operational and administrative activities, from routine tasks to more complex work, that support the Legal Practice.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

Remote working arrangements may be negotiated for this position.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is Canberra, Sydney, Brisbane, Adelaide or Melbourne based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision

supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Christine Phoenix, 0477417281
Agency Recruitment Site	https://industrycareers.nga.net.au/?jati=826C72EA-D44A-1250-7586-ED6

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Industry, Science, Energy and Resources

Vacancy VN-0773609

Department of Industry, Science and Resources (DISR)

Closing Date:Thursday 22 October 2026

Questacon
Operations Centres Experience

Job Title	Retail Operations Supervisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$81,448 - $87,918
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 4
Position Number	1397_09/26
Agency Website	https://www.industry.gov.au/

Job Description *https://industrycareers.nga.net.au/?AudienceTypeCode=EXT*

About the Department

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Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

Questacon – The National Science and Technology Centre in Canberra is a division of the Department of Industry, Science and Resources. Questacon is known for creating fun and interactive experiences with science and technology. The Questacon Shop provides an opportunity for our visitors and customers to take their experience home and keep on experimenting!

The opportunity

The Retail Operations Supervisor works under general direction to support the effective operation of the Questacon Shop and online store. The position supervises the Retail Inventory Officer and Retail Administration Officer, providing operational leadership by coordinating priorities, ensuring the quality and timely delivery of work, and resolving moderately complex operational issues.

The role oversees key retail operations, including supplier administration, purchasing, inventory control, retail systems, and the online product catalogue. The role supports the customer service team and ensures the effective day-to-day operation of the shop, including acting for the Retail Shop Supervisor when required.

Our ideal candidate

Have demonstrated experience leading and supporting team members within a fast-paced retail environment.

- Demonstrate strong organisational and problem-solving skills.
- Manage competing priorities and maintain high standards of accuracy.
- Communicate effectively with employees, suppliers and internal stakeholders.
- Use sound judgement to resolve operational issues within established procedures.
- Experience working with Salesforce and Shopify platforms would be advantageous.

Duties

- Coordinate purchasing processes, supplier administration and routine contract-management activities.
- Maintain effective supplier relationships and provide operational information to support purchasing and commercial decisions.
- Resolve moderately complex issues, review inventory discrepancies and maintain effective controls across stock operations.
- Oversee Shopify administration, product information, website maintenance and the online product catalogue.

- Coordinate online promotions, digital content, search optimisation and the accurate implementation of approved product changes.
- Monitor the work of the Retail Inventory Officer and Retail Admin Officer to ensure inventory, administrative and reporting activities are completed accurately and on time.
- Provide employees with coaching, procedural guidance, feedback and opportunities to build capability.
- Oversee the customer service team and support the day-to-day operation of the shop in the absence of the Retail Shop Supervisor.
- Monitor compliance with relevant retail procedures, operational controls, recordkeeping and WHS requirements.

Eligibility

Prior to commencing the successful applicant will be required to:

- Undergo a ‘Working with Children’ Police Check;
- Obtain or hold a current registration issued under the Working with Vulnerable People (Background Checking) Act 2011.
- To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

This position is a place-based role at the Questacon Centre. This is a full-time position working 37.5 hours per week. The position operates under a non-standard hours arrangement, with rostered working days typically Tuesday to Saturday.

Additional evening, public holiday and other rostered shifts may be required to meet operational requirements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they

recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Rebecca Kiddey, 02 6270 2876
Agency Recruitment Site	https://industrycareers.nga.net.au/?AudienceTypeCode=EXT

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Industry, Science, Energy and Resources

Vacancy VN-0773504

Geoscience Australia

Closing Date:Sunday 25 October 2026

Enabling Services
Chief Information & Transformation Officer Branch Transformation Office

Job Title	Agile Delivery & Performance Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	$121,755 - $137,542
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	Executive Level 1
Position Number	17945
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia brings together science, data and technology to provide geoscience insights that inform decision-making by government and industry, support innovation, and contribute to Australia's safety, resilience and prosperity.

Our work spans the Australian continent, marine jurisdiction and Antarctic territory, from space to the Earth’s core. We deliver national-scale data, services and infrastructure and work with partners to deepen understanding of Australia and respond to the opportunities and challenges facing our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in

gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offer a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

At Geoscience Australia, you'll have the opportunity to contribute to nationally significant science, data and technology that makes a difference to Australia. You'll work alongside people with diverse expertise and experience, with opportunities to learn, develop and contribute to work with real-world impact.

We offer competitive employment conditions, flexible working arrangements and a range of benefits that support the wellbeing and development of our people. Click here to find out more.

Our team

The Transformation Office is part of the Chief Information and Transformation Officer (CITO) Branch and is responsible for planning, coordinating, delivering, monitoring and reporting a program of transformation initiatives for Geoscience Australia. In particular, the Transformation Office ensures that transformation projects are effectively defined and sequenced, risks, issues and dependencies are managed, change and communication activities are effective and that benefits are defined and measured.

The CITO Branch is responsible for driving the organisation's digital, data, and business transformation agenda. The branch provides strategic leadership and governance for information and communication technology (ICT), data management, security, and enterprise architecture, ensuring systems and platforms are secure, reliable, and aligned with organisational priorities.

The CITO Branch leads the design and delivery of innovative, user-centric digital services while enabling continuous improvement across business processes. It works in partnership with business areas to modernise capabilities, leverage data for decision-making, and embed scalable, future-ready solutions. The branch also fosters a culture of agility, collaboration, and innovation to support sustainable transformation and improved outcomes for stakeholders.

Duties

The Agile Delivery & Performance Lead plays a key leadership role in enabling effective delivery within the Chief Information and Transformation Officer Branch. The role supports branch planning and prioritisation, designs and embeds fit-for-purpose ways of working, and oversees performance

monitoring to ensure organisational priorities are translated into measurable outcomes. The position fosters a culture of collaboration, continuous improvement, and accountability across multiple teams.

What you'll do

You will play a critical leadership role in shaping how the CITO Branch works and delivers value.

Design and improve ways of working

- Contribute to the development and implementation of effective delivery models (e.g. Agile, hybrid, project/program structures) and support their adoption across multiple teams.
- Promote continuous improvement practices (e.g. iterative delivery methods, retrospectives) and facilitate a culture of learning and adaptability.
- Identify opportunities to streamline processes, resolve delivery impediments, and support capability development.
- Provide guidance and coaching to teams and leaders on agile principles and practices to enhance delivery effectiveness.
- Facilitate branch-level agile ceremonies and engagement activities to drive alignment and shared outcomes.

Support branch planning and prioritisation

- Coordinate branch-level planning activities and contribute to frameworks for prioritising work based on value, risk, and alignment with strategic objectives.
- Prepare advice and briefing material to inform leadership decision-making on sequencing and resource allocation.
- Monitor and report branch performance
- Oversee the implementation of performance and reporting frameworks, including objectives, key results, outcome-based measures, and operational delivery indicators.
- Monitor delivery health, risks, dependencies, and outcomes to support evidence-based improvement.
- Develop reporting that provides insights on progress and supports leadership in making informed decisions.

Collaborate and influence

- Build productive relationships across the branch and organisation to align priorities and integrate ways of working.
- Facilitate the resolution of interdependencies and competing priorities to enable branch objectives.
- Promote a culture of collaboration, accountability, and continuous improvement across teams.

Personal attributes

- Outcomes-focused, adaptable, and proactive in complex delivery environments.

- A strong collaborator who builds relationships and facilitates collective problem-solving.
- Committed to fostering innovation, inclusion, and a positive organisational culture.
- Confident in facilitating discussions, bringing together diverse perspectives, and driving alignment.

Required skills, experience and/or qualifications

- Experience contributing to the design and application of scaled delivery frameworks such as Agile or hybrid models across multiple teams.
- Demonstrated ability to influence, engage, and collaborate with stakeholders to achieve outcomes.
- Proven capability in monitoring performance metrics, delivery health, and reporting.
- Experience coaching teams and embedding continuous improvement practices.
- Strong analytical and problem-solving skills, with experience navigating ambiguity and competing priorities.

Success in this role looks like

- Teams collaborate effectively across organisational boundaries with a shared sense of purpose.
- Delivery impediments and cross-team dependencies are identified and addressed promptly.
- Branch performance and delivery metrics provide timely, actionable insights, supporting informed leadership decisions.
- A culture of continuous improvement and innovation is embedded within delivery processes.

To Apply

Please visit thecareers pageof our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Clive Rossiter via email clive.rossiter@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, ‘Applying for an APS job: cracking the code’.

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the Principles for candidate use of AI in recruitment, as well as the Principles for agency use of AI in recruitment which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a baseline security clearance.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don’t necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment and Delivery team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Clive Rossiter, clive.rossiter@ga.gov.au
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0773508

Geoscience Australia

Closing Date:Sunday 01 November 2026

Enabling Services Division
Chief Finance Officer Branch Procurement and Commercial

Job Title	Director, Procurement and Commercial
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	$144,590 - $180,193
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27
Classification	Executive Level 2
Position Number	19399
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

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About us

Geoscience Australia brings together science, data and technology to provide geoscience insights that inform decision-making by government and industry, support innovation, and contribute to Australia's safety, resilience and prosperity.

Our work spans the Australian continent, marine jurisdiction and Antarctic territory, from space to the Earth’s core. We deliver national-scale data, services and infrastructure and work with partners to deepen understanding of Australia and respond to the opportunities and challenges facing our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in

gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

What we can offer you

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We offer competitive employment conditions, flexible working arrangements and a range of benefits that support the wellbeing and development of our people. Click here to find out more.

Our team

The Procurement and Commercial Section is responsible for providing strategic procurement advice, procurement governance, sourcing support and contract management guidance across the entity. The team plays a critical role in enabling the entity to achieve its objectives and deliver outcomes under the 2026–2036 Strategic Plan by ensuring procurements are conducted efficiently, ethically and in accordance with the Commonwealth's legislative and policy framework.

Led by the Director, Procurement and Commercial, the team comprises eight procurement professionals who provide expert advice and support across the full procurement lifecycle. The team works closely with business areas, senior executives and key stakeholders to plan, design and deliver procurement activities that achieve value for money, support effective resource management and manage procurement risk.

The role

The Director, Procurement and Commercial provides strategic leadership, expert procurement advice and oversight of complex procurement activities across the entity. The role ensures procurement and contract management practices are conducted in accordance with the Public Governance, Performance and Accountability Act 2013 (PGPA Act), the Commonwealth Procurement Rules (CPRs), the broader Finance Framework, and associated Australian Government policies and guidance.

The Director is responsible for the effective management of financial, people and operational resources within the section and contributes to the achievement of agency-wide financial and governance objectives.

This role reports to the Chief Finance Officer within the Chief Finance Officer Branch in the Enabling Services Division.

Duties

In this role you will:

Strategic Procurement Leadership

- Lead the development, implementation and continuous improvement of the agency's procurement frameworks, policies, procedures and guidance materials.
- Ensure procurement activities align with government priorities, legislative requirements and best practice procurement principles.
- Provide authoritative advice on complex, high-risk and high-value procurements.
- Interpret and apply the Commonwealth Procurement Rules, Procurement Connected Policies, Finance Framework requirements and relevant legislation.
- Provide strategic advice and support business areas throughout the procurement lifecycle, including procurement planning, approach to market, evaluation, negotiation, contract establishment and contract management.
- Advise delegates on procurement risks, value for money considerations and appropriate procurement methodologies.

Governance, Compliance and Risk Management

- Maintain robust procurement governance arrangements that support compliance with the PGPA Act, CPRs and associated policies.
- Monitor procurement practices and identify emerging risks, compliance issues and opportunities for improvement.
- Develop and implement procurement assurance activities, audits and reviews.
- Prepare high-quality briefs, reports and advice for senior executives, governance committees and external stakeholders.

Stakeholder Engagement and Relationship Management

- Build and maintain effective relationships with internal stakeholders, suppliers, central agencies and other government entities.
- Represent the agency in whole-of-government procurement forums, working groups and communities of practice.
- Influence strategic procurement decisions through trusted advice and collaborative engagement.
- Support complex negotiations with suppliers and service providers.

Financial Management

- Exercise financial and procurement delegations in accordance with agency instruments of delegation and authorisation.

- Manage the operational budget for the procurement section, ensuring efficient and effective use of resources in accordance with the PGPA Act and agency financial policies.
- Contribute to agency budgeting, forecasting and financial planning activities.

Resource Management and People Leadership

- Lead, mentor and manage a team of procurement professionals, including workforce planning, recruitment, performance management and capability development.
- Allocate resources across procurement projects and priorities to ensure timely and effective delivery of business outcomes.
- Build organisational procurement capability through training, coaching, guidance and continuous improvement initiatives.
- Set clear performance expectations and support ongoing professional development.
- Promote a culture of accountability, integrity, customer service and continuous improvement.
- Manage workforce planning, resource allocation and team capability development.
- Manage external resources, including consultants, contractors and specialist advisers engaged to support procurement activities.
- Foster a culture of collaboration, accountability, innovation and customer service excellence.

External Reporting and Government Accountability

- Ensure the agency meets all procurement-related reporting and transparency obligations to Government and central agencies, including accurate and timely reporting through AusTender and other whole-of-government reporting frameworks.
- Provide oversight of procurement data integrity, reporting compliance and responses to government information requests, supporting transparency, accountability and effective stewardship of public resources.

Leadership and Communication

- Highly developed written and verbal communication skills, including the ability to prepare briefs, reports, ministerial correspondence and technical advice.
- Demonstrated ability to manage complex stakeholder relationships and negotiations.
- Ability to lead projects and provide technical leadership within multidisciplinary teams.
- Strong judgement and decision-making skills in complex and sensitive environments

Required skills, knowledge, experience and/or qualifications

Essential

- Extensive experience leading a procurement and commercial function within the APS or a comparable regulatory environment.
- Extensive experience leading complex procurement and contract management activities within the APS or a comparable regulatory environment.
- Strong knowledge of:
    - Commonwealth Procurement Rules (CPRs)
    - PGPA Act and associated instruments

    - Commonwealth Resource Management Framework (Finance Framework)
    - Procurement Connected Policies
    - Contract management and commercial practices
    - Strong stakeholder engagement, negotiation and influencing skills.
    - Excellent written and verbal communication skills, including preparation of executive-level briefs and submissions.
- Strong analytical, risk management and problem-solving capabilities.

Desirable

- Qualifications in procurement, law or a related discipline.
- Membership or accreditation with a recognised procurement professional body (e.g. Chartered Institute of Procurement and Supply (CIPS)).

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don’t necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit thecareers pageof our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Laura Shore at Laura.Shore@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, ‘Applying for an APS job: cracking the code’.

Use of AI in Recruitment

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Eligibility

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Notes

Technical Assistance

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culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Laura Shore, Refer to email address
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773607

Australian Maritime Safety Authority

Closing Date:Wednesday 28 October 2026

Maritime Safety and Environmental Compliance
Operations South

Job Title	Port Marine Surveyor
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$159,604 - $174,406
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Hybrid flexible
Classification	Executive Level 2
Position Number	1152
Agency Website	https://www.amsa.gov.au/about

Job Description

https://careers.amsa.gov.au/en/listing/

Port Marine Surveyor

$159,604 - $174,406 + 15.4% super (EL2 Equivalent)

Melbourne

Ongoing

• Assess vessel safety, seaworthiness and compliance

• Engage with industry on complex technical matters

• AMSA vehicle provided for work and reasonable personal use

About AMSA - Work with Purpose

Safe Seas. Clean Seas. Saving Lives.

At the Australian Maritime Safety Authority (AMSA), every role contributes to our mission of ensuring safe vessel operations, combating marine pollution, and rescuing people in distress.

As Australia's national maritime regulator, we coordinate national maritime and aviation search and rescue services, protect Australia's marine environment, and support a safe and resilient maritime industry. Our work is made possible by the expertise of our people across corporate, specialist, digital and operational functions, working together to deliver services nationwide.

With around 500 employees across Australia, AMSA offers meaningful careers in a complex, highly regulated environment where your work has national impact. Learn more at amsa.gov.au.

About the Role

As a Port Marine Surveyor, you will apply your maritime expertise to assess vessel seaworthiness and undertake impartial regulatory activities that safeguard the environment, communities and seafarers from the impacts of marine activities.

You will represent AMSA in interactions with the public and industry, share your knowledge and expertise, and manage complex relationships between AMSA and maritime stakeholders. You will also contribute to upholding the reputation of AMSA's Port State Control program and promoting safe and pollution-free maritime operations in Australia.

In this role you will:

• conduct proactive inspections and incident investigations to determine vessel seaworthiness

• undertake marine surveys and assess compliance with maritime safety, pollution and relevant legislation

• evaluate vessel plans, systems and equipment and provide technical advice

• assess and issue certificates and exemptions in accordance with regulatory requirements

• engage with Domestic Commercial Vessel operators and manage complex relationships with maritime industry stakeholders.

This role involves regular domestic and occasional international travel, weekend work and, when necessary, work outside normal hours. The position has moderate to heavy physical demands and requires a pre-employment health assessment.

Duties

What We're Looking For

You will bring:

• STCW Marine Engineer Class 1 whether valid or not

• demonstrated experience in the maritime industry

• knowledge of domestic and international maritime safety regulations

• the ability to communicate technical information clearly and work effectively with diverse stakeholders

• the ability to plan, prioritise and adapt to changing circumstances

• sound judgement, accountability and the ability to remain focused in challenging situations

• the ability to hold and maintain a Maritime Security Identification Card and a current driver's licence.

• Behaviours aligned with One AMSA values and ways of working

For further details, please refer to the **position description**. Information about our terms and conditions of employment are contained in the *AMSA Enterprise Agreement 2024 - 2027*

What We Offer at AMSA

At AMSA, we support our people to do their best work through:

· Competitive remuneration and salary packaging options

· 15.4% employer superannuation contribution

· Generous leave entitlements with 20 days annual leave plus paid Christmas shutdown

· Paid parental leave with 18 weeks for primary and 14 weeks for secondary carer

· Wellbeing focus with health reimbursements, flu vaccinations and an Employee Assistance Program for you and your family

- Flexible work including work from home arrangements
- Career development including training, study assistance, paid professional memberships.
- Opportunity to connect, collaborate, and contribute through AMSA's staff-led networks

One AMSA: Shaping Our Future Together

One AMSA is our commitment to creating a workplace that is safe, respectful and inclusive – where every employee feels valued, supported and empowered to contribute. It shapes how we work together and ensures collaboration, trust, and shared purpose across AMSA.

How to Apply

To apply, visit the Careers at AMSA portal and click 'Apply' on the job listing before 11:55pm AEDT on Wednesday 28th October 2026.

You will need to provide:

• A resume (maximum 3 pages)

• A cover letter (up to 600 words) outlining your suitability based on the key responsibilities and capabilities required for the role.

For further information about the role, contact Russell Thame on 0409206519 or email Russell.Thame@amsa.gov.au

For questions about the recruitment process, please contact recruitment@amsa.gov.au.

Applications from recruitment agencies will not be accepted, as AMSA recruitment is managed internally.

AMSA does not engage staff under the Public Service Act 1999. AMSA engages employees under the Australian Maritime Safety Authority Act 1990 and our remuneration arrangements are specific to AMSA.

Eligibility
Notes

About the Australian Maritime Safety Authority

At the Australian Maritime Safety Authority (AMSA), we acknowledge the value diversity brings. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability and people from other diverse backgrounds. AMSA is Australia's National agency responsible for coordinating maritime and aviation search and rescue. We regulate domestic commercial vessels, Australian and foreign shipping – from 12 metre prawn trawlers to 350 metre liquefied natural gas tankers, and everything commercial in between. We are also responsible for protecting Australia's precious marine environments like the Great Barrier Reef, from the impacts of shipping. Our stakeholders are just as diverse as our role but our mission connects them all and inspires our people to make a real difference every day – "Safe and clean seas, saving lives". AMSA offers unique and challenging career opportunities, and we employ around 430 people across Australia. To learn more about our organisation please visit our website.

To Apply

Position Contact	Russell Thame, 0409206519
Agency Recruitment Site	https://careers.amsa.gov.au/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773540

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

National Operations and Standards
Airworthiness & Engineering

Job Title	Senior Airworthiness Engineer - Continued Operational Safety
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	$163,757 - $1,717,201
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1773
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The Senior Airworthiness Engineer - Continued Operational Safety role reports to the Manager, Continued Operational Safety and is responsible for the provision of aircraft propulsion and mechanical systems advice, review of related technical standards and associated guidance material and regulatory processes, including support to other CASA business areas.

The Senior Airworthiness Engineer - Continued Operational Safety works under broad guidance. While part of the Continued Operational Safety team, there is an expectation to work independently across multiple tasks and complex projects.

This position provides technical advice and input to support the National Operations and Standards and Regulatory Oversight Divisions. The Propulsion and Mechanical Systems Engineer role contributes to regulatory oversight, projects, workgroups and training courses.

As the Senior Airworthiness Engineer - Continued Operational Safety you will:

- Undertake assigned tasks and make appropriate recommendations to the Manager, Continued Operational Safety.

- Provide high quality technical and other appropriate advice and support to the Manager, Continued Operational Safety.
- Assist other Branches, as necessary, with the development of procedures which CASA's staff will use when determining compliance with aircraft certification and continuing airworthiness requirements.
- Provide input during the development of technical standards,
- Provide guidance within CASA and to industry, as to the applicability of technical airworthiness standards.
- Review applicable defect reports, manufacturer's data, applicable Airworthiness Directives, reports and recommendations from the ATSB recommending corrective action by drafting Airworthiness Directives, Airworthiness Bulletins and other advisory information.
- Assist in the provision, interpretation, advice and guidance on airworthiness and engineering functions to CASA, ATSB, Airservices Australia, government agencies, the aviation industry and the public.
- Represent CASA at forums and foster collaborative ties with relevant organisations to ensure CASA maintains best practice in the area.
- Some domestic and international travel will be required.
- Promote workplace safety, equity and diversity, participative management and environmental management in the workplace and act in accordance with CASA's Values and Behaviours.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Extensive experience in managing airworthiness of in-service aircraft, including the resolution of continued operational safety issues and the development of airworthiness regulations, advisory material, bulletins, and internal engineering management procedures.
- Extensive knowledge and experience in the continued operational safety of aircraft and associated systems. Relevant experience includes development of airworthiness concern assessments that involve risk analysis and trend and/or reliability monitoring, airworthiness directives, defect reporting, and alternate means of compliance.
- Project management experience with a demonstrated ability to manage, research and resolve highly complex, multi-disciplinary airworthiness concern issues concurrently.
- Experience in resolving airworthiness issues and making recommendations for approvals related to the continued operational safety of aircraft.
- Comprehensive working knowledge of the Australian aviation safety legislation, or a similar regulatory regime, relating to the continued operational safety of aircraft.
- Specialised engineering knowledge and experience in one or more relevant technical fields, including: aircraft engines (gas turbine and / or piston), hydraulics, pneumatics, propellers, fuel systems or emerging technology experience such as the new generation electric powered systems (air conditioning, brakes, fly by wire flight controls).
- Demonstrated ability to work within a multi-disciplined and professionally diverse team.
- Experience in the certification of aircraft Propulsion and Mechanical systems or major changes in type design.
- Excellent interpersonal verbal and written communication skills including the ability to build and maintain relationships with stakeholders and managing complex relationships effectively to achieve outcomes

Mandatory qualifications, licenses and experience

- University level engineering qualification that is applicable to the identified area of specialisation and be eligible for membership of Engineers Australia in the Professional Engineer occupational category
- 8+ years of recent experience in relevant job specialisation as listed above.
- In-depth understanding of Australia's Civil Aviation Act 1988 (the Act) and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.

Desirable qualifications, licenses and experience

- Coaching and mentoring of others, preferably in a regulatory environment.
- Hold or be eligible to hold an Australian Security Identification Card (ASIC).
- Auditing experience.
- An Australian Class C drivers' licence.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.

Notes

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process

About the Civil Aviation Safety Authority Australia

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To Apply

Position Contact	David Punshon, 02 62171522
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773541

Civil Aviation Safety Authority Australia

Closing Date:Sunday 01 November 2026

National Operations and Standards
Airworthiness & Engineering

Job Title	Senior Airworthiness Engineer - Continued Operational Safety - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	$163,757 - $171,201
Future Merit Locations	Canberra, Sydney, Brisbane, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1773
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The Senior Airworthiness Engineer - Continued Operational Safety role reports to the Manager, Continued Operational Safety and is responsible for the provision of aircraft propulsion and mechanical systems advice, review of related technical standards and associated guidance material and regulatory processes, including support to other CASA business areas.

The Senior Airworthiness Engineer - Continued Operational Safety works under broad guidance. While part of the Continued Operational Safety team, there is an expectation to work independently across multiple tasks and complex projects.

This position provides technical advice and input to support the National Operations and Standards and Regulatory Oversight Divisions. The Propulsion and Mechanical Systems Engineer role contributes to regulatory oversight, projects, workgroups and training courses.

As the Senior Airworthiness Engineer - Continued Operational Safety you will:

- Undertake assigned tasks and make appropriate recommendations to the Manager, Continued Operational Safety.
- Provide high quality technical and other appropriate advice and support to the Manager, Continued Operational Safety.
- Assist other Branches, as necessary, with the development of procedures which CASA’s staff will use when determining compliance with aircraft certification and continuing airworthiness requirements.
- Provide input during the development of technical standards,
- Provide guidance within CASA and to industry, as to the applicability of technical airworthiness standards.
- Review applicable defect reports, manufacturer’s data, applicable Airworthiness Directives, reports and recommendations from the ATSB recommending corrective action by drafting Airworthiness Directives, Airworthiness Bulletins and other advisory information.
- Assist in the provision, interpretation, advice and guidance on airworthiness and engineering functions to CASA, ATSB, Airservices Australia, government agencies, the aviation industry and the public.
- Represent CASA at forums and foster collaborative ties with relevant organisations to ensure CASA maintains best practice in the area.
- Some domestic and international travel will be required.
- Promote workplace safety, equity and diversity, participative management and environmental management in the workplace and act in accordance with CASA’s Values and Behaviours.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Extensive experience in managing airworthiness of in-service aircraft, including the resolution of continued operational safety issues and the development of airworthiness regulations, advisory material, bulletins, and internal engineering management procedures.
- Extensive knowledge and experience in the continued operational safety of aircraft and associated systems. Relevant experience includes development of airworthiness concern assessments that involve risk analysis and trend and/or reliability monitoring, airworthiness directives, defect reporting, and alternate means of compliance.
- Project management experience with a demonstrated ability to manage, research and resolve highly complex, multi-disciplinary airworthiness concern issues concurrently.
- Experience in resolving airworthiness issues and making recommendations for approvals related to the continued operational safety of aircraft.
- Comprehensive working knowledge of the Australian aviation safety legislation, or a similar regulatory regime, relating to the continued operational safety of aircraft.
- Specialised engineering knowledge and experience in one or more relevant technical fields, including: aircraft engines (gas turbine and / or piston), hydraulics, pneumatics, propellers, fuel systems or emerging technology experience such as the new generation electric powered systems (air conditioning, brakes, fly by wire flight controls).
- Demonstrated ability to work within a multi-disciplined and professionally diverse team.
- Experience in the certification of aircraft Propulsion and Mechanical systems or major changes in type design.
- Excellent interpersonal verbal and written communication skills including the ability to build and maintain relationships with stakeholders and managing complex relationships effectively to achieve outcomes

Mandatory qualifications, licenses and experience

- University level engineering qualification that is applicable to the identified area of specialisation and be eligible for membership of Engineers Australia in the Professional Engineer occupational category
- 8+ years of recent experience in relevant job specialisation as listed above.
- In-depth understanding of Australia’s Civil Aviation Act 1988 (the Act) and relevant CASRs and CARs, guidance materials and other legislation, or similar aviation regulatory regime.

Desirable qualifications, licenses and experience

- Coaching and mentoring of others, preferably in a regulatory environment.
- Hold or be eligible to hold an Australian Security Identification Card (ASIC).
- Auditing experience.
- An Australian Class C drivers’ licence.

Eligibility

Eligibility Requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position’s occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.

- Undertake and pass a pre-employment alcohol and drug test as part of CASA’s Alcohol and Other Drugs Directive and Procedure.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	David Punshon, 02 62171522
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773601

Civil Aviation Safety Authority Australia

Closing Date:Thursday 29 October 2026

Finance, International, Audit and Governance (FIAG)
Finance

Job Title	National Manager Finance
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$232,723 - $275,816
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1097
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The National Manager Finance reports to the Executive Manager Finance, International, Audit and Governance (FIAG) Division and Chief Financial Officer and is responsible for the following deliverables, which represent ongoing bodies of work:

- Lead and manage the Finance Branch, including determining and being accountable for the overall objectives and priorities of the Branch.
- Collaborate effectively with the CEO/DAS, Executive Leadership Team (ELT) and Senior Leadership Team (SLT) in setting and driving organisational vision and operational strategy for CASA and influencing and contributing to major initiatives.
- Propose strategies to enhance CASA’s long term financial sustainability through identification of alternative funding sources and measures to control expenditure with emphasis on cost saving initiatives.
- Develop the Authority’s budget and funding sources including cost recovery arrangements, being cognisant of the industry impact of CASA’s fee structure and the obligation of the Authority to consult with the aviation industry in developing its funding strategy.
- Participate as required in relevant planning and policy-making forums and interact with other managers to provide consultative support to planning initiatives as required. Identification and development of appropriate policy frameworks and effectiveness and efficiency strategies.
- Carry out all fiduciary duties as required under relevant Commonwealth Legislation.
- Identify and co-ordinate changes and improvements in financial and management information systems to enhance the quality and timeliness of information, including costing data, to assist the Authority in meeting its strategic objectives and goals.

- With support from the Finance Branch, analyse and evaluate business proposals to ensure optimal use of CASA's resources.
- Proactively manage relationships with relevant external stakeholders to ensure that CASA's financial strategies are in line with general Government policy objectives and best practice.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Demonstrated ability to lead and manage a diverse workforce, including determining and being accountable for the overall objectives and priorities of the Finance Branch, as well as providing inspirational and effective people leadership.
- Proven ability to manage competing priorities across several different areas, within very tight timeframes and in line with legislative requirements.
- Highly developed capabilities to maintain a strategic focus while supporting the delivery of program outcomes across a widely dispersed agency.
- Demonstrated high-level achievement at senior levels in financial management across all financial management functions, including practical experience in financial control and budgetary management.
- Demonstrated knowledge and experience at a senior level, in interpretation and application of finance related legislation and national and international Accounting Standards.
- Excellent communication skills with technical and general audiences, including staff, to deliver and influence outcomes.
- Demonstrated ability to represent CASA and build productive working relationships with stakeholders including industry, other Australian Government entities, State/Territory governments, at Parliamentary Committee hearings, conferences and other meetings dealing with function responsibilities and assist in any related matters.
- Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace, and providing input, where appropriate, into decisions that may impact upon personal health, safety, and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family, and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act). The following eligibility requirements apply to this position:

- Tertiary qualifications in finance or accounting and current membership of CPA Australia or Chartered Accountants Australia and New Zealand.
- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

Affirmative Measures

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process.

About the Civil Aviation Safety Authority Australia

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To Apply

Position Contact	Simon Frawley, 02 6217 1190
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773602

Civil Aviation Safety Authority Australia

Closing Date:Thursday 29 October 2026

Finance, International, Audit and Governance (FIAG)
Finance

Job Title	National Manager Finance - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$232,723 - $275,816
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	1097
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The National Manager Finance reports to the Executive Manager Finance, International, Audit and Governance (FIAG) Division and Chief Financial Officer and is responsible for the following deliverables, which represent ongoing bodies of work:

- Lead and manage the Finance Branch, including determining and being accountable for the overall objectives and priorities of the Branch.
- Collaborate effectively with the CEO/DAS, Executive Leadership Team (ELT) and Senior Leadership Team (SLT) in setting and driving organisational vision and operational strategy for CASA and influencing and contributing to major initiatives.
- Propose strategies to enhance CASA’s long term financial sustainability through identification of alternative funding sources and measures to control expenditure with emphasis on cost saving initiatives.
- Develop the Authority’s budget and funding sources including cost recovery arrangements, being cognisant of the industry impact of CASA’s fee structure and the obligation of the Authority to consult with the aviation industry in developing its funding strategy.
- Participate as required in relevant planning and policy-making forums and interact with other managers to provide consultative support to planning initiatives as required. Identification and development of appropriate policy frameworks and effectiveness and efficiency strategies.
- Carry out all fiduciary duties as required under relevant Commonwealth Legislation.
- Identify and co-ordinate changes and improvements in financial and management information systems to enhance the quality and timeliness of information, including costing data, to assist the Authority in meeting its strategic objectives and goals.

- With support from the Finance Branch, analyse and evaluate business proposals to ensure optimal use of CASA's resources.
- Proactively manage relationships with relevant external stakeholders to ensure that CASA's financial strategies are in line with general Government policy objectives and best practice.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Demonstrated ability to lead and manage a diverse workforce, including determining and being accountable for the overall objectives and priorities of the Finance Branch, as well as providing inspirational and effective people leadership.
- Proven ability to manage competing priorities across several different areas, within very tight timeframes and in line with legislative requirements.
- Highly developed capabilities to maintain a strategic focus while supporting the delivery of program outcomes across a widely dispersed agency.
- Demonstrated high-level achievement at senior levels in financial management across all financial management functions, including practical experience in financial control and budgetary management.
- Demonstrated knowledge and experience at a senior level, in interpretation and application of finance related legislation and national and international Accounting Standards.
- Excellent communication skills with technical and general audiences, including staff, to deliver and influence outcomes.
- Demonstrated ability to represent CASA and build productive working relationships with stakeholders including industry, other Australian Government entities, State/Territory governments, at Parliamentary Committee hearings, conferences and other meetings dealing with function responsibilities and assist in any related matters.
- Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace, and providing input, where appropriate, into decisions that may impact upon personal health, safety, and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family, and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act). The following eligibility requirements apply to this position:

- Tertiary qualifications in finance or accounting and current membership of CPA Australia or Chartered Accountants Australia and New Zealand.
- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Simon Frawley, 02 6217 1190
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773603

Civil Aviation Safety Authority Australia

Closing Date:Thursday 29 October 2026

Finance, International, Audit and Governance (FIAG)
Internal Audit & International Affairs

Job Title	National Manager International, Audit and Governance
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$232,723 - $275,816
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	4078
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The National Manager, International, Audit and Governance reports to the Executive Manager, Finance, International, Audit and Governance (FIAG) Division. The position also has a dotted reporting line to CASA's Chief Executive Officer and Director of Aviation Safety (CEO/DAS) as the organisation's Chief Audit Executive. The position is responsible for the following deliverables, which represent ongoing bodies of work:

- Ensuring the successful performance of the internal audit function including:
  - managing CASA's internal audit program, including the relationship with CASA's contracted internal audit service providers, the development of topics for the internal audit program, and management of responses to internal audit reports.
  - briefing the CEO/DAS and managing internal audit relationships with CASA's Executive Leadership Team, including attendance at relevant meetings and collaborating on report preparation.
  - attending and presenting at the Board Audit and Risk Committee (BARC) meetings and maintaining a productive relationship with the Chair of the Committee.
  - managing key aspects of the Civil Aviation Safety Authority's (CASA) relationship with the Australian National Audit Office (ANAO) for the conduct of ANAO performance audits.
- Supporting the delivery of CASA's strategic international engagement policy.
- Overseeing the development and maintenance of formal agreements and arrangements between CASA and overseas aviation safety regulators and/or international aviation safety organisations (this may include aspects of treaty-level agreements, memoranda of understanding, technical agreements and working procedures).

- Overseeing the coordination and delivery of CASA's strategic international engagement programs and International Civil Aviation Organization (ICAO) tripartite matters.
- Overseeing CASA's compliance with the ICAO Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA).
- Representing CASA, and ensuring the support of other CASA representatives, at ICAO and other international and regional conferences, maintaining and developing relationships with counter-part representatives of other national and regional aviation authorities and other public and private sector organisations.
- Supporting the work of CASA's Governance Secretariat team to provide service and support to CASA's:
    - Board.
    - Board Committees and Sub-Committees.
    - Internal Governance Committees.
- As a member of CASA's Senior Leadership Team, exemplify and promote CASA Values and organisational initiatives that support inclusion and wellbeing, including:
    - understanding my obligations to support a positive workplace health and safety culture at CASA, including psychosocial wellbeing.
    - supporting CASA's reconciliation efforts and inclusion priorities by engaging in a sensitive, respectful, and equitable manner.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Experience leading, managing, and mentoring staff, developing team culture and implementing collaborative and coordinated work practices.
- Experience in the provision of internal audit programs and a strong understanding of relevant international standards for the professional practice of internal auditing.
- At least five (5) years' experience in the management or conduct of audits (or both) in accordance with recognised international audit standards.
- Strong background in corporate governance and/or providing secretariat services at a very senior level.
- Current or recent past membership of a recognised professional standards organisation, such as the Institute of Internal Auditors or equivalent, or be eligible for such membership.
- Knowledge, or the ability to acquire knowledge, of the national and international legislation that gives effect to Australia's obligations under the Chicago Convention and the Standards and Recommended practices specified in the relevant Annexes to that Convention.
- Knowledge, or the ability to acquire knowledge, of Australia's domestic and international aviation landscape.
- Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act). The following eligibility requirements apply to this position:

- Relevant professional qualifications to address the Chief Audit Executive responsibilities.
- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position’s occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

Affirmative Measures

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process.

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To Apply

Position Contact	Simon Frawley, 02 6217 1190
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773604

Civil Aviation Safety Authority Australia

Closing Date:Thursday 29 October 2026

Finance, International, Audit and Governance (FIAG)
Internal Audit & International Affairs

Job Title	National Manager International, Audit and Governance - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$232,723 - $275,816
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Candidate may work from home averaging up to 50% of their working hours
Classification	
Position Number	4078
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

https://www.casa.gov.au/about-us/careers-casa

The Role

The National Manager, International, Audit and Governance reports to the Executive Manager, Finance, International, Audit and Governance (FIAG) Division. The position also has a dotted reporting line to CASA's Chief Executive Officer and Director of Aviation Safety (CEO/DAS) as the organisation's Chief Audit Executive. The position is responsible for the following deliverables, which represent ongoing bodies of work:

- Ensuring the successful performance of the internal audit function including:
  - managing CASA's internal audit program, including the relationship with CASA's contracted internal audit service providers, the development of topics for the internal audit program, and management of responses to internal audit reports.
  - briefing the CEO/DAS and managing internal audit relationships with CASA's Executive Leadership Team, including attendance at relevant meetings and collaborating on report preparation.

    - attending and presenting at the Board Audit and Risk Committee (BARC) meetings and maintaining a productive relationship with the Chair of the Committee.
    - managing key aspects of the Civil Aviation Safety Authority's (CASA) relationship with the Australian National Audit Office (ANAO) for the conduct of ANAO performance audits.
- Supporting the delivery of CASA's strategic international engagement policy.
- Overseeing the development and maintenance of formal agreements and arrangements between CASA and overseas aviation safety regulators and/or international aviation safety organisations (this may include aspects of treaty-level agreements, memoranda of understanding, technical agreements and working procedures).
- Overseeing the coordination and delivery of CASA's strategic international engagement programs and International Civil Aviation Organization (ICAO) tripartite matters.
- Overseeing CASA's compliance with the ICAO Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA).
- Representing CASA, and ensuring the support of other CASA representatives, at ICAO and other international and regional conferences, maintaining and developing relationships with counter-part representatives of other national and regional aviation authorities and other public and private sector organisations.
- Supporting the work of CASA's Governance Secretariat team to provide service and support to CASA's:
    - Board.
    - Board Committees and Sub-Committees.
    - Internal Governance Committees.
- As a member of CASA's Senior Leadership Team, exemplify and promote CASA Values and organisational initiatives that support inclusion and wellbeing, including:
    - understanding my obligations to support a positive workplace health and safety culture at CASA, including psychosocial wellbeing.
    - supporting CASA's reconciliation efforts and inclusion priorities by engaging in a sensitive, respectful, and equitable manner.

Duties

Ideal Candidate

Our ideal candidate must demonstrate the following:

- Experience leading, managing, and mentoring staff, developing team culture and implementing collaborative and coordinated work practices.
- Experience in the provision of internal audit programs and a strong understanding of relevant international standards for the professional practice of internal auditing.
- At least five (5) years' experience in the management or conduct of audits (or both) in accordance with recognised international audit standards.
- Strong background in corporate governance and/or providing secretariat services at a very senior level.
- Current or recent past membership of a recognised professional standards organisation, such as the Institute of Internal Auditors or equivalent, or be eligible for such membership.
- Knowledge, or the ability to acquire knowledge, of the national and international legislation that gives effect to Australia's obligations under the Chicago Convention and the Standards and Recommended practices specified in the relevant Annexes to that Convention.
- Knowledge, or the ability to acquire knowledge, of Australia's domestic and international aviation landscape.
- Contributing to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.

- Demonstrating awareness of the diverse histories, cultures, and experiences of First Nations Peoples and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engage in and respond to change, including supporting others through change.
- Other duties as required.

Eligibility

Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act). The following eligibility requirements apply to this position:

- Relevant professional qualifications to address the Chief Audit Executive responsibilities.
- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position’s occupant must be an Australian citizen with the ability to obtain and maintain the level of security clearance as required.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA’s Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	Simon Frawley, 02 6217 1190
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0773482

National Transport Commission

Closing Date:Sunday 25 October 2026

Job Title	Head of Legislation
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	-
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Work from home and/or on site
Classification	Senior Executive Service Band 1
Position Number	NA
Agency Website	https://www.ntc.gov.au/

Job Description

https://www.beaumontandbeaumont.com.au/11776

Purpose of the role

The Head of Legislation leads complex projects across the NTC’s legislative work program, including work relating to heavy vehicles, rail safety, dangerous goods, the Australian Road Rules and vehicle standards. Working closely with policy teams, jurisdictions, national regulators and industry, the role leads the process of translating agreed policy into clear, legally sound model legislation, laws and statutory instruments by preparing drafting instructions, instructing Parliamentary Counsel and coordinating the review of drafts.

This leadership role requires sound legal judgement, strategic thinking and the ability to resolve complex drafting, interpretation and policy issues collaboratively. You will be an experienced lawyer who builds strong relationships, brings out the best in a capable team and maintains high professional standards. You may also lead policy projects and contribute to corporate legal matters as required.

Duties

1. Admission as an Australian lawyer and holding, or being eligible and willing to obtain, a current unrestricted Victorian practising certificate.

2. Extensive experience leading complex legislative and regulatory reform projects, with advanced expertise in translating agreed policy into effective and workable legislation. This includes preparing drafting instructions, instructing Parliamentary Counsel, analysing legislative drafts and guiding legislation through relevant intergovernmental, approval and parliamentary processes.

3. Demonstrated experience leading and advising on complex policy projects across the policy-development lifecycle, including problem definition, research and analysis, options development, consultation, impact assessment and implementation.

4. Proven leadership and people-management capability, including managing and developing legal professionals, leading multidisciplinary teams, setting priorities, delivering through others and overseeing a program of concurrent work.

5. Highly developed judgement, analytical and problem-solving skills, with demonstrated ability to provide clear and authoritative legal, legislative and policy advice on complex or sensitive matters.

6. Highly developed communication, influencing and stakeholder-management skills, including the ability to represent an organisation credibly, negotiate complex issues and work effectively with governments, Parliamentary Counsel, regulators and industry within Australia’s federal system.

Desirable attributes

7. Experience providing professional legal supervision to lawyers undertaking supervised legal practice.

8. Experience providing corporate legal services, including in relation to freedom of information (FOI), privacy and contracts.

9. Knowledge of Australian land transport regulation and the institutional and intergovernmental environment in which the NTC operates.

Key duties of the position

- The successful candidate for the position of Head of Legislation will demonstrate the capability to:
- Lead delivery of the NTC's legislative work program, setting priorities and overseeing major reforms and routine legislative maintenance through approval and implementation.
- Manage, mentor and develop staff allocated to the legislation function. This includes allocating and overseeing work and, where authorised, providing professional legal supervision to lawyers undertaking supervised legal practice.
- Oversee the preparation and quality assurance of drafting instructions. Instruct Parliamentary Counsel and coordinate the NTC's consideration of draft legislation, explanatory material and other supporting documents.
- Provide authoritative legal and policy advice on legislation, statutory interpretation and regulatory reform across the NTC's work program.
- Lead complex policy projects as required or oversee their delivery by staff leading multidisciplinary project teams, from policy development and consultation through to implementation.
- Provide corporate legal advice and services as required, including on freedom of information, privacy, contracts and other operational matters.
- Represent the NTC in senior intergovernmental, legal, regulatory and stakeholder forums.
- Support the Chief Legal Officer in the strategic leadership of Legal and Legislative Services, management of legal and legislative risk, and development of legal, legislative and policy capability across the NTC.
- Contribute as a member of the Extended Leadership Group to corporate planning and prioritisation, organisational development and strategic improvement initiatives.
- Comply with applicable legislation, including the Work Health and Safety Act 2011 (Cth) and Privacy Act 1988 (Cth), and with NTC policies and procedures.
- Undertake continuing professional development (CPD) as required to maintain currency of job skills, including any CPD required to maintain a current Victorian practising certificate.

About NTC

The NTC is a corporate Commonwealth entity established under Commonwealth legislation and an intergovernmental agreement. We are funded by the Commonwealth, states, and territories.

We lead national land transport reform in support of Australian governments to improve safety, productivity, environmental outcomes, and regulatory efficiency.

As a key contributor to the national reform agenda, the NTC is accountable to Commonwealth, state and territory ministers responsible for transport and infrastructure who comprise the Infrastructure and Transport Ministers' Meeting (ITMM). We work closely with ITMM's advisory body, the Infrastructure and Transport Senior Officials' Committee (ITSOC), which includes the heads of Commonwealth, state, and territory agencies.

The NTC welcomes applications from across Australia, and flexible working arrangements, including remote working, may be negotiated.

Eligibility
Notes

To apply, please apply via the application portal at https://www.beaumontandbeaumont.com.au/11776. Your application should include:

- A current resume.
- A succinct pitch (maximum 750 words).

Your pitch is your opportunity to tell us why you are the right candidate for this role, why you want to work in the Head of Legislation role and what you can contribute. Make sure to highlight relevant examples and accomplishments that show your ability to deliver at the SES Band 1 level. Your pitch needs to demonstrate that you have the capabilities, skills and attributes as stated in the 'About you' section.

We also encourage you to review the Senior Executive Service (SES) Performance Framework available on the APSC website to support your application, noting expectations to deliver outcomes while demonstrating the experience, capability and capacity to operate strategically and role-model APS Values and DRIVE behaviours. You can use the SES Band 1 Leadership Profile from the Integrated Leadership System and the Work Level Standards to ensure your application is pitched at the appropriate level and clearly demonstrates your capability against the expectations of the role.

Pre-employment screening will be undertaken, including criminal record, qualification and employment and history checks. Applicants must have unrestricted working rights in Australia.

For a confidential discussion about the role, please contact Beaumont&Beaumont on (02) 6126 4500 or email ntc@beaumontandbeaumont.com.au.

Applications close 11.30pm Sunday 25 October 2026.

About the National Transport Commission

We lead national land transport reform in support of all Australian governments to improve safety, productivity, environmental outcomes and regulatory efficiency.

To Apply

Position Contact	Beaumont&Beaumont, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11776

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Prime Minister and Cabinet

Vacancy VN-0773477

Department of the Prime Minister and Cabinet

Closing Date:Sunday 25 October 2026

Protocol and International Visits
Protocol & International Visitors Protocol

Job Title	Director of Protocol, Director of Planning and Administration, Protocol and International Visits
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$152,052 - $180,967
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 2
Position Number	PMC/2026/118
Agency Website	

Who we are

The Protocol and International Visits Branch is responsible for administering the state occasions and official visits program in a manner which enhances Australia's international relationships, the image of Australia and the Australian Government. The principal activity of the branch is to manage, coordinate and deliver complex arrangements for a range of events, ceremonial occasions and visits. The branch collaborates with the Office of the Official Secretary to the Governor-General, Prime Minister's Office, Ministers' offices, diplomatic representatives, other Commonwealth departments and state and territory governments.

What you will do

All roles are based in Canberra where you will lead a team responsible for the branch's principal activities for PM&C. Responsibilities of all roles include:

- Leading a diverse team of up to ten staff to deliver high-quality output that supports the work of the Protocol and International Visits Branch
- Being a key member of the PIV leadership team, working both independently and in partnership to deliver outcomes
- Building team capacity through coaching and mentoring, ongoing performance feedback, creating opportunities to 'stretch' team members, encouraging them to engage in continuous learning and supporting them to succeed
- Representing the Department and undertaking high-level and intercultural liaison and negotiation
- Anticipating, developing and managing key strategic relationships with a broad range of stakeholders
- Anticipating and instigating the delivery of services by implementing policies, procedures and systems to meet the needs of principal stakeholders
- Providing strategic advice on complex briefs and correspondence including parliamentary questions on notice, FOI requests, ministerial briefs and general correspondence of a sensitive nature.

In addition to the above, specific roles will be responsible for the following:

<u>Director of Protocol</u>

- Leading a team to plan, manage and coordinate all arrangements related to:
  - High-Level Guest of Government visits to Australia

    - Prime Minister’s overseas visits
    - National and official events, including meetings, hospitality, ceremonial occasions, state funeral and memorial services and other official events
- Providing strategic advice for the Prime Minister and the departmental executive on matters relating to official visits and state occasions
- Providing protocol advice regarding Commonwealth Protocol Standards.

Director of Planning and Administration

- Leading a team responsible for the planning, management and coordination of the corporate and administrative support functions for PIV to ensure a high level of service to PIV and its stakeholders
- Overseeing the development and management of the Prime Minister’s international engagements forward work program
- Managing the provision of high level financial and administrative support to PIV to ensure compliance with finance, contract, parliamentary and corporate reporting requirements such as the Annual Report
- Managing the Department’s contract for the ‘Provision of Gifts for Official Presentation’ and other contracts as appropriate.

Duties

What you will bring

These roles will involve working in a variety of interesting, dynamic and often high-profile environments where you will work independently and lead a team.

You will need to:

- Integrate credible expertise and an understanding of government in all contexts
- Foster an open, transparent and honest working environment
- Maintain a strong working relationship with the Prime Minister’s Office
- Represent the Department at high level meetings and provide detailed briefings to Executive
- Lead through partnerships and remain flexible and responsive in times of change
- Manage a broad range of activities, related to different and at times competing program areas
- Display leadership qualities that encourage and motivate others to learn and develop
- Anticipate and instigate opportunities for operational improvement
- Seek constructive feedback and conduct high-quality performance conversations
- Create a positive team environment where people feel supported and confident
- Demonstrate maturity, confidence and high-level leadership and organisational skills, including drive, flexibility and attention to detail in leading work that is very complex and/or sensitive
- Remain professional while working under pressure, displaying resilience and steering change by dealing with uncertainty in a positive and flexible manner

- Challenge assumptions and generate new ideas, approaches and strategies
- Demonstrated personal qualities of integrity, discretion and sound judgement
- Understand cultural sensitives and value individual differences and diversity to enhance relationships and outcomes.

These roles will involve extended and varied work times. A willingness to work outside core hours when required, and travel interstate and overseas at short notice is essential. Where additional hours are completed outside of PM&C's ordinary hours of work, employees will be compensated through the Department's time off in lieu or overtime provisions.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	PIV Recruitment, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0773543

National Indigenous Australians Agency

Closing Date:Wednesday 28 October 2026

Corporate
ICT Cyber Security and Systems Enterprise Strategy, Architecture and Investment

Job Title	ICT Procurement Lead, ICT Cyber Security and Systems
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Woden ACT
Salary	$130,638 - $148,889
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	The NIAA has a range of flexible working arrangements available to its employees under the Enterprise Agreement
Classification	Executive Level 1
Position Number	NIAA/2026/056
Agency Website	https://www.niaa.gov.au/

Job Description

https://niaa.nga.net.au/?jati=DEB473D1-CC2D-AC3D-8DCB-ED63D96202D6

Join the ICT Cyber Security and Systems Branch and help shape the future of technology at the National Indigenous Australians Agency (NIAA). The ICT, Cyber Security and Systems Branch is at the heart of delivering secure, reliable and modern technology services that enable the agency to achieve its outcomes.

Our teams provide and protect critical ICT services, platforms and digital environments that support staff and stakeholders across Australia. From cyber security and enterprise systems to infrastructure, service operations and management of the agency's PROTECTED network, we play a vital role in keeping the organisation connected, secure and productive.

As part of the ICT, Cyber Security and Systems Branch, you'll have the opportunity to contribute to a modern, customer-focused ICT environment and help drive the agency's digital transformation journey. You will be expected to:

- help shape the agency’s digital future
- work on meaningful and challenging ICT initiatives
- deliver innovative, customer-focused solutions
- collaborate with talented people across the agency
- grow your skills in a culture of innovation and continuous improvement
- help deliver trusted technology that supports better business outcomes.

Desirable Qualifications and Certifications:

- Diploma or Degree in Procurement, Commerce or Business
- MCIPS or equivalent desirable
- Contract management qualifications

Skills and Experience:

- ICT procurement experience
- Contract management expertise
- Knowledge of Commonwealth Procurement Rules

Duties

The ICT Procurement Lead is responsible for providing strategic advice and leadership for ICT procurement, contract management and commercial activities. The role ensures procurement activities comply with Commonwealth procurement requirements and support delivery of ICT services and projects.

We’re looking for people who:

- have experience in government procurement for both software licence and vendor negotiations as well as professional services, consulting and labour hire arrangements
- are committed to establishing a robust and enduring ICT procurement function
- enjoy solving complex problems and delivering secure, reliable and modern technology solutions
- are collaborative, adaptable and customer-focused
- are committed to learning, continuous improvement and building ICT capability
- understand the experiences and perspectives of Aboriginal and Torres Strait Islander peoples and work in a culturally informed and respectful way.

Eligibility

- To be eligible for this position you must be an Australian Citizen.
- Occupants must be able to obtain and maintain a Baseline level security clearance, or hold a current security clearance of an appropriate level.
- Successful candidates will be required to be assessed through our pre-employment screening checks, such as an Australian Criminal History Check.

Notes

Ongoing & Non-ongoing (for an initial period for up to 12 months).

These roles are being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the NIAA delegate.

Where a non-ongoing specified term is offered, this would be for an initial period of up to 12 months, with possibility of extension up to a maximum period of two years.

A non-ongoing offer may result in conversion to an ongoing offer of employment however this must occur within 18 months from the opening date of this advertisement.

The National Indigenous Australians Agency (NIAA) has a range of flexible working arrangements available to its employees under the Enterprise Agreement and relevant policies and guidance materials. Working arrangements can be negotiated with successful candidates on a case-by-case basis, taking into consideration the operational requirements of the role and the individual's personal circumstances and preferences.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Indigenous Australians Agency

The National Indigenous Australians Agency (NIAA) works directly to, and supports the Minister for Indigenous Australians, to implement whole-of-government policies and programs to improve the lives of all Aboriginal and Torres Strait Islander peoples. This includes liaising closely with State and Territory governments, Indigenous peak bodies, stakeholders, and service providers to ensure that Indigenous programs and services are delivering for Aboriginal and Torres Strait Islander peoples as intended. The NIAA team includes people across Australia who work closely with communities to address their unique needs.

To Apply

Position Contact	Qi Fan, 0467 731 832
Agency Recruitment Site	https://niaa.nga.net.au/?jati=DEB473D1-CC2D-AC3D-8DCB-ED63D962C

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Prime Minister and Cabinet

Vacancy VN-0773442

Office of the Official Secretary to the Governor-General

Closing Date:Thursday 22 October 2026

Job Title	Facility Manager, Government House
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,302 - $134,204
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Employees have access to flexible working arrangements in line with the Office's Enterprise Agreement.
Classification	Executive Level 1
Position Number	089
Agency Website	https://www.gg.gov.au/office-official-secretary-governor-gene

Job Description

https://www.gg.gov.au/office-official-secretary-governor-general/recruitment

The Facilities Manager is responsible for the effective management, maintenance, operation, safety, and performance of the Government House estate. The role ensures that facilities are safe, compliant, sustainable, fit for purpose, and support the delivery of organisational objectives. The role ensures the protection and enhancement of heritage-listed property, ensuring all activities are undertaken in accordance with the Environment Protection and Biodiversity Conservation Act 1999, the Office’s heritage strategy and approved heritage management plans.

The Facilities Manager leads facilities operations, contractor management, maintenance programmes, asset management activities, workplace services, and compliance obligations while driving continuous improvement and value for money outcomes.

The position provides strategic and operational leadership for a multidisciplinary team responsible for the management of buildings, landscapes, infrastructure and associated facilities across the estate. This includes oversight of maintenance programs, facilities management services, asset

performance, physical security systems and operational service delivery to ensure the properties are maintained to a high standard of functionality, presentation, safety and security.

The position oversees physical security operations, including the management of security infrastructure, policies, procedures and risk mitigation measures to safeguard people, assets and information. The role works closely with internal and external stakeholders to ensure security arrangements remain effective, contemporary and aligned with organisational requirements.

The position leads small teams of trade based and administrative staff to deliver a wide range of property functions, several roles report directly to the position. A critical element of the role is the leadership and people management to ensure a positive, customer-focused team culture is fostered, and team performance and capability development is developed. The role must always promote continuous improvement and innovation by leading by example.

Some travel between Government House and Admiralty House may be required to support operational and project delivery requirements.

Duties

Facilities Operations Management

- Manage the day-to-day operation of organisational facilities and workplace environments including all buildings, landscapes, infrastructure, fleet vehicles, mobile plant, utilities, waste management, cleaning and animal management, in accordance with environmental, WHS, heritage value frameworks, and PSPF requirements.
- Oversee planned, preventative, and reactive maintenance programmes
- Responsible for ensuring building access, security, cleaning, grounds maintenance, and workplace services occur to the required standard.
- Monitor facility performance and service levels, including that of both in house trades and contracted teams.
- Responsible for ensuring facilities support operational requirements and business continuity objectives.

Asset Management

- Develop and implementing asset management programs that support the long-term preservation, sustainability and operational requirements
- Oversee the maintenance of asset registers and condition reporting
- Monitor asset performance, utilisation, and replacement requirements, providing input and leading the implementation of the capital works program
- The role ensures that heritage values are appropriately protected while balancing contemporary operational, security and visitor requirement.

Contractor Management

- Manage all stages of the contract lifecycle for contracts relating to day-to-day building operations. This may include both repairs and maintenance, and capital works.

- Responsible for the monitoring and reporting of contractor performance against agreed service standards and key performance indicators
- Responsible for ensuring all contractors comply with statutory, organisational, and contractual requirements

Security and Risk Management

- Responsible for physical security management, including liaising with AFP and other government entities on policy, service provision and risk management.
- Develop and maintain strategies and plans for physical security and facilities management.
- Manage physical security including development of strategies and plans for policy, processes, risk management, training and drills, change management and outcome delivery.
- Contribute to business continuity including the development of strategies and plans for policy, processes, risk management, training and drills, change management and outcome delivery.
- Manage emergency management including the development of strategies and plans for policy, processes, risk management, training and drills, change management and outcome delivery.

General Management

- Manage staff performance
- Manage budgets management, procurement activity and standard finance processes
- Other duties as directed to assist the Office to meet operational requirements.

Eligibility

The successful candidate must:

- be an Australian citizen at the time of application
- be willing to undergo a Nationally Coordinated Criminal History Check (NCCHC) prior to an offer made
- be able to obtain and maintain a Negative Vetting 1 security clearance for the duration of employment
- obtain and maintain a Working with Vulnerable People Check; and
- take reasonable steps to avoid any real, potential or perceived conflict of interest in connection with their employment with the Office, and disclose any material personal interests that may result in a conflict of interest.

Notes

Employment with the Office is in accordance with section 13 of the Governor-General Act 1974. If you are an ongoing APS employee and are engaged under the Public Service Act 1999, Under section 67 of the Australian Public Service Commissioner's Directions (2022) - an Agency Head must grant leave without pay to an ongoing APS employee to undertake employment with the Office of the Official Secretary to the Governor-General and on return provide employment at the employee’s substantive level.

About the Office of the Official Secretary to the Governor-General

The Office of the Official Secretary to the Governor-General (OOSGG) is a small Commonwealth budget-funded statutory agency with staff located at Government House, Canberra and Admiralty House, Sydney. The Official Secretary leads an organisation committed to identifying and implementing innovative ways to support the Governor-General in carrying out their constitutional, statutory, ceremonial and public duties.

To Apply

Position Contact	Geordie McGuiness, 0457 705 223
Agency Recruitment Site	https://www.gg.gov.au/office-official-secretary-governor-general/recruitme

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Social Services

Vacancy VN-0773502

Department of Social Services

Closing Date:Monday 26 October 2026

Community Grants Hub
Community Sector Relationships

Job Title	State Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Darwin NT
Salary	$149,408 - $176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0380
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

State Managers play a critical role in the department’s success in ensuring that government funded programs are delivered effectively to support Australian people and communities. As a State Manager, you will be at the forefront of the department's efforts to improve outcomes for individuals, families and communities across Australia. As a State Manager, you will serve a senior representative in place, building trusted relationships across government, community organisations, service providers, and key stakeholders to strengthen service delivery and inform effective responses to local needs.

Working in partnership with DSS policy owners, you will provide a critical ‘on the ground’ strategic link between communities, stakeholders and the Department. Through active engagement and strong local networks, you will gather and share place-based intelligence to support evidence-based policy development, program design and service delivery outcomes. You will be responsible for identifying emerging issues, trends and opportunities across your jurisdiction, applying a geographical lens to inform departmental priorities and ensure programs are delivering impact on the ground.

Occasional travel will be required.

Duties

- lead the Northern Territory State Office/Queensland State Office, providing strategic direction and operational oversight
- represent the Department in high-level forums and engagements with state/territory government, community leaders, community organisations, service providers and other key stakeholders
- support the implementation of national initiatives through place-based approaches
- collaborate with other State Managers and National Office to share insights and contribute to strategic planning
- provide leadership across program areas, ensuring alignment with departmental priorities
- foster a positive and inclusive team culture, supporting staff development and wellbeing
- lead workplace health and safety initiatives in the Northern Territory Office/Queensland State Office, including whole-of-office engagement and leading communications across all staff. Provide pastoral care to co-located teams in the Northern Territory Office/Queensland State Office, overseeing property, corporate and workplace priorities
- take a lead role in the APS Staff Census engagement activities, Reconciliation Action Plan engagement activities, and whole of office events that support diversity, inclusion and cohesion.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Marnie Wettenhall, 0437 118 448
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0773553

Department of Social Services

Closing Date:Wednesday 04 November 2026

Social Policy
Strategy and Delivery

Job Title	Assistant Director - Policy Projects
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	$126,762 - $143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0375
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

This is an exciting opportunity to work at the centre of the department's strategic policy agenda. The Strategy and Delivery Branch works in partnership with policy teams across DSS and across the APS on high-impact policy projects that progress the outcomes outlined in the DSS Impact Strategy.

We also lead efforts to strengthen the department’s strategic policy capability to implement the Capability Action Plan.

The successful candidate will contribute to the Branch’s two key functions:

- leading strategic policy projects that address complex social policy challenges

- designing and delivering high-quality policy training initiatives across the department.

The branch has a strong focus on evidence-informed policymaking, capability uplift and driving practical policy outcomes.

Duties

- lead components of strategic policy projects
- identify and apply evidence, research and data to support policy development and decision-making
- prepares high-quality and influential written advice, presentations, and new policy proposals
- contribute to the design and delivery of policy capability and training programs across DSS
- work collaboratively with policy, delivery, data and corporate teams across the department and represents our team at meetings
- build relationships with stakeholders across government and the APS
- supervise and coach APS staff.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amelia Johnston, 0422 154 730
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0773556

Department of Social Services

Closing Date:Wednesday 28 October 2026

Corporate and Government Services
Communication

Job Title	Strategic Communication Account Manager - Channels/Social Media Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	$126,762 - $152,896
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0385
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The Department of Social Services (DSS) is seeking skilled and motivated candidates for a PAO3 Strategic Communication Account Manager role and a PAO3 Channels/Social Media Manager role in the Communication Branch. These roles support the delivery of high-quality, strategic and audience-focused communication that contributes to departmental outcomes and helps communicate Australian Government policies, programs and initiatives to diverse audiences.

Working as part of a small collaborative team, the Strategic Communication Account Manager partners with policy and program areas to develop, implement and evaluate integrated communication strategies, provides practical and strategic advice, and manages relationships with key stakeholders.

The Channels/Social Media Manager plans, manages, distributes and evaluates content across departmental social media channels and the Community Sector News newsletter. The role provides specialist advice on channels, platforms, audiences and content approaches, and supports responsive community management.

Both roles deliver accurate, timely and accessible communication for Ministers' Offices, senior executives, policy and program areas, stakeholders and the Australian community.

Duties

- lead a small team in close consultation with your director to develop and implement complex communication, media, channels or social media strategies.
- develop strong, trusted relationships with policy and program areas, and the Minister's Offices, anticipating and assessing their strategic communication and channels needs
- develop communication material for departmental audiences, which may include social media and newsletter content, media enquiry responses, media releases, talking points, web content, videos and accessible communication materials
- develop and manage associated communication resources, budgets and contracts
- provide expert communication advice to policy and program areas to inform best practice communication, media and channels strategies
- evaluate the effectiveness of communication, media, channels or social media strategies and activities to guide development of future communication and engagement
- contribute to strategic and operational planning/improvements for the Branch and Group
- for the Channels/Social Media Manager only - Manage the department's social media and newsletter presence, including content planning, publishing, moderation, analytics and evaluation.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Amanda Petrass, 0400 260 011
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0773529

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Tuesday 27 October 2026

Data and Regulatory Transformation (DART) and Enabling Services Division
Technology

Job Title	Delivery Director ICT
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	$146,622 - $172,868
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The NDIS Commission offers flexible working arrangements.
Classification	Executive Level 2
Position Number	129_09/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

Reporting to the Assistant Commissioner, Technology, the Delivery Director ICT provides strategic leadership and oversight across the NDIS Commission's IT projects from conception through implementation, ensuring that project objectives are met on time and within budget.

The Delivery Director ICT will work closely with cross-functional teams, stakeholders, and vendors to deliver technology solutions that drive business success. They will promote best practices in project management and contribute to the continuous improvement of project management processes within the organisation.

This role requires a proactive, highly detail-oriented individual with a proven track record in managing complex ICT program and project delivery. The successful candidate will have a record of achievement in leading and managing ICT delivery teams, in areas such as project management, ICT procurement, Architecture, Cyber Security, End-User Management, preferably under a shared services portfolio arrangement.

Duties

Duties include, but are not limited to, the following:

- Lead the end to end delivery of IT transformation projects, developing and managing project plans, schedules, milestones, budgets, and resources to achieve agreed outcomes.
- Manage stakeholder engagement across the organisation, ensuring business requirements are understood, expectations are aligned, and strong working relationships are maintained throughout the project lifecycle.
- Provide project governance, reporting, and communication, delivering accurate status updates, risk reporting, and project insights to senior leadership, governance forums, and key stakeholders.

Please review the Candidate Information Pack for a full description of duties and other position requirements.

Eligibility

To be considered in this role, candidates will need to:

- Be an Australian Citizen, and
- Have a favourable National Police Check, and
- Have or be willing to obtain and maintain a Baseline Vetting security clearance. Should business need arise, be willing to obtain and maintain a Negative Vetting Level 1/ Negative Vetting 2 security clearance. See AGSVA website for more details Security | Sectors | Defence, and
- Complete a NDIS Commission external influences and associations declaration form.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Steve Berka, Steve.Berka@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0773431

Australian Securities and Investments Commission

Closing Date:Wednesday 21 October 2026

Job Title	Procurement and Category Manager
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 1
Position Number	1934660
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226701451&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

This is an exciting opportunity to join ASIC's Procurement, Property & Contracts Team within Enterprise Services as a **Procurement & Category Manager – Technology & Digital (EL1**). In this strategic role, you will lead category management, procurement and contract management activities across ASIC's Technology & Digital portfolio, delivering value-for-money outcomes and fostering strong supplier and stakeholder relationships.

- **Sydney, Melbourne or Canberra location**
- **EL1 – ($129,556–$151,534) depending on experience, plus 15.4% superannuation**
- **A permanent opportunity**
- **Applications close at 11:59pm AEDT, 21 October 2026**

The team

Enterprise Services provides critical business support functions across ASIC, including Finance, Procurement, Property & Contracts, Performance Reporting & Planning, and the Enterprise Resource Planning (ERP) Program. The Procurement team serves as ASIC's centre of procurement expertise, delivering category management, procurement governance and contract management support across the organisation, with a focus on achieving efficient, transparent and value-driven procurement outcomes.

The role

As the Procurement & Category Manager - Technology & Digital (EL1), you will lead the strategic management of Technology & Digital categories within your portfolio. You will partner closely with business stakeholders to develop category strategies, manage complex procurements, strengthen supplier relationships and improve contract management maturity across ASIC. You will also lead a team and contribute to procurement capability uplift across the organisation.

You will be responsible for:

- Leading end-to-end ICT, infrastructure and technology-related category strategies, including demand planning, sourcing, contracting, supplier management, total cost of ownership and benefits realisation.
- Delivering complex, high-value and high-risk ICT and infrastructure procurements while ensuring compliance with Commonwealth procurement legislation, policy and governance requirements.
- Providing strategic procurement and commercial advice across the full procurement lifecycle.
- Developing category roadmaps informed by market intelligence, spend analytics and emerging technology trends.
- Managing procurement risks, including supplier dependency, cyber risk, data risk and market constraints.
- Establishing and embedding supplier relationship management (SRM) frameworks and governance mechanisms.
- Supporting contract owners with contract management planning, supplier performance, renewals and commercial issues.
- Driving supplier optimisation, innovation, sustainability and diversity outcomes, including engagement with SMEs and Indigenous suppliers.
- Providing probity, governance and risk management advice to stakeholders.
- Leading and developing a high-performing team while contributing to enterprise-wide procurement capability uplift and continuous improvement initiatives.

Duties

About you

To succeed in this role, you will bring relevant tertiary qualifications and procurement certification, together with **5+ years Commonwealth Government procurement experience, which is a mandatory requirement for this position**. You will have a strong understanding of the Commonwealth Procurement Rules (CPRs), the PGPA Act and broader government procurement frameworks, with demonstrated experience delivering complex and strategic procurements within the Commonwealth Government environment.

You will possess significant experience leading **ICT procurement, IT infrastructure procurement and technology-related procurement activities**, including sourcing, contract negotiation, supplier management and commercial risk management. This role requires demonstrated experience delivering procurement outcomes within these domains, rather than general procurement experience alone.

You will be a commercially astute and strategic procurement professional with demonstrated experience influencing diverse stakeholders, leading teams and driving outcomes in complex environments. Strong analytical, project management, communication and presentation skills are essential, along with experience using government procurement panels and marketplaces and a proven ability to deliver compliant, value-for-money procurement solutions.

View the position description for more information or click ‘apply' to start your application. Applications close at 11:59pm AEDT, 21 October 2026.

Please include a copy of your resume and a cover letter as part of your application. **In your cover letter, please demonstrate your Commonwealth Government procurement experience and provide examples of your experience delivering ICT procurement, IT infrastructure procurement and/or technology-related procurement outcomes.**

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Neha Narula, +61299115321
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0773445

Australian Securities and Investments Commission

Closing Date:Sunday 25 October 2026

Digital Data & Technology
Data Analytics & AI

Job Title	Chief Data & Analytics Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Perth WA
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Canberra, Perth
Office Arrangement	Hybrid
Office Arrangement Details	50:50 Hybrid arrangement
Classification	Senior Executive Service Band 1
Position Number	ASIC/1951412
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_organId=16529

- **Sydney, Melbourne, Brisbane, Canberra or Perth location, other locations considered**
- **Lead ASIC's enterprise data, analytics and AI strategy and transformation**
- **Turn trusted data and intelligence into stronger regulatory outcomes**
- **Ongoing position**

Applications close at 11:59pm AEDT, Sunday 25 October

Purpose

Lead ASIC's enterprise data, analytics and AI agenda and help ASIC become a more proactive, adaptive and data and intelligence-led regulator.

You will position data as a trusted strategic asset, build enterprise data capability, and help ASIC to identify and respond to emerging issues and use data and intelligence more effectively as part of regulatory decision making.

Duties

Your role

Leading a multidisciplinary function, you will:

- set the enterprise strategy, operating model, investment priorities and transformation roadmap
- oversee trusted data products, architecture, platforms and engineering in partnership with technology leaders
- strengthen data governance, quality, stewardship and accessibility across ASIC
- enable secure, ethical and responsible analytics and AI, translating insight into action

This role requires the ability to influence at the highest levels and across the entire enterprise. Working with the Commission and leaders across regulatory, intelligence, technology and assurance functions, you will unite diverse teams behind a shared vision for data and AI and drive outcomes beyond your direct span of control.

About you

You are an accomplished senior executive who has led enterprise-scale data, analytics or AI transformation and tech enabled delivery in a complex or regulated environment. You combine strategic vision with practical execution and a strong record of converting investment into measurable business, regulatory or public value.

You bring:

- demonstrated delivery of major data platform modernisation, migration or comparable enterprise programs
- deep understanding of the data lifecycle, governance, architecture, platforms and products
- experience leading multidisciplinary teams and delivering through enterprise wide influence
- sound judgement across privacy, cyber security, model, ethical, compliance and delivery risks
- credibility to engage commissioners, executives, technical specialists and external stakeholders.

About ASIC

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To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Dana Batt, 0478 542 746
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.searchResults?in_org

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Treasury

Vacancy VN-0773451

Australian Securities and Investments Commission

Closing Date:Tuesday 20 October 2026

Job Title	2027 INTERNSHIP PROGRAM
Job Type	Casual, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Traralgon VIC
Salary	-
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney, Traralgon
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 2;APS Level 3
Position Number	1950034
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226696452&in_organid=16529&

An internship position at ASIC is more than just a job. You will work directly to change behaviours in the sectors we regulate, address misconduct and drive positive outcomes for investors and consumers. We're proud of the difference we make to Australia's economic reputation and wellbeing.

At ASIC, you can be part of the work that helps maintain a fair, strong and efficient financial system for the benefit of all Australians.

- All ASIC office locations considered
- Gain practical experience relevant to your studies
- Work on meaningful projects alongside experienced professionals
- Build your technical and professional skills
- A starting pro-rata salary from $68,915 plus up to 15.4% superannuation

The program

From day one, you'll contribute to meaningful work while gaining practical experience in a professional environment. Our Internship Program provides an opportunity to apply your studies in a real-world setting, build valuable connections and develop skills that will support your future career.

You'll work alongside experienced professionals who are committed to helping you learn, grow and develop your knowledge and capabilities.

For more information about the program, visit the ASIC Internship Program page.

Duties

About you

ASIC is seeking current second-year to penultimate-year students from the following streams:

- **Legal Stream**: For Law students interested in a legal career in a regulatory and enforcement environment.
- **Regulation and Enforcement Stream**: For students interested in investigations, regulation, public policy and enforcement. Relevant degrees can include Commerce, Economics, Business and Finance.
- **Data and Technology Stream**: For students with technology, cyber security, analytics and data-related backgrounds, including Data Science, Mathematics, Computer Science and Information Technology.
- **Professional Services Stream:** For students interested in enabling ASIC's work through business, people, communications and corporate services functions. Relevant disciplines include Business, Accounting, Human Resources, Communications and Marketing.

We're looking for students who enjoy learning, solving problems and working collaboratively with others.

You can think critically, communicate effectively and bring curiosity and initiative to your work. You're interested in understanding how regulation, technology, data and financial markets affect the lives of Australians, and you're eager to contribute to meaningful work while continuing your studies.

You'll need to have:

- Successfully completed at least one year of your degree
- Ongoing enrolment in your university qualification

If you're motivated, adaptable and ready to gain practical experience in a purpose-driven organisation, then you're the kind of intern we're looking for.

View the position description for more information or click 'Apply' to start your application. Applications close at 11:59pm AEDT on **Tuesday, 20 October 2026.**

About ASIC

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To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Kiani Fields, emergingtalent@asic.gov.au
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0773469

Australian Securities and Investments Commission

Closing Date:Sunday 25 October 2026

Job Title	Chief Information Security Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Sydney NSW, Brisbane QLD, Canberra ACT, Perth WA
Salary	-
Future Merit Locations	Melbourne, Sydney, Brisbane, Canberra, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid- 50% in a fortnight
Classification	Senior Executive Service Band 1
Position Number	ASIC/1951377
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226702033&in_organid=16529&

Duties

- **Sydney, Melbourne, Brisbane, Canberra or Perth location, other locations considered**
- **Shape ASIC's enterprise cyber security strategy and resilience agenda**
- **Lead a high-performing function protecting systems, data and public trust**
- **Ongoing position**
- **Applications close at 11:59pm AEDT, Sunday 25 October**

Purpose

Lead ASIC's enterprise cyber security agenda at a time of significant technology change. You will protect critical systems and data, strengthen organisational resilience and enable the secure, responsible adoption of AI and emerging technologies.

Your role

As ASIC's senior cyber security leader, you will advise the Commission and executives on security posture, risk and investment; lead governance, assurance, threat monitoring and incident response; and embed secure-by-design practices across services and transformation initiatives.

You will also lead the third year of ASIC's four-year Cyber Security Transformation Program, strengthen capability and culture, and build a contemporary, resilient function.

Eligibility

About you

You are an accomplished cyber security executive who has led strategy, operations, resilience and transformation in a large, complex or regulated environment. You combine technical credibility with sound judgement and can turn cyber risk into clear priorities and practical action.

You are a trusted adviser to senior leaders, an influential partner across government and industry, and an inclusive people leader who builds high-performing teams. Relevant qualifications in cyber security, information technology, computer science or business management are required.

About ASIC

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ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and NV1 Assessment.

Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Dana Batt, +61 478 542 746
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0773472

Australian Securities and Investments Commission

Closing Date:Sunday 25 October 2026

Job Title	Registry Connect Chief Technology Officer / Cyber Security Advisor
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Perth WA
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Canberra, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid- 50% in a fortnight
Classification	Senior Executive Service Band 1
Position Number	ASIC/1951411
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/JnCustomLogin.Login?in_organid=16529

- **Sydney, Melbourne, Brisbane, Canberra or Perth location, other locations considered**
- **Lead technology and cyber security for RegistryConnect, a nationally significant program modernising ASIC's registry services.**
- **Shape secure, reliable digital registers used by millions of Australians, businesses and government agencies.**

- **2-year fixed term contract (possible extension)**
- **Applications close at 11:59pm AEDT, Sunday 25 October 2026**

Duties

Purpose

The RegistryConnect program is transforming ASIC's business registers service.

As Registry Connect Chief Technology Officer and Cyber Security Advisor, you will provide executive leadership across the technology, security and delivery capabilities underpinning this critical national infrastructure.

Reporting to the Senior Responsible Officer and a key member of the digital, data and technology leadership team, you will be accountable for the program's technology direction and cyber security outcomes.

Your role

You will set the technology vision and oversee architecture, infrastructure, solution design, cyber security, delivery and data engineering for ASIC's business and professional registers. You will guide the transition from legacy systems to modern platforms while maintaining service continuity and managing technology and security risk.

Working across ASIC, government and industry, you will align stakeholders, ensure investments deliver measurable benefits and keep the program focused on its strategic objectives.

Eligibility

About you

You are an accomplished technology executive who has led large scale digital transformation in a complex corporate or government environment. You bring broad expertise across technology strategy, cyber security, architecture and delivery, together with the judgement to navigate significant change.

You have a strong record of delivering secure, contemporary solutions, leading high performing teams and influencing senior stakeholders. You combine strategic leadership with practical execution, collaborative problem solving and clear accountability for results.

Notes

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To read more about ASIC, you can visit ourwebsiteor review ourCorporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

About the Australian Securities and Investments Commission

To Apply

Position Contact	Dana Batt, +61 478 542 746
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/JnCustomLogin.Login?in_organid=16

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Treasury

Vacancy VN-0773496

Australian Securities and Investments Commission

Closing Date:Friday 16 October 2026

Job Title	Program Change Lead
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1951065
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226703607&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- **Sydney, Melbourne, Brisbane or Canberra location, other locations considered**
- **Salary between $184,003 - $194,828 (depending on experience) + 15.4% superannuation**
- **20 Month Fixed Term Contract**
- **Applications close at 11:59pm AEDT, Friday 16th October 2026**

The team

Registry Connect is delivering targeted stabilisation and modernisation of ASIC's business registers, including integration with the ATO's ABN and Director ID registers. Its five strategic objectives are to:

- Strengthen the security, reliability and performance of ASIC's registry technology.
- Modernise registers, user channels and interfaces.
- Improve registry data quality, integrity and connectivity.
- Enable better registry outcomes through policy and legislative reform.
- Build enduring capabilities to support future change.

The role

The Program Change Lead provides strategic leadership of change across RegistryConnect, driving a coordinated approach to stakeholder engagement, business readiness, adoption and change delivery to enable sustainable transformation outcomes.

Responsibilities will include:

- Lead and inspire a high-performing change and learning team.
- Drive enterprise-wide adoption through strategic stakeholder engagement and readiness.
- Own change risk and governance, providing insights to boards and steering committees.
- Deliver an integrated change approach across people, process and technology impacts.
- Build change capability across program teams and business stakeholders.
- Align change across releases, managing dependencies and cumulative impacts.
- Measure success and optimise outcomes through data-driven insights.
- Coach and empower leaders to confidently lead change.

Duties

About you

You will ideally have experience delivering large, complex digital and business transformations. Government sector experience will be highly regarded. In addition you will have experience with the following:

- Relevant tertiary qualifications in IT, Business, Communications or related discipline highly regarded.
- PROSCI or equivalent Change Management certification highly regarded.
- Demonstrated success leading change for large-scale business and technology transformation programs.
- Strong knowledge of Agile and PRINCE2 delivery methodologies.
- Proven ability to lead cross-functional teams and drive stakeholder alignment.
- Experience delivering end-to-end change management and adoption strategies.
- Exceptional communication, negotiation and stakeholder engagement skills.
- Strong relationship-building capability, with experience influencing diverse stakeholders.

- Experience with Microsoft Office, Project, Azure DevOps and SharePoint advantageous.

View the position description for more information or click ‘apply' to start your application. Applications close at 11:59pm AEDT, Friday 16th October 2026.

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We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0773513

Australian Securities and Investments Commission

Closing Date:Monday 26 October 2026

Job Title	Lawyer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	APS Level 6
Position Number	1948386
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226704389&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

This is an exciting opportunity to join ASIC's Commercial and Employment Law Team within Corporate Legal Services as a **Lawyer - Commercial (ASIC4)**. In this role, you will provide timely, practical and risk-based legal advice on commercial, procurement, intellectual property and Commonwealth governance matters, supporting ASIC stakeholders to achieve business outcomes while meeting legal, policy and compliance obligations.

- **Sydney, Melbourne or Canberra location, other locations considered**
- **ASIC4 - ($98,862-$117,557) depending on experience, plus 15.4% superannuation**
- **Permanent opportunity**
- **Applications close at 11:59pm AEDT on 26 October 2026**

The team

The Commercial and Employment Law Team partners with key internal ASIC stakeholders by advising on and managing legal and compliance risks associated with ASIC procurements under the Commonwealth Procurement Rules and Public Governance, Performance and Accountability legislation, as well as other commercial arrangements. The team sits within the Corporate Legal Services business unit in the Legal Services Group, which advises on corporate, commercial legal and governance matters relevant to ASIC's functions and operations.

The role

As a Lawyer - Commercial (ASIC4) within Corporate Legal Services, you will provide timely, practical and risk-based legal advice, under appropriate supervision, on commercial, procurement, intellectual property and other Commonwealth governance matters. You will work closely with ASIC stakeholders to understand business requirements, manage legal and compliance risks and support effective business outcomes.

You will be responsible for:

- Advising ASIC stakeholders on commercial arrangements, memoranda of understanding, major procurement matters, including complex IT procurements, intellectual property, Commonwealth grants, advertising campaigns and compliance with the PGPA Act.
- Identifying and assessing legal, commercial, compliance and reputational risks, recommending proportionate mitigation strategies and escalating significant, novel or sensitive issues to a senior lawyer.
- Drafting, reviewing and assisting with the negotiation of contracts, deeds, memoranda of understanding, variation instruments and other commercial documentation.

- Undertaking legal research and analysis, interpreting relevant legislation, policies, contractual provisions and legal authorities, and preparing clear, accurate and appropriately documented legal advice.
- Managing allocated legal matters in line with agreed priorities, timeframes and quality standards, while maintaining appropriate records and keeping supervising lawyers and stakeholders informed.
- Engaging constructively with internal stakeholders to clarify instructions, understand business requirements and communicate legal advice in a form appropriate to the audience.
- Supporting stakeholders to implement legal advice, contractual controls and compliance measures, including contributing to templates, guidance and process improvements.
- Assisting senior lawyers in engaging with external legal providers, suppliers and other counterparties, including coordinating instructions, reviewing advice and monitoring agreed actions.
- Preparing or contributing to legal briefings, internal reports, correspondence, guidance material and decision-support documents relating to commercial, procurement and governance matters.
- Maintaining relevant professional knowledge and contributing to team knowledge-sharing, precedent development, guidance materials and professional development activities.

Duties

About you

To succeed in this role, you will hold legal qualifications and be eligible to hold, as a minimum, a Restricted Legal Practising Certificate in an Australian State or Territory. You will have an understanding of the law and **1-3 years post-admission experience** relevant to the role, gained in a government department or agency, an in-house legal team or a law firm.

You will bring sound written and verbal legal communication skills, with the ability to guide stakeholders on legal and policy requirements and assist with negotiating commercial arrangements. You will also demonstrate strong organisational and time management skills, with the ability to manage competing priorities and meet deadlines in a fast-paced environment.

Knowledge of the law, practice and policy relating to the PGPA Act, Commonwealth Procurement Rules, Protective Security Policy Framework 2025, Copyright Act 1968, Privacy Act 1988, ASIC Act 2001, Legal Services Directions 2025 and other relevant legislation and policies would be highly regarded.

View the position description for more information or click 'Apply' to start your application

Applications close at 11:59pm AEDT on 26 october, 2026. Please include a copy of your resume and a cover letter as part of your application. **In your cover letter, please outline how your qualifications, post-admission experience and commercial legal skills align with the requirements of the role.**

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We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Neha Narula, +61299115321
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0773341

Australian Taxation Office

Closing Date:Friday 23 October 2026

ATO Finance
Financial Statements and Policy Services

Job Title	Finance Officer (Financial Statements Technical)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Box Hill, Brisbane, Canberra, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Sydney, Albury, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	These roles require a minimum 3 days per week onsite in order to access security systems with no remote access.
Classification	APS Level 6
Position Number	EXT_ESCO_809_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=B2229D45-19CA-6D29-CA4B-ED614C0A2378

Duties

We are seeking motivated professionals to join our Financial Statements and Policy Services branch.

As a Finance Officer (Financial Statements Technical), you will prepare high-quality financial accounting outcomes, including contributing to the delivery of the ATO's monthly and annual financial statements. You'll have a key role in ensuring accurate and high- quality outcomes are delivered within strict timeframes.

You will develop and contribute to the financial statement preparation process including capturing, analysing, interpreting and reporting on financial accounting data. You'll also contribute to the continuous improvement of the financial statement preparation process and have the courage to experiment and innovate.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	FSPS Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=B2229D45-19CA-6D29-CA4B-ED614C0A237

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Treasury

Vacancy VN-0773344

Australian Taxation Office

Closing Date:Friday 23 October 2026

ATO Finance
Financial Statements and Policy Services

Job Title	Finance Manager (Financial Statements Technical)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$129,551 - $141,239
Future Merit Locations	Albury, Box Hill, Brisbane, Canberra, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	These roles require a minimum 3 days per week onsite in order to access security systems with no remote access.
Classification	Executive Level 1
Position Number	EXT_ESCO_810_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=DE49D20E-8231-C7DB-BAD3-ED62366AE37F

Duties

We are seeking motivated professionals to join our Financial Statements and Policy Services branch.

As a Finance Manager (Financial Statements Technical), you will prepare high-quality financial accounting outcomes, including contributing to the delivery of the ATO’s monthly and annual financial statements. You’ll be a key leader in the delivery of the organisation’s financial accounting functions and prioritise your team’s work to ensure outcomes are delivered within strict timeframes and to a high standard.

You will manage and improve the financial statements preparation process. This includes preparing, analysing, interpreting and reporting on financial accounting data. You will also contribute to the development of continuous improvement initiatives and have the courage to experiment and innovate, striving for exceptional results.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Eligibility
Notes

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To Apply

Position Contact	FSPS Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=DE49D20E-8231-C7DB-BAD3-ED62366AE37

Treasury

Vacancy VN-0773435

Australian Taxation Office

Closing Date:Thursday 29 October 2026

Compliance and Engagement Group
Fraud and Criminal Behaviours

Job Title	Prosecutions Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_CEG_817_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=2094F7CB-3ED5-AD87-EAE0-ED62AF49B604

Duties

We are seeking highly motivated Prosecutors to join our Fraud and Criminal Behaviours (FCB) business area to appear in court on behalf of the Commissioner.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Officer, you will prosecute and provide technical support within a small operational team operating within a broader ATO compliance environment.

You will be accountable for making decisions in relation to your prosecution case work and deliver outcomes in accordance with the national prosecution plan.

You will play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions' compliance activities.

These roles may require travel and a current Australian driver's licence is essential.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

- is an experienced advocate who can appear on behalf of the Commissioner in prosecuting summary breaches of taxation laws (including complex and more serious matters) and has the ability to appear in summary trials on behalf of the Commissioner
- demonstrates a strong understanding and application of Commonwealth Prosecution policies and procedures
- sources and captures critical information and applies advanced analytical techniques to profile clients, prepare submissions and undertake case management
- develops productive working relationships, mentors' junior staff, liaises, negotiates and works with stakeholders
- holds (or be eligible to hold) a current practicing certificate and a Tertiary qualification in law.

Eligibility
Notes

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=2094F7CB-3ED5-AD87-EAE0-ED62AF49B6C

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Treasury

Vacancy VN-0773466

Australian Taxation Office

Closing Date:Thursday 29 October 2026

Smarter Data Program
Data Insights Delivery Compliance and Engagement Group

Job Title	Automation Governance Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Parramatta NSW, Adelaide SA, Dandenong VIC, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Perth WA, Sydney NSW
Salary	$155,911 - $185,713
Future Merit Locations	Upper Mount Gravatt, Box Hill, Parramatta, Canberra, Brisbane, Adelaide, Dandenong, Melbourne, Moonee Ponds, Newcastle, Perth, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_SDP_811_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=C24B9B5F-E7D6-B4B6-D41A-ED62AFF3A410

Duties

We are seeking an Automation Governance Director to join our Business Automation team.

As Automation Governance Director, you will be responsible for ensuring appropriate governance and controls are applied to enterprise business automation solutions and driving business value through an optimised automation delivery lifecycle. You will provide leadership and support to enable positive staff experience and productive relationships. You will identify opportunities to strengthen automation practices, improve operational efficiency and maintain effective governance to provide high level advice to senior leadership. You will manage and oversee highly complex and sensitive projects or work programs that carry strategic, political and operational significance, ensuring projects align with business objectives. You will also be responsible for influencing and developing strategy, policies, priorities and operational practices in support of agency objectives based on high level decision-making and judgement.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

• has an extensive understanding of technology governance, risk and operating models

• is experienced with business automation technologies, industry standards and the governance considerations associated with their delivery and operation

• is proficient in using Project Management and IT Delivery Methodologies

• plans and undertakes high level analysis and actively engages others to identify, develop and implement solutions that effectively advance corporate strategies

• drives continuous improvement to represent and negotiate across a broad spectrum of business partners and forums, advocating and explaining the agency's position, goals and objectives

• leads, inspires and develops high performing teams to deliver exceptional results in a complex and changing environment.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Kiran Kumar, (02) 9354 6472
Agency Recruitment Site	https://ato.nga.net.au/?jati=C24B9B5F-E7D6-B4B6-D41A-ED62AFF3A41

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Treasury

Vacancy VN-0773475

Australian Taxation Office

Closing Date:Thursday 29 October 2026

Compliance and Engagement Group
Fraud and Criminal Behaviours

Job Title	Prosecutions Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	$129,551 - $141,239
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_818_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=B8675ED3-2EAC-9841-A243-ED62B48E53F1

Duties

We are seeking dynamic leaders to lead a team of highly motivated Prosecutors in our Fraud and Criminal Behaviours (FCB) business area.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Prosecutions Manager, you will contribute to complex and sensitive projects or work programs that have strategic, political or operational significance.

You will play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions compliance activities.

You may lead one or more teams, managing the performance of employees and ensuring high-quality outputs are delivered to support compliance strategies.

This role may require overnight travel and a current Australian driver’s licence is essential.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

- is an experienced leader who can lead, coordinate and monitor a variety of criminal prosecutions in a fast-paced team, provide legal advice, and assist your team and mentor junior staff to solve complex legal issues
- is an experienced advocate who can appear on behalf of the Commissioner in prosecuting summary breaches of taxation laws (including complex and more serious matters) and has experience or the ability to rapidly require the experience necessary to appear in summary trials on behalf of the Commissioner
- sources, captures and analyses critical information to profile taxpayers, prepare submissions, and undertake case management

- builds productive relationships and collaborates with stakeholders and staff to achieve outcomes and facilitate cooperation
- holds (or is eligible to hold) a current practicing certificate and a tertiary qualification in law. At least two years post admission experience is highly desirable.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=B8675ED3-2EAC-9841-A243-ED62B48E53F1

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Treasury

Vacancy VN-0773476

Australian Taxation Office

Closing Date:Thursday 29 October 2026

Compliance and Engagement Group
Fraud and Criminal Behaviours

Job Title	Principal Prosecutor
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	$129,551 - $141,239
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_819_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7B7C1269-C98C-D4BB-338F-ED62B52144BF

Duties

We are seeking highly motivated Prosecutors in our Fraud and Criminal Behaviours (FCB) business area.

In FCB, we drive holistic solutions to counter deliberate, systemic or complex behavioural issues that pose the biggest threats to the integrity of the tax and super systems.

Our Prosecutions area plays a vital role in achieving a fair and equitable taxation system, providing security, redress and certainty for taxpayers through the fair, consistent and just application of the rule of law.

We prosecute offences including:

- failure to comply with requirements under taxation law, including failing to lodge income tax and GST returns
- failure to answer questions when attending before the Commissioner
- recklessly making false or misleading statements
- incorrectly keeping records with intention of deceiving or misleading.

As a Principal Prosecutor, you will contribute to complex and sensitive projects or work programs that have strategic, political or operational significance.

You'll play an important role in shaping the prosecutions direction by establishing strategic partnerships and applying a tactical focus to prosecutions compliance activities.

You may provide specialist legal advice and direction to staff on case preparation, court appearances, legal drafting, and briefings to ensure consistency with legal standards and organisational priorities.

This role may require overnight travel and a current Australian driver's licence is essential.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

- is an experienced advocate who can appear on behalf of the Commissioner in prosecuting summary breaches of taxation laws (including complex and more serious matters) and has experience or the ability to rapidly require the experience necessary to appear in summary trials on behalf of the Commissioner
- sources, captures and analyses critical information to profile taxpayers, prepare submissions, and undertake case management
- builds productive relationships and collaborates with stakeholders and staff (including mentoring, legal supervision and knowledge sharing) to achieve outcomes and facilitate cooperation.
- holds (or is eligible to hold) a current practicing certificate and a tertiary qualification in law. At least two years post admission experience is highly desirable.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=7B7C1269-C98C-D4BB-338F-ED62B52144B

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Treasury

Vacancy VN-0773509

Australian Taxation Office

Closing Date:Thursday 29 October 2026

ATO People
ATO Recruitment

Job Title	Recruitment Team Leader
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Hobart TAS, Parramatta NSW, Melbourne VIC, Upper Mount Gravatt QLD
Salary	$101,142 - $116,131
Future Merit Locations	Dandenong, Canberra, Hobart, Parramatta, Melbourne, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_ESCO_826_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=AB7CC834-2905-E1DA-D45F-ED639BFC5AAE

Duties

We are seeking Recruitment Team Leaders and Recruitment Officers to join our ATO

Recruitment Operations and Onboarding teams.

The ATO Recruitment team plays a key role in building the organisation’s future workforce by attracting

high quality external talent and supporting internal mobility. We partner closely with business areas to

deliver fair, transparent, and contemporary recruitment services across the full recruitment lifecycle.

Through collaboration, innovation, and strong stewardship of recruitment systems and tools we provide

specialist advice and deliver timely outcomes that support the ATO’s strategic workforce objectives.

As a Recruitment Operations Team Leader, you provide clear leadership and direction to a team of

Recruitment Officers responsible for delivering end to end recruitment services in line with legislative

requirements and organisational policy. Your primary focus is on leading people and building individual

and team capability, setting priorities, and exercising sound judgment to ensure recruitment outcomes

align with business needs and procedural requirements. You’ll ensure recruitment activities are

compliant, defensible and aligned with merit based selection principles while providing expert

recruitment advice and delivering timely, compliant and client focused outcomes. You’ll proactively

manage competing priorities, identify risks and opportunities, drive continuous improvement initiatives

and foster a collaborative, inclusive and high performing team culture.

As a Recruitment Officer, you will partner with business areas to provide guidance on recruitment

legislation, policies and procedures, and best practice design, as well as deliver end to end recruitment

activities, ensuring services are delivered in accordance with governance requirements. As a leader

within the team, you'll assess recruitment documentation for compliance, identify and escalate risks,

support quality assurance and continuous improvement initiatives, and mentor less experienced

members of the team to build their capability.

Success in this role requires demonstrated experience interpreting and applying recruitment policy and

legislative requirements, managing relationships, sound judgement and decision making and delivering

outcomes against a backdrop of competing priorities.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with

disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all

backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• uses recruitment legislation, policy and procedures to provide evidence based advice and to deliver

compliant and defensible recruitment outcomes

• has a proven ability to lead, mentor and develop individual and team capability

• uses sound judgement to identify emerging issues and risks and implement practical mitigation

strategies or solutions

• manages own and team resources effectively by planning and allocating workloads, setting clear

priorities and expectations and coordinating recruitment activities to ensure work is delivered

within agreed timeframes

• contributes to business improvement initiatives by identifying opportunities to streamline

recruitment processes, improve service delivery, and reduce risk

• has well developed stakeholder engagement skills, with the ability to influence and tailor communication to different audiences.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Fiona Nolan, 02 6216 2464
Agency Recruitment Site	https://ato.nga.net.au/?jati=AB7CC834-2905-E1DA-D45F-ED639BFC5A

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Treasury

Vacancy VN-0773598

Australian Taxation Office

Closing Date:Thursday 29 October 2026

Frontline Resource Management
Frontline Services

Job Title	Frontline Operations Advancement Program
Job Type	Full-Time;Part-Time, Ongoing
Location	Burnie TAS, Hobart TAS, Perth WA
Salary	$66,274 - $73,452
Future Merit Locations	Burnie, Hobart, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 2
Position Number	EXT_FO_816_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=94B5BE76-DE53-6C80-7B61-ED6414ED7626

Duties

We are seeking passionate, client focused individuals to join our Frontline Operations Advancement Program.

As a Service Delivery Officer, you will work in a scheduled contact centre environment, providing high-quality service to clients.

The Frontline Operations Advancement Program is an opportunity to build your skills, broaden your experience and progress your career in the ATO.

You will commence at the APS 2 classification and participate in practical on-the-job training, structured learning and development activities, and capability assessments. Throughout the program, you will be supported by your team leader and subject matter experts to develop the capabilities required to perform at the APS 3 level.

While participating in the program, you will undertake duties consistent with the APS 2 classification and progressively develop and demonstrate sustainable APS 3 capabilities. You may also be given supported opportunities to undertake more complex work and development activities to help assess your readiness for advancement.

Click Apply Now for further information about the program.

The work you will do

You will spend your time interacting with clients over the phone supporting them in meeting their tax, superannuation and registration obligations. You'll also assist clients with debt management and process account activities received through various channels, including phone, paper, webchat, email and online portals.

You will use good judgment and apply relevant policies and procedures to inform your decision making. Your attention to detail will ensure outcomes, actions and agreements are accurately recorded.

You will be responsive and adaptable to changing client and business needs and manage competing priorities to deliver outcomes. You'll work as a part of a team, sharing your knowledge to collaboratively resolve issues and contribute to continuous improvement.

Program placements will be offered on an ongoing basis in Burnie, Hobart or Perth.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the selection process.

Our ideal candidate:

• demonstrates strong customer service skills and the ability to engage effectively with customers

• adapts positively to changing priorities, multi-tasks and applies good judgement

• communicates with empathy, exercises sound judgement and tailors' responses to assist clients

• navigates multiple computer systems while applying policies and procedures

• has a willingness to learn.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Wayne Meharg, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=94B5BE76-DE53-6C80-7B61-ED6414ED762(

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773515

Australian War Memorial

Closing Date:Wednesday 28 October 2026

Corporate Services Finance

Job Title	Deputy Chief Finance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	$157,574 - $157,574
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	This position requires successful applicants to work on site
Classification	Executive Level 2
Position Number	26-136
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

https://www.awm.gov.au/get-involved/employment

The Deputy Chief Finance Officer (Deputy CFO) leads the Memorial's management accounting function and plays a key role in shaping organisational financial strategy, performance and sustainability. The position provides high-level financial leadership, partnering with executives and senior managers to ensure resources are aligned with strategic priorities and organisational objectives. The Deputy CFO also builds and maintains productive working relationships with senior stakeholders across the Memorial, portfolio agencies and the Department of Finance to support effective financial governance, funding outcomes and organisational decision-making.

Operating in a complex and dynamic environment, the Deputy CFO applies strategic judgement to resolve financial challenges, provide authoritative advice and contribute to executive decision-making on organisational performance, investment priorities and long-term financial sustainability. The position combines strategic leadership with the ability to analyse complex financial issues when required, ensuring informed, practical and outcome-focused solutions for the organisation.

Duties

Under broad direction, the Deputy Chief Finance Officer is responsible for:

- Providing authoritative financial advice, analysis and strategic guidance to the Chief Finance Officer and senior leaders to support informed decision-making and organisational performance.
- Leading the Memorial's management accounting, budgeting and forecasting functions, ensuring resources are aligned with strategic priorities and organisational objectives.
- Assessing the financial implications, risks and opportunities associated with major initiatives, commercial activities and investment decisions, and contributing to organisational strategy development.
- Leading the preparation and management of the Memorial's external budget processes, including CBMS submissions and compliance with Budget Process Operational Rules (BPORs).
- Managing relationships with portfolio agencies and the Department of Finance, including the development of key budget documents such as Portfolio Budget Statements and New Policy Proposals.
- Overseeing appropriations management, cash flow forecasting and investment recommendations to support the Memorial's financial sustainability and stewardship obligations.
- Monitoring, analysing and reporting on organisational financial performance, identifying emerging issues, risks and opportunities, and recommending appropriate actions.
- Leading and developing the Management and Financial Accounting team, fostering a culture of collaboration, continuous improvement, accountability and professional excellence.
- Driving improvements to financial systems, processes, reporting and governance frameworks to enhance organisational effectiveness and decision-making.
- Undertaking additional strategic financial projects and initiatives as required by the Chief Finance Officer.

Eligibility

- To be eligible for employment with the Australian War Memorial you must be an Australian citizen as per section 22(8) of the Public Service Act 1999.
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Ability to obtain and maintain a Negative Vetting Level 1 Security Clearance.
- Tertiary qualification in accounting or related business degree.
- Current CPA or CA qualification.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia’s wartime experience.

To Apply

Position Contact	Helen Petrovski, (02) 6243 4235
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans’ Affairs (part of the Defence Portfolio)

Vacancy VN-0773417

Department of Veterans' Affairs

Closing Date:Wednesday 28 October 2026

Veterans' Review Board

Job Title	Senior Members, Service Members and Members
Job Type	Part-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Canberra ACT, Perth WA
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane, Adelaide, Canberra, Perth
Office Arrangement	Flexible
Office Arrangement Details	Work is sessional and scheduled quarterly in three-month blocks
Classification	Statutory Appointment
Position Number	STAT-2026-5264
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Veterans' Review Board (VRB) is a specialist, high-volume tribunal providing independent merits review of decisions concerning the entitlements and compensation of veterans, serving members of the Australian Defence Force and their families. The VRB seeks to resolve applications fairly, informally, efficiently and at the earliest appropriate opportunity.

Applications are invited for appointment as part-time Senior Members, Services Members and Members in Sydney, Melbourne, Brisbane, Adelaide, Canberra and Perth. Regional applicants are welcome; however, the Board cannot pay travel costs to a Board office for applicants based outside these locations. Approved interstate travel for sittings is paid in accordance with applicable Remuneration Tribunal allowances.

Appointments are made by the Governor-General on the recommendation of the Minister for Veterans' Affairs for a term of up to five years.

Duties

Essential requirements

- Ability to manage cases using dispute resolution skills and conduct hearings fairly and efficiently.

- Ability to make decisions and deliver clear, concise and cogent oral and written reasons in a timely manner.
- Conceptual and analytical skills, including identifying relevant issues, determining facts, interpreting and applying legislation, and assessing competing arguments and evidence.
- Experience with electronic case management systems, digital material and virtual hearings using Microsoft Teams.
- Ability to contribute to multi-member panels and professional education.
- Organisational skills, including meeting deadlines and working under pressure.
- Strong communication and interpersonal skills.
- Integrity, impartiality, tact and courtesy.

Desirable attributes

- Knowledge of issues affecting veterans, serving ADF members and their families.
- Medical or health professional experience.

Applicants interested in appointment as a Services Member must submit a nomination/ recommendation letter from a national ex-service organisation for appointment to the VRB.

Eligibility
Notes

Email the completed application form and all supporting documents to VRB.Member.Appointments@vrb.gov.au by no later than **5pm Wednesday, 28 October 2026.**

The assessment process will be run in accordance with the Australian Government's Appointment Framework.

Applications will be assessed against the selection criteria. Suitable applicants may be shortlisted for interview. The appointment process is detailed and applicants should allow up to six months between the close of applications and notification of outcomes.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Ariane Mandavy, 0475 167 644
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773523

Department of Veterans' Affairs

Closing Date:Thursday 29 October 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Practice Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$85,610 - $91,309
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	This role is predominantly on-site client facing service delivery, with flexible arrangements considered and negotiated subject to operational needs.
Classification	APS Level 4
Position Number	EXT-2026-5259
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Open Arms – Veterans & Families Counselling (Open Arms) has provided veteran mental health support for more than 40 years. Open Arms (formerly Vietnam Veterans' Counselling Service) was founded by Vietnam Veterans and is a nationally accredited mental health service that provides 24-hour free and confidential mental health support.

A Practice Officer assists in front line customer service for clients accessing services from Open Arms Veterans and Families Counselling. This customer service is provided in person (at front reception) or via telephone. In addition, they provide operational and administrative support to the regional clinical service delivery staff to ensure quality services to the veteran and families community.

Practice Officers undertake functions in office management and service delivery operations and support. Officers may work across multiple functions and service delivery streams. They may have responsibility for supervising Level 3 Service Support Officers including task allocation and monitoring of performance.

We are looking for someone who can provide exceptional face to face and telephony customer service, work in a team environment and attend to detail in complex administrative tasks involving unique software and workflows.

The Practice Officer must be able to work under supported direction, and in accordance with relevant legislation, policies and standard process, to undertake a range of administrative and strategic activities that support the regional team and stakeholders. They may work across multiple functions and service delivery streams and will need to demonstrate flexibility.

Duties

- Provide front of house and administrative support across all service delivery streams inclusive of data entry and record keeping.
- Provide first escalation point for clients, contracted health providers and external stakeholder queries.
- Coordinate the administrative requirements for client referrals to both internal and external providers. This includes managing data, correspondence and client information between internal and external referral platforms and client management systems.
- Coordinate the administrative requirements for group programs and mental health literacy workshops.
- Provide assistance with administrative induction and training of new employees and contracted health providers.
- Undertake financial management activities including drafting procurement documentation, processing invoices, reconciling payments and tracking financial expenditure.
- Provide office management support for centre and regional satellite property resources, assets, IT and travel requirements.
- Support the Assistant Practice Manager in reporting quality assurance, compliance, audits, reports and operational data.
- Build rapport and maintain key stakeholder relationships.

- Support workplace practices in line with policies of Occupational Health and Safety, Workplace Diversity, the Australian Public Service Values and Employment Principles, and Code of Conduct.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.
- Currently hold or ability to obtain a Working with Children check.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You’re joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Michelle Brown, (02) 7929 4003
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

This notice is part of the electronic Public Service Gazette PS41 Weekly Gazette Thursday (Vacancy Notices) - 15 October 2026.pdf Published by Australian Public Service Commission.

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773524

Department of Veterans' Affairs

Closing Date:Thursday 29 October 2026

Program Delivery
Home and Community Care

Job Title	Contract Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Melbourne VIC, Perth WA
Salary	$95,440 - $99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5263
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Program Delivery Division (PDD) delivers programs and services that support veterans and families to access care and assistance. Home and Community Care Branch (HCCB) is responsible for the policy, program and contract management arrangements that support in-home and community-based services, including Veterans' Home Care Community Nursing and the Rehabilitation Appliances Program.

Reporting to the Senior Contract Manager, the Contract Manager supports the day-to-day management of service provider contracts within HCCB. Working under direction, the role undertakes contract administration, monitors provider performance, maintains accurate records, supports financial and activity reporting, and helps resolve operational issues. The role works with internal teams and external providers to support effective contract delivery and quality outcomes for veterans and their families.

We are looking for a motivated and organised person who can support the effective management of service provider contracts in a busy program delivery environment. The ideal candidate will have sound judgement, strong attention to detail and the ability to manage competing priorities while maintaining accurate records and meeting deadlines.

Duties

- support the administration and monitoring of service provider contracts, including maintaining contract records, correspondence, financial information and key documents in line with DVA policies and procedures
- assist with routine contract management activities, including reporting, invoice checks, contract variations, provider enquiries and documentation of decisions
- monitor provider performance and activity data, identify emerging issues and escalate risks, trends or non-compliance for consideration by senior staff
- prepare clear written material, including briefs, reports, meeting notes and correspondence, to support contract governance and program delivery
- liaise with internal stakeholders and external providers to resolve routine contract and service delivery matters, seeking guidance where issues are sensitive, complex or high risk
- contribute to procurement, contract variation and quality improvement activities by gathering information, drafting documentation and supporting implementation of agreed actions
- apply relevant Commonwealth procurement, contract management, privacy and records management requirements to support accountable and consistent contract administration.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirement

- Relevant qualifications in procurement, business, finance, commerce or a related discipline—such as a Certificate IV in Commonwealth Procurement and Contract Management—are highly regarded.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Melissa Morrison, 07 2149 5316
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0773600

Department of Veterans' Affairs

Closing Date:Thursday 29 October 2026

Technology, Digital and Data
Technology Operations ICT Operations and Support

Job Title	Team Leaders - ICT Equipment & ICT Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Hobart TAS, Brisbane QLD, Adelaide SA, Perth WA
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5267
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The ICT Operations and Support Section, within the Technology Operations Branch, delivers ICT support services to Department of Veterans' Affairs staff and acts as a key coordination point between the department, ICT shared service providers and technical support teams.

The APS 6 **Team Leader - ICT Support** leads the delivery of frontline and operational ICT support services. The position is responsible for support operations, issue and request management, service performance, escalations, GovPlace support and customer outcomes.

The role leads a team responsible for ICT support mailboxes, helpdesk arrangements, onsite and remote support, access-related enquiries and the coordination of complex ICT issues. It also

works closely with the APS 6 Team Leader ICT Equipment to coordinate device deployments, equipment replacements, workplace technology requirements and operational issues.

The APS 6 **Team Leader - ICT Equipment** leads the delivery of ICT equipment, hardware and asset management services. The position is responsible for the effective governance and management of ICT assets throughout their lifecycle, including procurement, receipt, allocation, deployment, tracking, refresh, recovery and disposal.

The role leads a team responsible for managing equipment requests, asset records, stock holdings and equipment-related operational activities. It also works closely with the APS 6 Team Leader ICT Support to coordinate device-related issues, GovPlace workplace technology services, technology deployments and other operational priorities.

Duties

Please see the two **Candidate Information Packs** for further information.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo pre-engagement screening checks, even if they currently have a security clearance. The screening checks are conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will be required to obtain and/or maintain, a Baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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- People with disability

- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Aaron Jeszczenko, 0412 171 177
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Parliamentary Department

Vacancy VN-0773481

Department of Parliamentary Services

Closing Date:Thursday 29 October 2026

Finance and Property Services
Procurement Procurement Advice

Job Title	Assistant Director Procurement and Contracts
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	Executive Level 1
Position Number	33483
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dep

Job Description

https://jobs.dps.gov.au/

The Opportunity

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Executive Level 1 Assistant Director Procurement and Contracts within Procurement.

The role sits within the Procurement, Contracting, Legal and Enterprise Project Management Office Branch, delivering critical enabling functions for the Department.

You will lead the team responsible for procurement and contract reporting, governance and oversight across DPS. Working closely with the Branch's Procurement Business Partners, you will help business areas plan and undertake procurements and contract management effectively, manage risks and meet Australian Government requirements. You will drive the continued uplift of procurement and contract management practice at DPS.

DPS procures and manages a wide range of goods and services to support the operation of Parliament House. These range from everyday corporate supplies and professional services to complex technology, construction, maintenance and specialist services that help keep Parliament House secure, functional and accessible.

Who we are looking for

We are seeking an experienced procurement and contracting professional with a strong background in leading complex procurement activities, strengthening governance and improving contract management practices. You will be a collaborative leader who can provide clear, practical advice, build productive stakeholder relationships and support teams to achieve compliant and value-for-money outcomes.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- Certificate IV in Procurement and Contracting or higher is essential.
- The position is based in Canberra.
- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia’s Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Alexander Goodall, 02 6277 9765
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773610

Australian Energy Regulator

Closing Date:Sunday 01 November 2026

Job Title	Analyst (Multiple Positions)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$93,004 - $98,617
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 5
Position Number	AER-59
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

Each Analyst will report to a Assistant Director and operate with limited direction in a fast-paced and collaborative environment. In this role you will contribute to the achievement of the AER's purpose: to make all energy consumers better off, now and in the future.

DMO work can be fast-paced with short deadlines. Successful applicants will be confident engaging with colleagues, able to quickly understand priorities and progress work efficiently, and comfortable using their judgement to act on instructions without unnecessary delay.

Duties

- Work flexibly and confidently, both independently and as part of the wider DMO teams, proactively engaging with colleagues and supporting the efficient delivery of the DMO work remit within a geographically dispersed and dynamic work environment.
- Support the collection and analysis of data and energy market material to develop insights, identify trends and draw accurate conclusions.
- Demonstrate excellent written and verbal communication skills. Being able to communicate clearly and professionally, particularly in communicating complex or technical information related to the energy sector. Tailoring written and verbal information for a wide range of audiences and helping to explain concepts to a wide audience.
- Support consultation and stakeholder engagement activities by coordinating processes, assisting in preparing materials and responding to stakeholder enquiries in a timely manner.
- Build and maintain constructive working relationships with internal stakeholders, contribute actively to team discussions and problem-solving, and collaborate effectively with other teams across the AER.
- Demonstrate initiative, responsiveness and sound judgement in a fast-paced environment by managing competing priorities, identifying and progressing next steps with limited supervision, and delivering accurate work within agreed timeframes.
- Contribute and support the implementation of initiatives to improve AER workflows and processes.
- Support the development of regulatory processes to meet the requirements of the changing energy market while minimising regulatory burden.
- Demonstrate the APS Values, Employment Principles and AER behaviours in all aspects of work, contributing to a positive, inclusive and respectful workplace culture.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Energy Regulator

The Australian Energy Regulator (AER) works to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. We regulate electricity networks and covered gas pipelines, in all jurisdictions except Western Australia. We set the amount of revenue that network businesses can recover from customers for using these networks. From 1 July 2026, the AER structurally separated from the Australian Competition and Consumer Commission (ACCC) and transitioned into a standalone non-corporate Commonwealth entity with its

own accountable authority, staff and budgetary control. The separation of the AER from the ACCC is a significant regulatory reform aimed at improving the governance and operational autonomy of the AER.

To Apply

Position Contact	Patrick Vagg, 03 9910 9530
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773483

Australian Renewable Energy Agency

Closing Date:Friday 23 October 2026

People Group

Job Title	People Administrator
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid - work onsite 3 days per week
Classification	
Position Number	492275
Agency Website	https://arena.gov.au/

Job Description *https://careers.arena.gov.au/jobs/people-administrator-canberra-act-australia*

About the team

The People Group is responsible for building a capable, supported and high-performing workforce that enables ARENA's mission. Lead by the Chief People Officer, the team oversees the full suite of people functions, performance and development, workforce capability, wellbeing and safety, workforce planning, recruitment, and people systems and analytics, ensuring that ARENA has the talent, culture and frameworks needed to deliver its strategic priorities.

About the position

The People Administrator plays a key role in supporting the delivery of ARENA's workforce strategy by providing high-quality administrative support across HR initiatives and programs of work including recruitment, HRIS administration, reporting, and inbox management. Working closely with employees, managers and external stakeholders, you will help deliver a positive employee experience by supporting a range of activities across the employee lifecycle. This is an excellent opportunity for someone who enjoys a varied role, has a strong eye for detail, and is passionate about delivering great people services.

Duties

In this role, you will:

· Coordinate new employee onboarding and maintain the onboarding program schedule in consultation with the Talent Acquisition Manager.

· Support the end-to-end recruitment lifecycle, including job advertising, candidate communications, interview coordination, reference checking, recruitment documentation and record management.

· Provide administrative support across People and Culture functions, including recruitment, employee engagement, onboarding, offboarding, inbox management and other workforce initiatives.

· Prepare employment-related documentation and assist with the coordination and administration of people processes, ensuring compliance with organisational policies and procedures.

· Maintain accurate and confidential employee and recruitment records within HRIS (Aurion) and recruitment systems (PageUp), ensuring data integrity and timely updates.

· Prepare, extract and analyse workforce and recruitment data, producing reports, dashboards and insights to support organisational reporting, compliance and decision-making.

· Work collaboratively with Payroll to support employee lifecycle processes and ensure the accurate and timely processing of workforce-related transactions.

· Coordinate People and Culture administration activities, including meeting scheduling, document preparation, records management and team support.

· Contribute to People and Culture projects and continuous improvement initiatives, including workforce planning, system enhancements, process improvements, policy reviews and employee engagement activities.

· Identify trends and opportunities for improvement through workforce analytics and data-driven insights, supporting the ongoing enhancement of People and Culture services.

· Execute allocated tasks efficiently and to expected standards, contributing to the delivery of People and Culture priorities, programs of work and organisational objectives.

Eligibility

This role requires an experienced HR professional who will bring:

· Strong organisational and time management skills, with the ability to manage multiple tasks and meet deadlines.

· Demonstrated experience working in a similar environment.

· High attention to detail, particularly in data entry, document handling, and compliance-related activities.

· Strong written and verbal communication skills, with the ability to liaise professionally across teams.

· Proficiency in Microsoft Office and HR systems (Aurion preferred), with the ability to learn new systems quickly.

· Ability to work collaboratively within a team and independently under minimal supervision.

· A proactive and responsive approach to supporting people-related activities and HR operations.

· Understanding of confidentiality and discretion in handling sensitive employee information.

· Customer service mindset, with a focus on supporting positive employee experiences.

Notes

About the Australian Renewable Energy Agency

ARENA is at the forefront of Australia's renewable energy transition, funding and supporting innovative solutions that make real impact. By investing in cutting edge technologies, sharing insights with the market and collaborating with industry leaders, we're accelerating progress towards a cleaner, more sustainable future. Every role here contributes to meaningful change and shapes Australia's transition to renewable energy. Join our purpose-driven team where innovation thrives and your work matters. With a values driven culture built on knowledge sharing and impact, we offer an advancing environment where you can grow your skills, expand your expertise in the renewable energy sector and make a lasting positive impact. The Australian Renewable Energy Agency (ARENA) is a corporate Commonwealth entity. ARENA was established on 1 July 2012 under the Australian Renewable Energy Agency Act 2011 (the ARENA Act). ARENA has offices based in Canberra, Sydney and Melbourne and we promote a hybrid flexible working environment where we can.

To Apply

Position Contact	Michael Boer, NA
Agency Recruitment Site	https://careers.arena.gov.au/jobs/people-administrator-canberra-act-austr

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773379

Bureau of Meteorology

Closing Date:Sunday 25 October 2026

Enterprise Services
Communications

Job Title	Strategic Government Engagement Lead
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60019799
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The bureau provides information, advice, support and services across Australia about our weather, water, oceans, space weather and the climate. To do this, we need to form strong relationships across all levels of government to ensure when it’s needed, we can work together to support the community.

The Team Lead, Strategic Government Engagement, sits within the Government Relations team and reports to the Manager, Government Relations. The Government Relations team is responsible for ensuring the bureau meets its obligations and responsibilities to its minister, parliament and other government departments/agencies.

As the Team Lead, Strategic Government Engagement, you will proactively and strategically support and grow the bureau’s relationships with other government departments and agencies. This is a new role to implement and support the bureau's strategic government engagement framework.

In this newly established role, your first priorities will be to develop tailored stakeholder engagement plans and establish processes to support the bureau's engagement with government.

You will be a strategic thinker and have exceptional judgement, be flexible and innovative, as well as have an outstanding ability to manage multiple tasks with competing deadlines and diverse stakeholders.

You will need highly developed oral and written communication skills to be able to present your ideas in a compelling manner and you will be a networker who has well-developed liaison skills and can form relationships quickly.

This is an exciting role for anyone with strong existing networks and stakeholder management experience within government and a passion for government agencies and departments working together to achieve better outcomes.

Duties

The responsibilities of the role include but are not limited to:

• lead the implementation of the bureau’s strategic government stakeholder engagement framework through the development and implementation of tailored engagement plans

• support the bureau’s relationship with government agencies and departments by identifying issues and opportunities that promote and explain the bureau’s contribution to government, industry and the community

• establish processes to support bureau executives in understanding stakeholders and opportunities, including use of the CRM tool

• provide guidance and expert advice to bureau staff about stakeholder management.

• communicate effectively and persuasively, in writing and verbally

• gather intelligence and analyse the effectiveness of external engagement to help inform current and future engagement strategies, including a biennial review of the strategic government stakeholder relationships

• build strong, trusting relationships with internal and external stakeholders at all levels

• work collaboratively as part of a small team, connect outcomes of strategic government engagement work into the outcomes of the other parts of the team, and support broader Government Relations team functions as required

• take responsibility for the achievement of outcomes, monitoring progress and follow through to deliver quality outcomes

• manage multiple and competing priorities by being resilient, responsive and flexible.

• comply with all bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Katie Timmins, 0488 415 894
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773416

Bureau of Meteorology

Closing Date:Sunday 25 October 2026

Enterprise Services Group
Organisational Development

Job Title	Technical STEM Trainer
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60016481
Agency Website	

Job Description

https://bomcareers.nga.net.au/

Are you a passionate STEM educator with a background in geography, geology, environmental science or Meteorology? Are you a science practitioner with a passion for training? Do you enjoy helping others learn through practical, hands-on experiences rather than spending most of your time in a traditional classroom?

This unique opportunity with the Bureau of Meteorology offers the chance to combine your scientific knowledge, training expertise and curiosity in a role that directly contributes to Australia's national weather and climate services. Based in Melbourne's northern suburbs, the position provides a diverse mix of science, field-based learning and vocational training, with a significantly lower classroom teaching load than most secondary school or tertiary teaching roles. You will be training adults to effectively take weather measurements, observe the current weather, classify exposure of measuring equipment and also safely releasing weather balloons. These vocational skills will be learnt on the job. As part of a dedicated training team, you will help develop and deliver programs that prepare Bureau staff to operate and maintain critical meteorological observing systems across Australia. The successful candidate will be supported to learn new technical skills and gain exposure to a wide range of scientific and operational disciplines. This is a secure and rewarding career opportunity for someone who enjoys continuous learning, practical problem-solving and sharing knowledge with others. For the right person, the role offers a rare combination of education, science and taking weather observation measurements, providing opportunities to explore diverse scientific endeavours while helping shape the capabilities of the Bureau's future workforce.

Duties

The responsibilities of the role include but are not limited to:

1. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

2. Organise, coordinate, and supervise the training and assessment of appropriate Bureau staff in taking weather observations to the standard outlined in Bureau procedures and adhering to relevant safety policies and procedures.

3. Liaise with external providers to deliver appropriate training required to Bureau staff

4. Develop and deliver online and face to face learning materials and remote training sessions using the Bureau’s Learning Management System (LMS) ensuring alignment to adult learning methodologies.

5. Consult with other areas of the Bureau to ensure training is up to date and aligns with Bureau practices.

6. Provide training and assessment advice to Bureau staff in head office and regional hubs

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties. You don’t need to have weather observation skills, we will train you in the content, we do need you to have an applied background in science, applied training skills and a willingness to learn.

Notes

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To Apply

Position Contact	Rob Duthie, 0457 561 689
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773489

Bureau of Meteorology

Closing Date:Monday 26 October 2026

Australian Climate Service
Delivery

Job Title	Climate Intelligence Technical Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019114
Agency Website	

Job Description

https://bomcareers.nga.net.au/cp/

The Australian Climate Service seeks a Technical Officer to support the Climate, Hazard science and Domain data program in the Australian Climate Service.

Reporting to the Program Manager for Climate and Hazard Science the Technical Officer will support the translation of climate and hazard science into products and services to support customers relying on this data and intelligence. Key responsibilities include translating complex scientific data into actionable insights, and developing tools and services tailored to user needs.

This position is pivotal in bridging the gap between scientific research and practical, impactful knowledge for users.

Duties

The responsibilities of the role include but are not limited to:

1. Climate Risk Translation and Communication

• Collaborate with subject matter experts and researchers to distil complex scientific information into accessible language for diverse audiences.

• Translate complex climate, hazard and risk information into clear, practical and decision-ready guidance.

• Prepare high-quality reports, briefings, presentations, case studies and user-facing materials.

• Support communication of technical information in understandable and consumable ways to diverse audiences.

2. Climate Risk Products and Services

• Through the development of guidance and adherence of data governance processes, contribute to the development and continuous improvement of climate risk products and services.

• Support the translation of user needs into product and service improvements.

• Contribute to testing, evaluation and quality assurance activities.

3. Stakeholder Engagement and Collaboration

• Work collaboratively with ACS partners, subject matter experts and stakeholders to understand user needs and improve products and services.

• Build productive relationships that support the delivery and uptake of climate risk information.

• Participate in and understand ACS channels. Contribute to stakeholder consultation and co-design activities.

4. Continuous Improvement

• Assists in the understanding and application of ACS Data Governance and Standards

• Identify opportunities to improve the accessibility, usability and impact of climate risk information.

• Contribute to new approaches, tools and practices that strengthen ACS products and services.

5. Corporate Responsibilities

• Demonstrate the APS Values, Code of Conduct and the bureau's commitment to diversity and inclusion.

• Comply with workplace health and safety requirements and contribute to a positive team culture.

Eligibility
Notes

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To Apply

Position Contact	Shoni Maguire, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773521

Bureau of Meteorology

Closing Date:Tuesday 27 October 2026

Australian Climate Services

Job Title	Stakeholder Policy and Engagement Lead, ACS
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Canberra ACT, Brisbane QLD
Salary	$121,755 - $132,713
Future Merit Locations	Canberra, Brisbane, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements.
Classification	Executive Level 1
Position Number	60018478
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The Australian Climate Service is seeking a Policy and Stakeholder Engagement Lead to provide strategic leadership including for stakeholder engagement across government. The role is responsible for shaping engagement approaches, building influential relationships and translating stakeholder intelligence into advice that informs ACS priorities, products and services.

Operating under broad direction, the position exercises a high degree of independence and judgement in managing complex stakeholder issues, identifying emerging opportunities and risks, and driving collaborative outcomes across governments, industry, research organisations and communities. The role plays a key part in strengthening the impact, relevance and uptake of ACS climate and disaster risk intelligence across government.

Duties

The responsibilities of the role include but are not limited to:

1. Stakeholder engagement strategy and planning

- Lead the development, implementation and evaluation of an ACS-wide stakeholder engagement strategy aligned with ACS priorities, outcomes and delivery plans.
- Establish engagement objectives and performance measures, evaluate outcomes and use evidence to improve ACS engagement approaches, products and services.

- Provide authoritative and evidence-based strategic advice to ACS senior leaders and partner agencies on stakeholder needs, emerging issues, engagement risks and opportunities.

2. Engagement delivery and capability building

- Lead the planning and delivery of stakeholder engagement activities, including workshops, consultations, webinars and events.
- Develop practical engagement resources, templates, guidance materials and engagement frameworks for ACS staff.
- Promote consistent engagement practices across ACS and partner agencies.
- Foster a culture of collaboration, inclusion and continuous learning.

3. Stakeholder intelligence and insights

- Lead mapping and analysis to identify priority stakeholder groups, identify stakeholder needs and establish engagement objectives, approaches and measures of success.
- Identify, assess and manage stakeholder, delivery and reputational risks, providing timely advice and escalating significant issues where appropriate.
- Design and oversee consultation activities including interviews, workshops, surveys and focus groups.
- Synthesize engagement findings into actionable insights and share with the ACS leadership and partner agencies.
- Independently manage complex, sensitive or competing stakeholder matters, identifying risks and determining appropriate engagement and escalation approaches.
- Maintain an understanding of the climate risk, adaptation, resilience and disaster management stakeholder landscape.

4. Leadership, capability building and partnerships

- Provide professional leadership, coaching and expert guidance to ACS staff and partner teams undertaking stakeholder engagement.
- Coordinate contributions from multidisciplinary teams and partner agencies, setting clear expectations and supporting delivery of agreed engagement outcomes.
- Build ACS engagement capability by sharing expertise, developing practical tools and promoting consistent, inclusive and evidence-based practice.
- Build and maintain trusted relationships with Commonwealth, state and territory governments, industry, research organisations, First Nations representatives, community organisations and other strategic partners.
- Act as a key point of contact between ACS and external stakeholders, representing ACS at meetings, forums, conferences and stakeholder events.

5. Stakeholder management and influence

- Build and sustain strategic relationships across jurisdictional and organisational boundaries, navigating competing interests and negotiating outcomes that advance ACS priorities.
- Support the translation of complex climate and hazard information and the synthesis of ACS data and intelligence into accessible messages for diverse audiences.
- Ensure stakeholder perspectives are reflected in ACS briefing materials, reports, presentations and executive advice.

6. Governance and continuous improvement

- Contribute to strategic planning, performance reporting and organisational improvement initiatives.

- Comply with APS Values, Employment Principles and Code of Conduct and workplace health and safety requirements. taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.
- Demonstrate a commitment to the Bureau's values, including diversity, inclusion, and the principles of the Bureau Way

Eligibility

Essential

Relevant experience in stakeholder engagement, communications, social science, public policy or related discipline.

Desirable

Experience or exposure to climate risk, disaster risk reduction, climate adaptation, resilience policy, emergency management, environmental science or related technical domains.

Notes

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To Apply

Position Contact	Margalit Levin, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773559

Bureau of Meteorology

Closing Date:Wednesday 28 October 2026

Enterprise Services
Business Management

Job Title	Logistics Officer - Supply
Job Type	Full-Time, Ongoing
Location	Campbellfield VIC
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This position is located in Campbellfield, Melbourne and cannot be undertaken in any other bureau location.
Classification	APS Level 4
Position Number	60013979
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The Bureau of Meteorology manages and operates sites across Australia, Antarctica and the Pacific at which equipment is used in the gathering of weather observational information. This role supports the supply chain processes throughout the Bureau of Meteorology observation network. It focuses on supporting the installation, upgrading and maintenance of this equipment through the receipt, storage, and goods issue of items from a Central Location.

The diverse nature of the equipment requires a proactive and thoughtful individual, who is able to adapt the handling of non-typical items, in a safe and environmentally responsible manner. Attention to detail in the treatment of these items is of the highest importance, from the picking and packing of inventory, including completing all documentation required by the logistic systems.

Reporting directly to the Logistics Manager, this role will attract an experienced professional with strong supply chain skills. Using their Supply Chain experience, the Logistics Officer (Supply) will unload, receipt, store and then distribute equipment across Australia and its Territories, as well as Internationally.

Duties

The responsibilities of the role Logistics Officer - Supply include:

Job Specific

Be appropriately qualified, demonstrating strong experience in the provision of:

1. **Supply Chain Processes:** Ensure the accurate, efficient, and effective receipt, storage, maintenance, issue and despatch of assets, inventory, and other materials. Ensure the correct identification and labelling of materials, the correct allocation and maintenance of inventory location codes and that materials for despatch are correctly packaged, identified and labelled.
2. **Warehouse Practises:** Ensure all duties performed are compliant with warehouse operating procedures and OH&S guidance for the handling, storage, and transport of all materials, including hazardous substances. Reporting of any hazards and assist in developing appropriate solutions. Ensure that security, fire, and general safety precautions are implemented.
3. **Material Handling:** Safe operation of mechanical handling equipment in a safe and efficient and effective manner
4. **Logistics Documentation:** Prepare and process logistic documents and maintain logistic records within the Bureau’s preferred ERP system, SAP
5. **Freight Management:** Communicate with freight providers to plan for the distribution of Bureau equipment. Maintain a system for tracking of transport, locally, nationally, and overseas. Monitor, track and expedite all transport to and from the central Warehouse via this system
6. **Culture & Development:** Facilitate and support a strong team culture through participation in warehouse team meetings and activities.
7. **Work, Health Safety:** Comply with all Bureau work, health and safety policies and procedures, take reasonable care for your own health and safety and that of employees and contractors
8. **Social Justice Strategy:** Be aware, and apply as necessary, the principles and practices of the various elements of the Bureau's Social Justice Strategy.

Eligibility

Mandatory qualifications:

Given the importance of this role, we require someone who is an established stores professional. Ideally you will have a minimum of three years' experience in a similar role:

- • Operation of mechanical handling equipment in a safe and efficient and effective manner including a current forklift license (LF).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	William Hamlin, 0400868216
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773418

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 29 October 2026

Parks Australia
Marine & Island Parks Christmas Island National Park

Job Title	Rainforest Ecologist
Job Type	Full-Time, Ongoing
Location	Christmas Island WA
Salary	$99,734 - $112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 6
Position Number	2026/2091
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=808729B6-FD57-DD76-CE3F-ED627203682D

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Australia has one of the largest networks of marine parks in the world. Marine parks protect the diversity of life in our oceans–from astonishing coral reefs in our tropical seas to deep ocean canyons and undersea mountains in temperate marine regions. This branch oversees the ongoing management of each of the six Marine Park Networks, Policy and Programs Coordination, Science and Management Effectiveness and Authorisations and Compliance.

The Christmas Island National Park is part of the Marine and Island Parks Branch of Parks Australia. It manages Christmas Island National Park and its natural and cultural values on behalf of the Australian Government. The Park's work covers threatened species recovery, invasive

species management (including biological control programs), biosecurity risk, visitor services and park infrastructure, and community engagement. The Christmas Island National Park also delivers the Christmas Island Minesite to Forest Rehabilitation (CIMFR) Program, which rehabilitates mined land on Christmas Island. The Park is a close-knit, multidisciplinary team of rangers, scientists, technical and operational staff. It works closely with the local community, research partners and other government agencies to protect one of Australia's most distinctive island ecosystems.

For more information about us please visit our website.

Duties

- Lead and supervise the Forest Ecology team, including work planning, performance management, staff development and field safety.
- Deliver and continuously improve the CIMFR biophysical monitoring program.
- Establish and maintain monitoring plots and transects across rehabilitation and reference rainforest sites.
- Monitor vegetation growth, species composition, canopy development, natural regeneration, weed presence and soil condition.
- Collect, manage and maintain high-quality ecological data using GIS, databases and field data systems.
- Analyse monitoring results and produce technical reports, presentations and management advice.
- Provide evidence-based recommendations to improve rehabilitation methods, ecological outcomes and cost-effectiveness.
- Work with Nursery Operations on species selection, seed collection priorities and propagation of endemic, rare and threatened plants.
- Work with Field Operations to optimise planting design, site preparation, weed control and maintenance activities.
- Design and lead field trials and applied ecological research to address knowledge gaps.
- Develop specialist expertise in Christmas Island rainforest ecosystems, including endemic, rare and threatened flora.
- Use GIS, remote sensing and drone imagery to assess rehabilitation progress at a landscape scale.
- Provide ecological advice on landform design, earthworks planning and site prioritisation.
- Monitor and advise on weed and invasive species management.
- Contribute to program reporting, performance measures and senior management briefings.
- Build ecological capability across the team through training in monitoring, plant identification and data collection.
- Communicate scientific findings to staff, researchers, community members and visitors.
- Promote and model safe work practices in challenging field environments.
- Work collaboratively and respectfully with a diverse workforce, community and stakeholders in line with APS Values and Code of Conduct.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

Mandatory qualifications – your suitability for employment will be dependent on you holding relevant mandatory qualifications.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Mandatory qualifications

- A tertiary qualification (bachelor's degree or higher) in ecology, botany, environmental science, natural resource management or a closely related field.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that the physical requirements of the role(s) involve a combination of outdoor and office-based work,
- note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours,
- note that you may be required to perform occasional out-of-hours and weekend work,
- note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses,
- note that you will be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams,
- participate in the Park’s Duty Officer Roster involving after hours monitoring of emergency alarms and phones,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department’s uniform policy.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Mark Bennett, 0403 004 888
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=808729B6-FD57-DD76-CE3F-ED627

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Climate Change, Energy, the Environment and Water

Vacancy VN-0773554

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 28 October 2026

Australian Antarctic Division
Operations and Logistics Operations Management Centre

Job Title	Antarctic Operations Manager (Watch Supervisor)
Job Type	Full-Time, Ongoing
Location	Kingston TAS
Salary	$129,106 - $138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/2053
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=1888342A-7955-E76D-13C1-ED63DAF66713

The Australian Antarctic Division (AAD) is a Division of the Australian Government's Department of Climate Change, Energy, the Environment and Water (DCCEEW) and is the lead agency responsible for delivering Australia's Antarctic Program.

In fulfilling this role, the AAD supports Australia’s national interests in Antarctica, articulated in the Strategy and Action Plan, as;

- maintain Antarctica’s freedom from strategic and/or political confrontation
- preserve our sovereignty over the Australian Antarctic Territory, including our sovereign rights over adjacent offshore areas;
- support a strong and effective Antarctic Treaty system;
- conduct world-class scientific research consistent with national priorities;
- protect the Antarctic environment, having regard to its special qualities and effects on our region;
- be informed about and able to influence developments in a region geographically proximate to Australia;
- foster economic opportunities arising from Antarctica and the Southern Ocean, consistent with our Antarctic Treaty system obligations, including the ban on mining and oil drilling.

The AAD is also responsible for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands.

The Operations and Logistics Branch is responsible for planning, coordinating and delivering the operational and logistical activities that enable the Australian Antarctic Program. This includes the safe resupply and sustainment of Australia's Antarctic and sub-Antarctic stations, the delivery of major operational projects, and the development of future capability to support Australia's long-term presence and objectives in the region.

The Operations Management Centre (OMC), within the Operations and Logistics Branch, provides the central coordination, oversight and decision-support function for activities undertaken across Antarctica, the Southern Ocean and the sub-Antarctic.

The OMC is responsible for:

- Monitoring and coordinating program activities, including station resupply, maritime and aviation movements, cargo logistics, and major field campaigns, to ensure delivery aligns with program priorities, seasonal plans and station objectives;
- Analysing meteorological, maritime, aviation, field and geospatial information in consultation with AAD teams, ICT providers, station personnel, transport operators and external delivery partners.
- Supporting the prioritisation, coordination and deconfliction of key activities through close engagement with Station Leaders, Voyage Leaders, Field Leaders, other stakeholders and National Antarctic Programs.
- Providing decision support to the AAD Executive and, in accordance with approved Standard Operating Procedures (SOPs), determining the safest and most effective course of action when environmental, technical, resource or scheduling factors require changes to planned activities.
- Maintaining situational awareness across the program and providing timely advice to the AAD Executive and key stakeholders on capability, risks, constraints and emerging issues affecting delivery.
- Providing and maintaining a 24/7 year-round incident and emergency response capability for the Australian Antarctic Program;
- Facilitating incident management preparedness activities, exercises and responses;
- Verifying that expeditioners and program participants have satisfied all mandatory training, medical clearance and equipment requirements prior to departure.

Coordination and tasking are undertaken in support of program objectives, with due consideration given to safety, resource availability, asset utilisation, environmental conditions and risk.

These functions are delivered through a dedicated operations room and supporting systems, which serve as the central hub for the collection, assessment and dissemination of information. This capability enables a common operating picture across the Australian Antarctic Program, supporting informed decision-making and a high level of situational awareness.

The OMC normally operates during standard business hours and is supported by an after-hours on-call Watchkeeper roster. Depending on program requirements, the OMC may transition to extended or continuous operating arrangements. Applicants should therefore be willing and able to participate in shift work, including nights, weekends and public holidays, where required

For more information about us please visit our website.

Duties

Key duties will include, but are not limited to:

- Maintain oversight of Antarctic, sub-Antarctic and Southern Ocean activities, exercising delegated after-hours authority to coordinate responses to emerging issues, risks and changing circumstances.
- Lead watchkeeping arrangements and coordinate enhanced monitoring capability during periods of heightened activity, contingency response or incident management.
- Coordinate the flow of information between AAD Headquarters and deployed elements, including Antarctic and sub-Antarctic stations, vessels, aircraft and deep field camps, to support situational awareness and informed decision-making.
- Manage the day-to-day functions of the OMC, including the coordination and preparation of timely, accurate briefings for the Branch Head, Operations and Logistics, Division Executive, Ministerial Offices, external agencies, key stakeholders and delivery partners.
- Exercise sound judgement to identify matters requiring escalation, ensuring significant incidents, risks and impacts to program delivery are promptly communicated to the Chief of Operations and other decision-makers.
- Act as the initial point of contact and coordinator for incident management across the Australian Antarctic Program, ensuring response, planning and reporting activities are timely, coordinated and aligned with established arrangements.
- Work collaboratively with stakeholders across the AAD and partner agencies, including Commonwealth and State watch offices and response organisations, to coordinate responses to emergencies, crises and other significant events affecting program activities.
- Undertake the duties of the Chief of Operations, when required, providing leadership, direction and oversight of OMC functions and service delivery.
- Coordinate effective shift handovers to ensure continuity of information, situational awareness and decision support across all periods of operation.

Please note that this recruitment process may be used to fill several positions. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Negative Vetting Level 1 (NV1) security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period of 6 months.

MSIC and ASIC Licence - If successful, this position will require you to obtain and maintain an MSIC and ASIC.

Notes

Note, while flexible working arrangements may be available by agreement, this role is principally based at the Australian Antarctic Division's Head Office in Kingston, Tasmania, reflecting its critical contribution to the day-to-day coordination and oversight activities of the Operations Management Centre. Relocation assistance may be available, subject to negotiation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Simon Owen, 0424 643 306
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=1888342A-7955-E76D-13C1-ED63D

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Employment and Workplace Relations

Vacancy VN-0773405

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 25 October 2026

Digital Experience and Solutions
Several Several

Job Title	EL1 Software Engineer – Full Stack Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Brisbane QLD, Sydney NSW
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1580
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=E5D1DA17-CC3B-29A0-DD0F-ED62745E21B8

Reporting to the Director, the EL1 Software Engineer (Full Stack Developer) will provide technical leadership within a multidisciplinary Agile delivery team supporting the delivery of critical departmental digital products and services. The role works closely with Scrum team members and Solution Management to provide expert software engineering advice, champion contemporary development practices, and contribute to the design, development and continuous improvement of secure, scalable and maintainable solutions.

Working across the full software development lifecycle, the successful candidate will lead complex development activities, support technical decision-making, drive code quality and engineering excellence, and foster a culture of continuous improvement. They will mentor team members, collaborate with stakeholders across business and technology areas, and help ensure the timely delivery of reliable and sustainable digital services.

Current positions to be filled are available on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis for up to 12 months initially.

Duties

Responsibilities of the EL1 Software Engineer (Full Stack Developer) may include:

- Leading the design, development, enhancement and maintenance of enterprise applications and digital services.
- Developing and maintaining code of high standards, looking into maintainability, security and compliance with departmental frameworks.
- Providing technical leadership and guidance to developers within multidisciplinary Agile delivery teams.
- Participating in technical requirements analysis, solution design, estimation and architectural discussions to ensure solutions align with departmental standards and business objectives.
- Reviewing software designs, code and technical documentation to ensure quality, maintainability, security and compliance with departmental frameworks.
- Developing and maintaining CI/CD pipelines, automated testing and DevOps practices to support efficient software delivery.
- Managing complex technical issues and providing expert advice and recommendations to stakeholders and senior management.
- Mentoring and supporting less experienced developers, promoting knowledge transfer and continuous improvement practices.
- Contributing to delivery planning, risk management, technical decision-making and the adoption of emerging technologies, including appropriate and responsible use of AI-enabled development tools.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Daniel Machado, (02) 6121 8567
Agency Recruitment Site	https://dewr.nga.net.au/?jati=E5D1DA17-CC3B-29A0-DD0F-ED62745E2

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Employment and Workplace Relations

Vacancy VN-0773432

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 25 October 2026

Enterprise Technology
Digital Workplace Information Management and SharePoint

Job Title	Information Management Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$105,295 - $115,786
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1562
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=3C29B5BB-08E6-A212-3168-ED6276CA5517

Reporting to the Assistant Director Information Management, the Information Management Advisor plays a key role in supporting DEWR's information management capability through the delivery of complex operational, analytical and governance functions. Working under limited direction, the role manages information asset lifecycle activities, procurement and contract management processes, supplier relationships, reporting obligations and information governance initiatives.

The role undertakes analysis across information management systems, data and business processes to identify risks, opportunities and improvements. It provides specialist advice and recommendations to support compliance, informed decision-making and the achievement of departmental objectives.

The Information Management Advisor manages competing priorities across business-as-usual operations and project activities, exercising judgement, initiative and problem-solving skills to deliver outcomes in a dynamic environment. The role works collaboratively with internal and external stakeholders, contributes to continuous improvement initiatives and supports the ongoing maturity of the department's information management capability.

Duties

Responsibilities of the APS Level 6 include:

- Leading and delivering complex information management projects and initiatives, managing schedules, risks, dependencies and deliverables to achieve organisational outcomes.
- Managing the lifecycle of physical and digital information assets, including appraisal, sentencing, retention and disposal activities in accordance with legislative, regulatory and departmental requirements.
- Undertaking analysis of information management systems, data sources and business processes to identify trends, risks and opportunities, and recommend improvements to business practices and controls.
- Preparing high-quality reports, briefs, submissions and analytical products to support governance, monitor performance and inform evidence-based decision-making.
- Providing authoritative advice and guidance on information management, records management and information governance obligations, supporting business areas to achieve compliance and best practice outcomes.
- Building and maintaining effective relationships with internal and external stakeholders, negotiating outcomes and influencing decision-making to support the delivery of information management services and initiatives.
- Managing relationships with contracted service providers, including overseeing service delivery, monitoring performance, resolving issues and contributing to procurement and contract management activities.
- Contributing to the development, implementation and continuous improvement of information management frameworks, policies, procedures and governance arrangements, while promoting organisational capability and a culture of accountability and compliance.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a **Baseline** security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Julie Carpenter, (02) 6218 3141
Agency Recruitment Site	https://dewr.nga.net.au/?jati=3C29B5BB-08E6-A212-3168-ED6276CA55

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Employment and Workplace Relations

Vacancy VN-0773437

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 25 October 2026

Delivery and Partnerships
Northern Territory Office Employment and Skills

Job Title	Assistant Director - Identified Position
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	$129,477 - $143,099
Future Merit Locations	Darwin
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1560
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=CE33B0A6-4149-89D9-0C9D-ED627848939E

Reporting to the Director and Northern Territory State Manager, the Assistant Director is responsible for leading and delivering of Australian Government employment and skills programs. The role provides strategic and operational leadership, manages provider performance and contracts, and builds strong place-based partnerships with employer, provider, communities and government stakeholders to improve employment and skills outcomes.

The role contributes to the department's strategic objectives by focusing effort where it can make the greatest difference, working across boundaries, embedding Closing the Gap in delivery, and strengthening employment, skills pathways for people, employers and communities in the Northern Territory.

Duties

Responsibilities of the Assistant Director may include:

- Support inclusive, culturally informed engagement that listens to First Nations people, values lived experience and contributes to Closing the Gap outcomes.
- Lead a team delivering Australian Government employment and skills programs in the Northern Territory.
- Provide direction across a range of strategic and operational priorities, working under limited direction from the Director.

- Manage employment and skills contracts, including provider performance, compliance, assurance, quality and relationship management.
- Build and maintain strong relationships with employers, providers, government, community organisations and other stakeholders.
- Use local labour market intelligence to inform engagement activity, prioritisation and program delivery.
- Support place-based projects that connect job seekers, employers and communities with appropriate employment and skills pathways.
- Lead staff in a collaborative, flexible and psychologically safe environment that supports capability, innovation and performance.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	Gavin Bucklar, 0499 745 381
Agency Recruitment Site	https://dewr.nga.net.au/?jati=CE33B0A6-4149-89D9-0C9D-ED627848939

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Employment and Workplace Relations

Vacancy VN-0773454

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 25 October 2026

Enterprise Technology Division
Enterprise Business Platform Services Digital Platform Support

Job Title	Director - Digital Platform Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$152,362 - $182,891
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with Department of Employment and Workplace Relations Enterprise Agreement 2024-2027
Classification	Executive Level 2
Position Number	26/1547
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

Reporting to the Assistant Secretary Enterprise Business Platform Services the Director, Digital Platform Support is responsible for leading the delivery, performance, and continuous improvement of services including API management, Client Identity access management and

branch PI planning governance. The role ensures that critical systems are stable, secure, and responsive to business and user needs, enabling the organisation to deliver high-quality digital services through a mix of operations and project delivery.

This position is available on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis for up to 12 months initially.

Duties

The Director, Digital Platform Support will operate with a high degree of independence and be accountable for strategic leadership, service delivery outcomes and effective stewardship of critical enterprise platforms. The role will:

- Provide strategic leadership for the delivery, operation and continuous improvement of critical digital platform services, including API management, Client Identity access management and branch PI planning governance.
- Be accountable for platform service outcomes, ensuring supported systems are stable, secure, compliant and responsive to business, user and whole-of-government requirements.
- Lead and manage multidisciplinary teams, setting direction, building capability, fostering accountability and sustaining a high-performance service culture.
- Exercise sound judgement in a complex operating environment, balancing operational priorities, delivery commitments, risk, security, compliance and stakeholder expectations.
- Oversee governance, reporting, risk management and assurance activities to support effective decision-making and alignment with departmental policies, standards and security obligations.
- Build and maintain influential relationships with senior stakeholders across the department, other government agencies, delivery partners and vendors to achieve shared outcomes.
- Provide authoritative advice to senior executives on platform performance, operational risks, service improvement opportunities, investment priorities and future capability needs.
- Manage financial, workforce, vendor and contractor resources to deliver agreed outcomes within a changing and high-demand environment.
- Drive service maturity and innovation through Agile delivery practices, automation, modern cloud technologies, clear operating models and continuous improvement.
- Ensure effective onboarding, release coordination, technical support and transition activities for platform consumers and partner agencies.

Eligibility
Notes

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Zane Zhao, 0460040898
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773459

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 25 October 2026

People and Communication
People Entry Level Programs

Job Title	APS4 Program Support Officer - Affirmative Measures, Aboriginal and Torres Strait Islander
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$84,828 - $90,720
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 4
Position Number	26/0299
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

Reporting to the EL1 Assistant Director, the APS4 Program Officer is responsible for providing primary administrative, logistical and coordination support for the Murra Program, a student placement program for Aboriginal and Torres Strait Islander students. The role supports the delivery of recruitment, onboarding, participant engagement and development activities, maintains program records and data, and acts as a key point of contact for participants and stakeholders.

This role provides culturally safe support for the program and its participants, including guided onboarding, participant pastoral care and bespoke engagement activities throughout placements.

Duties

Working under limited direction, the APS4 contributes to the efficient and effective administration of program activities, ensures established processes are followed, and supports the delivery of positive outcomes for participants and the department, including:

- Administer recruitment, onboarding and employment documentation for students.
- Coordinate student placements, meetings and events.
- Maintain program records and reporting.

- Respond to participant and supervisor enquiries.
- Prepare routine correspondence and communication materials.
- Coordinate Journey Sessions, Yarning Circles and engagement activities.
- Support relationships with universities and internal stakeholders.
- Escalate complex participant or program issues to the Assistant Director.
- Provide administrative support across other entry-level programs as required.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Steph Bambach, (02) 6240 0217
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0773467

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 26 October 2026

Enterprise Technology
Enterprise Business Platform Services Data, Application Portfolio and Spatial

Job Title	Data Visualisation Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$105,295 - $115,786
Future Merit Locations	Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1569
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=74A83B6A-761C-50F7-A276-ED62B246315C

Reporting to the EL1 Team Leader, the APS6 Data Visualisation Developer is responsible for designing, creating, testing, and maintaining software applications and systems. This is a senior-level position with the expectation of 3-5 years professional experience in data visualisation development in an enterprise environment using agile methodologies.

Duties

Responsibilities of the APS Level 6 may include:

- Developing various PowerBI visual design solutions that are user-centred and align with business outcomes.
- Contribute to project planning and delivery by managing design priorities and deliverables to meet project milestones.
- Collaborating with stakeholders, data stewards and cross-functional teams across business and technology areas.
- Providing design and data advice and expertise to guide project teams and stakeholders.
- Conduct data reviews, usability assessments and quality assurance activities to support user experience and project outcomes.
- Maintaining design standards and accessibility compliance to ensure consistency and usability of products.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

One of the below qualifications are essential:

- Bachelor’s in software engineering,
- Bachelor’s in computer science/engineering,
- Bachelor’s in information systems/technology,
- Bachelor’s in business information systems, and/or
- Other recognised industry or tertiary qualifications.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	Daniela Leonenko, (02) 9246 0516
Agency Recruitment Site	https://dewr.nga.net.au/?jati=74A83B6A-761C-50F7-A276-ED62B24631

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Employment and Workplace Relations

Vacancy VN-0773506

Department of Employment and Workplace Relations (DEWR)

Closing Date:Wednesday 04 November 2026

Enterprise Technology
Infrastructure Platforms and Operations Technology Architecture

Job Title	Team Leader, Site Reliability Engineering (SRE) Team
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$129,477 - $143,099
Future Merit Locations	Adelaide, Brisbane, Melbourne, Sydney, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Executive Level 1
Position Number	26/1550
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=A187B5A1-45A6-B3B3-4922-ED62EDE92635

Reporting to the Director of Technology Architecture, the Site Reliability Engineer (SRE) Team Leader is responsible for leading a high-performing team of cloud engineers, platform specialists and reliability professionals who support the delivery of secure, reliable and scalable digital services across the Department.

This role combines technical expertise with people leadership and plays a critical role in enabling modern cloud platforms, Infrastructure as Code, DevOps practices, release management and operational reliability. The successful candidate will provide leadership across cloud engineering initiatives, guide the implementation of cloud technologies and automation, and ensure the reliability and resilience of mission-critical systems.

The role offers significant opportunities to broaden your leadership capability, expand your strategic influence and contribute to some of the Department's most important digital transformation initiatives.

Duties

Working closely with architects, cloud engineers, security specialists, delivery teams and senior stakeholders, you will be responsible for setting priorities, managing competing demands and providing strategic technical advice that supports departmental objectives. You will foster a culture of continuous improvement, innovation, automation and service reliability while supporting and developing the capability of engineers across the team.

Responsibilities of the Site Reliability Engineer (SRE) Team Leader may include:

- Leading cloud engineering and operational support activities.
- Driving Infrastructure as Code, automation and DevOps maturity.
- Supporting release governance, change management and reliability engineering practices.
- Providing technical leadership and mentoring to engineers.
- Ensuring cloud platforms remain secure, compliant and resilient.
- Building strong relationships with delivery teams and stakeholders across the organisation.
- Supporting the transition toward standardised and scalable cloud operating models.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Craig Bornholm, 02 6121 8018
Agency Recruitment Site	https://dewr.nga.net.au/?jati=A187B5A1-45A6-B3B3-4922-ED62EDE926

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Employment and Workplace Relations

Vacancy VN-0773533

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 29 October 2026

Digital Experience and Solutions
Portfolio Governance and Delivery Trades 2 Modernisation

Job Title	User Experience and User Interface (UX/UI) Designer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Brisbane QLD
Salary	$105,295 - $115,786
Future Merit Locations	Canberra, Melbourne, Sydney, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 6
Position Number	26/1592
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=300B6968-EF2B-36D3-D923-ED63A14CDDE7

As a **User Experience and User Interface (UX/UI) Designer**, you will work with, or as part of, one or multiple delivery teams responsible for building enterprise class systems for the department.

In a predominantly Microsoft and Azure technology environment, you will work in an agile based environment with Service Designers, Digital Accessibility Officers, Business and System Analysts, Software Designers and Developers, SCRUM Teams, Product Owners, Product Managers, and System Users to advocate for, design, review, and assess User Experience outcomes.

You will understand digital diversity and have a passion for User Experience with the necessary people skills to understand user needs and the relevant technical skills to design and prototype user interfaces in line with user needs and business objectives.

The successful applicant will receive the necessary training, mentoring, and guidance to perform the key responsibilities of the role and to advance their careers in the Australian Public Service (APS).

Duties

Responsibilities of the APS6 Level may include:

- Work under limited supervision
- Participate in agile ceremonies
- Participate in design, planning, and estimation sessions
- Conduct user-centred UX/UI design
- Analyse information to develop user-centred, user interface designs including wireframes, low-fidelity and high-fidelity prototypes
- Work closely with stakeholders and subject matter experts while developing and refining designs to ensure designs meet business objectives
- Facilitate stakeholder workshops
- Provide design guidance and solutions to delivery teams throughout project and sustainment life cycles
- Monitor the team’s workload and delegate tasks as appropriate
- If required, travel within Australia to undertake workshops with stakeholders

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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To Apply

Position Contact	Leigh Hughes, (02) 6240 2541
Agency Recruitment Site	https://dewr.nga.net.au/?jati=300B6968-EF2B-36D3-D923-ED63A14CDD

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Employment and Workplace Relations

Vacancy VN-0773503

Fair Work Ombudsman

Closing Date:Monday 26 October 2026

Legal and Specialist Advice Branch Legal Advice Team

Job Title	Principal Lawyer – Legal Advice Team
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD
Salary	$152,276 - $178,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	26/046EA
Agency Website	http://www.fairwork.gov.au

Job Description

https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=7A26A857%2D2489%2D43

If you want to work for an organisation that makes a real difference in the community, are looking for a great role and team, and generous superannuation and conditions…then keep reading!

We are seeking a Principal Lawyer for our Melbourne, Sydney or Brisbane office locations. Full-time and part-time hours are available. Successful applicants will be required to work part of the week out of one of the advertised office locations, and may also work some of the time from home. Offers will be based on candidate performance and operational requirements.

About the OFWO

The Office of the Fair Work Ombudsman (OFWO) is an independent statutory office established by the *Fair Work Act 2009* (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act 2009 to achieve our purpose:

- provide education, assistance, advice and guidance to employers, employees, regulated workers, regulated businesses, persons in a road transport contractual chain, outworkers, outworker entities and organisations
- promote and monitor compliance with workplace laws
- inquire into and investigate breaches of the Fair Work Act
- take appropriate enforcement action

- perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia; consistently scoring above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation
- Rewards and recognition initiatives.

We Value Diversity

OFWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Disability Network and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Duties

About the Team

The Legal Advice Team in the Legal and Specialist Advice Branch is a team of specialist lawyers working closely with internal and external stakeholders to provide strategic legal advice on complex workplace relations issues, workplace relations framework and legal policy issues, and review of workplace relations educational materials outside of the FWO’s compliance and enforcement functions. We also provide or obtain legal advice on a wide range of other matters, including general, corporate and commercial matters, and public sector law issues such as freedom of information and privacy.

Typical Duties

In partnership with another Principal Lawyer as a co-leader of the Legal Advice Team, you will have the opportunity to:

- lead, mentor and manage a team of lawyers to deliver efficient, effective, independent and professional legal services that support operational and Agency goals;
- provide or settle high-quality, practical and strategic oral and written advice focused on complex workplace relations legal and framework issues;

- provide or obtain high-quality and practical advice on other areas of law, such as commercial, corporate and public sector law
- review and settle high-quality legal reviews of advice and education materials including web content, templates, guides and other workplace relations educational materials
- triage and manage the legal advice functions, including by engaging external legal providers and managing legal spend;
- develop and maintain strong relationships with a broad cross-section of colleagues in the Agency and external stakeholders;
- working with other members of the Legal and Policy Group's senior leadership team to contribute to the achievement of the Agency's strategic goals and priorities.

What we are looking for

We are seeking an exceptional lawyer with strong legal, strategic, leadership and management skills who is adaptable, proactive and committed to achieving fairness in Australian workplaces. You must possess a strong and demonstrated ability to manage people and to autonomously lead a legal team that delivers high-quality, practical and strategic legal advice and support to a broad range of client areas.

You will have a proven track-record of achieving results within short timeframes and under pressure. You must be skilled in legal and persuasive writing with a demonstrated ability to identify and manage risk, including legal and strategic risks.

You will have strong leadership and managerial skills to mentor and develop lawyers in your team, and foster a culture of high performance, cohesion, openness and innovation to deliver exceptional legal services to the Agency and in which team members feel valued, engaged and motivated.

You must communicate and consult effectively, with demonstrated ability to build and maintain relationships with a broad cross-section of internal and external stakeholders.

You must have a **minimum of 7 years of relevant post-admission experience**. You must possess significant experience in providing practical advice on complex workplace relations issues. Experience working in a regulatory context, advising on public sector law, and conducting corporate and commercial advice and transactional work will be highly regarded.

You must hold a Law degree from an Australian university (or overseas equivalent qualification) and have been admitted, or be eligible for admission, to the Supreme court in your State or Territory and the High Court of Australia. You must also hold or be eligible to hold a valid practising certificate without a supervised legal practice condition in Australia.

Eligibility

Eligibility

- To be eligible for employment with the OFWO you must be an Australian citizen.
- The successful candidate must hold a current Australian Government Security Clearance (AGSVA) or be willing to undergo and obtain a Baseline security clearance.

A range of other conditions may be required depending on the role you are applying for.

Notes

How to Apply

If you are excited about this opportunity, please tell us in **no more than 800 words**:

- Why you want to apply for this role?
- How your skills and experience address the requirements of this role.

All applications must be submitted via our online application system through the OFWO website.

If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au.

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders.

RecruitAbility Scheme applies to this vacancy

Under the RecruitAbility scheme you will be progressed to further assessment if you declare you have a disability (according to definition below), opt into the scheme, and meet the minimum requirements for the position.

The RecruitAbility scheme disability definition is 'a limitation, restriction or impairment, which has lasted, or is likely to last, for at least 6 months and restricts everyday activities'. This also includes episodic conditions. For more information visit: https://www.apsc.gov.au/recruitability.

Applications close **11:00pm (AEDT) Monday 26 October 2026**

More Information

• Working with us and tips on applying, visit fairwork.gov.au/about-us/careers

• OFWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose

• Office locations, visit fairwork.gov.au/about-us/contact-us/offices

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About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: https://www.fairwork.gov.au/contact-us/offices The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	Recruitment team, N/a
Agency Recruitment Site	https://fwocareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=E

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Employment and Workplace Relations

Vacancy VN-0773453

Safe Work Australia

Closing Date:Sunday 25 October 2026

Corporate

Job Title	Assistant Director - Various Positions
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - QLD QLD, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - SA SA, Various locations - NT NT, Various locations - WA WA
Salary	$130,089 - $144,657
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered in line with our enterprise agreement.
Classification	Executive Level 1
Position Number	Various
Agency Website	https://www.safeworkaustralia.gov.au//

Job Description

https://swacareers.nga.net.au/?jati=BB5A5563-ACE5-39E1-44D0-ED62B19E7F1A

Safe Work Australia is seeking experienced and adaptable leaders to fill Assistant Director roles across the Corporate Branch. Each Assistant Director will report to the Director leading their team, and will be responsible for delivering high-quality, compliant corporate services that enable the agency to achieve its priorities.

The specific focus of each position will be determined by agency priorities and the skills and experience of the successful candidates. Given the agency's small size, the roles involve flexibility in functional responsibility and tasks, and there may be opportunities to act in more senior roles and represent the agency in senior level forums.

Assistant Director roles sit across the Corporate Branch with responsibility for the following functions:

- Finance and Procurement – financial governance, budgeting, accounting and reporting, and central oversight of procurement and contracting.
- Strategy and Performance – corporate planning, performance reporting, governance, and risk and assurance.
- People Strategies – human resources services, including recruitment, workforce planning, learning and capability, work health and safety, and HR policy.

- IT and Operations – the agency's technology, information management, property, security and day-to-day operations.

As a small branch in a small agency, our roles are broad by design. Each Assistant Director has genuine reach across their function, real influence over how their team operates, and regular exposure to the agency's Executive.

Duties

In line with APS Executive Level 1 expectations, Assistant Directors will:

- lead, manage and develop a small team, setting clear priorities, managing performance and building the capability needed to meet agency requirements.
- oversee the delivery of corporate services within their responsibility, ensuring service delivery meets agreed standards and complies with relevant legislation, policy and frameworks.
- provide timely, practical and well-reasoned advice to senior executives and managers, applying sound judgement in interpreting legislation, policy and guidance.
- prepare high-quality briefs, reports, submissions and correspondence, including contributions to agency governance committees and APS-wide reporting obligations.
- build and maintain effective relationships with stakeholders across the agency, other APS agencies, central agencies, auditors and external service providers.
- develop, review and implement policies, procedures, systems and guidance, and drive continuous improvement in processes and service delivery.
- identify and manage risks, support the integrity of agency risk management and control frameworks, and contribute to audit and assurance activities.
- manage projects, contracts and resources within their area, including procurement and oversight of external providers where relevant.
- contribute to the leadership of the branch and agency, and model a positive, inclusive and safe workplace culture consistent with the APS Values and your WHS obligations as a leader.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS), unless the Agency Head has agreed otherwise in writing.

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Successful applicants will be required to complete an Australian Federal Police criminal history check.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities if you choose to opt in, declare you have disability and meet the minimum requirements for the role. More information is available at apsc.gov.au/recruitability.

Notes

Applications should be submitted via our website by Sunday 25 October 2026 at 11:30pm AEDT.

Please note that online assessment activities and/or a panel interview will form part of the selection process. If you require any adjustments to participate in the assessment process, please let us know.

If you have any questions about the role, please contact Helen Innes on (02) 6240 6883 or helen.innes@swa.gov.au. If you experience technical difficulties submitting your application, please contact recruitment@swa.gov.au

This selection process may also be used to establish a merit pool, which may be accessed to fill similar ongoing and non-ongoing vacancies across Safe Work Australia over the following 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Safe Work Australia

Safe Work Australia (SWA) is a leading national policy body for work health and safety (WHS) and workers' compensation. We are a small Agency of around 100 people yet our work plays a significant role in the lives of 13.5 million working Australians and their families through the provision of guidance to create safer and more productive workplaces, and the prevention of work-related death, injury and illness. We provide generous terms and conditions and flexible working arrangements. We are committed to professional development, health and wellbeing, as well as maintaining an engaged and enthusiastic workforce. Our Agency has an active Workplace Inclusion Network and social club, and we participate in a range of corporate and charitable activities. We pride ourselves on being an inclusive workplace. People from a culturally and linguistically diverse background, LGBTIQ+ people, Aboriginal and Torres Strait Islander people, people with disability and people with parenting or caring responsibilities are strongly encouraged to apply. Centrally located in the Nishi Building in Canberra, our office has easy access to a variety of cafés and restaurants. We are also close to Lake Burley Griffin which provides excellent views as well as walking and cycle paths.

To Apply

Position Contact	Helen Innes, 02 6240 6883
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=BB5A5563-ACE5-39E1-44D0-ED62E

Employment and Workplace Relations

Vacancy VN-0773566

Safe Work Australia

Closing Date:Sunday 01 November 2026

Policy and Engagement Group
Hazards and Industries Policy Chemicals

Job Title	Assistant Director, Chemicals Policy
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - WA WA, Various locations - NT NT, Various locations - SA SA, Various locations - VIC VIC, Various locations - TAS TAS
Salary	$130,089 - $144,657
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work will be considered in line with our enterprise agreement.
Classification	Executive Level 1
Position Number	49882
Agency Website	https://www.safeworkaustralia.gov.au//

Job Description

https://swacareers.nga.net.au/?jati=1DCBC666-51E9-2964-7A47-ED63DC4DF900

Safe Work Australia is seeking experienced and adaptable leaders to fill an Assistant Director role in the Chemicals Policy team. The Assistant Director, Chemicals Policy leads the development of national work health and safety policy relating to hazardous chemicals, airborne contaminants and occupational health risks. The role provides strategic leadership on complex and sensitive policy issues, drawing on scientific, technical and regulatory evidence to support effective risk management and the protection of workers' health and safety.

The Assistant Director works collaboratively with Commonwealth, state and territory governments, regulators, industry representatives, unions, researchers and technical experts to develop evidence-based policy, guidance material and regulatory proposals. The role requires the ability to communicate complex technical information clearly and influence outcomes across a broad range of stakeholders.

Duties

The responsibilities and attributes, as well as the capabilities of this role are in line with the Australian Public Service Commission Integrated Leadership System Executive Level 1 profile.

Key responsibilities of the role include:

- Lead the development, implementation and review of national work health and safety policy relating to hazardous chemicals, airborne contaminants and workplace exposure limits, and worker exposure risks.
- Review, analyse and interpret scientific, technical and regulatory information relating to hazardous chemicals, airborne contaminants, chemical risk management, occupational hygiene and occupational disease prevention.
- Provide high-quality, evidence-based policy advice, ministerial briefings, submissions and strategic recommendations on complex and emerging chemicals issues.
- Lead projects and coordinate policy initiatives across multiple jurisdictions and stakeholder groups.
- Contribute to the development and review of national guidance material, model WHS laws, standards and regulatory frameworks relating to hazardous chemicals, airborne contaminants and occupational health.
- Build and maintain productive relationships with government agencies, regulators, industry groups, unions, researchers, technical specialists and other stakeholders.
- Represent the agency in intergovernmental forums, stakeholder meetings and national committees.
- Lead and mentor staff, fostering a high-performing team culture and delivering outcomes in a dynamic policy environment.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS), unless the Agency Head has agreed otherwise in writing.

The successful candidate will be required to obtain and maintain a Baseline security clearance.

Successful applicants will be required to complete an Australian Federal Police criminal history check.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities if you choose to opt in, declare you have disability and meet the minimum requirements for the role. More information is available at apsc.gov.au/recruitability.

Notes

This selection process may also be used to establish a merit pool, which may be accessed to fill similar ongoing and non-ongoing vacancies across Safe Work Australia over the following 18 months.

Applications should be submitted via our website by Sunday 1 November 2026 at 11:30pm AEDT.

Please note that online assessment activities and/or a panel interview will form part of the selection process. If you require any adjustments to participate in the assessment process, please let us know.

If you have any questions about the role, please contact Susan Bernardi on (02) 61216181 or susan.bernardi@swa.gov.au. If you experience technical difficulties submitting your application, please contact recruitment@swa.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Susan Bernardi, 02 6121 6181
Agency Recruitment Site	https://swacareers.nga.net.au/?jati=1DCBC666-51E9-2964-7A47-ED63D

Communications and the Arts

Vacancy VN-0772505

Australian Communications and Media Authority

Closing Date:Sunday 01 November 2026

Corporate and Research
Digital and Technology Services ICT Platform Services and Support

Job Title	Network and Systems Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT
Salary	$121,755 - $134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	2838-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Digital and Technology Services (DTS) branch** contributes to the success of the ACMA by supporting employees through the provision of core ICT functions and the delivery of a coordinated program of Digital and Technology projects to internal and external stakeholders. As an enabling service, DTS works with the ACMA

through the provision of specialised ICT systems, exploring digital business opportunities, and supporting ACMA enquiry handling and service delivery via the Customer Services Centre and online channels.

The **Network and Systems Engineer** is a high performing engineering role in the ICT Platform Services and Support team. The **ICT Platform Services and Support Section (IPSS)** is a collaborative multi-disciplinary team. The objective of our team is to deliver a professional operations capability, ensuring the security, maintenance, availability, and reliability of the agency's ICT platforms across both cloud and on-premises environments.

About the role

The **Network and Systems Engineer** is a high performing engineering role encompassing people, program and stakeholder management responsibilities. This role works with a considerable degree of independence and under broad direction.

Duties

- Develop, operate and maintain the ACMA’s network infrastructure environments, ensuring support standards are met.
- Deliver a range of services using Cisco’s ecosystem and integration with other Commercial Off-The-Shelf (COTS) products and services, (including Fortinet suite of products, DWDM, Umbrella).
- Uplifting and maintaining Essential 8 principles within the ACMA’s operating environment.
- Provide expert engineering guidance and leadership within one or more technology domains.
- Monitor and manage network services provided by third party providers.
- Support and troubleshoot network issues within a software defined network framework.
- Develop and maintain standard operating procedure documents for the ACMA’s network environment.

The **Network and Systems Engineer** will have a strong understanding of Security-first solutions and best working practices within the ICT environment. You will develop, manage, and maintain a range of internal and external stakeholder relationships and professional networks. This role will suit an individual who has a diverse Cisco networking background and has a willingness to develop core skills within the Microsoft Azure Cloud ecosystem related to networking services.

Eligibility

To be eligible for employment with the ACMA, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Negative Vetting 1 security clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing or non-ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Salman Subhani, 02 6219 5227
Agency Recruitment Site	https://www.acma.gov.au/careers

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Communications and the Arts

Vacancy VN-0773530

National Museum of Australia

Closing Date:Tuesday 27 October 2026

Growth and Engagement
Commercial

Job Title	Manager, Corporate Partnerships and Sponsorship
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$122,277 - $132,713
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	To be negotiated on Commencement
Classification	Executive Level 1
Position Number	150289
Agency Website	https://www.nma.gov.au/about/employment

Job Description

https://www.nma.gov.au/about/employment

Role purpose

The Museum has an exciting opportunity for an enthusiastic and dynamic professional to join the Commercial business unit in the role of Manager, Corporate Partnerships and Sponsorship. The Manager, Corporate Partnerships and Sponsorship is responsible for leading and managing the Museum's corporate partnerships and sponsorship function under the broad direction of the Head of Commercial. This position takes a lead role in the development, acquisition, negotiation, activation, stewardship, renewal and growth of corporate partnerships and sponsorships that delivers revenue financial, in-kind and strategic value to the Museum.

The role is responsible for developing relationships with existing and prospective corporate partners, building a sustainable pipeline of partnership opportunities and developing compelling propositions that align corporate objectives with the Museum's exhibitions, programs, audiences and strategic priorities. The position works collaboratively across the Museum to ensure partnerships are effectively developed, governed, activated and evaluated, while protecting the Museum's reputation, public purpose and obligations as a Commonwealth agency.

Duties

Key accountabilities

- Develop and implement integrated corporate partnership and sponsorship strategies and plans that drive revenue, enhance the Museum's profile, identify commercial opportunities and build a sustainable pipeline of prospective partners aligned with organisational priorities.
- Take lead responsibility for the Museum's partnership and sponsorship growth agenda, delivering financial, in-kind and strategic outcomes while applying change management principles to promote commercial awareness, financial responsibility and organisational accountability.
- Monitor, analyse and report on partnership performance and commercial outcomes, including revenue, pipeline activity, renewals, partner engagement and key performance metrics, providing insights and recommendations to support continuous improvement and decision-making.
- Analyse market trends, audience insights and industry developments to inform strategic decisions, strengthen the Museum's competitive position and identify emerging opportunities and risks.
- Collaborate with internal stakeholders and external partners to identify, negotiate and secure evergreen, seasonal and initiative-specific partnerships that support revenue growth, exhibitions, programs and broader organisational objectives, ensuring compliance with governance and probity requirements.
- Develop and maintain strong relationships with partners, stakeholders and industry networks, managing partnerships through their full lifecycle to maximise value, engagement, retention and long-term strategic benefit.
- Manage partnership projects, resources and systems, ensuring the effective delivery of partner commitments and contractual obligations, maintaining accurate CRM records and reporting, and evaluating outcomes against organisational goals, budgets and timelines.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum’s WHS policies and procedures, and complying with reasonable instructions to ensure alignment with the Work Health and Safety Act 2011

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a two-page pitch addressing their suitability for the role against the essential and desirable Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit https://www.nma.gov.au/about/employment and apply online.

Applications close 11:59pm Tuesday 27 October 2026.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Bianca Bowman, 6208 5081
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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